

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 5 December 2017, at 7.30 pm

**Present**

**Cllrs** Richard Biggs (Chairman)  
Kevin Etheridge  
Mike George  
Jerry Hudson  
Linda Mabbett  
Simon Marshall  
Richard Olliver  
Fiona Stimpson

**In Attendance**

Alan Jones (Town Clerk)  
Joan Walsh (Clerk Elect)

**P 5909 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Jackson and Powell be accepted for reasons as specified in the Attendance Register as well as the apology of Judy Morgan, Administrative Officer. Cllr Banwait was absent.***

**P 5910 Disclosable Pecuniary Interests and Non-Pecuniary Interests**

***RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.***

**P 5911 Public Forum**

No members of the public attended the meeting.

**P 5912 Approval of Minutes  
Planning & Development Committee – 7 November 2017**

***RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.***

**Matters Arising  
Planning & Development Committee – 7 November 2017**

**P 5913 Virgin Media Cabinets**

It was reported that further contact had been made with Virgin Media to ensure that repairs were carried out by the contractor to the remaining broken cabinets in Horley, and this would continue to be monitored by the Town Council.

***RESOLVED: noted.***

**P 5914 Parking on School Zig-Zag Road Markings**

Members were advised that in view of the continued lack of progress in refreshing the zig-zag lines outside Horley Infant School, Albert Road the matter would be raised with Cllrs Kay Hammond and Graham Knight at the next HTC/SCC Review Meeting.

***RESOLVED: that a further update on the provision of parking restrictions outside Horley schools be provided at the next Committee meeting.***

**Outside Bodies and Sub-Committees**

**P 5915 Gatwick Diamond Business (GDB)**

The latest GDB networking events had been circulated to all members.

***RESOLVED: noted.***

**P 5916 Horley Town Management Group (HTMG)**

Members were given an update on the installation of the defibrillator outside Boots, Horley High Street. Insurance of the unit had since been arranged and the draft Licence Agreement was being prepared by the Landlord. The next HTMG meeting would be held at the Edmonds Hall on 30 January, starting at 6.30 pm.

***RESOLVED: noted.***

**P 5917 Deferred Planning Applications**

No matters were deferred.

***RESOLVED: noted.***

**P 5918 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 4 November to 1 December 2017.

***RESOLVED: noted.***

**P 5919 Planning Applications received from Reigate & Banstead Borough Council for the period 4 November to 1 December 2017.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**Planning Appeals**

**P 5920 Planning Appeals Received**

The list of Planning Appeals received during the period 4 November to 1 December 2017, were reviewed.

***RESOLVED: noted.***

**P 5921 Planning Appeals Determined**

The list of Planning Appeals determined during the period 4 November to 1 December 2017, were reviewed.

**RESOLVED: noted.**

**Ongoing Planning Matters**

**P 5922 Uber**

Members were advised that Uber's contract with the Borough Council at Horley High Street car park had been terminated, and drivers were instructed to vacate the car park by 15 December. After this date, the car park would return to full public use with the space markings amended and signage updated in due course. The official RBBC Press Release had been published on the Town Council website, for information.

*( RBBC Press Release regarding Uber, High Street Car Park, Horley available to view [here](#) )*

**P 5923 North East Sector (The Acres)**

An update was given on the presentation provided at the Horley Regeneration Forum on 'The Acres' development. This included Tanyard Barn community hall which, since its opening, has been well utilised for weekday hire and private bookings at weekends. It was hoped that access issues for the extension of the Fastway 20 route through the development would be resolved as well as an electricity supply at the Lake Lane bus gate. The Chairman added that the playground remained fenced off since final works were carried out, and the footpath was still muddy in places due to outstanding works yet to be completed by Barratts.

**RESOLVED: noted.**

**P 5924 North West Sector (Westvale Park)**

A further update was given on the presentation provided at the Horley Regeneration Forum on the 'Westvale Park' development. Substantial progress had been made so far by the consortium for 600 homes which were now at an advanced stage. The main spine road and residential roads had also been built and RBBC officers would be reviewing appropriate flooding and drainage requirements around the site.

**RESOLVED: noted.**

**P 5925 Town Centre Regeneration**

It was reported that the Horley Regeneration Forum meeting held on 21 November and chaired by County and Borough Cllr, Graham Knight was very well attended. In addition to the above-mentioned updates on the North East and North West sector developments, a summary of education provision was provided by the SCC School Commissioning Officer. The Chairman of the Town Centre Management Group was also in attendance. He advised that a site meeting with the Regeneration Manager and other representatives had taken place to discuss the public realm works in the Pedestrian Precinct. It was agreed that future

**P 5925)** meetings would be held every quarter, at the Edmonds Hall, and dates would be confirmed in due course.

**RESOLVED: noted.**

**P 5926 Railway Matters**

No matters were raised.

**RESOLVED: noted.**

**Highways Matters**

**P 5927 SCC Highways: Outstanding Road Maintenance in Horley**

Members were informed that the issue of outstanding road repairs in Horley would be taken up with Cllr Kay Hammond in view of lack of information from Surrey Highways for some considerable time. It was hoped that appropriate road inspections direct with the SCC Senior Highways Officer would be arranged to consider the worst affected areas in priority order. A further update would be provided at the next meeting of this Committee.

**RESOLVED: that a further update on essential road maintenance in Horley be provided at the next meeting of this Committee.**

**P 5928 Roadworks on Victoria Road, Horley**

The Committee was updated on latest developments following complaints raised by the Town Council on behalf of residents with Surrey Highways about the long-standing roadworks on Victoria Road (opposite Lidl) and slow progress of the investigative work. It was felt that, as explained by Surrey Highways, the continuing stalemate situation to determine the next course of action with the utilities company was clearly unacceptable. The matter would therefore be taken up with Cllrs Graham Knight and Kay Hammond so that a firm resolution could be reached between the parties responsible and the road repairs finally completed.

**RESOLVED: noted.**

**P 5929 SCC Pay and Conserve - Car Park Charging on the Countryside Estate: Results and Proposals**

It was reported that the County Council were working with Surrey Wildlife Trust (SWT) to consider options for maintaining the countryside estate by introducing car park charges at certain sites. Preliminary proposals had outlined the preferred option by introducing charges in the five busiest car parks (Chobham Common, Whitmoor Common, Norbury Park, Ockham Common, Rodborough Common) by card only on a pay and display machine with the option to pay by mobile phone app or purchase an annual season ticket. The SCC Select Committee were asked to comment and recommend proposals for approval by Cabinet at their next meeting on 14 December.

**RESOLVED: noted.**

**P 5930 SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already**

**P 5930) *circulated to members).***

**Airport Matters**

**P 5931 GAL Consultation: - Views sought on revision of the END Noise Action Plan 2019-2024 (GATCOM Deadline: 15 December 2017)**

The above GAL consultation on revision of the Environmental Noise Directive (END) Action Plan 2019-24 was discussed, the details of which had already been circulated to members. The report, presented to GATCOM, gave details of the consultative process (required by DEFRA) and the draft list of actions to be considered. The final response would be presented to GATCOM on 25 January 2018, for approval.

**P 5932 Recent Airport Communications**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
GATCOM	GAL Consultation – Revision of the Environmental Noise Directive (END) Noise Action Plan 2019-2024 (Closing Date: 15.12.17)	16.11.17	Noted.
GATCOM	Key Messages and Outcome from GATCOM Meeting, held on 9 November 2017	24.11.17	Noted.
GATCOM	Weekly Newsletters & Updates	10.11.17) 17.11.17) 24.11.17) 30.11.17)	Noted.
GATCOM	Coast to Capital LEP: Brighton Mainline Alliance	1.12.17	Noted.

**RESOLVED: noted.**

**P 5933 Proposed Horley Business Park**

In the absence of any further updates regarding the proposed Horley Business Park for some considerable time, it was discussed by the Committee that this agenda item be removed until more information becomes available.

**RESOLVED: noted.**

**P 5934 De-Cluttering of Signage in Surrey (supported by SCC)**

The Committee was informed about an initiative launched to potentially clear away redundant signage across the county which was introduced by Burstow Parish Council (and supported by Surrey County Council). In addition, Surrey Hills had produced a De-Cluttering Guidance Pack for local councils. Members decided that relevant details be communicated on the Town Council website and eNewsletter to invite residents' views and participation, and to collate photographic evidence of relevant signage no longer required in Horley for consideration at a later stage of the project.

**( Surrey Hills De-Cluttering Guidance Pack available to view at:  
<http://www.surreyhills.org/board/de-cluttering> )**

**P 5934) RESOLVED: noted.**

**P5935 SCC Draft Waste Local Plan on Future of Waste Management facilities in Surrey (Closing Date: 7 February 2018)**

The Committee was updated on the above Draft Waste Local Plan (SWLP) consultation, providing the objectives, draft policies and proposed sites intended to guide the future of waste management facilities in Surrey until 2033. It was noted that this included total of nine potential sites for waste management facilities. Following the preliminary consultation, the County Council would be consulting on a pre-submission Draft Local Plan which will then be forwarded to Government for an independent examination. It was agreed that the matter be reviewed by the Chairman to determine if a formal response from the Town Council would be required.

**RESOLVED: that the above SCC Draft Waste Local Plan consultation on the Future of Waste Management Facilities in Surrey, be considered at the next meeting of this Committee.**

**P 5936 Letters / Emails Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Tandridge DC	Consultation: Caterham Town Draft Masterplan Supplementary Planning Document	24.11.17	Noted.
Planning Portal	Latest Updates and Newsletters		Noted.

**RESOLVED: noted.**

**P 5937 Precept 2018/2019**

**RESOLVED: that no specific requirements be budgeted for the Planning & Development Committee.**

**P 5938 Diary Dates**

**Town Centre Carol Service and Hospitality**

Horley Day Centre (Regent Hall) from 9.30 am on Saturday 16 December 2017.

**RESOLVED: noted.**

**P 5939 Urgent Business**

No matters were raised.

**P 5940 Press Release**

**RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.**