

HORLEY TOWN COUNCIL
ANNUAL MEETING OF THE COUNCIL

Minutes of the Annual Meeting of Horley Town Council held at the Albert Rooms, Albert Road, Horley on Tuesday 13 May 2014 at 7.30 pm.

Present: Councillor Richard Olliver – Chairman & Town Mayor
Councillors J Baird, R Bethell, J Chapman, M George,
K Hagerty, Samantha Marshall, Simon Marshall, V Marshall,
M Miller, D Powell, T Schofield, R Sherwin, J Spratt and
F Stimpson

Also present: C Fenton Deputy Town Clerk
County Cllr Kay Hammond (part meeting)

**C 3508 Election of Chairman of the Council and Town Mayor
(Cllr Olliver in the Chair)**

Cllr Jack Chapman proposed and Cllr James Baird seconded that Cllr Richard Olliver be nominated as Chairman of the Council and Town Mayor. There were no further nominations for the post.

RESOLVED: that Cllr Richard Olliver be elected Chairman and Town Mayor of Horley Town Council for the Municipal Year 2014/2015.

Chairman's Declaration of Acceptance of Office

C 3509 *RESOLVED: that the Chairman's Declaration of Acceptance of Office be received.*

C 3510 Election of Vice-Chairman of the Council and Deputy Town Mayor

Cllr Tony Schofield proposed and Cllr Samantha Marshall seconded that Cllr Mike George be nominated as Vice-Chairman of the Council and Deputy Town Mayor. There were no further nominations for the post.

RESOLVED: that Cllr Mike George be elected Vice-Chairman and Deputy Town Mayor of Horley Town Council for the Municipal Year 2014/2015.

C 3511 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs M Goldsmith, M Robinson, County Cllr D Ross-Tomlin and Alan Jones, Town Clerk, be accepted, for reasons as specified in the Attendance Register.

C 3512 Receipt of Amendments to Members' Notification of Disclosable Pecuniary Interests

RESOLVED: that any amendments be forwarded to the Clerk.

C 3513 Declarations of Interest & Dispensations

There were no Declarations of Interest, specific to the meeting, neither were there any requests for Dispensations for Disclosable Pecuniary Interests.

RESOLVED: noted.

C 3514 Public Forum

No members of the public were present.

RESOLVED: noted.

C 3515 Report from County Councillor

Cllr Kay Hammond updated members on the recent achievements of Surrey County Council, which included a much improved service for young people, provision of more community alarms and Project Horizon (road repairs and improvements) being ahead of schedule. Cllr Hammond added that she was also involved with a project which entailed the mapping of defibrillator locations across the county, in conjunction with the Ambulance Service. Thanks were recorded to Cllr Hammond for her report.

RESOLVED: noted

C 3516 Confirmation of Inspection of Town Council Deeds and Trust Instruments

RESOLVED: that this be noted.

C 3517 Appointments to the Leisure & Amenities Committee:

RESOLVED: that the appointments, as appended to these minutes, be approved.

C 3518 Appointments to the Planning & Development Committee

RESOLVED: that the appointments, as appended to these minutes, be approved.

C 3519 Appointments to the Finance & General Purposes Committee

RESOLVED: that the appointments, as appended to these minutes, be approved.

C 3520 Review of Town Council and Committee Sub-Committees and Working Groups

RESOLVED: that the revised list, as appended to these minutes, be approved.

C 3521 Review of Committees' Outside Bodies

RESOLVED: that the revised list, as appended to these minutes, be approved.

C 3522 Appointments to Sub-Committees & Working Groups Reporting to Full Council

RESOLVED: that the appointments be approved. (Details are appended.)

C 3523 Membership of Gatwick Area Conservation Campaign (GACC)

RESOLVED: that, following advice received from the Surrey County Association that “membership of a Campaigning Group could interfere with a Parish Council’s ability to make decisions openly and without bias”, the Town Council decline to renew its GACC membership.

C 3524 Ordinary Meeting of the Council, 1 April 2014

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 1 April 2014, including all confidential items, be approved.

C 3525 Leisure & Amenities Committee, 25 February 2014

RESOLVED: that the approved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

C 3526 Leisure & Amenities Committee, 15 April 2014

RESOLVED: that the unapproved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

C 3527 Finance & General Purposes Committee, 18 March 2014

RESOLVED: that the approved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

C 3528 Finance & General Purposes Committee, 29 April 2014

RESOLVED: that the unapproved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

C 3529 Planning & Development Committee, 8 April 2014

RESOLVED: that the approved minutes of the above meeting of the Planning & Development Committee be received.

C 3530 Horley Edmonds Community Fund – Applications for Funding

The Deputy Clerk reported receipt of a letter of thanks from the Horley Baptist Church for the recent grant award of £1,000.

RESOLVED: noted.

C 3531 Chairman’s Report

The Chairman reported that he had attended the following:

Installation of new High Sheriff at Guildford Cathedral

- C 3531)** Brownie Centenary Celebration Party (attended by Cllrs Goldsmith & Samantha Marshall)
St George's Day Fayre (attended by Cllr George)
Reigate District Scouts St George's Day Celebrations (attended by Cllr George)
Gatwick Runway Consultation (attended with Cllr George)
Investiture of British Empire Medals (attended by Cllr Miller)

RESOLVED: noted.

C 3532 Resignation of Town Councillor

The Deputy Clerk reported receipt of a letter of resignation from Cllr Celia Austin. She advised members that the Town Council was required to advertise the vacancy and that a By-Election would be held, if requested by ten electors, alternatively the vacancy would be filled by co-option. (A copy of the notice is appended.)

RESOLVED: noted.

C 3533 Strategy & Forward Planning Group

Members were updated on the Group's recent meetings, notes of which are appended.

RESOLVED: noted.

C 3534 Results of Residents' Questionnaire 2013

Cllr Schofield's summary of the results was received. (A copy is appended.) Members stressed the need for the summary to be made available to as many residents as possible.

RESOLVED: noted.

C 3535 Liaison Meetings with Surrey Police

It was noted that the next Liaison Meeting was due to take place at the end of May.

RESOLVED: noted.

C 3536 Freehold Ownership of Langshott Allotments

The Deputy Clerk advised that a full copy of the Section 106 Agreement had been made available to both sets of Solicitors. Members stressed that the site, when finally handed over to the Town Council, should be in full working order and that there should be no further cost to this Council in this respect. The Deputy Clerk was requested to seek regular updates from the Town Council's Solicitor, including a likely completion date for the handover.

RESOLVED: noted.

C 3537 Horley Edmonds Community Fund

RESOLVED: that receipt be noted of the Annual Fund Statement from

C 3537) April 2013 to March 2014. (A copy is appended.)

Consultation regarding Gatwick Runway Options

C 3538 Members considered various ways, in which the Town Council might respond to the Consultation on the three possible runway options. Members also considered the results of the recent survey of residents' views regarding a second runway, following receipt of responses to a questionnaire, which had been handed out at the Town meeting and St George's Day Fayre. (A copy of the results is appended.) They agreed the importance of seeking the views of as many local residents as possible, before the Town Council formed any judgement, regarding a possible additional runway at Gatwick. Following further discussion the following was resolved:

RESOLVED:

- i) that "no response" be made to the Consultation regarding runway options at Gatwick. (Details are appended.)**
- ii) that an Open Meeting be held, where residents views could be heard, as well as the views of organisations both for and against a second runway, with a Borough Council Officer acting as Facilitator. (Subsequently arranged to take place at St Wilfrid's Church Hall on Friday 18 July.)**
- iii) that an extended survey of residents' views be carried out.**

C 3539 RESOLVED: that a sub-committee be formed to oversee the aforementioned tasks, membership to comprise Cllrs Baird, Bethell, George, Miller, Powell and Schofield.

C 3540 Armed Forces Community Covenants

Members considered whether the Town Council should set up its own Community Covenant, following a recent presentation by Canon Peter Bruinvels at the Town Meeting. The Chairman reminded members that he had been a signatory to the Reigate & Banstead Covenant, on behalf of the Town Council. Members agreed that this would enable the Town Council to assist former members of the armed forces, without the need for a separate Covenant.

RESOLVED: that the Deputy Clerk inform Canon Peter Bruinvels accordingly.

C 3541 Letters Received

Receipt was noted of a letter from the Chairman of the Gatwick Airport Community Trust, which included a cheque for £10,000, being the second instalment of the grant from the Trust towards the cost of replacing the roof at the Innes Pavilion. The Deputy Clerk advised that a letter of thanks had been sent to the Trust Chairman.

RESOLVED: noted.

C 3542 Diary Dates

RESOLVED: that future events be noted, in particular the Town Council participation at the South of England Show on 5 June and the Horley Carnival on 7 June.

C 3543 Press Release

RESOLVED: that a press release be issued regarding the election of the Town Council Chairman and Vice-Chairman. (A copy is appended.)

C 3544 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

C 3545 Concurrent Functions

CONFIDENTIAL

Members were updated on recent developments.

C 3546 Surrey County Council Pension Fund

CONFIDENTIAL

Members considered recent correspondence.

Meeting closed at 9.00 pm.

Date of next meeting: 24 June 2014