

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 2 July 2013, at 7.30 pm

Present

Cllrs Mike George (Chairman)
Celia Austin
Jack Chapman
Simon Marshall
Richard Olliver
Tony Schofield
Jan Spratt
Fiona Stimpson

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Administrative Officer)

P 4108 Apologies and Reasons for Absence

RESOLVED: there were no apologies. Cllrs Hagerty and Miller were absent.

P 4109 Declarations of Interest and Dispensations

RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.

P 4110 Public Forum

No members of the public were present.

RESOLVED: noted.

**Approval of Minutes
Planning & Development Committee – 4 June 2013**

P 4111 The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: noted.

**Matters Arising
Planning & Development Committee – 4 June 2013**

P 4112 Training Requirements

The Clerk reported on the series of planning and development updates for all members. He advised that the next session would be held over a spare evening on Tuesday, 13 August, commencing at 7.00 pm, with a Presentation to be given by senior personnel of Gatwick Airport Ltd (GAL). A subsequent pre-meeting briefing on the Neighbourhood Plan by the Head of Policy, Development & Property at RBBC, Kathy O'Leary, would take place before the Full Council Meeting on Tuesday, 3 September, at 6.45 pm. All members would be invited to attend both sessions.

RESOLVED: noted.

**P 4113 Tree Preservation Order No. RE1435/2013
Trees on land at Horley Development, North East Sector, Orchard Driver**

The Clerk advised that a letter had been sent to the Borough Council, to confirm the full support of the Town Council to the above Tree Preservation Order.

P 4114 Riverside Green Chain

It was agreed that Peter Boarder would be asked to include the Riverside Green Chain to the Agenda of the next Regeneration Forum meeting at the Albert Rooms, on 23 July, so that the outstanding concerns about the design of the junction leading into it as well as safety measures around drainage areas, could be addressed.

RESOLVED: that the Clerk request that the Riverside Green Chain be included on the Agenda of the next Regeneration Forum meeting.

P 4115 Traffic Light Management at Consort Way East and Victoria Road

As there had been no further update for some time to resolve the persistent problems of traffic build-up at the junction of Consort Way East and Victoria Road, it was agreed that Peter Boarder would be requested to add this as another item to the Agenda of the forthcoming Horley Regeneration Forum meeting, as well as being referred to the Local Committee.

RESOLVED: that the Clerks request that the matter of Traffic Light Management at Consort Way East and Victoria Road be included on the Agenda of the next Regeneration Forum meeting.

Outside Bodies and Sub-Committees

P 4116 Gatwick Diamond Business (GDB)

Cllr Stimpson updated members on the Gatwick Diamond Business AGM, together with a presentation given by Gatwick Airport CEO, Stewart Wingate, on the proposed second runway and future vision of the airport. A video of the “Manor Royal to Monaco Car Rally”, was also displayed, and charitable donations were still being received on the website: www.justgiving.com/gdbchallenge2013

RESOLVED: noted.

P 4117 Horley Town Management Group (HTMG)

The Clerk updated members on the last HTMG meeting, held on 1 July, at Waitrose. A follow-up meeting had taken place with Ellie Kidson of Metamorphosis, outlining the features and proposals for the first phase of the town audit starting with smaller retailers and businesses. It was agreed that the Borough Council would be asked to consider formally appointing this Visual Retail Consultancy with a recommendation that the project be funded by the High Street Innovation (Portas) Fund. It was also noted that either Cllr Kay or Cllr Knight would represent the Borough Council at future meetings of this Committee.

RESOLVED: noted.

P 4118 Cllr Schofield also updated members on the first of a series of Business Growth Workshops to be held on a date to be confirmed at Horley Town Football Club, with the kind support of the Chairman, Mark Sale. Amongst the guest speakers would be Kelvin Gilbey, Nigel Collingwood and Elizabeth Townsend.

RESOLVED: noted.

P 4119 Campaign to Protect Rural England (CPRE)

Cllr Chapman reported more poor communication with the CPRE Committee over recent months, and there was still no indication of a secretary being appointed. The Clerk advised he would take the matter up again with the group to ensure the Town Council was still included on the circulation list, and to enquire when the minutes of the last meeting are likely to be sent as well as the date of the next meeting.

RESOLVED: noted.

P 4120 Deferred Planning Applications

No Planning Applications from previous meetings had been deferred.

RESOLVED: noted.

P 4121 Determined Planning Applications

Members reviewed the list of Applications determined for the period 29 May to 25 June 2013.

RESOLVED: noted.

P 4122 Planning Applications received from Reigate & Banstead Borough Council for the week ending 4 June 2013.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4123 Planning Applications received from Reigate & Banstead Borough Council for the week ending 11 June 2013.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4124 Planning Applications received from Reigate & Banstead Borough Council for the week ending 18 June 2013.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

P 4125 Planning Applications received from Reigate & Banstead Borough Council for the week ending 25 June 2013.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 4126 Planning Appeals Received

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

P 4126) RESOLVED: noted.

P 4127 Planning Appeals Determined

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

RESOLVED: noted.

Ongoing Planning Matters

**P 4128 Surrey County Council Ref 2013/0087/MOH:
Salfords Rail Yard, Salfords, Redhill – The development of a rail facility
and recycled/secondary aggregates manufacturing operations**

It was agreed amongst members that as the above Planning Application by Surrey County Council was not relevant to Horley, no further action by the Town Council would be required in this instance.

RESOLVED: noted.

- P 4129**
- 1. Surrey County Council: Ref 2013/0083/CN
Land at Meath Green Infant School – Installation of modular
classroom building comprising 2 classrooms and ancillary toilets
for a temporary period of 7 years**
 - 2. Surrey County Council: Ref 2013/0083/CN
Land at Oakwood School – Demolition of existing “HORSA”
building containing dance and drama facilities and erection of
new single storey modular building containing new dance and
drama facilities; new access**

The above two Planning Applications were deferred until the next meeting, to allow the Chairman and Vice-Chairman an opportunity to review the proposals and associated plans. Both matters were open for comment until 9 August 2013.

RESOLVED:

- i) that the Town Council’s response to the Planning Application by Surrey County Council on Land at Meath Green Infant School, be deferred until the next meeting of this Committee.***
- ii) that the Town Council’s response to the Planning Application by Surrey County Council on Land at Oakwood School, be deferred until the next meeting of this Committee.***

P 4130 North East Sector

No matters were raised.

P 4130) *RESOLVED: noted.*

P 4131 North West Sector

No matters were raised.

RESOLVED: noted.

P 4132 Town Centre Regeneration

No new matters were raised.

RESOLVED: noted.

Railway Matters

P 4133 Consultation by Surrey Future Partnership – Surrey Rail Strategy Report

RESOLVED: that the Town Council’s response to the Consultation by Surrey Future Partnership on the Surrey Rail Strategy Report, as appended to these minutes, be ratified.

Highway Matters

P 4134 Surrey Highways – Project Horizon

The Clerk informed members about “Project Horizon”, a 5-year programme undertaken by Surrey Highways to complete major highway maintenance throughout the borough. Once the schedules of work were finalised, the Senior Maintenance Engineer, Terry O’Neill, would be able to plan the Local Structural Repair Programme to be financed through Local Committee funding. The Town Council would be given a further update by Highways Officers at that time, together with planned timescales for Horley.

RESOLVED: noted.

P 4135 Footpath adjacent to Riverside Garden Park

Cllr Stimpson advised that the footpath adjacent to Riverside Garden Park was heavily cluttered again with litter, debris from vehicles and overhanging bushes. The Clerk said he would pass this on to the relevant local authority for that particular area, West Sussex County Council. The Chairman added that the appointed County Councillor should also be notified as the location was an important gateway to Gatwick.

P 4135) *RESOLVED: that the Clerk notify West Sussex Highways Officers and relevant County Councillor about the problem of litter, vehicle debris and overgrown foliage along the footpath adjacent to Riverside Garden Park.*

P 4136 Reigate & Banstead Borough Council: Core Strategy

The Clerk reported receipt of a News Release from the Borough Council on Core Strategy revisions, following the examination hearings. As some of proposed modifications by the independent Planning Inspector would be subject to another consultation exercise, it was unlikely that the final planning policy documents would be adopted before the end of the year.

RESOLVED: noted.

P 4137 Airport Matters

From	Subject	Received	Action
Gatwick Area Community Trust (GACT)	Nominations sought	11.6.13	Noted.
Department for Transport (DfT)	Consultation: Air Navigation Guidance to the CAA (Expires 17.9.13)	27.6.13	Committee Chairman to review.
Civil Aviation Authority (CAA)	Better information about UK Aviation (Expires 31.8.13)	14.6.13	Committee Chairman to review.
Gatwick Area Conservation Campaign (GACT)	Press Release: Blight Warning	1.7.13	Noted.
Gatwick Airport Ltd (GAL)	Annual Financial Results	1.7.13	Noted.
Gatwick Airport Consultative Committee (GATCOM)	GATCOM Response to Consultation on Economic Regulation at Gatwick from April 2014	1.7.13	Noted.
LAMP Project Team (via GATCOM)	London Airspace Management Programme (Invitation to Workshop, 23.7.13)	2.7.13	Noted.

P 4138 Residential Areas of Special Character (RASCs) or Conservation Areas

The Clerk told members he had received a response from the Borough's Senior Policy Development Officer, Guy Davies, on potential RASCs or Conservation Areas in Horley. He was very pleased that the Town Council had taken the opportunity to give this consideration at an early stage, however it was apparently not clear as to whether some of the areas proposed had been classified correctly as RASCs or Conservation Areas. The Committee Chairman said that this factor had already been pointed out by the Town Council along with its initial submission of proposed areas, by suggesting that it be down to the expertise of the LDF Team to determine this rather than making the whole process overly complicated. It was therefore decided that the Clerk would arrange a meeting with Guy Davies in order to agree how best to proceed.

RESOLVED: that the Clerk arrange a meeting with the Senior Development Officer, to discuss proposed RASCs and Conservation Areas in Horley and to agree the best way forward.

P 4139 Sixth Form Provision in Horley

The Committee Chairman reported that on a recent visit to Oakwood School, he had an opportunity to mention the provision of Sixteen Plus Education in Horley with the Head Teacher, Sue Child, and she had supported the view that better facilities in Horley for post 16 year olds should be given due consideration. She would apparently welcome an opportunity to address the Town Council further in that regard, and it was suggested amongst members that this should be taken forward by the Strategy & Forward Planning Advisory Committee.

RESOLVED: that the matter of the Sixth Form Provision in Horley be referred to the Strategy & Forward Planning Advisory Committee.

P 4140 Future Policing of Horley

The Committee Chairman summarised a reply email he received from the Police & Crime Commissioner for Surrey, Kevin Hurley, which was sent by his Deputy on his behalf. A copy of his reply had already been circulated to members which was in response to the question raised by Cllr George on future policing of Horley in view of the anticipated growth in population over the next few years.

RESOLVED: noted.

P 4141 Neighbourhood Plan

The Clerk reported that he and two Councillors had attended a SALC Neighbourhood Plans Briefing, at East Horsley, on 26 June. Useful updates were provided by DCLG, Tandridge DC and Action for Rural Sussex. A further Presentation would be given on 3 September, by Kathy O’Leary, Head of Policy, Development & Property, at RBBC. Following this, a full evaluation would be conducted.

P 4142 Letters Received

From	Subject	Received	Action
RBBC: News Release	“Warwick Quadrant Redevelopment Moves Forward”	11.6.13	Noted.
Planning Portal : News Release	“Changes to Streamline Planning Application Process on way”	11.6.13	Clerk to email web link to members.
Sutton & East Surrey Water	Water Resources Planning Briefing	21.6.13	Noted.

RESOLVED: noted.

P 4143 Diary Dates

9 July 2013:
South & South East in Bloom Judging Day

13 July 2013:
Horley Carnival, Horley Recreation Ground

RESOLVED: noted.

P 4144 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9.00 pm

Date of next meeting – 30 July 2013