



and Cllr Graham Knight and officers from the Transportation Development Planning Group, to discuss what should be done about the junction to deter illegal manoeuvres and further reduce the risk of collisions. At the meeting, it was agreed that as the current layout was installed as a condition of planning permission for 'The Acres' development, the best that could be done would be to suggest some kind of low-cost improvement measures. It was agreed that SLOW road markings might result in a reduction in speeds on the approaches and heavy, cast-iron bell bollards on the kerbs and islands would be a physical deterrent to those drivers making illegal turns. Subsequently, an estimate for such improvements was obtained and forwarded to Cllr Hammond for decision by the Committee.

At the June Committee, a question was asked about the junction in the Open Forum Session. The AHM replied that in terms of safety, the junction was considered not a high priority. Cllr Hammond advised that the junction would be expensive to make changes to and that accidents happen at the junction because people were ignoring the signage and making illegal turnings, not because the junction is unsafe.

Cllr Saunders expressed further concerns in light of the new North Gatwick Gateway being built, in that commercial vehicles coming to and from that development (estimated at up to 300 movements per day) were likely to use Cross Oak Lane as an escape route to the M25 (via Godstone). He suggested that the serious impact of this might present a further opportunity to propose changes to the said junction which he felt could benefit residents both north and south of Cross Oak Lane. It was suggested that Cllr Saunders take up his proposals Borough Cllrs Schofield, Knight and Allcard in the first instance and update the Committee at the next meeting.

**RESOLVED: noted.**

#### **Outside Bodies and Sub-Committees**

**P 6547**

#### **Horley Town Management Group (HTMG)**

Members were informed that the next meeting of HTMG would take place on Thursday, 12 September. At the meeting it was expected that an update on the High Street Precinct refurbishment would be provided by RBBC's Head of Place Delivery. Barriers would remain in place until the TRO became operational which was likely to be around the end of September or beginning of October. The reason for this was that the loading bays required monitoring to prevent cars from parking there.

Cllr Saunders reported that, at his request, the RBBC Regeneration Manager had provided and sanctioned the publication on social media of a photo of the street furniture and there had been some positive feedback.

Concerns had been raised about the condition of some of the tarmacking and whether the mixed recycling bins specified would be supplied. An update on these issues was expected to be provided.

#### **Coast to Capital LEP, Local Growth Fund**

The Clerk advised that the HTMG Chairman had been forwarded a copy of the Town Council's letter in support of the RBBC business case put forward to the Local Growth Fund for potential improvements to the town centre. A decision was expected in September 2019.



**P 6547) Wayfinding Signage**

The Planning Chairman reported that he had a meeting with Cllr Saunders along with the RBBC Economic Prosperity Officer and an appointed RBBC signage contractor, at which time, useful discussions took place about ideas for the design and style of the wayfinding signage. He was awaiting a quote and would provide further information once this had been discussed by HTMG.

**RESOLVED: noted.**

**P 6548 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 19 July – 22 August 2019.

**RESOLVED: noted.**

**P 6549 Planning Applications received from Reigate & Banstead Borough Council for the period 19 July – 22 August 2019.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.**

**Planning Appeals – During the period 19 July – 22 August 2019.**

**P 6550 Planning Appeals Received**

Members reviewed the list of Planning Appeals Received for the period 19 July – 22 August 2019.

**RESOLVED: noted.**

**P 6551 Planning Appeals Determined**

Members reviewed the list of Planning Appeals Determined for the period 19 July – 22 August 2019.

**RESOLVED: noted.**



## Ongoing Planning Matters

### P 6552 Proposed Upgrade to Base Station at Oakwood School, Balcombe Road

The Town Clerk reported that HTC were informed by agents acting for EE and 3 about a proposed upgrade of the existing mobile telecommunications apparatus at Oakwood School. These works included a replacement of the existing pole mounted antennas and dish at roof level with 6 antennas apertures, 3 dishes and ancillary development thereto. An upgrade to the existing site would mean there would be no need to deploy a new telecommunications infrastructure in the vicinity, thereby reducing the impact on the local area. It was decided that a response from the Town Council would not be required.

**RESOLVED: noted.**

### P 6553 SCC Consultation: Manorfield Primary & Nursery School, Sangers Drive, Horley

It was noted that the above consultation in regard to a School Travel Plan (pursuant to Condition 5 of planning permission ref: [RE19/01509/CON](#)) had been submitted by SCC Property Services.

**RESOLVED: noted.**

### P 6554 North East Sector (The Acres)/North West Sector (Westvale Park)

There were no updates.

**RESOLVED: noted.**

### P 6555 Town Centre Regeneration

It was noted that the Horley Regeneration Forum had still not met and there were therefore no updates. However, Cllr Lynch was in the process of investigating the possibility of a merger of the forum with the Horley Town Management Group (HTMG) by consulting Democratic Services at the Borough Council. A further update would be provided at the next meeting.

**RESOLVED: noted.**

## Railway Matters

### P 6556 Govia Thameslink Railway (GTR) – Passenger Benefit Fund

It was noted that since the online survey closed on 31 July 2019, GTR had reported they had a successful three-month consultation period. As they had received the suggestions, all the station improvement ideas will be assessed under specific criteria, such as, feasibility, safety, affordability (within the station allocation budget). Following this they had planned to deliver all passenger benefit fund schemes before the end of their franchise in September 2021. As previously reported the Planning Vice-Chairman understood that it might be possible for the fund for Horley Station to be used for improvements to the underpass.



**P 6556)** It was also possible that if the RBBC bid for funding from the Coast to Capital Local Growth Fund was successful, that some of that funding may be available for improvements to the underpass.

**RESOLVED: noted.**

#### **Highways Matters**

**P 6557** **Surrey County Council Order Proposal: Westvale Road, Horley (40 MPH Speed Limit)**

The Town Clerk reported that a response expressing the Town Council's support to the above proposal but suggesting the speed limit be reduced to 30 mph, had been sent and acknowledged. The outcome had yet to be made known by Surrey County Council.

**RESOLVED: noted.**

**P 6558** **SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**

#### **Airport Matters**

**P 6559** **Gatwick Airport – Publication of our Final Master Plan and beginning the DCO process**

It was noted that the above consultation followed GAL's issue of its Final Master Plan in July and its plans to improve capacity and resilience by bringing its standby runway into routine use. GAL would launch the proposals through a Development Consent Order (DCO) which would involve robust planning processes and an Environmental Impact Assessment through a statutory consultation. The Planning Chairman would attend an initial GAL briefing on the project to be held on 3 September 2019. The briefing would explain the aims of project in more detail and the potential timelines for the DCO consultation and subsequent submission.

**RESOLVED: noted.**

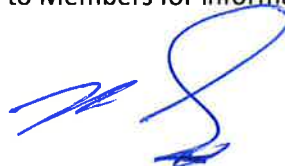
**P 6560** **GATCOM Meeting 18 July, Key Messages**

The Key Messages had previously been circulated to Members. The Town Clerk highlighted some of the issues covered such as the ICCAN Commissioner's presentation on the work of the commission, the GATCOM Chair's reflections and suggestions from the first six months; and some airspace updates, including Route 4. The Planning Chairman said that Members were welcome to contact him for any clarification on these items. The next GATCOM meeting would take place on 17 October.

**RESOLVED: noted.**

**P 6561** **GATCOM: Weekly Newsletters & Updates**

These had previously been circulated to Members for information.



**P 6561)                    *RESOLVED: noted.***

**P 6562                    **GATCOM Complaint****

The Chairman reported that GATCOM had received a complaint from a resident of Westvale Park regarding suspected air pollution and air noise as a result of living under a flight path. This had been referred to GAL to investigate.

***RESOLVED: noted.***

**P 6563                    **Recent Airport Communications****

From	Subject	Received	Action
GATCOM	Weekly Newsletters & Updates	26.07.19) 01.08.19) 09.0819)	Noted.

***RESOLVED: noted.***

**P 6564                    **Surrey County Council Rights of Way and Countryside Access annual report 2018-19****

The Town Clerk referred to the report which had been previously been circulated to Members. She highlighted that with a tight budget, the SCC Countryside Access and Operations Team continued to look for the most cost effective and efficient ways to undertake its statutory duties. They were keen to work with Town and Parish Councils and were particularly grateful to the army of volunteers who continued to undertake a wide range of tasks to help keep Surrey's wonderful countryside accessible for local people and visitors alike.

***RESOLVED: noted.***

**P 6565                    **Coast to Capital LEP, Local Growth Fund Bid****

The Town Clerk advised that, as requested, the Town Council had written a letter in support of the RBBC business case put forward to the Local Growth Fund for potential improvements to the town centre. A decision was expected in September 2019.

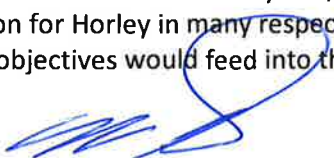
If successful in securing the funding, this could be used for a number of projects, such as:

1. Plans to improve the pedestrian and national cycle route into the town, including the underpass and along High Street;
2. To install pay on exit parking at Central and Victoria Road car parks; and
3. To undertake an options/feasibility study into development options for the High Street Car Park.

***RESOLVED: that the Town Council's letter to Coast to Capital LEP, in support of the Borough Council's bid to the Local Growth Fund, as appended to the signed copy of these minutes, be noted.***

**P 6566                    **RBBC Draft Corporate Plan 2020-25 Consultation (Closing Date: 16 September 2019)****

The Committee considered the RBBC Draft Corporate Plan in detail and the Borough's key commitments and priorities over the next 5 years, noting that these would relate to the Town Council's vision for Horley in many respects. It was further thought that many of RBBC's aims and objectives would feed into the Town Council's own 5 year



P 6566)

plan which was currently under review. All Members had previously been canvassed for their feedback. A compilation of comments and suggestions put forward had been circulated in advance of the meeting and these encompassed the following key issues:

- Increased GP capacity in Horley.
- Greater investment in Horley projects led by HTC.
- Review of charges for recycling at Earlswood Depot and improvement in recycling rates.
- More starter homes and social housing for rent.
- More support for vulnerable residents.
- More investment in the town centre including local shops and pop up shops.
- The need for day centre services to be provided at reasonable rates and to include transport to and from Regent house.
- Better support for community events.
- More strategies to ensure that new businesses thrive.
- More support for community groups undertaking litter picks and conservation work.
- More effective parking enforcement.

The Committee agreed that the above-mentioned proposals should form the basis of the Town Council's draft response to the consultation and that these be recommended to Full Council for approval at its next meeting on 3 September.

***RECOMMEND: that the Town Council's draft response to the RBBC Draft Corporate Plan be considered for approval at the Full Council meeting on 3 September.***

P 6567

#### Letters Received

From	Subject	Received	Action
Tandridge District Council	Tandridge Local Plan	27.8.19	<b><i>Noted</i></b>
Salfords & Sidlow Parish Council	Tree Charter	20.8.19	<b><i>Council to sign up to the Tree Charter. An update to be provided to the next meeting of the Planning Committee.</i></b>

***RESOLVED: noted.***

P 6568

#### Diary Dates

**Horley Lions Charity Dog Show and Country Fayre**  
Horley Recreation Ground on **Sunday 8 September 2019**

**Planning Training for Town & Parish Councillors (details circulated)**  
Albert Rooms at **7.00 pm on Wednesday 16 October 2019**

***RESOLVED: noted.***

P 6569

#### Items for Future Consideration

**No matters were raised.**

***RESOLVED: noted.***



P 6570

Press Release

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

Meeting closed at 9.05 pm

Date of next meeting: 24 September 2019

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a large loop and a final flourish.



**Planning & Development Committee**  
**Declarations of Interest**

**Date of Meeting: 27 August 2019**

<b>Councillor(s)</b>	<b>Pecuniary or Non-Pecuniary</b>	<b>Reference</b>	<b>Location</b>	<b>Details</b>
Samantha Marshall	Non-Pecuniary	<u>19/01231/S73</u>	Wings Peeks Brook Lane Horley Surrey RH6 9SX	Supporter of the Greyhound Trust.



**List of Planning Comments**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 19 July – 22 August 2019**

To see plans please CTRL+click on the application number to follow the link .

<b>1. RBBC Letter Dated: 22/07/19</b>	<b>Application No: <a href="#">19/01408/HHOLD</a></b>
LOCATION:	24 The Meadway Langshott Horley Surrey RH6 9AW
DESCRIPTION:	Single storey extension.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified Planning Meeting 27/08/19</b>	No objections

<b>2. RBBC Letter Dated: 19/07/19</b>	<b>Application No: <a href="#">19/01371/S73</a></b>
LOCATION:	Chalet At Trentham Peeks Brook Lane Horley Surrey
DESCRIPTION:	Retrospective approval for change of use to gypsy caravan site for 6 static and 6 touring caravans and retention of hard standing. Variation of conditions 3, 4 and 5 of permission 18/02251/RET. Removal of No. of pitches, sound insulation and ventilation conditions.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified Planning Meeting 27/08/19</b>	No objections

<b>3. RBBC Letter Dated: 24/07/19</b>	<b>Application No: <a href="#">19/01422/HHOLD</a></b>
LOCATION:	104 Benhams Drive Horley Surrey RH6 8QP
DESCRIPTION:	Proposed single storey rear extension and part single storey, part two storey side extension.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified Planning Meeting 27/08/19</b>	No objections

<b>4. RBBC Letter Dated: 24/07/19</b>	<b>Application No: <a href="#">19/01231/S73</a></b>
LOCATION:	Wings Peeks Brook Lane Horley Surrey RH6 9SX
DESCRIPTION:	Demolition of the existing metal barn and the residential bungalow Wings and construction of a new dog kennel facility and office headquarters for the Greyhound Trust (GT). Variation of condition 3 of permission 17/01956/F. Removal of demolition condition. As amended on 16/07/2019 and on 23/07/2019.
<b>HORLEY TOWN COUNCIL COMMENTS Ratified Planning Meeting 27/08/19</b>	No objections. We question the need to demolish a residential building in good condition. The site being at the end of a road & somewhat secluded should not have the impact of overdevelopment.



# HORLEY TOWN COUNCIL

**Joan Walsh**  
**Town Clerk**

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Cali Gasson  
Investment Programme and Risk Manager  
Coast to Capital  
Pacific House  
2<sup>nd</sup> Floor  
Hazelwick Avenue  
Three Bridges  
RH10 1EX

8 August 2019

Dear Ms Gasson

## **Coast to Capital LEP Local Growth Fund - Horley Town Centre**

We refer to the bid made by Reigate & Banstead Borough Council to the Coast to Capital LEP for delivering change in Horley Town Centre, which we understand has been shortlisted to progress to a full business case. The purpose of our letter is to submit to your organisation the full support of Horley Town Council to this bid for much needed public realm improvements.

Horley Town Council is abreast with the important work of Coast to Capital's investment programme to part-fund local projects to stimulate economic growth and prosperity by working strategically with key partners and businesses within the local region. The Town Council joined the Brighton Mainline Alliance (spearheaded by Coast to Capital LEP) to support the Government's pledge to commit to funding strategic investment in the Brighton Mainline after this was identified by Network Rail as a crucial priority. The Town Council has aligned with the campaign in a strong collective voice, calling for vital investment to drive growth and productivity across the whole region and to stimulate employment opportunities through the innovation and enterprise of local businesses and organisations.

Horley Town Council actively consults with other public authorities, agencies and outside bodies on key projects that need to be delivered, to improve the town to benefit residents, local businesses, visitors and the community as a whole. We liaise closely with the Borough Council as a key partner in many respects and try to influence the Local Plan, where it relates to the regeneration of Horley. This facilitates key improvement projects to be identified and for priorities to be set in the short, medium and longer term which are of fundamental importance to maintain the longstanding viability of the town. Earlier this year, the Borough Council embarked on a major capital programme to refurbish the Horley High Street Pedestrian precinct (in consultation with the Town Council and other outside bodies and community groups) as part of a shared vision to improve the town's vitality, long term potential and to meet the needs of a fast growing population.

At the last census in 2011, there were 23,000 people residing within the parish boundary of Horley, of which 18,587 are registered electors (as at 1 April 2019). Several new residential developments have become occupied since the last census. This figure is therefore likely to rise to a significant population increase, with such associated housing growth underpinning economic growth, and these statistics further highlight important demographic factors within the local area.

...Continued

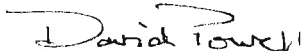
Horley is the closest town to Gatwick Airport and, as such, many airport workers reside locally and must access the town's infrastructure, including public transport, to commute to and from work. The town centre and surrounding areas further provide a wide range of hotels and guesthouses and it is essential to have in place good accessibility for visitors along with interesting, helpful tourist information and clear directional signage to promote what it has to offer. Some of these issues have been addressed in the Town Council's vision for Horley to improve the landscape through a range of public realm improvements and exploring potential for the town's assets, such as, redeveloping some of its car parks. Additional projects (such as increased and better signage) have also been incorporated into an overarching action plan which has been developed with input from outside bodies, businesses and community groups with a shared aspiration to improve the economic development of Horley and to maintain its sustainability for future generations. However, these objectives can only be achieved through the benefit of substantial funding.

We understand that amongst the proposed projects identified through this bid are improvements to the pedestrian and national cycle route into the town, including the railway underpass and along High Street; the installation of 'pay on exit' parking at the Central and Victoria Road car parks; and the introduction of a feasibility study into development options for the High Street Car Park which is located in the heart of the town centre. We are of the view that these improvement measures would undoubtedly enhance the viability and prospects of our town as a pleasant and lucrative place to live, work and sustain a good quality of life. Improved car parking options and more convenient payment methods are also considered a necessity to increase customer footfall, to help existing businesses survive, to attract increased employment opportunities and to create more stability for High Street shops faced with the threat of online retail competition.

We feel that the ongoing regeneration of Horley Town Centre is of paramount importance in order to address the ongoing needs of our community, to improve the 'customer experience' and to influence people's general perception of the town in a more positive way. As such, these proposed improvement measures through the Coast to Capital LEP Local Growth Fund, would, if successful, be enormously beneficial and a very constructive way forward to meet our key objectives.

We appreciate having this opportunity to put forward our comments in support of this bid and very much look forward to hearing the outcome in due course.

Yours sincerely



**David Powell**  
Council Chairman

