

HORLEY TOWN COUNCIL
ANNUAL MEETING OF THE COUNCIL

Minutes of the Annual Meeting of Horley Town Council held at the Albert Rooms, Albert Road, Horley on Tuesday 14 May 2013 at 7.30 pm.

Present: Councillor Richard Olliver – Chairman & Town Mayor
Councillors C Austin, J Baird, R Bethell, J Chapman,
M George, M Goldsmith, K Hagerty, Samantha Marshall,
Simon Marshall, V Marshall, T Schofield, R Sherwin, J Spratt
and F Stimpson

Also present: A Jones Town Clerk
C Fenton Deputy Town Clerk

**C 3276 Election of Chairman of the Council and Town Mayor
(Cllr Olliver in the Chair)**

Cllr Jack Chapman proposed and Cllr Roy Sherwin seconded that Cllr Richard Olliver be nominated as Chairman of the Council and Town Mayor. There were no further nominations for the post.

RESOLVED: that Cllr Richard Olliver be elected Chairman and Town Mayor of Horley Town Council for the Municipal Year 2013/2014.

Chairman's Declaration of Acceptance of Office

C 3277 *RESOLVED: that the Chairman's Declaration of Acceptance of Office be received.*

C 3278 Cllr Olliver stated that he would continue to support St Catherine's Hospice as his Mayoral Charity

RESOLVED: noted.

C 3279 Election of Vice-Chairman of the Council and Deputy Town Mayor

Cllr Tony Schofield proposed and Cllr Kevin Hagerty seconded that Cllr Mike George be nominated as Vice-Chairman of the Council and Deputy Town Mayor. There were no further nominations for the post.

RESOLVED: that Cllr Mike George be elected Vice-Chairman and Deputy Town Mayor of Horley Town Council for the Municipal Year 2013/2014.

C 3280 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs M Miller, D Powell and M Robinson be accepted, for reasons as specified in the Attendance Register.

RESOLVED: noted.

- C 3281 Receipt of Amendments to Members' Notification of Disclosable Pecuniary Interests**
- RESOLVED: that any amendments be forwarded to the Clerk as a matter of urgency.*
- C 3282 Declarations of Interest & Dispensations**
- There were no Declarations of Interest, specific to the meeting, neither were there any requests for Dispensations for Disclosable Pecuniary Interests.
- RESOLVED: noted.*
- C 3283 Public Forum**
- No members of the public were present.
- RESOLVED: noted.*
- C 3284 Confirmation of Inspection of Town Council Deeds and Trust Instruments**
- RESOLVED: that this be noted.*
- C 3285 Appointments to the Leisure & Amenities Committee:**
- RESOLVED: that the appointments, as appended to these minutes, be approved.*
- C 3286 Appointments to the Planning & Development Committee**
- RESOLVED: that the appointments, as appended to these minutes, be approved.*
- C 3287 Appointments to the Finance & General Purposes Committee**
- RESOLVED: that the appointments, as appended to these minutes, be approved.*
- C 3288 Review of Town Council and Committee Sub-Committees and Working Groups**
- RESOLVED: that the revised list, as appended to these minutes, be approved.*
- C 3289 Review of Committees' Outside Bodies**
- RESOLVED: that the revised list, as appended to these minutes, be approved.*
- C 3290 Appointments to Sub-Committees & Working Groups Reporting to Full Council**
- RESOLVED: that the appointments be approved. (Details are appended.)*

Ordinary Meeting of the Council, 9 April 2013

- C 3291** Cllrs Samantha and Valerie Marshall requested that Minute C 3241 be amended to read "...part-time employees..." , rather than former employees.

RESOLVED: that the signed copy of the minutes be amended accordingly.

- C 3292** The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 9 April 2013, subject to the amendment recorded under Minute C3291 above and including all confidential items, be approved.

- C 3293** Leisure & Amenities Committee, 26 February 2013

RESOLVED: that the approved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

- C 3294** Leisure & Amenities Committee, 16 April 2013

RESOLVED: that the unapproved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

- C 3295** Finance & General Purposes Committee, 19 March 2013

RESOLVED: that the approved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

- C 3296** Finance & General Purposes Committee, 30 April 2013

RESOLVED: that the unapproved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

- C 3297** Planning & Development Committee, 2 April 2013

RESOLVED: that the approved minutes of the above meeting of the Planning & Development Committee be received.

- C 3298** Chairman's Report

The Chairman reported that he had attended the following:

Litter picking at Court Lodge Fields, prior to spraying of Himalayan Balsam
St George's Day celebrations in Town Centre
Opening Drive, Horley Bowling Club
Prize Giving at Horley Flower Club competition

- C 3298)** St George's Day celebrations by Reigate District Scouts
Horley Business Expo
Town Meeting
Magna Carta and World War 1 Civic Day, Woking
Cheque presentation to St Catherine's Hospice
Crowning of May King and Queen, Charlwood Village Infant School

RESOLVED: noted.

**C 3299 Horley Town Council & Reigate & Banstead Borough Council
Liaison Committee**

Members were updated on the recent meeting, where discussion had taken place about the Borough Council Corporate Plan, North East & North West Sectors, Newman House, Neighbourhood Plans and Concurrent Functions.

RESOLVED: noted.

C 3300 Strategy and Forward Planning Advisory Group (S&FP Group)

It was noted that the Group was due to meet later in the week.

RESOLVED: noted.

C 3301 Residents' Health Check Questionnaire

It was noted that the completed questionnaires were currently being appraised by Cllr Baird. Cllr Bethell added that he and Cllr Powell had been in contact with the Headteacher of Oakwood School, regarding the possibility of older students completing the forms.

RESOLVED: noted.

C 3302 Business Growth Workshop

Cllr Schofield reported that he was awaiting confirmation of the availability of the chosen venue (Horley Town Football Club), before meeting informally with members of the Horley Town Management Group to finalise speakers, invitees etc.

RESOLVED: noted.

C 3303 Liaison Meetings with Surrey Police

It was noted that the next meeting was due to take place on 7 June.

RESOLVED: noted.

C 3304 Himalayan Balsam Action Plan

Cllr Bethell updated members on recent action taken. He explained that two litter picks had been undertaken at Court Lodge Fields and the banks had been flailed. He added that the plants were just starting to grow and the first spraying would take place at the end of May. The Clerk reminded members that representatives from Southern Gas Networks had volunteered to assist

- C 3304)** with pulling up the plants and it was noted that Gatwick Greenspace volunteers would be carrying out similar works at Riverside Garden Park. It was also noted that Gatwick Airport Ltd was looking for volunteering opportunities for its staff.

RESOLVED: *noted.*

C 3305 Town Council Insurance

The Clerk advised that the Town Council Insurance was due for renewal on 1 June. He explained that two quotations had been received and a further one was awaited.

RESOLVED: *that the Clerk, together with the Council Chairman and F&GP Chairman agree the way forward and the decision be ratified at the next meeting of the Finance & General Purposes Committee.*

C 3306 Town Awards Scheme

RESOLVED: *that nominations be invited for the current Municipal Year. (Press release appended.)*

C 3307 Concurrent Functions

It was noted that no reply had been received to correspondence sent to the Borough Council's Deputy Chief Executive on 18 April.

RESOLVED: *noted.*

C 3308 Letters Received

RESOLVED: *that receipt be noted of the following:*

- i) Letter of thanks to Cllr Olliver from St Catherine's Hospice for the donation from the Mayoral Charity.*
- ii) "Recycle it Right" information from the Borough Council's Head of Neighbourhood and Parking Services.*
- iii) Invitation to Reigate & Banstead Crime Summit on 8 June 2013 (circulated to members).*

C 3309 Diary Dates

RESOLVED: *that future events be noted, in particular the Horley Lions Skittles Tournament, commencing 17 June and Horley Carnival on 13 July.*

C 3310 Confidential Business

RESOLVED: *that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."*

C 3311 Innes Pavilion / Horley Sports (Social) Club

CONFIDENTIAL

Members were updated on recent meetings and considered the way forward, with regard to repairs

Meeting closed at 8.41 pm.

Date of Next Meeting: 25 June 2013 (Annual Meeting)