

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 23 February 2016 at 7.30 pm.

Present Councillors Simon Marshall - Chairman
 J Baird
 J Baker
 S Banwait
 K Etheridge
 M George
 J Hudson
 A Kitajewski
 Samantha Marshall
 V Marshall
 R Olliver
 H Randall
 F Stimpson

In Attendance A Jones (Town Clerk)
 C Fenton (Deputy Clerk)

L 3863 Apologies and Reasons for Absence

RESOLVED: that the apology of Cllr Powell be accepted, for reasons as specified in the attendance register.

L 3864 Disclosable Pecuniary Interests and Non-Pecuniary Interests

No Declarations of Interest were received.

RESOLVED: noted.

**L 3865 Approval of Minutes
 Leisure and Amenities Committee, 12 January 2016**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

L 3866 Outside Bodies – Gatwick Greenspace Partnership (GGP)

Cllr George reported on the recent meeting of the GGP Members' Steering Group. It was noted that Reigate & Banstead Borough Council had yet to

- L 3866)** pay its 2015/2016 subscription of £7,400. There would be no increase in contributions made by local authorities for 2016/2017, so the Horley Town Council contribution would remain at £1,900.

RESOLVED: noted.

L 3867 Horley Churchyards

It was noted that the last meeting of the Committee in January had been chaired by Thiru Jesudason. The fourth annual cut of the grass by Countrywide Grounds Maintenance was to be in March, with the new contract year running from April 2016 to March 2017. There was no news from the Southwark Diocese office regarding the handover of the Old Churchyard. It had been suggested that an inspection of all trees on Church Property be carried out. The Church had been advised to make its grant application to the Town Council, for funding towards grounds maintenance, as early as possible in the new financial year. It was noted that the Parish Clerk, Ann Golding, was standing down. The next meeting of the Committee was due to held on 2 March.

RESOLVED: noted.

Grounds Maintenance Update

- L 3868** Members were updated on recent meetings with the Burleys Area Manager, notes of which are appended.

RESOLVED: noted.

Playground Inspections and repairs

- L 3869** **RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.**

- L 3870** **RESOLVED: noted.**

- L 3871** The Deputy Clerk advised that the annual inspections by The Play Inspection Company had been received for Horley Recreation Ground, Court Lodge Fields, Michael Crescent Centenary Park and Yattendon Road Recreation Ground. Only low risk faults had been identified. The reports had been forwarded to Bennetts, who would put together a programme of repairs.

RESOLVED: noted.

- L 3872** **RESOLVED: that payment of £295 plus VAT to the Play Inspection Company Ltd be approved.**

- L 3873** The Deputy Clerk advised that there would be a reduced charge of £255 plus VAT for the next annual inspections as the Yattendon Road playground would no longer be included.

RESOLVED: noted.

L 3874 Possible Provision of Café/Toilet Facilities, Horley Recreation Ground

The Clerk told members that, following a recent meeting with Paul Tanner of Trevlyn Tanner Architects Ltd, a final siting of the café between the playground and the Ornamental Gardens had been agreed, with the café centred between the two existing pergolas in the Ornamental Gardens. (These pergolas would be replaced as part of the development.) A final version of the outline scheme was expected shortly.) Cllr Olliver said that he and Cllr George had discussed the plans with parents and staff at a recent event at Fennies Day Nursery and added that he would refer to the plans in his next RH6 Uncovered article

RESOLVED: noted.

L 3875 Refurbishment of Skate Park, Horley Recreation Ground

The Clerk referred members to the updated Briefing Paper, which he had previously circulated (a copy is appended). He said that he had approached several specialist companies, seeking their views on siting a new skate park on the existing area. The cost was likely to be £80,000 - £85,000, towards which a grant of £15,000 had so far been received from Surrey County Council. A meeting was planned with Oakwood School pupils who regularly used the existing skate park to discuss specifications etc and it was hoped that it might be possible to install the new facility towards the end of this year.

RECOMMEND: that earmarked funds be used to facilitate the building of the new skate park (subject to no further grants being received), the recommendation to be considered by the Finance & General Purposes Committee on 15 March.

L 3876 Fitness Classes at Horley Recreation Ground

The Deputy Clerk advised that a representative of Busylizzy Reigate had put forward a request to use Horley Recreation Ground for a Buggy Fitness Class, starting on 7 April. A copy of their Public Liability insurance cover had been received.

RESOLVED: that use of the Recreation Ground for the fitness classes be agreed free of charge, subject to review in September.

L 3877 Tree Works at Horley Recreation Ground

The Clerk advised that two large branches had recently fallen from a Horse Chestnut tree close to the park barrier. (Removed by Burleys at an approximate cost of £500 plus VAT.) Advice had been received to fell the tree and quotes were awaited.

RESOLVED: noted.

L 3878 Court Lodge Fields – Boundary with Raven Housing owned Land

The Clerk told members that he was still awaiting advice from the Town Council's Solicitor regarding any obligation, or otherwise, upon Raven Housing to reinstate some form of boundary marking.

RESOLVED: noted.

L 3879 Court Lodge Playground

The Deputy Clerk advised that the application for funding for new playground equipment, which had been made to the Tesco Local Community Grant Scheme, had been unsuccessful.

RESOLVED: noted.

L 3880 Junior Football at Court Lodge Fields

The Clerk reported on recent site meetings with Burleys and local team managers to consider how junior football pitches might be introduced at Court Lodge Fields, following new Football Association guidelines on youth football. He told members that Pitch 4 could be converted into a 9 v 9 pitch and there may be room at the site for a 7 v 7 or 5 v 5 pitch, however Court Lodge Fields would not be able to fulfil all the requirements for junior football in Horley. Members suggested that other areas might also be considered, such as Yattendon Road Recreation Ground or existing pitches at Horley schools.

RESOLVED: that the matter be re-considered at a future meeting.

Church Road Allotments

L 3847 The Clerk advised that the work on the large oak tree in the resident's adjacent garden had been carried out and added that the tree work along the boundary with the Churchyard was to be carried out on 1 & 2 March.

RESOLVED: noted.

- L 3848** Cllr Randall suggested that some improvements would soon be required to the surface of the car park at the site.

RESOLVED: noted.

(Afternote: it was subsequently agreed that Bennetts would carry out repairs to the car park in April, at the same time as laying the Mot roadstone paths at Emlyn Meadows.

Langshott Allotments

- L 3849** The Deputy Clerk advised that a Mot pathway had been laid at the allotments for the approximate sum of £440 plus VAT, however further work was likely due to recent inclement weather.

RESOLVED: noted.

- L 3850** The Clerk advised that work on the permanent toilet building was to start imminently and, once again, Barratts had been requested to rectify the low water pressure at the standpipes on the site.

RESOLVED: that the toilet and building be fully DDA compliant.

- L 3851** The Clerk added that there had been a number of occasions when Barratts had sought access to and from their land via the allotment site, without giving reasonable notice to the Town Council, as specified in the terms of Transfer. Legal action may need to be taken if the problems persisted.

RESOLVED: noted.

- L 3852** The Deputy Clerk advised that, following the publication of a recent newspaper article, she had been contacted by a member of the Reigate Beekeepers Association who was based in Horley, offering to meet with allotment holders to discuss the keeping of bees and everything that it entailed.

RESOLVED: that a meeting be held in due course.

- L 3853** **Horley Conservation Group (HCG)**

Members were updated on recent activities. It was noted that the AGM of HCG was to be held at Trinity Oaks School on the evening of 22 February.

RESOLVED: noted.

Environment Matters

- L 3854** Cllr Powell advised that two of the three serious blockages in the Burstow

Stream (caused by fallen trees etc) had now been cleared by the Environment Agency (EA) and a third larger blockage had been cleared by Specialist Group International (SGI). Thanks had been recorded for SGI's considerable efforts. Responding to comments made by some members, Cllr Powell stressed that he currently had a very good working relationship with the EA, which he had no wish to jeopardise.

RESOLVED: noted.

- L 3855** Cllr Powell told members that funding had been secured from County Cllr Kay Hammond for the purchase of a second knapsack spraying unit, to enable Cllr Baker (now fully trained) to assist with the spraying of Himalayan Balsam, (HB), where this was necessary. The appropriate permits would be sought from the EA, which had confirmed that it had no issues with last year's actions.

RESOLVED: noted.

- L 3856 Horley Open Spaces Advisory Committee (HOSAC)**

Members were updated on the meeting held recently, notes of which are appended.

- L 3856) RESOLVED: noted**

- L 3857 Horley Saturday Market**

It was noted that a new stall holder may soon start trading, selling vintage clothes.

RESOLVED: noted.

- L 3858 Horley Carnival, 18 June 2016**

Cllr George updated members on recent meetings. It was noted that funding had been received from two Borough Councillors. The fancy dress competition was to be judged alongside the floats, prior to the start of the procession and there would also be a prize for the best themed stall ("Through the ages and beyond!").

RESOLVED: noted.

- L 3859 Her Majesty The Queen's 90th Birthday Celebrations**

Members considered information received about the lighting of beacons to celebrate HM the Queen's 90th birthday on 21 April 2016. Members were keen to be involved.

RESOLVED: that the involvement of the Horley Lions be sought to assist with the event.

(Afternote: the Horley Lions were unable to assist however it is believed that the Horley Cricket, Hockey & Squash Club may become involved.)

- L 3860** Members considered details of “Clean for the Queen”, a campaign to encourage local groups to clear litter from their neighbourhoods.

RESOLVED: that details of the campaign be included in the next e newsletter.

- L 3861** **Neighbourhood Panel Meetings**

It was noted that the Neighbourhood Panel meeting planned for 21 January was likely to be the last one attended by local Police.

RESOLVED: that the following item be placed on the agenda of the meeting of the Finance & General Purposes Committee, planned for 19 January:
Neighbourhood Panel Meetings – to consider the way forward.

- L 3862** **Diary Dates**

RESOLVED: that forthcoming events be noted.

The meeting closed at 9.11pm

Date of next meeting: Tuesday 23 February 2016