

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 16 January 2018 at 7.30 pm.

Present Councillors James Baker - Chairman
 S Banwait
 K Etheridge
 M George
 J Hudson
 A Kitajewski
 Samantha Marshall
 Simon Marshall
 Valerie Marshall
 D Powell
 H Randall
 F Stimpson

In Attendance C Fenton (Head of Leisure & Deputy Clerk)

L 4297 Apologies and Reasons for Absence

RESOLVED: that the apology of Cllr Baird be accepted, for reasons as specified in the attendance register.

L 4298 Disclosable Pecuniary Interests and Non-Pecuniary Interests

There were no Declarations of Interest in relation to any items included on this agenda.

RESOLVED: noted.

L 4299 Public Forum

No members of the public were present.

RESOLVED: noted.

**L 4300 Approval of Minutes
 Leisure and Amenities Committee, 31 October 2017**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

Outside Bodies

- L 4301** Cllr Samantha Marshall updated members on a recent meeting of the Horley Conservation Group, which she had attended.

RESOLVED: noted.

- L 4302** Cllr George reported that he had attended a meeting of the Gatwick Greenspace Partnership (GGP) and updated members on matters discussed.

RESOLVED: noted.

- L 4303** **Tennis Courts, Horley Recreation Ground**

The Head of Leisure informed members that she had advised the Lawn Tennis Association representative that the Town Council would be unable to fund the refurbishment of the tennis courts during the current Financial Year.

RESOLVED: noted.

- L 4304** **Provision of Extra Seating at Horley Recreation Ground**

The Head of Leisure advised that a metal bench had been purchased and had been placed in storage until a suitable site could be arranged in the Spring.

RESOLVED: noted.

- L 4305** **Horley Churchyards**

The Head of Leisure advised receipt of a copy of the Final Order to discontinue burials at St Bart's Old Churchyard. It was noted that the next meeting of the Churchyards Committee was due to take place on 24th January 2018.

RESOLVED: noted.

- L 4306** **Grounds Maintenance Update**

Members were updated on recent meetings with the Burleys Area Manager, notes of which are appended. Cllr Stimpson suggested that leaf clearance had taken place quite late this year.

RESOLVED: noted.

L 4307 Playgrounds and Grounds Inspections and Repairs

It was noted that inspections were ongoing and that there was nothing significant to report.

RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports, as well as the monthly grounds reports.

L 4308 Members considered the recently received reports of the annual playground inspections, which had been carried out in December by the Play Inspection Company. The Head of Leisure advised that one moderate risk had been identified, namely some of the timbers on the multi play equipment at the Michael Crescent Playground. This was due to the age of the equipment and the timbers would be replaced, where possible.

RESOLVED: noted.

L 4309 ***RESOLVED: that payment of £255 plus VAT to the Play Inspection Company, for carrying out the annual inspections, be approved.***

L 4310 New Skate Park, Horley Recreation Ground

Following the recently held opening ceremony and photo call with sponsors, it was agreed that the Skate Park be removed from the Leisure Committee Agenda as a standing item.

RESOLVED: noted.

L 4311 Funfair at Horley Recreation Ground

RESOLVED: that the request from Jimmy Beach to bring his funfair to Horley Recreation Ground for an additional week at Easter 2018, making three weeks in total, be declined. (Original dates of Monday 26 March until Monday 9 April 2018 to remain in place.)

L 4312 Bonfire & Fireworks Display 2018

The Head of Leisure advised that the Horley Lions had requested the use of Horley Rec for their Bonfire & Fireworks Display on Saturday 3 November 2018. Whilst being in favour of this, members suggested that it might be possible to bring the pallets along a different route to the bonfire site, to avoid the front area of the park becoming so muddy for pedestrians. Concerns were also raised about hot ash from the bonfire being tipped into the skip whilst still very hot. The Head of Leisure agreed to raise these points with the Horley Lions.

- L 4312)** ***RESOLVED: that the request from the Horley Lions for their annual Bonfire & Fireworks Display to be held at Horley Recreation Ground on Saturday 3 November 2018 be approved.***

L 4313 **Possible Flooding Alleviation Measures, Horley Recreation Ground**

The Head of Leisure told members that the Burleys Area Manager had suggested that the installation of Drainage Crates might alleviate flooding problems in the Horley Rec Playground and possibly in the centre of the park by the roundabout. Members questioned the effectiveness of such measures on clay soil.

RESOLVED: that the Burleys Area Manager be requested to confirm the suitability of the Drainage Crates and provide a quotation for the work required in the Horley Rec Playground.

L 4314 **Replacement Playground at Court Lodge Fields**

The Head of Leisure advised that the Invitation to Tender for the Court Lodge Playground had been placed on the Contracts Finder website, with a closing date of 5 February 2018 for tender submissions to be made. A number of site visits had taken place with interested contractors and a further meeting was planned with Peter Jones, the officer responsible for playgrounds at Reigate & Banstead Borough Council, once the tenders had been received.

RESOLVED: noted.

Tree Matters

- L 4315** The Head of Leisure told members that County Tree Surgeons Ltd had carried out tree surveys at Horley Recreation Ground, Court Lodge Fields, Emlyn Meadows and Church Road Allotments. There were no trees requiring urgent attention, however a number would require attention within the next six months and quotations were being sought for these works.

RESOLVED: noted.

- L 4316** ***RESOLVED: that payment of £1,200 for tree survey work carried out by County Tree Surgeons Ltd be approved.***

Church Road and Langshott Allotments

- L 4317** The Head of Leisure told members that Cllr Henry Randall was now the Steward at Church Road Allotments, following the retirement of the former Steward. It was planned to appoint a Steward at the Langshott Allotment

L 4317) site in due course.

RESOLVED: noted

L 4318 The Head of Leisure told members that she had met earlier with GGP representatives at the Langshott site to discuss the siting of an additional container for use by the Horley Conservation Group. The container was to be funded by Section 106 money provided directly by the Borough Council. Members approved the suggestion that the container be sited on a base of stone chippings placed over the existing car park area.

RESOLVED: that the proposal to place an additional container at the Langshott Allotment site, funded by the Borough Council, for use by the Horley Conservation Group, be approved.

L 4319 ***RESOLVED: that, following clearance work undertaken by Burleys at the Langshott Allotments, the area be flail cut as and when required, for the sum of £168 plus VAT per visit.***

L 4320 **Horley Open Spaces Advisory Committee (HOSAC)**

Members were updated on the meeting held earlier. (An update from the Horley Piscatorial Society is appended to these minutes.)

RESOLVED: noted.

L 4321 **Horley Conservation Group (HCG)**

Members were updated on recent works carried out by the Group.

RESOLVED: noted.

L 4322 **Environment Matters**

Cllr Powell advised that a Clean-up of the River Mole bank to remove litter and larger items of debris would be carried out in March.

RESOLVED: noted.

L 4323 **South & South East in Bloom (SSEIB)**

Members confirmed the previous decision taken not to participate in South & South East in Bloom for 2018. It was noted that the SSEIB Chairman had offered coaching / assistance with any possible entry in 2019.

RESOLVED: noted.

L 4324 Summer Planters in Pedestrian Precinct

The Head of Leisure advised that she had been in contact with Amethyst Horticulture regarding floral displays for the Precinct, which could easily be moved to a different location at a time when any refurbishment work started. Members were shown pictures of Heritage Half Barrels, which were secured to the base of lamp posts at floor level with banding strips and approved their suitability for the Precinct.

RESOLVED: that Heritage Half Barrels, as suggested by Amethyst Horticulture, be placed in the Pedestrian Precinct in 2018, at a cost of £84.50 per unit, to include watering.

L 4325 Horley Saturday Market

It was noted that, following the departure of Uber Taxis from the High Street Car Park, the regular market trader had requested whether it might be possible to move back to that Car Park, as opposed to being in the Central Car Park.

RESOLVED: that the matter be reviewed at the same time as the possible renewal of the Licence to operate the Market. (Renewal date, 22 March 2018.)

L 4326 Horley Carnival, 16 June 2018

Members were updated on recent meetings of the Carnival Committee. The ground plan was to be changed this year, with the Carnival floats being parked at the front of the park, for easier and safer access both in and out. An exploratory meeting was to be held with representatives of the Gatwick Aviation Museum, regarding the possibility of a Medieval Joust being held as a stand-alone event at the Museum site.

RESOLVED: noted.

L 4327 Missing Silent Soldier

Members were saddened to learn that a Town Council sponsored Silent Soldier, which had been sited between the MAD Ideas sponsored flower beds adjacent to the Shell / Little Waitrose roundabout, had gone missing.

RESOLVED: that a press release be issued, seeking further information about the Soldier's possible whereabouts (a copy is appended).

L 4328 Letters Received

Receipt was noted of correspondence from the Secretary of the Horley Royal British Legion, wishing Alan Jones, former Town Clerk, a happy retirement and thanking him for his support and assistance during the past fifteen years.

RESOLVED: noted.

L 4329 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the Residents' Forum Meeting on 30 January and HATs St George's Day Fair on 21 April.

Meeting closed at 8.35 pm

Date of next meeting – 27 February 2018.