

P 5881) avoidance criteria to warrant this action to be taken.

It had also been decided that the street lights along the Riverside cycle path would remain on all night, as requested.

RESOLVED: noted.

P 5882 Parking on School Zig-Zag Road Markings

Members were advised that SCC Highways had been contacted again to ascertain when the zig-zag markings would be refreshed outside Horley Infant School, Albert Road since it had been added to the current works schedule but remained outstanding for some considerable time. A response was still awaited. There was further discussion about enforcement and what signage should be in place, and this would be followed up once the road markings had been completed.

RESOLVED: that a further update on the provision of parking restrictions outside Horley schools be provided at the next Committee meeting.

P 5883 Surrey County Council Consultation: Surrey Community Recycling Centres (CRCs)

The Planning Officer reported that the following changes to the Community Recycling Centres (CRCs) service, recently agreed by SCC Cabinet, were due to be made shortly:

From 4 December 2017

- There free daily allowance of [chargeable non-household waste](#) such as rubble, plasterboard and soil, would be withdrawn.

From 8 January 2018

- There would be restrictions on which CRCs would accept waste from [vans, trailers and pick-ups](#).
- The [opening days](#) at most sites would reduce.

These changes to the CRC service were agreed after considering feedback from residents and key stakeholders in the consultation.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5884 Gatwick Diamond Business (GDB)

The latest GDB networking events had been circulated to all members. It was reported that Cllr Baird would be attending a seminar on Data Protection Regulations.

RESOLVED: noted.

P 5885 Horley Town Management Group (HTMG)

The Planning Officer advised that the Town Council would be the custodian of the defibrillator outside Boots in Horley High Street, taking responsibility for the maintenance and insurance of the unit, and would liaise with the Horley Lions Club to prevent any duplication of defibrillators elsewhere around the town.

- P 5885)** It was further noted that a small working group would be formed through the HTMG forum to discuss the construction, design and materials for the public realm works at the High Street Pedestrian Precinct. The next HTMG meeting would be held at the Edmonds Hall on 30 January, starting at 6.30 pm.

RESOLVED: noted.

P 5886 Deferred Planning Applications

No matters were deferred.

RESOLVED: noted.

P 5887 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 7 October to 3 November 2017.

RESOLVED: noted.

P 5888 Planning Applications received from Reigate & Banstead Borough Council for the period 7 October to 3 November 2017.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 5889 Planning Appeals Received

The list of Planning Appeals received during the period 7 October to 3 November 2017, were reviewed.

RESOLVED: noted.

P 5890 Planning Appeals Determined

The list of Planning Appeals determined during the period 7 October to 3 November 2017, were reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 5891 Reigate and Banstead Council: Local Plan consultation - Regulation 19, Development Management Plan (DMP)

The Planning Officer provided an update from RBBC on the DMP element of the Local Plan. The Executive Committee would be considering the next stage of the Local Plan for consultation and, if agreed, the plan would be referred to Full Council on 14 December to move forward. If approved by Full Council, the Regulation 19 consultation, being part of the DMP element, would follow early in the new year. The Clerk was also contacted by the RBBC Interim Local Plans Manager on the matter, who would be happy to discuss the content of the documents in more detail. Members would be kept up to date with planning

P 5891) policy matters as part of the latest consultation.

RESOLVED: noted.

P 5892 North East Sector (The Acres)

No matters were raised.

RESOLVED: noted.

P 5893 North West Sector (Westvale Park)

No matters were raised.

RESOLVED: noted.

P 5894 Town Centre Regeneration

It was reported that the next meeting of the Horley Regeneration Forum was due to take place on 21 November, at 5:30 pm, in the Edmonds Hall (subsequently confirmed). Cllr Graham Knight would also be in attendance and an agenda would be provided by the RBBC Regeneration Manager, in advance of the meeting.

RESOLVED: noted.

P 5895 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 5896 SCC Highways: Outstanding Road Maintenance in Horley

Members were told that at a recent liaison meeting arranged by the Clerk, with Cllr George, County Cllrs Kay Hammond and Graham Knight, the continuing matter of outstanding road maintenance in Horley was discussed. It was suggested that in order to assess the worst affected roads, a list of these be forwarded with photographic evidence to Cllr Hammond who would then arrange for inspections to be carried out with the senior SCC Highways Officer and a Town Council representative.

The roads initially identified for inspection were Parkhurst Road, Church Road (between Victoria Road and the A23) and 'Witherdale'. It was explained that these would need to form a series of road inspections. However, members would be given the opportunity to put forward other roads for inspection at a later stage. The matter would be followed up by the Clerk accordingly, and a further update would be provided at the next Committee meeting.

RESOLVED: that the matter of suggested road inspections for maintenance purposes be followed up by the Clerk, and a further update be provided at the next meeting of this Committee.

P 5897 Roadworks on Victoria Road, Horley

Members discussed the continuing roadworks on Victoria Road (opposite Lidl), and voiced their frustration about the slow progress of the investigative work. Their perception was that there seemed to be a stalemate situation between Surrey Highways and the utilities companies in determining the next course of action and felt the length of time taken to resolve this was unacceptable.

They were also concerned that the temporary traffic lights were causing disruptions in the morning, the sight lines were poor and often not working correctly, and the main access to the Victoria Road car park had been closed for several weeks. It was thought that a temporary solution might be to cover the sunk hole with a metal sheet and to remove the traffic lights until remedial action had been taken. It was decided that Surrey Highways would be contacted accordingly, and a further update would be provided at the next Committee meeting.

RESOLVED: that a further update on essential road maintenance in Horley be provided at the next meeting of this Committee.

P 5898 Uber - Horley High Street Car Park

It was reported that an announcement from RBBC regarding the Uber contract renewal at Horley High Street car park was expected at the end of November and, depending upon the outcome, this may require an extension to operate beyond this time. It was believed that Uber may be in negotiations for a new site.

RESOLVED: that a further update on Uber's use of the Horley High Street Car Park be provided at the next meeting of this Committee

P 5899 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 5900 Recent Airport Communications

From	Subject	Received	Action
GATCOM	GATCOM response to the DfT Consultation: Aviation Strategy 'Beyond the horizon: The Future of Aviation - Call for Evidence'	12.10.17	Noted.
GATCOM	Weekly Newsletters & Updates	13.10.17) 20.10.17) 27.10.17) 3.11.17	Noted.
GATCOM	DfT Consultation: Revised draft Airports National Policy Statement	24.10.17	Noted.

GATCOM	Secretary of State for Transport - Response to consultation on UK Airspace Policy	24.10.17	Noted
CAGNE	Press Release: Multiple Routing Paper	30.10.17	Noted
GATCOM	Notice of the next GATCOM meeting (9.11.17)	2.11.17	Noted

RESOLVED: noted.

P 5901 Airport 'Parking Beat Survey'

The Planning Officer provided feedback on the 'Parking Beat Survey' in Horley which had been discussed at the recent group meeting at Gatwick Airport. These results had been very well received by the Surface Access Transport Manager who had passed on his gratitude to all Town Councillors who had taken the time to carry out the survey over a series of days and times. Cllr George added that HTC was the only council to provide such statistics and the findings would be reviewed further at a future meeting. It was also suggested this could perhaps be extended to a wider forum at a later date, to review surface access issues in the local community through other modes of transport.

RESOLVED: noted.

P 5902 Proposed Horley Business Park

There was no update.

RESOLVED: noted.

P 5903 DEFRA Consultation: SES Water Drought Plan 2017 (Closing Date:15 December 2017)

The Planning Officer informed members of the Draft SES Water Drought Plan 2017, setting out proposed measures to be undertaken during drought periods to continue the delivery of water supplies to customers, consider environmental needs and how severe drought events would be managed. The Committee decided that a formal response from the Town Council to the consultation would not be required at this stage. However, details of the public survey would be posted on the HTC website and included in the next eNewsletter, for public information.

(DEFRA Consultation: SES Water Drought Plan 2017 available to view at: www.waterplc.com)

RESOLVED: noted.

P5904 RBBC Consultation: Proposed Changes to Current Taxi and Private Hire Licensing Policy (Closing Date: 4 December 2017)

Members were informed that in light of all Surrey Councils revising licensing policies for taxi and private hire drivers, RBBC were seeking views about proposed changes to the current policy in a public consultation, now underway. Details of the consultation had already been forwarded to members before the meeting and, having considered the issues raised, it was agreed that Cllr Olliver would respond to the public survey on behalf of the Council (subsequently sent).

P 5904) RESOLVED: that the Town Council's response to the above RBBC Consultation: Proposed Changes to Current Taxi and Private Hire Licensing Policy, be approved.

P 5905 Letters / Emails Received

From	Subject	Received	Action
County Cllr Kay Hammond	Briefing note: Changes to Library Membership for the over 70's (from 14 November 2017)	16.10.17	Noted.
Surrey ALC Conference (c/o Cllr Olliver)	Information on procedure for sign de-cluttering and sign identification (Removing redundant road signs)	At the meeting	Noted. (For circulation to members and inclusion on Meeting Agenda, 5.12.17)

RESOLVED: noted.

P 5906 Diary Dates

HATs Christmas Fayre

Pedestrian Precinct from on Saturday 2 December 2017

Christmas Tree Festival Carol Service

Horley Methodist Church at 6.00 pm on Sunday 3 December 2017

Town Centre Carol Service and Hospitality

Horley Day Centre (Regent Hall) from 9.30 am on Saturday 16 December 2017

RESOLVED: noted.

P 5907 Urgent Business

No matters were raised

P 5908 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9.06 pm

Date of next meeting: 5 December 2017

Planning & Development Committee
Declarations of Interest

Date of Meeting: 7 November 2017

Councillor(s)	Pecuniary or Non-Pecuniary	Reference	Location	Details
George <i>[left the Council Chamber while the matter was being discussed]</i>	Non-Pecuniary	17/02213/HHOLD	10 Poynes Road Horley Surrey RH6 8LT	Applicant is a relative.
Stimpson <i>[left the Council Chamber while the matter was being discussed]</i>	Pecuniary	17/02261/F	19 Church Road and Rear of 17 – 23 Church Road Horley Surrey RH6 7EY	Owner of 19 Church Road.
Olliver George Hudson Marshall Powell	Non-Pecuniary	17/02261/F	19 Church Road and Rear of 17 – 23 Church Road Horley Surrey RH6 7EY	The owner of 19 Church Road is a Horley Town Councillor
Stimpson	Non-Pecuniary	17/02226/ADV	Gatwick Castle 28 Massetts Road Horley Surrey RH6 7DF	Known by the Applicant as a former member of GGHA.
Marshall	Non-Pecuniary	17/02259/HHOLD	5 Heritage Lawn, Langshott Horley Surrey RH6 9HX	Known by the Applicant.

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 7 October to 3 November 2017

1. RBBC Letter Dated: 9/10/17	Application No: 17/02229/HHOLD
LOCATION:	Tandem 8 Victoria Road Horley Surrey RH6 9BN
DESCRIPTION:	Proposed two storey side extension and single storey side and rear extension
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection. However the Town Council is concerned that access to the rear of property will be lost.
2. RBBC Letter Dated: 9/10/17	Application No: 17/02200/CLP
LOCATION:	22 Avenue Gardens Horley Surrey RH6 9BS
DESCRIPTION:	Erection of a single storey extension to the side elevation
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection
3. RBBC Letter Dated: 9/10/17	Application No: 17/02226/ADV
LOCATION:	Gatwick Castle 28 Massetts Road Horley Surrey RH6 7DF
DESCRIPTION:	Road sign on post, flags, fascia sign.
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	The Town Council objects for the following reasons: - <ul style="list-style-type: none"> i. negative impact to street scene ii. disproportionate signage, out of character with adjacent properties.

List of Planning Applications
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4. RBBC Letter Dated: 11/10/17	Application No: 17/02259/HHOLD
LOCATION:	5 Heritage Lawn Langshott Horley Surrey RH6 9XH
DESCRIPTION:	Proposed extension and conversion of garage to residential accommodation
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	The Town Council objects for the following reasons:- <ul style="list-style-type: none"> i. massing of the proposed extension ii. negative impact on the street scene. iii. the detrimental impact on the street scene will be accentuated as it is in the same road as 17/02242/HHOLD
5. RBBC Letter Dated: 11/10/17	Application No: 17/02168/HHOLD
LOCATION:	Rosedale 80 Lee Street Horley Surrey RH6 8ES
DESCRIPTION:	Demolition of existing rear building and conservatory, and erect a new brick build rear extension
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection
6. RBBC Letters Dated: 11/10/17 and 23/10/17	Application No: 17/02213/HHOLD
LOCATION:	10 Poynes Road Horley Surrey RH6 8LT
DESCRIPTION:	Single storey side & rear extension with a small pitched roof to the front and a flat roof to remainder of the side extension and all of the rear. As amended on 16/10/2017
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 7 October to 3 November 2017

7. RBBC Letter Dated: 11/10/17	Application No: 17/02242/HHOLD
LOCATION:	17 Heritage Lawn Langshott Horley Surrey RH6 9XH
DESCRIPTION:	Proposed 1st floor extension over garage and internal alterations.
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	The Town Council objects for the following reasons: - <ul style="list-style-type: none"> i. the proposed first floor extension over the garage will give the impression of terracing ii. negative impact on the street scene iii. the detrimental impact on the street scene will be accentuated as it is in the same road as 17/02259/HHOLD iv. the proposed development is out of character with the surrounding property.
8. RBBC Letter Dated: 12/10/17	Application No: 17/02147/F
LOCATION:	Greenleas 48 Meath Green Lane & Greenfields Greenfields Close Horley Surrey RH6 8HY
DESCRIPTION:	Demolition of outbuilding and replacement with a residential double garage and 1-bed annexe ancillary to no.48 and double garage to no.46. Replacement of a single storey rear extension to no.48 with an single storey rear extension.
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection
9. RBBC Letter Dated: 12/10/17	Application No: 17/02118/HHOLD
LOCATION:	7 Russet Close Langshott Horley Surrey RH6 9GE
DESCRIPTION:	Single storey front extension.
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection

List of Planning Applications
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During the period 7 October to 3 November 2017

10. RBBC Letter Dated: 13/10/17	Application No: 17/02187/F
LOCATION:	Alladins 32 High Street Horley Surrey RH6 7BB
DESCRIPTION:	. Two storey rear extension following removal of redundant storage shed to provide 2no. 1 bedroom flats
HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 7/11/17	No objection

11. RBBC Letter Dated: 17/10/17	Application No: 17/02261/F
LOCATION:	19 Church Road And Rear Of 17-23 Church Road Horley Surrey RH6 7EY
DESCRIPTION:	Demolition of no. 19 Church Road and the erection of 7 new detached dwellings on land to the rear of 17-23 Church Road and 58-60 Massetts Road Horley, with access from Church Road, together with car parking and landscaping. (Revision of application 17/1057/F)
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

12. RBBC Letter Dated: 17/10/17	Application No: 17/02347/F
LOCATION:	St Georges And Muirfield Aurum Close Horley Surrey RH6 9DN
DESCRIPTION:	Construction of timber dustbin store.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 7 October to 3 November 2017

13. RBBC Letter Dated: 18/10/17	Application No: 17/02088/F
LOCATION:	Horley Recreation Ground Brighton Road Horley Surrey RH6 8DA
DESCRIPTION:	Proposed pavilion to include cafe and public access toilets, with extended public car park.
For Information Only	No comment as the Town Council is the landowner.

14. RBBC Letter Dated: 18/10/17	Application No: 17/02357/HHOLD
LOCATION:	14 Witherdale Horley Surrey RH6 8BW
DESCRIPTION:	Proposed first floor extension over existing garage. Pitched roof for porch.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

15. RBBC Letter Dated: 19/10/17	Application No: 17/02277/HHOLD
LOCATION:	Brilon 57 Vicarage Lane Horley Surrey RH6 8BA
DESCRIPTION:	An off-ground garden tree-house
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

16. RBBC Letter Dated: 23/10/17	Application No: 17/02335/HHOLD
LOCATION:	Craigrossie 26 Russells Crescent Horley Surrey RH6 7DN
DESCRIPTION:	Two storey rear and single storey side infill extension.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

List of Planning Applications
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17. RBBC Letter Dated: 23/10/17	Application No: 17/02411/HHOLD
LOCATION:	32 Chestnut Road Horley Surrey RH6 8PF
DESCRIPTION:	Rear single storey extension
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

18. RBBC Letter Dated: 23/10/17	Application No: 17/02344/HHOLD and 17/02345/LBC
LOCATION:	Great Lake Farm Lake Lane Horley Surrey RH6 9LL
DESCRIPTION:	Demolition of existing garage and erection of replacement garage. Replacement 1.8m high close boarded fence to eastern boundary.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection to the application, however concern was expressed that the proposed development will be within flood zone 3.

19. RBBC Letter Dated: 25/10/17	Application No: 17/02128/F
LOCATION:	Bridge Industrial Estate Balcombe Road Horley Surrey RH6 9HU
DESCRIPTION:	Part demolition of brick boundary wall. Surmounting of the retained sections of the wall with 1500mm high chain link fencing supported on metal posts.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

List of Planning Applications
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20. RBBC Letter Dated: 25/10/17	Application No: 17/02447/HHOLD
LOCATION:	19 Ashleigh Close Horley Surrey RH6 8AJ
DESCRIPTION:	Demolition of existing garage and erect single storey side and rear extension.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

21. RBBC Letter Dated: 25/10/17	Application No: 17/02448/HHOLD
LOCATION:	1 Rothervale Horley Surrey RH6 8LQ
DESCRIPTION:	Single storey side extension.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

22. RBBC Letter Dated: 25/10/17	Application No: 17/02443/HHOLD
LOCATION:	18 Birchwood Close Langshott Horley Surrey RH6 9TX
DESCRIPTION:	Proposed garage conversion and new detached garage.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

List of Planning Applications
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23. RBBC Letter Dated: 25/10/17	Application No: 17/02336/HHOLD
LOCATION:	Greenfields Greenfields Close Horley Surrey RH6 8HX
DESCRIPTION:	Demolition of existing single storey rear extension. Erection of single storey rear extension.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

24. RBBC Letter Dated: 26/10/17	Application No: 17/02239/F
LOCATION:	Riva 72 Victoria Road Horley Surrey RH6 7PZ
DESCRIPTION:	Installation of external staircase and first floor rear extension to create a self-contained two bed unit.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

25. RBBC Letter Dated: 31/10/17	Application No: 17/02506/HHOLD
LOCATION:	4 Hayfields Horley Surrey RH6 9UJ
DESCRIPTION:	Replacement PVCU conservatory to the rear of the property.
HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 7/11/17	No objection

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 7 October to 3 November 2017
Tree Works (Non-Felling)

A. RBBC Letter Dated: 11/10/17	Application No: 17/02299/TPO (To view plans 'control & click here')
LOCATION:	34 Chaffinch Way Horley Surrey RH6 8HJ
DESCRIPTION:	Rear Garden. Horse Chestnut. Remove trunk epicormic growth, Reduce overhang to house to a level 3 meters from house. Reduce 2 lowest side limbs by 2 meters. Debris falling on adjacent property and young children.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation) ratified at meeting, 7/11/17	No objections, subject to no adverse comments from the Tree Officer.

B. RBBC Letter Dated: 13/10/17	Application No: 17/02299/TPO (To view plans 'control & click here')
LOCATION:	Victoria House Consort Way Horley Surrey RH6 7AF
DESCRIPTION:	T1 - Plane Tree, T2 - Beech Tree, crown reduce by 1 - 3 metres. T3 Birch not subject to the Tree Preservation Order that affects other trees at this property. We would like to do this work as the trees are growing close to the building
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation) ratified at meeting, 7/11/17	No objections, subject to no adverse comments from the Tree Officer.

C. RBBC Letter Dated: 13/10/17	Application No: 17/02205/TPO (To view plans 'control & click here')
LOCATION:	Land Adjoining 8 Little Meadow Horley Surrey RH6 9FL
DESCRIPTION:	The trees overhanging the driveway to be cut back by two metres laterally all branches overhanging the drive. The Oak tree that is very close to number 8 to be cut back so that there are three metres between the tree and the house.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation) ratified at meeting, 7/11/17	No objections, subject to no adverse comments from the Tree Officer.

D. RBBC Letter Dated: 18/10/17	Application No: 17/02416/TPO (To view plans 'control & click here')
LOCATION:	1 Newlands Close Horley Surrey RH6 8JR
DESCRIPTION:	Oak tree - Crown lift to increase headroom by 3.5m. This will be achieved by the pruning of the low drooping branches only. no main limbs. The reason is to allow more light into the garden.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation) ratified at meeting, 7/11/17	No objections, subject to no adverse comments from the Tree Officer.

**List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 7 October to 3 November 2017**

E. RBBC Letter Dated: 24/10/17	Application No: 17/02458/TPO (To view plans 'control & click here')
LOCATION:	14 Bridges Close Horley Surrey RH6 9SG
DESCRIPTION:	T1 Oak- To remove epicormic growth up to first limb. Removal will balance crown and increase light spill.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation) ratified at meeting, 7/11/17	No objections, subject to no adverse comments from the Tree Officer.