

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 5 May 2015, at 7.30 pm

Present

Cllrs Mike George (Chairman)
Jack Chapman
Simon Marshall
Richard Olliver
Tony Schofield
Jan Spratt

In Attendance

Kevin Etheridge
Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

P 4886 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Jackson, Miller and Stimpson be accepted for reasons as specified in the Attendance Register. Cllr Hagerty was absent.

P 4887 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 4888 Public Forum

There were no members of the public present during the Public Forum.

RESOLVED: noted.

**P 4889 Approval of Minutes
Planning & Development Committee – 7 April 2015**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**P 4890 Matters Arising
Planning & Development Committee – 7 April 2015**

No matters were raised.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 4891 Gatwick Diamond Business (GDB) – Members’ Meeting and Nominations to Executive Council

The Clerk advised that the new Town Council representatives to attend future GDB Members’ Meetings and Networking Sessions would be agreed at the Annual Meeting on 19 May, and thereafter confirmed with the CEO, Jeremy Taylor. Nominations for election to the Executive Council were also being received by GDB, and the new members would be announced at its AGM on 26 June.

RESOLVED: noted.

P 4892 Horley Town Management Group (HTMG)

The Clerk told members that a progress report on the final phase of the town audit would be issued by Kenrick Garraway shortly, together with an update on the Horley Town Improvement Study. The next HTMG meeting would be held on 18 May, at Waitrose.

RESOLVED: noted.

P 4893 Deferred Planning Applications

No Planning Applications from previous meetings had been deferred.

RESOLVED: noted.

P 4894 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 1 to 28 April 2015.

RESOLVED: noted.

P 4895 Planning Applications received from Reigate & Banstead Borough Council for the week ending 7 April 2015.

RESOLVED: that the Town Council’s comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4896 Planning Applications received from Reigate & Banstead Borough Council for the week ending 14 April 2015.

RESOLVED: that the Town Council’s comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4897 Planning Applications received from Reigate & Banstead Borough Council for the week ending 21 April 2015.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 4898 Planning Applications received from Reigate & Banstead Borough Council for the week ending 28 April 2015.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

Planning Appeals

P 4899 Planning Appeals Received

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 4900 Planning Appeals Determined

The list of Planning Appeals determined was reviewed.

RESOLVED: *noted.*

Ongoing Planning Matters

P 4901 Viewing online Planning Applications registered with RBBC

The Clerk commented on some minor technical issues which were still often encountered when viewing online plans associated with pre-determined Planning Applications whereby some were of too poor quality to decipher accurately; were too large to download successfully into a pdf format; or had missing or unclear information (particularly with *amended applications*).

Cllr Olliver suggested an alternative method might be to receive a compilation of plans already downloaded by RBBC from the current Weekly Planning Lists. Cllr Schofield advised the Clerk to take the matter up with the Chairman of RBBC's Planning Committee, Cllr Mark Brunt.

RESOLVED: *that the Clerk contacts Borough Councillor, Mark Brunt, to discuss an improved method to view Planning Applications online.*

P 4902 North East Sector

The Clerk reported that allocation of the Langshott Allotments was close

P 4902) to completion, and he recommended a viewing to see how well the site had already taken shape. A photo-shoot would be arranged shortly, and published in the *HTC E-Newsletter*.

RESOLVED: noted.

P 4903 North West Sector

There was no update.

RESOLVED: noted.

P 4904 Town Centre Regeneration

There was no update.

RESOLVED: noted.

Railway Matters

P 4905 Reigate, Redhill & District Rail Users' Association (RR&DRUA)

Members agreed that a separate briefing by an RR&DRUA representative at the Town Council offices would be very worthwhile, especially as there had been little mention of Horley Railway Station in previous Newsletters issued by the rail group. This would be arranged by the Clerk in due course.

RESOLVED: that the Clerk invites an RR&DRUA representative to provide a separate briefing for members at the Town Council offices.

Highways Matters

P 4906 Surrey Highways Bulletin

The latest SCC Highways Bulletin was received, a copy of which had already been emailed to members. The Clerk added that the essential line remarking of the Longbridge Roundabout had been set by Surrey Highways for 2-3 week time, and the planned resurfacing of part of Albert Road was now underway.

RESOLVED: noted.

P 4907 Local Flooding Issues

Cllr Schofield reported that since ditches had flooded at Haroldsea Drive following an extreme build-up of foul water being pumped into the stream, RBBC had lobbied the water company to ensure adequate waste disposal mechanisms would be incorporated into the new development of 50 dwellings nearby.

P 4907) RESOLVED: noted.

Airport Matters

P 4908 Recent Communications

From	Subject	Received	Action
GATCOM	Agenda for Meeting, 23.4.15	16.4.15	Noted.
GATCOM	Key Messages from Meeting, 23.4.15	5.5.15	Noted.
GATCOM	Weekly Newsletters & Updates	Various	Noted.

RESOLVED: noted.

P 4909 GAL Meeting: Gatwick Airport and Future Plans

Cllrs George and Olliver updated members on a meeting held by Gatwick Airport Ltd with other local Parish Councils, together with a presentation by the Airports Commission Director, Alastair McDermid. An open discussion on a range of local issues followed, and Cllr George had subsequently sent a letter of thanks to GAL on an interesting and constructive meeting overall. It was hoped that more frequent distribution of electronic newsletters would follow to sustain improved communication and community engagement by GAL.

RESOLVED: noted.

P 4910 SCC Consultation: Planning Reports Survey (Closing Date: 27 May 2015)

The Clerk reported receipt of the above SCC Consultation to review the format and quality of committee reports on Planning Applications which are determined by SCC's *Planning & Regulatory Committee*. The survey sought comments on the committee reports but there was no apparent links to view these included with the information, but only a search of the Planning Register and completion of Survey Monkey. The Town Council had, therefore, requested examples of such reports in order to be able to submit an informed response, and this was now awaited from SCC Planning Services.

RESOLVED: that the Town Council's response to the SCC Consultation on Planning Reports Survey be submitted on receipt of examples of committee reports, prior to the closing date, and ratified at the next meeting of this Committee.

P 4911 Letters / Emails Received

From	Subject	Received	Action
RBBC	RBBC Consultation: Draft Green Infrastructure Strategy & Action Plan (Closing Date: 29.5.15)	29.4.15	Cllr George to review.

RESOLVED: noted.

P 4912 Diary Dates

VE Day Commeration Service, Memorial Gardens: 8 May, 11.00 am

VE Day Celebrations, Town Centre Precinct: 9 May, 10.00 am

RESOLVED: noted.

P 4913 Urgent Business

The Chairman concluded the last meeting of the municipal year with a note of thanks to the Vice-Chairman, Cllr Schofield, for all his hard work, and he extended his appreciation to all members and staff for their continued support as well.

Cllr Schofield conveyed his gratitude to Cllr George for his stirring work and commitment as Chairman of the Committee, and commented on his his wide knowledge of planning matters as exemplary.

Cllr Olliver passed on a further note of thanks to Cllr Mike George and Cllr Schofield for their outstanding contribution to the Committee.

RESOLVED: noted.

P 4914 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.50 pm.

Date of next meeting: 26 May 2015