

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 1 March 2016, at 7.30 pm

Present

Cllrs Mike George (Chairman)
Simon Marshall
Richard Olliver
Fiona Stimpson

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

P 5218 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Baker, Banwait, Biggs, Etheridge, Jackson, Mabbett and Powell be accepted for reasons as specified in the Attendance Register. Cllr Hudson was absent.

P 5219 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 5220 Public Forum

There were no members of the public present during the Public Forum.

RESOLVED: noted.

P 5221 Approval of Minutes

Planning & Development Committee – 2 February 2016

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

Matters Arising

Planning & Development Committee – 2 February 2016

P 5222 Gatwick Area Conservation Campaign (GACC)

RESOLVED: that the Clerk contacts the Membership Secretary for GACC to request for electronic updates sent to the Town Council to continue in the future, but no annual subscription be made to the Outside Body.

P 5223 Gatwick Diamond Business (GDB)

RESOLVED: that any members able to attend future GDB meetings (dates circulated), to inform the Clerk accordingly.

P 5224 Consultation: Proposed Changes to RBBC Parking Order

Following the Town Council's formal response to the above RBBC Consultation on Proposed Changes to RBBC Parker Order, a note of thanks was received from the Corporate Policy, Performance & Parking Officer.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5225 Horley Town Management Group (HTMG)

The Clerk reported that the group had previously submitted a bid to the *SCC Town Centres Fund* to assist with a variety of projects for improving the vitality of Horley Town Centre as well as supporting other initiatives identified in the Horley Vision report. A further update would be provided after the results of the bid had been released. The next HTMG meeting would be held on 18 April, at Waitrose.

RESOLVED: noted.

P 5226 Deferred Planning Applications

No matters were deferred.

RESOLVED: noted.

P 5227 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 27 January to 23 February 2016.

RESOLVED: noted.

P 5228 Planning Applications received from Reigate & Banstead Borough Council for the week ending 2 February 2016.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 5229 Planning Applications received from Reigate & Banstead Borough Council for the week ending 9 February 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 5230 Planning Applications received from Reigate & Banstead Borough Council for the week ending 16 February 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

P 5231 Planning Applications received from Reigate & Banstead Borough Council for the week ending 23 February 2016.

RESOLVED: *that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.*

Planning Appeals

P 5232 Planning Appeals Received

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

RESOLVED: *noted.*

P 5233 Planning Appeals Determined

The list of Planning Appeals determined was reviewed.

RESOLVED: *noted.*

Ongoing Planning Matters

P 5234 RBBC Weekly Planning Lists

The Chairman advised members that it was the intention of the RBBC Planning Department to withdraw emailing their document of Weekly Planning Applications to Town and Parish Councils, by the end of March 2016. As a consequence of such measures, the most recent Planning Applications in Horley, registered by RBBC, would no longer be emailed to the Town Council in the form of a separate Weekly Planning List.

Cllr George said he had queried the matter with RBBC Planning Officers, and was told that all relevant information could still be viewed via the RBBC online planning portal. On checking this, however, it became apparent that the information provided in the Horley wards was somewhat unclear. In view of this, there were concerns about implications for members and staff

P 5234) trying to source accurate information as well as applications being inadvertently overlooked. There was also concern about consultation deadlines potentially expiring and reaching the determination stage by the planning authority, before the Town Council has an opportunity to comment as a statutory consultee.

Cllr Olliver added that researching previous determined Planning Applications online could be a lengthy process as the information was not always concise or in chronological order so technical modifications by RBBC seemed necessary.

The Clerk said that he had also taken the matter up with RBBC, asking for full clarification on these changes at a separate meeting with the Town Council and to check if a compiled version of Weekly Planning Applications could be made available for the Town Council to download. He would provide a further update at the next meeting.

RESOLVED: that the Clerk provides an update on the planned removal of RBBC Weekly Planning Lists and other alternatives, at the next Committee meeting.

P 5235 RBBC Core Strategy: Development Management Plan Timetable

A preliminary timetable on anticipated progress over the next two years on the RBBC Development Management Plan, was received.

RESOLVED: noted.

P 5236 North East Sector

The Chairman commented that the contentious issue of bus routing around The Acres via Langshott Lane and Brookfield Drive had yet to be resolved, however, speed control measures through the development had been progressed with the provision of speed bumps.

RESOLVED: noted.

P 5237 North West Sector

No matters were raised.

RESOLVED: noted.

P 5238 Town Centre Regeneration

The Clerk advised that the next meeting of the *Horley Regeneration Forum* would be hosted by Peter Boarder on 15 March 2016, at the Albert Rooms, starting at 5.30 pm.

RESOLVED: noted.

P 5239 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 5240 Essential Road Maintenance and Repairs

Cllr Stimpson showed members a photograph of a large hazardous pot hole on Church Road, a copy of which she had forwarded on to County Cllr Kay Hammond to see if essential repairs could be expedited by SCC Highways on their current road maintenance programme.

The Chairman added he had also notified Cllr Hammond and Cllr Furey (Cabinet Member for Highways) about the ongoing problem of numerous pot holes along a stretch of Court Lodge Road, some which had merely been patched over as a temporary measure but this seemed ineffective when full resurfacing of the area was clearly needed, and it was hoped that the necessary action would be taken.

RESOLVED: noted.

P 5241 SCC Highways Bulletin

RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).

P 5242 Airport Matters

Recent Airport Communications

From	Subject	Received	Action
GATCOM	CAA Consultation: Surface Access to Airports	22.1.16	Response from Chairman as GATCOM representative, noted.
GATCOM	GAL Consultation: Independent Arrivals Review Report and Recommendations	29.2.16	Response from Chairman as GATCOM representative, noted.
GATCOM	Gatwick Airport's Route 4 Flightpath	25.2.16	Noted.
	Weekly Newsletters & Updates	Various	Noted.

RESOLVED: noted.

P 5243 Proposed Horley Business Park

There was no update.

RESOLVED: noted.

P 5244 RBBC Draft Developer Contributions Supplementary Planning Document (SPD)

The Clerk said he had consulted the LDF Team on the *Draft Reigate & Banstead Developer Contributions SPD* consultation with reference to the spending element of CIL as it affects the Parish Council sector. He later received a reply from the RBBC Senior Policy Development Officer who agreed to clarify this for members, and this would now be arranged by the Clerk to take place before a future Committee meeting.

RESOLVED: that the Clerk arranges a pre-meeting briefing for members with RBBC on the CIL expenditure element of the Draft Reigate & Banstead Developer Contributions SPD.

P 5245 Town Plan 2016-2019

Members reviewed the Town Plan, prior to its launch at the Horley Town Meeting, on 29 April 2016, and approval was given on the document from the Planning & Development Committee.

RESOLVED: noted.

P 5246 Letters Received

From	Subject	Received	Action
RBBC – LDF Team	RBBC Planning Policy E-Bulletin	25.2.16	Noted.
Resident	Condition of grass verges at– The Drive and Fairfield Avenue	12.2.16	Noted.
Surrey County Council	Admissions for Community/Voluntary Schools & Co-ordinated Schemes	19.2.16	Noted (not relevant to Horley).
UK Power Networks	Working with Parishes	1.3.16	Noted.

RESOLVED: noted.

P 5247 Diary Dates

RBBC Local Committee Meeting
7 March 2016, Reigate Town Hall

RESOLVED: noted.

P 5248 Urgent Business

No matters were raised.

RESOLVED: noted.

P 5249 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.55 pm.

Date of next meeting: 29 March 2016