

**HORLEY TOWN COUNCIL**  
**Leisure & Amenities Committee**

Minutes of a meeting of the above-named Committee held at the Council Offices, Albert Road, Horley on Tuesday 27 February 2007 at 8.00 pm.

**Present:** Councillor S Marshall – Chairman  
Councillors E Andrews, Ms D Ashley-Smith, J Chapman,  
M George, Ms M Goldsmith, J Meech,  
M Miller and R Olliver.

**In Attendance:** A Jones – Town Clerk  
Mrs C Fenton - Deputy Town Clerk

**L 1668 Apologies and Reasons for Absence**

***RESOLVED: that the apology of Cllr J Kendall be accepted (for reasons as specified in the Attendance Register.)***

**L 1669 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**L 1670 Michael Crescent Centenary Park**

The Clerk reported that the damaged dividing fence had now been repaired.

***RESOLVED: noted.***

**L 1671 Emlyn Meadows – Memorial Bench**

The Clerk reported that the resident had now decided on an alternative memorial.

***RESOLVED: noted.***

**L 1672 Gatwick Greenspace Partnership (GGP)**

Members were told that officers were due to meet with representatives of the Sussex Wildlife Trust, ahead of the Members' meeting on 27 March, to ascertain whether the Trust still offered the best long term home for GGP.

***RESOLVED: noted.***

**Churchyards Committee**

**L 1673** Cllr George reported on the recent meeting of the Committee. He explained that, currently, the churchyards did not meet the national rules regarding ornaments on graves and relatives were to be given eighteen months to clear the objects away. The Committee Chairman was liaising with local undertakers about the rule change. Cllr George added that consideration was being given to landscaping the spoil heap, as a cheaper alternative to having it removed altogether.

- L 1673) Cllr George went on to explain that the Committee was aware of ongoing issues regarding memorial safety. He added that, longer term, the Reverend Davie was keen to change the appearance of the churchyards into a woodland style, with, for example, gravestones resting against trees.

**RESOLVED:** *that Cllr George ascertain whether a risk assessment has recently been carried out at the churchyards.*

- L 1674 **RECOMMEND:** *that payment of £2000, being the final instalment of the Churchyards Maintenance Grant, be referred for approval by the Finance & General Purposes Committee.*

#### **Youth Matters / HYPE Event**

- L 1675 The Clerk updated members on the recent ice skating event, which had been very successful. He added that the Youth Council Chairman was keen to give a presentation to members on the event. It was noted that Cllr Chapman had assisted on the day. Members wished the Youth Council every success with future events.

**RESOLVED:** *noted.*

- L 1676 It was noted that the Chairman and Vice-Chairman of the Horley Youth Council had been appointed to the same posts at the Borough wide Youth Council.

**RESOLVED:** *that a letter be sent to the Youth Council, congratulating members on the recent HYPE event and appointments to the Borough wide Youth Council.*

#### **Clerk's Grounds Maintenance Report**

- L 1677 The Clerk told members that a two year contract review had recently taken place with Borough Council Officers Alan Storer and Trevor Elliott. He said that the contract specifications had been reviewed and a few minor points had been raised.

**RESOLVED:** *that Reigate & Banstead Borough Council continue as the Town Council's Grounds Maintenance contractor until December 2009, the Borough Council to be informed accordingly.*

- L 1678 **RESOLVED:** *that increased contract costs of 4.4% (in line with RPI increase at December 2006) be approved.*

#### **Playground Inspections**

- L 1679 **RESOLVED:** *that receipt be noted of the Contractor's playground inspection reports.*

- L 1680 **RECOMMEND:** *that Happy Hedgehog be appointed to repair the bars and clad the skateboard ramps for the total sum of £877 plus VAT, the*

***recommendation to be referred to the Finance & General Purposes Committee for approval.***

**L 1681 Refurbishment of Footpaths – A23 Recreation Ground**

The Clerk told members that two quotations had been received to date. These had been forwarded to the Borough Engineer for technical advice.

***RESOLVED: noted.***

**Crime and Disorder Reduction Partnership (CDRP) –  
Funding Bid, 2006/2007**

- L 1682** The Clerk confirmed that funding of £5284 had been approved for improvements to the lighting at the A23 Recreation Ground. He explained that two additional street lamps were to be installed and the remaining seven upgraded. He added that a quotation of £5285.05 had been received from Balfour Beatty to carry out the work and that this was the main company, with the greatest expertise, in this field at present.

***RESOLVED: that financial regulations be waived and Balfour Beatty be appointed to carry out the work.***

- L 1683** ***RECOMMEND: that Balfour Beatty be appointed to carry out improvements to the lighting at the A23 Recreation Ground for the total sum of £5285.05 plus VAT, the recommendation to be referred to the Finance & General Purposes Committee for approval.***

- L 1684** The Clerk added that, with regard to CCTV, Reigate & Banstead Borough Council was now working jointly with Mole Valley District Council, so he was searching for other sources of funding for CCTV enhancements.

***RESOLVED: noted.***

**L 1685 “Prom in the Park”, A23 Recreation Ground**

The Clerk updated members on the event, planned to take place at the A23 Recreation Ground on 21 July 2007. He explained that the risk assessment had been received and that the organiser had further meetings planned with the Police. An application had been made to the Borough Council for a premise licence and between 3000 and 3500 people were expected to attend. The event was to be ticketed, with the majority of the tickets likely to be sold in advance. The local Scouts were to be used to clear the rubbish on the following day.

The Clerk added that he had been advised by a Borough Council Officer that litter collection might be difficult on the day after the event as the Reigate Summer Music Festival was due to take place in Priory Park on the same Saturday. Members expressed their concern at the ability of the Police to manage both events. Furthermore, Cllr Miller advised that an application for a licence for a third event had been received by the Borough Council. This was for a rock festival, planned to take place at Robins Cooke Farm, Reigate on 20 and 21 July.

**RESOLVED: that the organiser of the “Prom in the Park” be invited to the next informal meeting with local police at the Town Council Offices, to seek assurance that the Horley event will be adequately policed.**

**L 1686 Request to hold Children’s Event at A23 Recreation Ground.**

Members considered a request from the Lead Elder of Southlands Christian Church to hold a Children’s event in the A23 Recreation Ground on the afternoon of 14 July 2007.

**RESOLVED: that the request be approved and the Lead Elder be informed accordingly. (Normal terms and conditions to apply but no deposit to be charged.**

**L 1687 Perimeter Fencing, Court Lodge Fields**

The clerk reported on the recent site meeting between the Director of Operations at Raven Housing Trust and the Clerk and Committee Chairman. He explained that the Housing Trust planned to place bollards at strategic points throughout Court Lodge and was considering having a bund put in place at the playground end of the boundary. It had also been suggested that the Town Council may wish to make a contribution towards the work. He added that the Housing Trust planned to ask the Court Lodge Residents Association to carry out a further residents’ survey.

Members took the view that this was not an appropriate site for a bund, as it was likely to become a children’s play area.

After discussion the following was resolved:

**RESOLVED: that the Director of Operations be informed that:**

- i) Court Lodge Fields is an inappropriate site for a bund.**
- ii) a suitable replacement fence should be installed along the boundary.**
- iii) the Town Council is unwilling to make any contribution towards the fence.**

**L 1688 Emlyn Meadows Advisory Committee**

that The Chairman reported on recent Advisory Committee meetings. He explained there were plans to put bird boxes in the wooded area on 14 March and that this would involve children from local schools. Wild flower seeds were to be scattered, some time after Easter and further trees were to be planted in the fenced area, which were more suitable to the terrain. Shrubs were to be planted around part of the bund and the Environmental Artist was due to visit local schools soon. It was planned to hold an art exhibition at Emlyn Meadows in mid October.

**RESOLVED: noted.**

**Bund at Emlyn Meadows**

**L 1689** The Clerk reported that the entry points into Emlyn Meadows along the bund were very slippery and dangerous. Several options had been considered, however they

appeared to be expensive. The Chairman added that the Gatwick Greenspace Partnership might have a more cost effective solution.

**RESOLVED:** *that the Clerk contact the Area Grounds Maintenance Manager regarding a quick and simple solution to the problem.*

L 1690 **RECOMMEND:** *that Maltaward be appointed to carry out improvements to the bund at the Kingsley Road end for the total sum of £1585 plus VAT, the recommendation to be referred to the Finance & General Purposes Committee for approval.*

L 1691 **Tree Works**

**RECOMMEND:** *that payment of £510 to Advanced Tree Services for tree works carried out at the Albert Rooms be referred to the Finance & General Purposes Committee for approval.*

#### **Charges for use of Court Lodge Football Pitches 2007/2008**

L 1692 **RESOLVED:** *that the following charges be approved:*

<i>Regular Hirers, per match</i>	<i>£43..50</i>	
<i>Junior Teams (includes use of changing rooms)</i>	<i>£28.00</i>	
<i>Individual Bookings, per match</i>	<i>£55.00</i>	<i>Plus vat</i>
<i>Junior Teams (includes use of changing rooms)</i>	<i>£28.00</i>	<i>Plus vat</i>
<i>Junior Teams (excludes use of changing rooms)</i>	<i>£22.00</i>	<i>Plus vat</i>
<i>Evening Training (excludes use of changing rooms)</i>	<i>£22.00</i>	<i>Plus vat</i>

L 1693 *that the cleaning charge paid to the Horley Sports (Social) Club (currently £2.50 per match) be increased to £4 per match for adult fixtures and £3 per match for junior fixtures.*

L 1694 **Horley in Bloom 2007**

The Clerk told members that all categories would be open to this year's competitors. He added that consideration was also being given to running a flower arranging category. It was noted that the Presentation Evening was due to be held at Regent Hall on Friday 28 September 2007.

**RESOLVED:** *noted.*

L 1695 **Gatwick Airport Community Trust**

**RESOLVED:** *that the following applications be made:*

- i) £1,000 for information boards for Emlyn Meadows.*
- ii) £1,000 for prizes for the Horley in Bloom Sunflower Competition*

L 1696 **Christmas Lights**

The Clerk explained that he had recently met with representatives of Millennium Quest, where it had been agreed that all the colour changing lights would be installed in the trees at the corner of Consort Way East and new smaller blue and white lights would be purchased for the town centre Christmas tree.

**L 1696) *RESOLVED: noted.***

**L 1697 Letters**

The Clerk reported receipt of a letter from the Criminal Justice System, explaining that the case against youth defendants accused of causing damage at Michael Crescent had been discontinued as no evidence had been offered by the prosecution.

***RESOLVED: noted.***

**L 1698 Press Release**

***RESOLVED: that a press release be issued, giving information about Horley in Bloom, Emlyn Meadows improvements and improved lighting at the A23 Recreation Ground.***

**The meeting closed at 9.26 pm.**

**Date of next meeting – 17 April 2007**