

L 5252

Leisure Updates

L 5227 Update on Proposals for a Horley Town Park

The Town Clerk reported that HTC were able to provide important input into the Borough Council's Playing Pitch and Sports Strategy in relation to indoor and outdoor sports facilities across the borough to determine current provision together with future development and upgrades. This would, inter alia, help inform proposals for a Horley Town Park at a later stage. She extended a note of thanks to Cllrs Samantha Marshall and Mike George along with her fellow Officers for assisting with a general assessment of the lengthy documents within a short timescale which included a range of facilities currently provided by HTC. A further update would be provided once available.

L 5231 Charging Considerations for Use of Council Land

The Town Clerk informed the Committee that further research was being carried out on new charging arrangements for use of council land for non-commercial or non-profit making purposes or to support charitable causes. On request by HTC, the Borough Council had provided its standard application form and scale of charges for similar purposes which was primarily based on the type and size of event along with other factors. This would be used as a guide for HTC to potentially use, noting that parks and outdoor spaces under the Town Council's control was limited and may not be suitable for holding outdoor events beyond what is already permitted. A further update would be provided to determine whether a charging policy should be introduced or if such requests, should be considered case-by-case, on merit.

RESOLVED: noted.

L 5253

Horley Churchyards Committee

The Town Clerk informed Members that the Church had announced details of the new contracts awarded for grass maintenance of the New Churchyards and for hedge trimming. Their annual update further reported the Town Council's award of £6,750 towards ground maintenance of the Old Churchyard in the new financial year; and that SCC Cllr Jordan Beech had generously award £850 from his Member Allocation Fund towards essential tree works following a recent survey. The next meeting would be held on 27 April 2022 in a hybrid set-up, to allow attendees to either meet in-person or remotely. A further update would be provided at the next Committee meeting.

RESOLVED: noted.

HTC Grounds Maintenance

L 5254

The Members were updated on a recent site meeting at Horley Recreation Ground with the Leisure Chairman and idverde representatives, including the Operations Director and the new Contract Manager. The Town Clerk and Communications & Compliance Officer were also present to point out areas of concerns in regard to standing water around the playground and pathways after heavy rainfall for which possible solutions would be provided by the contractors along with approximate costings to improve drainage at the site. The Ornamental Gardens were also discussed with a view to tree planting and a floral display in preparation for the celebratory Big Jubilee Picnic event on 4 June 2022. It was further agreed that six-weekly progress meetings would be arranged with all parties for general updates on all Council sites and the request that HTC be provided with weekly updates of work having been carried out, would also be met by the contractors. A further update would be provided at the next Committee meeting.

L 5254) **RESOLVED: noted.**

L 5255 **Michael Crescent Centenary Park**

The Members were provided with an overview of extensive work having been carried out at the park to remove overgrown vegetation which had been covered by the Council's general maintenance budget. However, an additional underlying issue had arisen along the neighbouring boundary line, for which the resident claimed had damaged sections of their fence from overgrowth at the park side. The Council's parks contractors had carried out a detailed inspection and later advised that this was the case and that 11 wooden panels should be replaced by the Council. Additionally, the chain link fencing separating the boundary line would have to be replaced since it had to be cut out to tackle the overgrowth. However, remedial measures would include replacing it with new mesh security fencing which could be removed in sections and thereby allow weed spray treatments to avoid future regrowth.

The Town Clerk gave an outline of estimated costs based on quotes received. She further pointed out that although the extent of the works described were unexpected and would make a hefty dent in the budget, this would prevent extra expenditure in the long run. The Members were supportive in their comments and felt that the necessary steps outlined should be taken to protect the site, including a concern that asbestos may be falling from the roof of a row of garages by the adjacent dwellings and this should be reported to Raven Housing Trust. A further update would be provided at the next Committee meeting along with ratification of the necessary expenditure once confirmed.

RESOLVED:

- i) the Council proceeds with a remedial works' instruction at Michael Crescent Centenary Park to remove eleven damaged panels, trellis, posts, foliage and supply and fit lap panels, gravel boards and posts will be approved, up to an amount not exceeding £1800 + VAT.*
- ii) to further install 60 metres of mesh security fencing around the site, up to an amount not exceeding £4,000 + VAT.*
- iii) to move the existing fence line approximately 500mm into the park side, to enable the mesh security fencing panels to be removed for periodic treatments and avoid regrowth.*
- iv) that Raven Housing Trust be contacted about concerns raised in relation to asbestos particles located park side and thought to be coming from a row of garages by the adjacent dwellings.*

L 5256 **Memorial Gardens - Horley Recreation Ground**

RESOLVED: that the three Silent Soldiers be kept in safe storage and only positioned in the Memorial Gardens in the run up to a commemorative or ceremonious events, the first being HRH The Queen's Platinum Jubilee in June 2022.

L 5257 **Horley Recreation Ground Entrance Re-Design Project**

The Members were informed that completion of the project had been reached and the Chairman had a final site meeting and reinstatement inspection with the contractor. The Town Clerk and the Communications & Compliance Officer were also present. A couple of snagging items were identified, including the requirement to install two concrete bollards by the entrance to prevent unauthorised parking and minor repairs to a section of fencing. It was agreed that these would be carried out by the contractor within the contract. It was noted that the widening of the park entrance to allow for two-way traffic, pedestrian

access and new height barrier was another successful project for HTC, which had been part-funded from its Neighbourhood CIL Fund as a community safety project and from a successful insurance claim settlement in lieu of repairs to the deconstructed gate pillar.

L 5257) *RESOLVED: noted.*

L 5258 *RESOLVED: that expenditure to reseed a section of the grassed area by the redesigned car park entrance at Horley Recreation Ground, in the sum of £350.44 + VAT, be ratified.*

Use of HTC Parks and Outdoor Spaces

L 5259 *RESOLVED: that arrangements for the Open Air Cinema to return to Horley Recreation in the month of August, subject to booking and compliance requirements being met by the operator, be approved.*

L 5260 The Committee considered a further request from a local sports group to sanction a second court to be line-marked for pickleball after receiving another enquiry and being asked how to apply to the Council for a grant to cover the cost. The first court had been line-marked by the tennis courts resurfacing contractors at the time and were asked by the Council to provide another quote recently for additional line-marking which was estimated at £350 plus VAT. It was further noted that the Council had received other enquiries for using the tennis courts. Members were of the view that the courts were provided to the public as a free community facility and should be accessible to everyone. This new request from the pickleball club would have to be given careful consideration. It was therefore agreed that usage of the courts would be monitored in the coming months and this would be evaluated to determine the fairest way to make the courts openly available for tennis and pickleball. The sports club would be updated accordingly and that a decision by the Council would be deferred until later in the year.

RESOLVED: that a decision relating to a further request from a local sports group to line-mark 'pickleball lines' on a second court in the Tennis Courts at Horley Recreation Ground be deferred to enable an overall evaluation of court usage to be undertaken in the coming months along with cost implications and the organiser to be notified accordingly.

Community Events in Horley

L5261 **HRH The Queen's Platinum Jubilee Celebrations**

The Town Clerk gave an overview of the plans underway for the Big Picnic Jubilee Lunch at Horley Recreation Ground on Saturday, 4 June 2022, from 12pm-6pm, including the following preparations:

- A dedicated [webpage](#) had been created on the HTC website with details of the event and how to get involved along with the optional fancy dress theme from the 1950's
- Subject to Full Council approval, it was intended to hold the civic ceremony to rename the Ornamental Gardens to 'The Queen's Platinum Jubilee Gardens' at 2pm, to be presided by the Town and Borough Mayors along with other dignitaries.
- A cherry tree had been planted in recognition of The Queen's Green Canopy to '[Plant a Tree for the Jubilee](#)' and share in the nationwide scheme by registering it on the commonplace map
- The event was being supported by the Café Operator, The Farmyard Kitchen, who would have picnic boxes available to pre-order or visitors may bring their own picnics.
- HTC was providing support with a financial contribution towards light refreshments, and music and children's entertainment would also be discussed at a later stage.
- Two marquees were kindly being provided by the Horley Association of Traders (HATs) for health and safety along with protection against the weather elements.

- Full compliance and regulatory arrangements were also in hand, including the Council's risk assessment for the event, car park marshalling and first aid provision.
- Full details of the programme would be circulated beforehand.
- Additionally, the RBBC/HTC scoping meeting had been held and it was advised that the Borough Council would be donating a flag to the four towns in Reigate & Banstead, including Horley.

L 5261) *RESOLVED: that the arrangements for the Big Jubilee Picnic at Horley Recreation Ground, on Saturday, 4 June 2022, 12pm-6pm, be noted.*

L 5262 *RECOMMEND: that the renaming of the Ornamental Gardens to 'The Queen's Platinum Jubilee Gardens' be considered for approval at the Full Council meeting on 21 June 2022.*

L 5263 **Horley Carnival - 18 June 2022**

Cllr George gave summary of the meeting held earlier in the evening (26 April 2022). He said the replaced main arena event would be a popular BMX display team and that publicity for the whole event was well underway. He raised the importance for general support and marshalling on the day were crucial and volunteers should contact him directly as soon as possible. Additionally, the funfair were intending to extend their visit after the event and would contact the Council directly for permission.

RESOLVED: noted.

L 5264 **Horley in Bloom and Photographic Competition 2022**

The Communications & Compliance Officer gave an update on arrangements in hand with the HIB Advisory group. She added that the artwork for the posters had been completed and the application forms would be available from the launch of the competition at the upcoming Town Meeting on 29 April 2022.

RESOLVED: noted.

Compliance & Regulatory

L 5265 **Playgrounds and Grounds Inspections and Repairs**

The Town Clerk gave an update following recent inspections carried out by the contractors. She said that only minor repairs were required to some of the outdoor fitness equipment at Horley Recreation Ground. Additionally, the climbing net by the playground would require replacing shortly and for which comparable quotes would be obtained.

RESOLVED: noted.

L 5266 **New Signage proposals at Court Lodge Fields**

The Members considered the quotations received for the new signage at Court Lodge Fields and were in agreement to proceed, having considered best value from the design and specifications provided. They noted the signs would be valuable asset for the site.

RESOLVED: that the expenditure to install three new identical information boards with an anti-graffiti coating, at the Court Lodge car park entrance, playground area and pathway to 'The Six Bells' public house, up to an amount not exceeding £2,500 + VAT, be approved.

L 5267 **Annual Inspections of Playgrounds**

RESOLVED: that the sum of £255 plus VAT paid to the Play Inspection Company for the annual inspections of playgrounds (RoSPA) and report, be ratified

Allotments in Horley

L 5268 Westvale Park Allotments – Provision of storage buildings for the Northern and Southern Sites

The Town Clerk told Members that the design and specification of the storage buildings were still being considered by RBBC Planning Officers, since the Conservation Officer had raised concerns that they be in keeping with the local area. The views of the Town Council had already been made known in that the facility provided at both sites should be fit for purpose as well as secure and vandal proof as much as possible. A further update would be provided when made available by RBBC.

RESOLVED: noted.

L 5269 Horley Local History Society

Doug Cox invited Councillors to join the society for a guided tour around the town and this was agreed on a date to be decided.

RESOLVED: Noted

L 5270 Environment Matters

MG reported that The Gatwick Greenspace Partnership meeting Annual meeting had recently taken place where they had presented their Annual Report.

RESOLVED: Noted

L 5271 Letters Received

From	Subject	Date	Action
Tennis Coach operator	Request for coaching on Tennis Courts.	April 2022	Supported by HTC in principle on a trial basis for 3 months (for ratification at next Committee meeting).

RESOLVED: noted.

L 5272 Diary Dates

Town Meeting (HTC): Friday, 29 April 2022, 7.00 pm, Edmonds Hall

Annual Meeting (HTC): Tuesday, 10 May 2022, 7.00 pm, Edmonds Hall

Meeting closed at 21:00 hrs

Date of next Meeting: 5 July 2022