

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 22 October 2013, at 7.30 pm

**Present**

Cllrs Mike George (Chairman)  
Celia Austin  
Jack Chapman  
Kevin Hagerty  
Richard Olliver  
Tony Schofield  
Jan Spratt  
Fiona Stimpson

**In Attendance**

Cllr Richard Bethell  
Cllr Roy Sherwin  
Alan Jones (Town Clerk)  
Joan Walsh (Administrative Officer)

**P 4249 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllr Marshall be accepted for reasons as specified in the Attendance Register. Cllr Miller was absent.***

**P 4250 Declarations of Interest and Dispensations**

***RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.***

**P 4251 Public Forum**

There were no members of the public present during the Public Forum.

***RESOLVED: noted.***

**P 4252 Approval of Minutes  
Planning & Development Committee – 24 September 2013**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: noted.***

**Matters Arising  
Planning & Development Committee – 24 September 2013**

**P 4253 Surrey County Council Consultation – Surrey Cycle Strategy Consultation**

Cllr Austin summarised the key points contained in the Surrey Cycle

**P 4253)** Strategy Consultation. She advised that as the outline proposal appeared to demonstrate a broad approach throughout the county, the comments she had prepared were tailored to be more specific to Horley. On behalf of members, Cllr Olliver congratulated Cllr Austin on preparing such a comprehensive and informative report which would be incorporated into the formal submission (subsequently sent to Surrey County Council.)

***RESOLVED: that the Town Council's response to the Consultation by Surrey County Council on Surrey Cycling Strategy, as appended to these minutes, be approved.***

#### **Outside Bodies and Sub-Committees**

**P 4254 Gatwick Diamond Business (GDB)**

Cllr Bethell was in attendance to provide an update on the presentation given by Jeremy Taylor at the last meeting. He also gave a networking summary, and said he would welcome views from the Committee on any particular topics of interest to raise at future sessions. A discussion followed amongst members on GDB membership, and it was generally felt that the Town Council's participation should continue so that Horley could be represented appropriately and any new enterprises which could make the town more commercially viable could be supported.

***RESOLVED: noted.***

**P 4255 Horley Town Management Group (HTMG)**

The Clerk updated members on the last HTMG meeting, together with a project update by Ellie Kidson of Metamorphosis on Phase 1: *Building the Foundations*; and Phase 2: *High Street Innovation Project Launch & Implementation*. Amongst the agenda items discussed at the meeting were the alcohol free zone in Horley Town Centre and proposals to introduce concessionary car parking charges in the town centre.

***RESOLVED: noted.***

**P 4256 Campaign to Protect Rural England (CPRE)**

The Clerk stated that after making enquiries with the CPRE (Reigate & Banstead District Committee), the Town Council was advised that meetings of the group were considered to be very informal and, as such, the minutes were not being circulated more widely to other parties. As previously decided, the CPRE would no longer be included on the list of Outside Bodies, however Cllr Chapman might still wish to attend future meetings separately.

***RESOLVED: noted.***

**P 4257 Deferred Planning Applications**

No Planning Applications were deferred.

***RESOLVED: noted.***

**P 4258 Determined Planning Applications**

Members reviewed the list of Applications determined for the period 18 September to 15 October 2013.

***RESOLVED: noted.***

**P 4259 Planning Applications received from Reigate & Banstead Borough Council for the week ending 24 September 2013.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4260 Planning Applications received from Reigate & Banstead Borough Council for the week ending 1 October 2013.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4261 Planning Applications received from Reigate & Banstead Borough Council for the week ending 8 October 2013.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4262 Planning Applications received from Reigate & Banstead Borough Council for the week ending 15 October 2013.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**Planning Appeals**

**P 4263 Planning Appeals Received**

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

***RESOLVED: noted.***

**P 4264 Planning Appeals Determined**

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

**RESOLVED: noted.**

**Ongoing Planning Matters**

- P 4265**
- i) Planning Application RE/P/1301479/CON: Land South of Brookfield Drive and East of Lake Lane, Horley – Construction of single storey, 1 form entry Primary School and Pre-School and associated external works with landscaping and vehicular/pedestrian accesses; and**
  - ii) Planning Application: RE/P/01527/CON: Land at Langshott Infant School, Smallfield Road, Horley – Construction of two storey building, single storey kitchen, hall extension, car parking and landscaping to increase Primary School to a 2 form entry**

The Clerk report receipt of Decision Notices from Surrey County Council in respect of the above two Planning Applications, stating that both had been formally approved.

**RESOLVED: noted.**

**North East Sector**

**P 4266 “The Acres”, Langshott – Press Release on New Primary School**

The Clerk stated that in a recent press article entitled “New School Expected to be given Approval”, it was reported that Surrey County would support the application for a new one-form entry Primary School along with a Pre-School for 26 pupils on the same site (and this was subsequently confirmed in a formal Decision Notice). The Committee Chairman acknowledged the necessity for more school provision in the area, however the problem of the associated increased traffic volumes and parking congestion on Lake Lane/Langshott, coupled with the decision to construct a residents access gate across Lake Lane, remained a serious concern for local residents.

**RESOLVED: noted.**

**P 4267 North West Sector**

No matters were raised.

**RESOLVED: noted.**

**P 4268     Town Centre Regeneration**

The Clerk advised that the minutes of the last meeting of the Horley Regeneration Forum were still awaited, but would be circulated to members shortly. Cllr Schofield added that he was in contact with Borough Cllr Natalie Bramhall, for an update on the Riverside Green Chain as part of the Horley Master Plan. He was advised that the Regeneration Manager, Peter Boarder, was preparing a progress report and this would be presented at a future meeting. He also hoped that representatives from other organisations could become more actively involved in the design of the development with the management team.

**RESOLVED: noted.**

**Railway Matters**

**P 4269     Southern Railway – Railway Closure and disruption over Christmas**

The Clerk informed members that Southern Railway and Network Rail had issued advanced warnings on their respective websites about many suspended routes in the South East, on all railway lines, throughout the Christmas period and into the New Year. These were reportedly necessary in order to carry out major engineering works at London Victoria, at Gatwick Airport as well improvement works between Redhill, Purley and other surrounding areas.

**Available to view at:**

<http://www.southernrailway.com/your-journey/plan-your-journey/improvement-works/>

<http://www.networkrailmediacentre.co.uk/News-Releases/Brighton-main-line-passengers-advised-of-Christmas-service-changes-as-railway-investment-continues-1e9b.aspx>

**RESOLVED: noted.**

**P 4270     Horley Subway & Footbridge**

Cllr Stimpson reported that the subway was severely flooded again after recent heavy rainfall. The Clerk said he would liaise with Network Rail representatives to see what other measures could be taken since the pumps were installed to eliminate this problem. The Committee Chairman asked if suggested improvements to the footbridge that were made by the Town Council some time ago, could also be followed up.

**RESOLVED: that the Clerk inform Network Rail about more flooding in the subway, and liaise with the Regeneration Manager on suggested improvements to the footbridge.**

## Highway Matters

### P 4271 Surrey County Council (SCC): Highways Localism Initiative

The Clerk told members he submitted a variety of suggested improvements to enhance the character of Horley, as part of the SCC Highways Localism bids. These included signage cleaning on major roads; repainting railings outside the War Memorial at the Recreation Ground, clearing footpaths; repairing bus stop shelters; and replacing broken benches / litter-bins. He was later advised to engage the support of County Cllrs, Kay Hammond and Dorothy Ross-Tomlin in getting these works sanctioned, and he would provide a further update at the next meeting.

***RESOLVED: that the Clerk contact County Cllrs, Kay Hammond and Dorothy Ross-Tomlin, on suggested improvements around Horley, and provide an update at the next meeting of this Committee.***

### P 4272 Surrey Highways Bulletin

It was noted that the latest Highways Bulletin which had already been circulated to members, for information, had referred to a number of road works in Horley by British Telecom.

***RESOLVED: noted.***

### P 4273 Reigate & Banstead Borough Council: Core Strategy

The Clerk reported receipt of a notice for an Additional Hearing Day on the Reigate & Banstead Core Strategy, on 10 December 2013. A programme for the Hearing was available on the Core Strategy Examination page of the Borough Council's website.

***Available to view at:***

***[www.reigate-banstead.gov.uk/csexam](http://www.reigate-banstead.gov.uk/csexam)***

***RESOLVED: noted.***

<b>P 4274</b>	<b>Airport Matters</b>	<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
		GATCOM	Department for Transport (DfT) – 2012 Noise Exposure Contour Reports & Maps	26.9.13	Noted.
		GATCOM	DfT Consultation Outcome - Thameslink, Southern & Great Northern Franchise Tender	30.9.13	Noted.
		GATCOM	CAA Consultation – Final Proposals for Future Regulation of Gatwick Airport (Closing Date: 4.11.13)	8.10.13	Noted.
		GATCOM	GATCOM Meeting 17.10.13 & Major Issues on the Agenda for Action	11.10.13	Attended by Committee Chairman. Noted.
		GATCOM	NEW Weekly News & Update at Gatwick Airport	17.10.13	Noted.
		GATCOM	Gatwick Long Term Option Proposals – GATCOM response to the Airports Commission	18.10.13	Noted.
		CPRE Surrey / CPRE Sussex / GACC	Invitation to Seminar: “Runaway Gatwick” on 25.10.13 (Cllr George to attend) and subsequent GACC Press Release. Available to view at: <a href="http://www.gacc.org.uk/latest-news.php">www.gacc.org.uk/latest-news.php</a>	1.10.13	Noted.
		NATS Corporate & Technical Centre	London Airspace Consultation (Closing Date: 17.10.13)	17.10.13	Noted.

**RESOLVED: noted.**

**P 4275      Tour of Gatwick Airport**

CLlr Stimpson reported that during a recent tour of Gatwick Airport, useful information was given on how airport staff had been trained to deal with inclement weather conditions as well as applying chemicals to de-ice planes and thereby preventing disruptions for passengers.

**RESOLVED: noted.**

**P 4276      Residential Areas of Special Character (RASCs) or Conservation Areas**

The Clerk reported that, since the last review meeting with the Senior Policy Development Officer, 6 areas had been identified as potential Residential Areas of Special Character (RASCs) and another 6 areas had been nominated as Conservation Areas. The Town Council had been supplied with map extracts to precisely mark the areas, and these would be returned to Guy Davies at the Borough Council for consideration.

**RESOLVED: noted.**

**P 4277      Neighbourhood Plan**

There was no further update.

**RESOLVED: noted.**

**P 4278      Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Tandridge District Council	Tandridge Local Plan Part 2: Detailed Policies Submission <i>Available to view at:</i> <a href="http://www.tandridge.gov.uk/dpexam">www.tandridge.gov.uk/dpexam</a>	3.10.13	Noted.
Fisher German Chartered Surveyors	Esso Petroleum; Fawley, Seisdon Pipeline Route Inspection	10.10.13	Noted.
Gatwick Greenspace Partnership (GGP)	Autumn Newsletter	8.10.13	Noted.

**RESOLVED: noted.**



**P 4279      Diary Dates**

**Remembrance Programme 2013:**

6 November, 11.00 am – Rededication of Memorial Gardens

10 November, from 10.00 am – Remembrance Day Parade and Service.

11 November, 11.00 am – National Two Minutes Silence, Precinct

***RESOLVED: noted.***

**P 4280      Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 9.20 pm***

***Date of next meeting – 19 November 2013***