

**L 3796 Approval of Minutes
Leisure and Amenities Committee, 8 September 2015**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

L 3797 Town Centre Flower Bed at the Junction of The Drive & Russells Crescent

Members remarked that the residents who had taken over responsibility for the bed were carrying out work to an excellent standard. The Deputy Clerk advised that the residents had named the bed "Q Garden".

RESOLVED: that members' comments be passed on to the residents concerned

L 3798 Horley Churchyards

It was noted that the last meeting of the Committee had taken place on 7 October, however neither Cllr George nor Cllr Powell had been able to attend. Cllr Powell remarked that the grass in the New Churchyard was not being cut as frequently as it should be.

RESOLVED: noted. (Afternote: the Clerk later reported that discussion had taken place at the meeting about a possible grant application to the Edmonds Community Fund and the use of Community Payback.

L 3799 Grounds Maintenance Update

Members were updated on recent monthly meetings, which had been held with the Borough Council's Grounds Maintenance Operations Manager, along with Frank Etheridge, the Borough Council's Head of Recycling & Cleansing. (Notes are appended). Members stressed the need for all the leaves at Horley Recreation Ground to be cleared prior to the Remembrance Services.

RESOLVED: noted.

Playground Inspections

L 3800 *RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.*

L 3801 The Deputy Clerk advised that The Play Inspection Company was due to carry out the annual inspection of the playgrounds in November for a total cost of £295 plus VAT.

RESOLVED: noted.

L 3802 **Possible Provision of Café/Toilet Facilities, Horley Recreation Ground**

Members were advised that, following a recent site meeting with Paul Tanner of Trevlyn Tanner Architects Ltd, it had been ascertained that to position the café along the front of the Ornamental Gardens, close to the roundabout (Option 6), would give less visibility from the road than Option 4, between the Ornamental Gardens and the playground, due to the proximity of the large trees along the main footpath. Cllr Hudson added that he believed Option 5, placing the café at the front of the park, beyond the car park, should be given further consideration, however most members felt that this site was too far away from the playground and furthermore the nearby residents may object to such a structure being built close to their properties. After further discussion the following was resolved:

RESOLVED: that Paul Tanner of Trevlyn Tanner Architects be instructed to move forward with Option 4 (siting the cafe between the playground and the Ornamental Gardens).

L 3803 **Bonfire & Fireworks Display, 31 October 2015**

Members reviewed the recent event. It was noted that there had been some issues with the cleaning up operation on the following day when a fire had occurred in the skip, after hot ash had been tipped in. The fire was, however, speedily extinguished. Following an inspection of the bonfire site by Bennetts, it had been noted that very few, if any, nails remained.

RESOLVED: that the deposit cheque of £200 be returned to the Horley Lions.

L 3804 **Request for Circus Visit**

RESOLVED: that the request by Circus Wonderland to visit Horley Recreation Ground from 11-18 September 2016 be approved.

L 3805 **Request for Funfair Visit**

RESOLVED: that the request by Beach's Funfair to visit Horley Recreation Ground from 25 April – 9 May 2016 be approved. (A fee of £2,200 to be requested.)

L 3806 Donkey Derby and Charity Dog Show

RESOLVED: that the request by Horley Lions to use the Horley Recreation Ground for its Donkey Derby and Charity Dog Show on 11 September 2016 be approved.

L 3807 Ornamental Poppies in Memorial Gardens

Members were advised that the poppies had been planted the day before, with the assistance of Community Payback. (Photographs of the poppies were shown to members.)

RESOLVED: noted.

L 3808 Football at Court Lodge Fields

Members were advised that a representative of a local football club had asked whether the Town Council would consider providing junior pitches, in the light of new Football Association rules regarding the playing of football by children aged 6 to 13 years. Discussions had shown that it should be possible to over-mark adult pitches with different coloured line markings for junior pitches, using removable goal posts.

RESOLVED: that consideration be given to the provision of junior football pitches at Court Lodge Fields, following the appointment of the new grounds maintenance contractor.

Church Road and Langshott Allotments

L 3809 It was noted that skips had recently been provided at both allotment sites

RESOLVED: noted.

L 3810 The Deputy Clerk told members that the Horley Regeneration Project Manager had advised that the installation of the permanent toilet at the Langshott site was due to be completed by the end of November.

RESOLVED: noted.

L 3811 The Deputy Clerk advised that she had sought the views of allotment holders at the Langshott site regarding the keeping of bees. Nineteen plot holders had replied that they were in favour of this and five had said that they were against the idea.

RESOLVED: that advice be sought from the British Bee Keepers' Association in the spring of 2016.

L 3812 Horley Conservation Group (HCG)

Members were updated on recent activity by the Group and photographs were circulated.

RESOLVED: noted.

L 3813 Environment Matters

Cllr Powell advised that, following the instruction issued by the Catchment Officer at the Environment Agency (EA), to clear the three serious blockages in the Burstow Stream, he was still waiting for the work to be carried out. He added that, should the work not be carried out by the end of November, he planned to enlist the help of the Specialist Group International (funded by Surrey County Council) to carry out the work.

RESOLVED: noted.

L 3814 Horley Open Spaces Advisory Committee (HOSAC)

It was noted that the Committee was next due to meet on 8 December.

RESOLVED: noted

L 3815 Horley in Bloom (HIB)

Members agreed that the Awards Evening on 25 September had been the best attended yet and agreed that consideration may need to be given to finding a larger venue in the near future.

RESOLVED: noted.

L 3816 Cllr George advised that it may be necessary to seek a new sponsor for the HIB Photographic Competition once Barratt Homes had completed all works in the North East Sector.

RESOLVED: noted.

L 3817 South & South East in Bloom (SSEIB)

Members were delighted that the Town Council had once again won two Silver Gilt Awards in this year's competition and thanks were recorded to the staff for all their efforts. It was noted that a new competition sponsor was being sought for 2016.

RESOLVED: noted.

L 3818 Horley Saturday Market

The Deputy Clerk advised that there had been no response from the Borough Council's Parking Services Manager regarding charges which apply in the High Street Car Park on Saturdays, when the market is operational. Cllr George agreed to raise the matter at a meeting he was attending later in the week, when parking matters would be discussed.

RESOLVED: noted.

L 3819 Horley Carnival, 18 June 2016

Cllr George advised that artwork for posters and banners was being finalised. Four bands were likely to be involved in the parade and there was already a lot of interest being shown in being involved in next year's event.

RESOLVED: noted.

L 3820 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the Remembrance Services starting on 4 November, the Christmas Fayre on 28 November and the St George's Day Fayre on 23 April 2016.

L 3821 Estimates & Precept 2016/2017

Members considered this Committee's requirements, for recommendation to the Finance & General Purposes Committee.

RESOLVED: noted.

L 3822 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

L 3823 Devolved Services and other Contractual Issues CONFIDENTIAL

Members received an update

L 3824 Grounds Maintenance Contract 2016 – 2020 CONFIDENTIAL

Members received an update.

L 3825 Tree Works at Church Road Allotments

CONFIDENTIAL

Members considered quotations received and agreed the appointment of Green Leaf Tree Care to carry out the work.

The meeting closed at 9.07pm

Date of next meeting: Tuesday 12 January 2016

**Notes of Monthly Grounds Maintenance Progress Meeting held on
Thursday 24 September 2015 at 4.00 pm in the
Town Council Offices, 92 Albert Road, Horley**

Present: Alan Jones (part mtg) HTC
 Carol Fenton HTC
 Simon Marshall HTC
 Emanuel Flecken RBBC
 Frank Etheridge RBBC

1 **General Issues**

Horley Rec: Carol advised that Circus Wonderland had recently visited the Park and had encountered some disturbances from youths. Nevertheless they were still keen to return in 2016. The funfair was due to arrive on 12 October and the Bonfire & Firework display was to take place on 31 October. The report from the first stage of the Feasibility Study regarding a possible café in the park had been received from Trevlyn Tanner Architects and, following discussion at a recent meeting of the Leisure Committee, a further siting closer to the centre of the park was now being considered. An application for funding towards the cost of refurbishing the skate park had been made to the SCC Community Improvements Fund and a response was expected at the end of October. Frank advised that the litter bin at the Charlesfield Road entrance to the park was to be replaced and consideration was still being given to trialling a larger style Glasdon waste station bin in the park. It was noted that a Joint Action Group multi agency meeting had been convened to discuss anti-social behaviour and suspected drug dealing at the park.

Court Lodge Playing Fields: The new tenant of the Innes Pavilion was continuing to unlock and lock up the changing rooms for an agreed fee. Alan was to meet with the representative of a local football club to discuss possible options for junior pitches at Court Lodge. Emanuel added that it should be possible to mark two junior pitches on one senior pitch, using different coloured markings. It was noted that discussion was ongoing between the Town & Borough Councils and Raven Housing Trust regarding the (Raven owned) fence which had been removed by Raven Housing, leaving no clear indication of ownership of the land. Alan advised that a local instructor was using the car park at Court Lodge for motor cycle training and Emanuel agreed to investigate whether any sort of legal agreement for similar undertakings existed at the Borough Council, which the Town Council might be able to adapt.

Riverside Walk: No issues were raised.

Emlyn Meadows: It was noted that representatives from the Environment Agency (EA) had visited to look at blockages in the Burstow Stream upstream from Emlyn Meadows and instructions had been issued for the EA to clear these.

Michael Crescent Centenary Park: It was noted that the demolition of the former scout hut was likely to take place in 2016, following which consideration would be given to re-designing the park.

Yattendon Road Recreation Ground: Emanuel advised that paving slabs in the park had now been removed. He confirmed that he wished Bennetts to raise the chains on equipment in the play area.

Riverside Garden Park: It was noted that the Borough Council had placed an order for replacement signs explaining car park restrictions. Quotations were being sought for the levelling out of the car park. The Borough Council was to replace the litter bin at the raised area to the rear of the lake. The final cut of the year by Matthew King was imminent.

Bay Close Open Space: Work had started on the derelict property adjacent to the park. The Borough Council was to send an invoice to the owner for the costs involved in making the area safe.

Church Meadows: The wild flower meadows were still flowering well and the Specialist Group International had now removed the large weeping willow tree from the River Mole.

2 Other Matters

Both the tiered flower bed at the junction of The Drive and Russells Crescent and the walled flower bed next to the High Street Car Park were to be maintained by local residents/ business owners. It was confirmed that TUPE would not apply to the new Grounds Maintenance Contract and the devolved areas would continue to be maintained by the Borough Council until the end of March 2016.

Date of next meeting: Friday 13 November 2015 at 4.00 pm