

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 26 April 2016, at 7.30 pm

Present

Cllrs Mike George (Chairman)
James Baker
Surrinder Banwait
Richard Biggs
Jerry Hudson
David Jackson
Linda Mabbett
Simon Marshall
Richard Olliver
Fiona Stimpson

In Attendance

Cllr Samantha Marshall
Carol Fenton (Deputy Clerk)
Joan Walsh (Planning & Projects Officer)

P 5279 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Etheridge and Powell, be accepted for reasons as specified in the Attendance Register, as well as the apology of the Clerk, Alan Jones.

P 5280 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 5281 Public Forum

There were no members of the public present during the Public Forum.

RESOLVED: noted.

**P 5282 Approval of Minutes
Planning & Development Committee – 29 March 2016**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**P 5283 Matters Arising
Planning & Development Committee – 29 March 2016**

No matters were raised.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5284 Horley Town Management Group (HTMG)

An update on the last meeting was received, including the Horley bid to the SCC Town Centres Fund for regeneration projects in the town centre, the outcome of which had not yet been decided. It was noted that Boots had expressed an interest in becoming involved at future HTMG meetings.

RESOLVED: noted.

P 5285 Deferred Planning Applications

No matters were deferred.

RESOLVED: noted.

P 5286 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 23 March to 19 April 2016.

RESOLVED: noted.

P 5287 Planning Applications received from Reigate & Banstead Borough Council for the week ending 29 March 2016.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 5288 Planning Applications received from Reigate & Banstead Borough Council for the week ending 5 April 2016.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 5289 Planning Applications received from Reigate & Banstead Borough Council for the week ending 12 April 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 5290 Planning Applications received from Reigate & Banstead Borough Council for the week ending 19 April 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

Planning Appeals

P 5291 Planning Appeals Received

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 5292 Planning Appeals Determined

The list of Planning Appeals determined was reviewed.

RESOLVED: *noted.*

Ongoing Planning Matters

P 5293 RBBC Community Infrastructure Levy (CIL)

A CIL Briefing Note by RBBC was received, a copy of which had already been circulated to members, for information. A separate update by the RBBC Senior Development Officer would be arranged at the Town Council offices, before a future committee meeting, and extended to all members to attend.

RESOLVED: *that a pre-meeting briefing be arranged for members on the RBBC Community Infrastructure Levy, before a future committee meeting.*

P 5294 North East Sector

The Deputy Clerk advised that a site meeting had taken place at the Langshott allotments with Barratts on all the outstanding allotment issues, but these had yet to be fully resolved.

RESOLVED: *noted.*

P 5295 North West Sector

There was no update.

RESOLVED: noted.

P 5296 Town Centre Regeneration

There was no update.

RESOLVED: noted.

Railway Matters

P 5297 There was no update.

RESOLVED: noted.

Highways Matters

P 5298 SCC Local Transport Review – Consultation Summary Report

A Consultation Summary Report prepared by SCC on the proposed changes to local bus services, was received. It was noted that the proposals were being finalised with the bus operators before consideration by Cabinet, and the agreed changes to services and timetables would become effective from early September 2016.

(*SCC Consultation Summary Report on the Local Transport Review available to view at: www.surreycc.gov.uk/transportreview)*

RESOLVED: noted.

P 5299 Outstanding Road Maintenance in Horley

The chairman told members that although Court Lodge Road had been inspected and considered in need of urgent repairs to pot holes and resurfacing, it had still not been included in the Projection Horizon schedule. Some random patching had, however, started along Victoria Road and Sangers Drive but there was still concern that many other parts were left unrepaired. It was agreed that the matter would be reported to SCC for clarification, with a further a request for representatives from the County Council and the contractor to visit the Town Council offices and update the committee on their roll-out programme.

RESOLVED: that SCC Highways be contacted for an update on completion of road repairs required at Court Lodge Road, Victoria Road and Sangers Drive, and highways representatives be invited to the Town Council offices, along with the contractor, to provide an update on Horley road maintenance.

P 5300 Parking on Residential Roads

Cllr Marshall updated members on parking complaints arising from apparent rail commuters and holiday makers using Avenue Gardens and Balcombe Gardens to park their vehicles along both sides, dangerously close to junctions and thereby compromising safe access by reducing them to single track roads as well as impacting on nearby parking for residents. It was thought that Controlled Parking Zones and double yellow lines were needed as preventative measures, and Borough and County Councillors were looking into these proposals with parking enforcement officials who had been notified of the issues separately by the Town Council with accompanying photographs.

RESOLVED: noted.

P 5301 SCC Highways Bulletin & Pavement Works Schedule (2016/17)

RESOLVED: that receipt be noted of the latest SCC Highways Bulletin & Pavement Works Schedule 2016/17 (already circulated to members).

P 5302 Airport Matters

CAA Consultation: Surface Access to Airports

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council website, be noted.

P 5303 Recent Airport Communications

From	Subject	Received	Action
GATCOM	GAL Response:- Gatwick Independent Arrivals Review	7.4.16	Noted.
GACC	Gatwick Independent Arrivals Review	21.4.16	Noted.
GATCOM	Gatwick Airport's Route 4 Flightpath – Drop-in Session 5.5.16	12.4.16	Noted.
GAL	Invitations to Gatwick Airport Noise Management Board	19.4.16	Noted.
GATCOM	Weekly Newsletters & Updates	Various	Noted.

RESOLVED: noted.

P 5304 Proposed Horley Business Park

It was noted that proposed resolutions received from Horley electors to be raised at the forthcoming Town Meeting on 29 April, included the proposed Horley Business Park on which there were no further developments to date.

RESOLVED: noted.

P 5305 Letters & Other Communications Received

From	Subject	Received	Action
West Sussex County Council	West Sussex Joint Minerals Local Plan Consultation	15.4.16	Noted (not of relevance to Horley).
Resident - Verbal	Parent parking by Meath Green Infant School	25.4.16	The Clerk to raise matter with Meath Green Infant School.
Resident - Email	Zebra Crossing Request – Balcombe Road	26.4.16	Noted. Clerk will update resident.

RESOLVED: noted.

P 5306 Diary Dates

Town Meeting

29 April, 7.30 pm, Albert Rooms

Annual Meeting of the Council

17 May, 7.30 pm, Albert Rooms

RESOLVED: noted.

P 5307 Urgent Business

The Chairman concluded the last meeting of the municipal year with a note of thanks to the Vice-Chairman, Cllr Jackson, for his contribution and he extended his appreciation to all the committee and staff for their continued support as well.

Cllr Olliver, in turn, thanked Cllr George for his extensive work and dedication as Chairman of the Planning & Development Committee, and this was equally conveyed to him by all members present.

RESOLVED: noted.

P 5308 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8:50 pm.

Date of next meeting: 31 May 2016