

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of Horley Town Council held at the Albert Rooms,
Albert Road, Horley on Tuesday 11 December 2018 at 7.30 pm.

Present Cllrs David Powell – Chairman & Town Mayor
J Baird
S Banwait
R Biggs
G Buttironi
M George
J Hudson
A Kitajewski
H Kitajewski
Samantha Marshall
Simon Marshall
V Marshall
R Olliver
H Randall
F Stimpson

In Attendance J Walsh (Town Clerk)
C Fenton (Head of Leisure & Deputy Clerk)
A Jones (Consultant)
Four members of the public

C 4538 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Baker, Etheridge and Mabbett be accepted, for reasons as specified in the Attendance Register.

C 4539 Disclosable Pecuniary Interests and Non-Pecuniary Interests

There were no Declarations of Interest in relation to any items included on this agenda.

RESOLVED: noted.

Public Forum

C 4540 Neil Munday from Susy Radio updated those present on possible proposals for the Michael Crescent Scout Hut to be used as the site for its Radio Station. Alan Jones advised that a Building Control Survey of the building had been undertaken today and a Structural Survey was now required, to be carried out by a suitably qualified Engineer. The Chairman stressed that the Town Council was keen to have Susy Radio in Horley, however this would depend on the outcome of the Structural Survey and the likely cost of making the building habitable.

C 4540) *RESOLVED: noted.*

C 4541 A member of the public asked who was responsible for the Town Centre Christmas lights and was advised that this was the Horley Association of Traders (HATs).

RESOLVED: noted.

C 4542 A member of the public referred to out of date posters still being displayed around the town, giving a less than favourable first impression of Horley. Cllr George replied that very often these had been displayed by operators from outside Horley. The Town Council always insisted, as part of its standard terms and conditions that funfairs, circuses etc using Town Council land removed all posters at the end of their visit. Reigate & Banstead Borough Council was the authority responsible for enforcement and took steps to get the posters removed where it could.

RESOLVED: noted.

C 4543 Another member of the public said that they would be keen to hear the updates on plans for a possible café in Horley Recreation Ground.

RESOLVED: noted.

C 4544 Ordinary Meeting of the Council, 16 October 2018

The minutes of the above meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 16 October 2018, including all confidential items, be approved.

C 4545 Extraordinary Meeting of the Council, 20 November 2018

The minutes of the above meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 20 November 2018, including all confidential items, be approved.

C 4546 Leisure & Amenities Committee, 30 October 2018

RESOLVED: that the unapproved minutes of the above meeting of the Leisure and Amenities Committee, including all confidential items, be received.

C 4547 Finance & General Purposes Committee, 20 November 2018

RESOLVED: *that the unapproved minutes of the above meeting of the Finance and General Purposes Committee, including all confidential items, be received.*

C 4548 Planning & Development Committee, 9 October 2018

RESOLVED: *that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.*

C 4549 Planning & Development Committee, 6 November 2018

RESOLVED: *that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.*

C 4550 Chairman's Report

Cllr Powell advised that he or his representative had attended the following:

Wykeham House Open Day (20th Anniversary)
Royal British Legion Surrey Poppy Launch at Surrey University (with Cllr Samantha Marshall)
Horley Lions Bonfire & Fireworks Display (lighting bonfire)
Rededication of Memorial Gardens
Remembrance Parade & Service
Annual Dinner of Surrey Mayors' Association (attended by Cllr Samantha Marshall)
Handel's Messiah at St Bart's Church (attended by Cllr Samantha Marshall)
SeeAbility 20th Birthday Party
Prizegiving at HATs Christmas Fair
Celebration Service at St Bart's Church
Christmas Tree Festival Carol Service at Horley Methodist Church

RESOLVED: *noted.*

C 4551 Devolved Powers Agreement – Church Meadows and Horley Town Centre

The Head of Leisure confirmed that the engrossed versions of the Agreement had now been signed and returned to the Borough Council.

RESOLVED: *noted.*

Residents' Forum Meeting, 26 November 2018

C 4552 Members were updated on the recent meeting, where points raised at previous meetings had been answered by Borough & County Cllr Graham Knight, as well as discussions taking place about the Gatwick Airport Master Plan Consultation, Air Quality in Horley and the proposed residential development by Linden Homes on land adjacent to Bonehurst Road.

RESOLVED: noted.

C 4553 Cllr George added that, following points he had made at the recent Surrey ALC Conference about a lack of local Police presence in Horley, it was hoped that the regular meetings between Town Councillors and representatives of the local Police might re-start.

RESOLVED: noted.

C 4554 Borough, County Councillor & Other Updates

Members were updated on the recent Review Meeting, which had been attended by Cllr George, County Cllrs Hammond & Knight and the Town Clerk. (Notes of the meeting are appended.)

RESOLVED: noted.

HTC/RBBC Liaison Meeting, 7 November 2018

C 4555 Members were updated on the recent Liaison Meeting held at Reigate Town Hall, chaired by Cllr Mark Brunt, Leader of the Borough Council. The Leader had stressed the importance of joint working between the Town and Borough Councils and the important role of the Liaison Meetings as part of this joint working. Copies of the updated RBBC Management and Portfolio Structures had been circulated and it was agreed that Chris Phelan of the Borough Council would co-ordinate future Updates Meetings, attended by himself and representatives of Horley Town Council and Salfords & Sidlow Parish Council (previously led by Gavin Handford).

RESOLVED: noted.

C 4556 It was noted that the RBBC Leader had also briefed the meeting on the proposals to establish a formal Joint Committee to replace the current Local Committee and stressed the importance of Town and Parish Councils being included in any such new structure. It was hoped that a Working Group would be established to consider how such a Joint Committee might work in practice.

RESOLVED: noted.

C 4557 It was noted that some future meetings of the Liaison Committee were to be held in Horley.

RESOLVED: noted.

C 4558 **May 2019 Elections**

The Clerk advised that material to promote the May Elections had been received from NALC. The information was on the front page of the HTC website and the posters had been displayed on notice boards. Cllr Olliver added that election information was also available from Surrey ALC, who would be organising training for newly elected Councillors, as well as for re-elected members who may not have attended any training before. RBBC training for new members would be offered to HTC Councillors, as appropriate, such as Members' Code of Conduct Training, as well as a bespoke training session in relation to Planning matters.

RESOLVED: noted.

Annual Audit for the Year ending 31 March 2018

C 4559 The Clerk advised that the Annual Audit had been completed and was unqualified.

RESOLVED: noted.

C 4560 **RESOLVED: that the Final External Auditor Report and Certificate for 2017/2018 be received. (A copy is appended.)**

C 4561 **RESOLVED: that the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2018 be approved. (A copy is appended.)**

C 4562 The Clerk further advised that there were no Issues Arising requiring any action by this Council, apart from omitting to submit the detailed Internal Audit Reports with the AGAR. This would be rectified in future years.

RESOLVED: noted.

C 4563 Cllr Samantha Marshall recorded members' thanks for the hard work carried out by HTC staff to achieve this result.

RESOLVED: noted.

Internal Auditor Appointment

C 4564 ***RESOLVED: that re-appointment of Paul Hartley as Internal Auditor for Horley Town Council for the Financial Year 2019/2020 be approved.***

C 4565 For information, the Clerk added that there was no legal requirement on Councils to “rotate” Internal Auditors.

RESOLVED: noted.

C 4566 **Electoral Review of Reigate and Banstead –
Final Recommendations**

It was noted that, whilst there had been no direct response to the letter sent to the Boundary Commission, expressing the Town Council’s strong dissatisfaction with the proposals for the Horley Town Wards, a response had been sent to Sam Gyimah MP, a copy of which had been sent to the Town Council, reiterating that, due to coterminosity, parish wards were unable to cross either Borough ward boundaries or County electoral divisions. The only possibility would be for the Borough Council, at some point in the future to conduct a Community Governance Review for Horley, which would not be constrained by coterminosity with Borough wards and County divisions. Furthermore, the letter had incorrectly stated that the Town Council, in its responses to the Boundary Commission had proposed neither boundaries nor names for the Horley Town wards.

RESOLVED: that a further letter be sent to the Boundary Commission, addressing points raised in their letter to Sam Gyimah MP. (A copy is appended.)

C 4567 **Proposals for Possible Café at Horley Recreation Ground**

Alan Jones advised that, following full details of the Café construction project being placed on the Contracts Finder website, three tenders had been received by the closing date of 30 November, varying in price between approximately £476,000 and £504,000 (excluding VAT). A full Tender Report had been produced by Copeland Yussuf and a meeting with the lowest tenderer had been arranged to take place in early January. Once the full costs were finalised a detailed Business Plan would be produced, which would include details of any proposed application for a PWLB loan. A recommendation would subsequently be made to Full Council, regarding the appointment of a contractor. Tenders for the operation of the Café would also be sought via the Contracts Finder website.

RESOLVED: noted.

C 4568 Innes Pavilion Lease

The Clerk advised that the tenant of the Innes Pavilion Clubhouse, who currently had an Annual Licence to Occupy for his Martial Arts Club, had expressed an interest in maintaining his occupancy for a longer term, possibly by means of three or five year lease. A meeting had been held with Newman's Solicitors to explore possible options for the Town Council and a meeting with Tenant was to take place before Christmas.

RESOLVED: noted.

C 4569 Michael Crescent Scout Hut

Members were reminded that Susy Radio was very keen to use the Michael Crescent Scout Hut as the site for its Radio Station. The written report of the Building Control Survey of the building was awaited, which was likely to recommend the appointment of Chartered Structural Engineer to carry out a Full Structural Survey. Once the Structural Survey Report had been received, the likely cost of making good the building would be known and it was feared that these costs may be prohibitive.

RESOLVED: noted.

C 4570 Sleepeasy 2019

Members were informed that Borough Cllr Frank Kelly was keen to use the Court Lodge Fields site for this year's Charity Sleep-Out. Use of the Changing Rooms toilets would be required, along with use of the car park by those taking part. The Event was planned to take place from 7.00 pm on the evening of Friday 8 March until 7.00 am on Saturday 9 March. After some discussion the following was resolved:

RESOLVED: that use of the Court Lodge Fields site for Sleepeasy 2019 be approved and Borough Cllr Frank Kelly be informed accordingly.

**C 4571 Town Centre Carol Service and Councillors' Hospitality,
15 December 2018**

Members were reminded that the event was due to take place this coming Saturday. Help would be required at the Day Centre, Regent Hall, setting out and serving the refreshments and clearing up afterwards. Donations of £10 (or more!) were still welcome from members.

RESOLVED: noted.

C 4572

Precept 2019/2020

Members considered the draft Estimates & Precept for 2019/2020, as recommended by the Finance & General Purposes Committee. It was noted that the number of households (Tax Base) had increased by 321. £5,000 had been included for compliance with Health & Safety regulations and £11,000 included to upgrade the CCTV systems in Horley Rec and at Court Lodge Fields. An earmarked fund of £20,000 for playground improvements had been included and an additional £15,000 added to the Cafe earmarked fund, making a total of £130,000 in that particular fund. PWLB loan repayments of £31,000 had been included for the Café project.

After further discussion the following was resolved:

RESOLVED: that a Precept of £372,755 be set for the Financial Year 2019/2020, representing £37.87 per Band D Household (2.64% increase). Reigate & Banstead Borough Council to be informed accordingly. (Full details are appended.)

C 4573

Budget Speech

The Chairman of the Finance & General Purposes Committee read out her Budget Speech.

RESOLVED: that the Budget Speech be approved, be released to the press etc and be placed on the Town Council website. (A copy is appended.)

C 4574

Horley Edmonds Fund – Application for Funding

Members considered an application for funding from St Bart's Church for the repair of the driveway inside the New Churchyard, the amount requested being £2,000. The Head of Leisure explained that this application had previously been circulated informally to Chairmen, who had intimated that they would look favourably on the application, after the Community Foundation for Surrey had advised that the Edmonds Fund would be the only fund that could consider this.

Cllr Simon Marshall reminded members that the Town Council awarded an annual grant to St Bart's towards the grounds-maintenance of the New Churchyard (currently £6,200). He proposed that a grant of £500 be awarded to St Bart's for this project (seconded by Cllr Valerie Marshall).

RESOLVED: that a grant of £500 be awarded to St Bart's Church towards the repair of the driveway inside the New Churchyard.

C 4575 Letters Received

The Head of Leisure advised that, just before the meeting, an email had been received from the Company Secretary of the Archway Theatre Company Ltd, expressing concern that, following proposals by Railtrack to sell its railway arch spaces to private companies, the rent for the Archway Theatre space was likely to rise to an unaffordable level. The Theatre was therefore looking at alternative locations and was asking the Town Council whether it could suggest any potential sites in Horley.

RESOLVED: that the request be referred to the Finance & General Purposes Committee for more detailed consideration.

C 4576 Diary Dates

RESOLVED: that future events be noted, in particular the Carol Service and Councillors' Hospitality this coming Saturday.

C 4577 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

**C 4578 - Staffing Matters
C 4583**

CONFIDENTIAL

Members received an update on Grievance Allegations and other staffing matters.

**C 4584 Councillor Updates
C 4585**

CONFIDENTIAL

Members agreed a response to recent correspondence received.

Meeting closed at 9.15 pm

Date of next meeting: 12 February 2019

Notes of Joint Meeting: SCC / RBBC / HTC

30 November 2018, at 3.00 pm, in the Town Council offices, 92 Albert Road, Horley

Present: Cllr Kay Hammond (KH)
Cllr Graham Knight (GK)
Cllr Mike George (MG)
Joan Walsh (JW)

1. Review of Previous Meeting

1.1 Parking restrictions and enforcement – Horley Infant School (Albert Road Side)

It was noted that parking restrictions and enforcement had yet to be finalised outside Horley Infant School, Albert Road. However, it was anticipated that the road marking changes would be implemented by December along with the required signage (which had been ordered) and Traffic Regulation Order (TRO). The matter would continue to be monitored in the meantime.

1.2 Albert Road / Victoria Road – Resurfacing Works

It was noted that resurfacing works of the middle section of Albert Road along with full resurfacing of Victoria Road had remained outstanding for some considerable time and these would be followed up with Surrey Highways on their planned timetable.

(It was subsequently reported by the SCC Highways Works Communications Team that the resurfacing of Victoria Road had been programmed to start on 7.1.19).

1.3 Dialogue with Network Rail

1.3.1 Railway Bridge, Balcombe Road

GK said that Network Rail had given consent for part of the Balcombe Road to be closed to enable improvements to be carried out on the railings by the sharp bend on the Railway Bridge as well as being repainted. It was likely the works would be carried out overnight to avoid disruption.

1.3.2 Condition of Footbridge and Underpass

It was noted that, as previously advised, alternative solutions to flooding in the Under pass and the overall condition of the Footbridge would need to be discussed with Network Rail and for all interested parties to work together to seek satisfactory solutions. GK would follow this up. **Action: GK**

1.4 Electrical Charging Points

JW advised she had made an enquiry about the electrical charging points at Victoria Road car park as to whether they had a sustainable power supply and was awaiting a reply from the Environmental Officer at RBBC.

(The Environmental Officer subsequently advised that:

“The power to the point comes off the national grid and so is not a ‘green tariff’. However, with the current UK power generation mix, the CO2 emissions from an EV charged in Horley will be lower (even with transmission losses included) than a petrol or diesel vehicle. In addition, there is no nitrogen dioxide pollution which is the pollutant of concern at present at a handful of houses on the A23, Horley.

RBBC is not running publicity on the charge points as such – they are basically a ‘trial’ so the Council can look at usage and how this grows with time, and how they are used –i.e. how long are people charging for, plus running costs, reliability etc, with a view to a wider roll out across other car parks in the borough, given the number of EV’s coming to market in the next three years.)”

1.5 Horley Regeneration Forum

GK advised that it was planned to arrange the next Horley Regeneration Forum in February and a date would be confirmed once the Regeneration Manager had been consulted.

Action: GK

1.6 Proposals for formation of new Rail Users’ Forum in Horley

GK advised that he plans to carry out a preliminary survey at Horley Station in January to see if interested commuters would be willing to set up an independent non-political Horley Rail Users’ Forum. He would be accompanied by Cllr David Powell to hand out leaflets. He added that over 4,000 passengers travel via the station and many remain severely affected by the continued daily disruptions.

Action: GK

2. Highways Matters

2.1 Parking on double yellow lines and enforcement

MG stated that persistent parking on double yellow lines had been concerning for many Horley householders and creating dangerous obstructions, at certain times of the day (including evenings). This had become even more prevalent over recent months and proper enforcement appeared not to be in place in many areas. GK advised that he would enquire with the portfolio holder for Community Safety, Cllr James Durrant, to establish how parking enforcement powers are delegated by the Home Office, i.e. to the *Police Constable* or to the *Police & Crime Commissioner* and if RBBC Parking Officers can be tasked to carry out the enforcement.

Action: GK

2.2 Request to extend double yellow lines on Court Lodge Road, Horley

MG raised a safety concern at the entrance to Court Lodge Road (via Vicarage Lane) in light of parked cars forcing moving vehicles on to the wrong side of the road. He suggested that the placement of the existing double yellow lines might be better served if they were extended up towards the entrance to Gracewell Care Home at 287 Court Lodge Road, to alleviate the problem. It was likely that such a request would need to form part of the next parking review by the Reigate & Banstead Local Committee. In the meantime, MG would raise the issue with CLRA to see if the proposal would be supported by residents as a worthwhile safety improvement.

Action: MG

2.3 The Crescent, Horley – Public Footpath

MG suggested that signage be placed on the lamp post opposite ‘The Crescent’, giving clear directions to Gatwick Airport. GK advised he would follow this up, possibly with funding through the SCC Members’ Community Allocation.

Action: GK

3. Residents’ Forum Meeting

The last meeting of the Horley Residents’ Forum was reviewed. Amongst the matters raised by residents were the Gatwick Airport Master Plan consultation; air quality; proposed housing development by Linden Homes on land adjacent to Bonehurst Road at the pre-planning application stage; and some residents were put in touch with a local neighbourhood watch scheme. It was noted that the next meeting would be held at the Albert Rooms on Monday, 28 January 2019 and had been well publicised through social media channels and the [HTC website](#).

4. LAC change to Joint Committee with Town and Parish Council participation

Recent proposals to restructure the Reigate & Banstead Local Committee by extending participation by Town and Parish Councils, were discussed. It was noted that SCC and RBBC Leaders were very keen to take this forward in principle and to encourage partnership working. However, the formation of a Joint Committee along with any changes, including changes to voting rights, must have prior approval by the County and Borough Councils. It was probable this would necessitate a review of the Constitution under which each tier of local government legally operates and with statutory guidance to determine how future decisions are made and procedures to be followed once the Joint Committee has been formed to ensure efficiency, transparency and accountability to the community are maintained.

5. Café Pavilion Project Update – Horley Recreation Ground

A progress report was provided on the tender programme for the Café Pavilion at Horley Recreation Ground which had been published on Contracts Finder with a deadline of 5.00 pm on Friday, 30 November. Copeland Yussuf, Surveyors, had been appointed by the Town Council to oversee the project right through to completion of the build. A Working Group of Town Councillors had also been set up to review the shortlisted tenders by interested contractors. The appointment of a Café operator would be through a separate tender and HTC would be consulting RBBC for prior advice on this at a later stage. Funding of the project would require an application to the PWLB and possible contributions were also being pursued through CIL (and pre Section 106) monies as well as the new homes bonus schemes.

6. Any other business

6.1 Greenspace - Arne Grove, Landen Park

KH advised that she had attended an early session of a public enquiry in regard to an area of greenspace at Arne Grove, Landen Park to be potentially preserved and not built on. This followed an application submitted to SCC to grant 'Village Green' status and had been supported by many local residents. The Planning Inspector would prepare a report following the enquiry but the matter would ultimately have to be determined by SCC.

6.2 Horley Regeneration

GK advised it was hoped that plans for more regeneration of Horley could move forward in the new year and he would provide more updates once they become available.

Action: GK

7. Date of next meeting (1 February 2019, 3.00 pm)

It was agreed that the next meeting would proceed on Friday, 1 February 2019, 3.00 pm, at the Town Council offices.

Section 1 – Annual Governance Statement 2017/18

We acknowledge as the members of:

HORLEY TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2018, that:

	Agreed		Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the authority will address the weaknesses identified.

This Annual Governance Statement is approved by this authority and recorded as minute reference:

C4422
dated 15/5/2018

Signed by the Chairman and Clerk of the meeting where approval is given:

Chairman 
Clerk 

Other information required by the Transparency Codes (not part of Annual Governance Statement)
Authority web address
www.horleysurrey-tc.gov.uk

Section 2 -Accounting Statements 2017/18 for

HORLEY TOWN COUNCIL

1. Balances brought forward	319,561	381,104	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	315,882	332,863	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	142,130	134,591	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	165,954	158,570	<i>Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.</i>
5. (-) Loan interest capital repayments	34,263	34,263	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	196,252	248,638	<i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	381,104	407,087	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	372,905	410,065	<i>The sum of all current and deposit bank accounts , cash holdings and short term investments held as at 31 March- To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	1,835,516	1,838,014	<i>The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	283,120	262,107	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)			<i>The Council acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
			<i>N.B. The figures in the accounting statements above do not include any Trust transactions .</i>

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present fairly the financial position of this authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Jan Walsh

Date

11/5/18

I confirm that these Accounting Statements were approved by this authority on this date:

15th May 2018

and recorded as minute reference:

C4423

Signed by Chairman of the meeting where approval of the Accounting Statements is given

Section 3 – External Auditor Report and Certificate 2017/18

In respect of

Horley Town Council SU0046

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2017/18

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We have not yet completed our review work on the AGAR and supporting documentation. A final report detailing any qualifications and 'other' matters will be provided with the certificate of completion, following finalisation of the review.

Other matters not affecting our opinion which we draw to the attention of the authority:

We have not yet completed our review work on the AGAR and supporting documentation. A final report detailing any qualifications and 'other' matters will be provided with the certificate of completion, following finalisation of the review.

3 External auditor certificate 2017/18

We do not certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018

We do not certify completion because:

We must complete our review work before certifying the completion of our review and the discharging of our responsibilities.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

28/09/2018

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

**Final External Auditor Report and Certificate 2017/18 in respect of
Horley Town Council SU0046**

Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

External auditor report 2017/18

On 28 September 2018 we issued a report detailing the results of our limited assurance review of Sections 1 and 2 of this authority's Annual Governance & Accountability Return for the year ended 31 March 2018. We explained that we were unable to certify completion of the review at that time. We are now in a position to certify completion of the review.

The external auditor report given in Section 3 of the Annual Governance & Accountability Return requires amendments as follows:

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has not provided either a detailed Internal audit report or confirmation that no reports in addition to the Annual Internal Audit Report on page 3 of the AGAR were received in relation to 2017/18. This was requested as part of our intermediate review procedures.

External auditor certificate 2017/18

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.



PKF Littlejohn LLP
08/11/2018

Annual Internal Audit Report 2017/18

HORLEY TOWN COUNCIL

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2018.

The internal audit for 2017/18 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. (For local councils only)			
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

14/11/17 9/2/18
11/5/18

Name of person who carried out the internal audit

PAUL HARTLEY

Signature of person who carried out the internal audit



Date

11/05/2018

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

HORLEY TOWN COUNCIL

Joan Walsh
Town Clerk
Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ
Tel: 01293 784765
info@horleysurrey-tc.gov.uk
www.horleysurrey-tc.gov.uk



Jolyon Jackson CBE
Chief Executive
Local Government Boundary Commission for England
14th floor, Millbank Tower
London SW1P 4QP

By Email: reviews@lgbce.org.uk

21 December 2018

Dear Mr Jackson

LGBCE Consultation: Reigate & Banstead Boundary Review – Final Recommendations

We refer to your letter to Sam Gyimah MP, dated 4 December, in response to previous concerns raised by Horley Town Council in respect of the Final Recommendations by the Commission to the Reigate & Banstead Boundary Review. We further note that our earlier letter (copy attached) and sent separately to the Commission from the Town Council in this regard, has not yet been responded to.

Following receipt of your copy correspondence, the matter was revisited at our Full Council meeting, held on 11 December, and we now have the following comments:

Our members acknowledge that current legislation directs that a new Parish/Town ward must neither cross a Borough Council ward boundary nor a County Council electoral division. We had already stated in our formal responses to the Commission that the Town Council would wish to remain coterminous with Reigate & Banstead Borough Council. However, our members remain of the view that the recommendations for the five town wards, having a disproportionate ratio of members with 6, 5, 4, 2 and 1 per ward, is of concern. In particular, the 1 member-ward and 2 member-ward are considered not fit for purpose and would lack appropriate democratic representation, especially so if the 1 member-ward Councillor became indisposed during his/her term of office.

We would further wish to comment on your letter, where it states the following:

“The parish council suggested that the parts of each of the three borough wards that cover Horley should be divided into two for the purposes of parish warding **but proposed neither boundaries nor parish ward names.”**

The fact is that Horley Town Council did clearly outline their proposals for the ward boundaries and ward names during the public consultation stages and within its subsequent written submissions (copies attached). Furthermore, recommendations for these made by Reigate & Banstead Borough Council and Salfords & Sidlow Borough Council were also supported by Horley Town Council in its responses to the Commission.

...Continued

Finally, we have noted that Reigate & Borough Council would have powers to conduct a Community Governance Review for Horley in the future if deemed appropriate. Should this be the case, then Horley Town Council will ensure to make their views known along the lines we have indicated.

We await your response.

Yours sincerely



**Council Chairman & Town Mayor
Horley Town Council**

Encs.

cc: Sam Gyimah MP (by email)

Precept 2019/20

	Budget 2018/19	Forecast 2018/19	Budget 2019/20	Projection 2020/21	Projection 2021/22
Expenditure/Income	£	£	£	£	£
F&GP Expenditure	266,605	247,395	283,205	278,076	287,047
F&GP Income	-16,020	-13,485	-13,470	-13,310	-14,320
Leisure & Amenities Expenditure	139,209	133,157	130,996	119,171	121,031
Leisure & Amenities Income	-33,751	-29,876	-33,476	-36,476	-37,676
Full Council, Grants etc	7,000	7,200	38,500	38,500	38,500
Net Expenditure	363,043	344,391	405,755	385,961	394,582
NET EXPENDITURE	363,043		405,755	385,961	394,582
Earmarked Funds	29,000		35,000	30,000	30,000
Total Expenditure	392,043		440,755	415,961	424,582
Council Tax Support Grant	-5,210		0	0	0
Double Taxation Grant	-36,000		-37,000	-36,100	-36,300
CIL			-5,000		
General Reserve funds(- used /+increased)	0		-26,000	0	0
Total Funds Requirement	350,833		372,755	379,861	388,282
Precept requirement	350,833		372,755	379,861	388,282

Summary 2019/20		(Band D Parish Element of Council Tax)		Tax
No of Households 2018	9,843.2	19/20		37.87
No of Households 2017	9,522.4	18/19		36.90
Increase in no of households	321	Annual Increase per household	£	0.97
		% increase		2.64

Predicted Movements on Reserves	1.4.18	18/19 movements	18/19 spend	1.4.19 earmark	
General fund	173,960				199,960
predicted underspend 18/19		26,000			
Earmarked Funds					
Election Contingency	11,243				11,243
Replacement - playgrounds	34,000	30,000	-64,000	20,000	20,000
Projects Fund - Café	115,000			15,000	130,000
Projects Fund - Michael Crescent	10,000				10,000
Projects Fund - Skatepark	61,900		-61,900		0
sub total	232,143	30,000	-125,900	35,000	171,243
Total Reserves	406,103	30,000	-125,900	35,000	371,203

	2017/18	2018/19	2018/19		2019/20	2020/21	2021/22	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
FINANCE & GENERAL PURPOSES COMMITTEE								
Income								
INTEREST RECEIVABLE								
Deposit Account Interest	1,127	750	1,000	250	1,000	0	0	
	1,127	750	1,000	250	1,000	0	0	
MISCELLANEOUS SERVICES								
Photocopying	148	50	65	15	50	80	80	
	148	50	65	15	50	80	80	
LETTINGS								
Edmonds Hall lettings	14,129	15,000	12,000	-3,000	12,000	13,000	14,000	
Meeting Room lettings	265	220	220	0	220	230	240	income from MP's surgery only
Saturday Market	460	0	200	200	200	0	0	
	14,854	15,220	12,420	-2,800	12,420	13,230	14,240	
Total F&GP Income	16,129	16,020	13,485	-2,535	13,470	13,310	14,320	
F&GP Expenditure								
LEGAL & STATUTORY								
Audit Costs	1,804	2,200	1,800	400	2,200	2,266	2,334	combined Ext & Int Audit fees
Insurance	6,960	7,500	7,000	500	8,500	8,755	9,018	low claim rebate, café
Legal Fees	781	1,500	2,500	0	1,500	1,545	1,591	
	9,545	11,200	11,300	900	12,200	12,566	12,943	
SALARIES								
Salaries	105,000	125,000	105,000	20,000	130,000	132,000	136,000	
NIC Employer	11,902	10,600	9,900	700	11,000	11,000	11,400	
Superannuation Employer	31,000	24,000	17,000	7,000	24,000	25,000	26,000	
	147,902	159,600	131,900	27,700	165,000	168,000	173,400	
OFFICE EXPENDITURE								
Stationery	634	1,500	1,200	300	1,600	1,700	1,751	
Postage, Courier	40	400	400	0	400	425	438	
Office supplies & equipment	1,708	1,600	1,600	0	3,000	1,800	2,000	new Gopak tables
Website	1,447	2,000	2,000	0	2,800	2,000	2,060	
Communication	1,228	1,800	1,800	0	1,800	1,800	1,854	
Photocopier	3,163	4,500	4,500	0	4,500	4,500	4,635	
Compliance & Regulatory	2,627	1,000	1,000	0	5,000	1,000	1,030	Legionella, fire surveys etc
Health & Safety	0	60	60	0	60	60	62	
Window cleaning	440	600	600	0	750	620	639	
Information Technology & Support	5,895	6,000	6,000	0	6,000	4,000	4,120	inc microsoft & adobe licences
	17,182	19,460	19,160	300	25,910	17,905	18,588	
ADMINISTRATION								
Bank charges	1,317	1,350	1,350	0	1,350	1,400	1,450	inc debit charges, HSBCnet, fees
Professional fees	16,908	21,750	26,000	4,250	18,000	19,000	19,000	HR retainer, consultancy, data prot
GDRP	0	0	3,000		3,000	3,000	3,000	
Election expenses	0	0	0	0	2,500	0		local elections 2019
Newsletter	228	400	0	400	0	420	420	reduced costs due to Intouch nl
Councillors' training & expenses	211	1,000	1,000	0	1,500	1,100	1,100	new cllrs training (May 2019) elections
Staff training & expenses	116	1,500	1,500	0	2,000	2,060	2,122	
Chairman's allowance	30	400	400	0	400	412	424	
Subscriptions & Licences	4,612	6,800	6,800	0	7,100	7,313	7,532	Scribe, SurreyALC, GGP, D Prot, Sage
Presentation badges/WW1 Book	0	0	0	0	0	0	0	
Town Guide	0	0	500	500	0	0	0	
	23,422	33,200	40,550	-4,350	35,850	34,705	35,049	
RENT & RATES								
PWLB Repayment	19,545	19,545	19,545	0	19,545	19,545	19,545	PWLB loan of £300,000 over 30 yrs
Council Offices rates	764	4,500	4,500	0	3,000	3,000	4,600	New Rateable Value 2017
	20,309	24,045	24,045	0	22,545	22,545	24,145	
MAINTENANCE & REPAIR								
Council Office Repairs & Maint	2,299	3,000	3,000	0	3,000	3,090	3,183	
Offices, hall (cleaning)	7,912	8,500	10,140	1,640	10,500	10,815	11,139	
Maintenance Contracts	1,521	2,600	2,300	300	3,200	2,650	2,700	heating, aircon, barrier etc
	11,732	14,100	15,440	-1,340	16,700	16,555	17,022	

	2017/18	2018/19	2018/19		2019/20	2020/21	2021/22	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
OTHER RUNNING COSTS								
Council Office utilities	5,860	5,000	5,300	300	5,400	5,800	5,900	
	5,860	5,000	5,000	-300	5,000	5,800	5,900	
Total F&GP Expenditure	235,952	266,605	247,395	22,910	283,205	278,076	287,047	
	16,129	16,020	13,485	-2,535	13,470	13,310	14,320	
	219,823	250,585	233,910	net requ'mnt	269,735	264,766	272,727	
LEISURE & AMENITIES COMMITTEE								
Income								
DEVOLVED POWERS								
Devolved Powers RBBC	0	1,700	1,700	1,700	1,700	1,700	1,700	s/to agreement with RBBC 2019
	0	1,700	1,700	1,700	1,700	1,700	1,700	
LETTINGS & RENTS								
Bowling Club lease	251	251	251	0	276	276	276	
Events Income + Banners	7,570	6,000	5,000	1,000	6,000	6,000	6,000	fairground, circus, banners
Church Road Allotments Rent	3,070	3,300	3,200	100	3,300	3,400	3,500	
Langshott Allotments Rent	3,983	3,500	3,725	225	3,800	3,600	3,700	
Football pitches income	7,000	10,000	7,000	3,000	8,400	10,500	10,500	
Innes Pavilion - rent	9,000	9,000	9,000	0	10,000	11,000	12,000	
Rents Received	30,874	32,051	28,176	-3,875	31,776	34,776	35,976	
Total L&A Income	30,874	33,751	29,876	-2,175	33,476	36,476	37,676	
Expenditure								
GROUNDS MAINTENANCE								
GM Contract 2016/2020	49,000	50,000	50,000	0	50,000	50,500	51,000	
Playground Inspections	7,446	8,300	7,800	500	8,300	7,800	7,900	inc grounds inspections
Playground Repairs	4,840	5,000	4,000	1,000	4,000	5,000	5,100	
Parks furniture	0	2,500	400	2,100	4,000	400	400	
Signage	765	1,600	400	1,200	1,600	1,500	1,500	
Pest Control	0	550	520	30	550	600	600	
Tree Surgery	8,000	8,000	9,175	1,175	8,000	8,000	8,000	all grounds
	70,051	75,950	72,295	3,655	76,450	73,800	74,500	
HORLEY RECREATION GROUND								
Maintenance	1,887	2,000	1,900	100	2,000	2,000	2,000	
Memorial & Ornamental Gdns	1,987	5,000	5,000	0	5,000	5,000	5,000	
	3,874	7,000	6,900	100	7,000	7,000	7,000	
COURT LODGE & INNES PAVILION								
Rent to RBBC	1	1	1	0	1	1	1	
Refurbishment/Repairs	1,149	6,000	6,000	0	5,000	3,000	4,000	69,297 playground (earmarked utilised)
Football Pitches posts/repairs	1,632	1,000	1,000	0	1,000	1,000	1,000	
Football Pavilion cleaning costs	2,018	2,050	2,050	0	2,200	2,075	2,100	
Telephone	310	290	288	2	300	295	300	
Rates	0	2,000	0	2,000	0	2,050	2,100	
Security	1,500	1,500	1,500	0	0	0	0	tfr'd to Security Patrols
Boiler/Heating Maint Contract	795	820	820	0	820	850	880	
Innes Pavilion utilities	1,931	2,500	2,500	0	2,500	2,550	2,600	
PWLB receipt/repayment	14,718	14,718	14,718	0	0	0	0	PWLB loan final payt 27.11.18
Total	24,054	30,879	28,877	2,002	11,821	11,821	12,981	
MICHAEL CRESCENT								
Rates & Utilities	493	700	700	0	700	700	700	
Bldg and Grounds	358	1,550	1,550	0	1,550	1,550	1,550	
	851	2,250	2,250	0	2,250	2,250	2,250	
EMLYN MEADOWS								
Emlyn Meadows	250	500	500	0	500	500	500	
	250	500	500	0	500	500	500	
ALLOTMENTS								
Church Rd Maintenance & repair	550	1,700	1,700	0	1,800	1,800	1,800	skips, signs, car park
Church Rd Utilities	1,123	450	450	0	500	600	600	water etc

	2017/18	2018/19	2018/19		2019/20	2020/21	2021/22	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
Langshott Utilities	900	900	900	0	900	900	900	
	2,573	3,050	3,050	0	3,200	3,300	3,300	
TOWN CENTRE								
Flower baskets, beds and planters	9,092	8,500	8,500	0	8,500	8,500	8,500	
Sponsorship	-725	-1,000	-525	475	-725	-1,000	-1,000	
Horley/SE in Bloom	2,439	2,100	2,100	0	2,100	2,200	2,200	
Christmas Tree	684	1,900	1,900	0	1,900	2,000	2,000	
	11,490	11,500	11,975	-475	11,775	11,700	11,700	
SECURITY								
Security Patrols	3,747	2,600	3,800	1,200	5,000	3,000	3,000	patrols rec grounds + football lockup
CCTV Installation	0	2,500	1,550	950	11,000	2,500	2,500	enhancements to 2 sites + café
CCTV Maintenance	235	2,100	1,000	1,100	1,000	2,300	2,300	
CCTV Broadband Connection	967	880	960	80	1,000	1,000	1,000	
	4,949	8,080	7,310	850	18,000	8,800	8,800	
Total L&A Expenditure	118,092	139,209	133,157	6,132	130,996	119,171	121,031	
less L&A income	30,874	33,476	33,476	-2,175	33,476	36,476	37,676	
	87,218	105,733	99,681	8,307	97,520	82,695	83,355	
FULL COUNCIL								
Café/Pavilion PWLB	n/a	n/a	0	0	31,000	31,000	31,000	Loan repay s/to tender, bus plan approval
Churchyards Grant	5,200	6,000	6,200	-200	6,500	6,500	6,500	
HTC Grants Scheme	437	1,000	1,000	0	1,000	1,000	1,000	
	5,637	7,000	7,200	-200	38,500	38,500	38,500	
Net Spend	328,807	363,043	344,391	33,552	405,755	385,961	394,582	

PRESS RELEASE (BUDGET SPEECH)

Horley Town Council - Precept for 2019/2020

On behalf of Horley Town Council I would like to announce that the Precept for 2019/2020 has been set at a total net figure of **£372,755**. This means that the Town element of Council Tax will be an average annual amount of **£37.87** per household, representing an annual increase of **97p** per Band D property (+ **2.64 %**). **This figure still only represents two thirds of the National Average Precept.**

The Town Council remains fully committed in delivering all its services as well as pursuing a programme of enhancements and new projects. These will include continued improvements to our recreation grounds and playgrounds, some of which have been completed or are in the course of being implemented. A brand new playground has been installed at Court Lodge Fields, supplied and installed by HAGS UK, within the current Municipal Year, as well as a new multi-play unit at the Michael Crescent Playground, supplied and installed by Sutcliffe Play. Currently all the safety surfacing at the Horley Recreation Ground Playground is being replaced by Southern Landscape and Construction Ltd, working in partnership with DCM Surfaces. The Town Council has also acquired planning approval for the building of a Café Pavilion and toilets at Horley Recreation Ground and is currently proceeding with the tender programme for a possible opening in the summer of 2019.

The Town Council will continue to support St Bartholomew's New Churchyard and has made provision for **£6,500** towards the grounds maintenance, subject to the approval of a grant application from the Church.

Provision has also been made for CCTV upgrades and enhancements at our parks in consultation with security provider experts and Surrey Police. The Town Council will also maintain its commitment to have regular patrols in all its parks for extra security and public safety.

The Council has again made provision for superb floral displays to enhance the town centre for the benefit of residents and visitors. We are very grateful to those Borough and County Councillors who continue to use their Community Awards Schemes to contribute generous funding for this and other projects. We would like to also extend a note of thanks to the many local groups and businesses for their continued support in the community through sponsorship.

The Town Council will continue to seek funding from appropriate bodies (for example the Gatwick Airport Community Trust) and will increase its reserved funds for new projects with £20,000 earmarked for continued playground improvements.

In conclusion, Horley Town Council remains steadfast in providing and enhancing facilities that meet the needs of the Horley community, and in doing so, achieving them at best value. Detailed information on the budget will be available on our website or from the Town Council offices.

Cllr Samantha Marshall, Chairman Finance & General Purposes Committee

11 December 2018

Ends