

**HORLEY TOWN COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

Minutes of an Ordinary Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 8 July 2008.

**Present:** Councillor S Marshall, Town Mayor & Chairman of the Council  
Councillors P Avis, R Bethell, Mrs D Brooke-Harte,  
J Chapman, P Chapman, Ms J Gall, M George,  
Ms M Goldsmith, Mrs V Marshall, M Miller, Mrs S Odds,  
R Olliver, Miss S Rogers, Mrs V Snowball and  
Miss F Stimpson

**Also present:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

Prior to the start of the meeting there was one minute's silence in memory of former Town Councillor and Town Mayor, Mrs Doreen Jupp.

**C 2243 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs D Powell and S Thomas be accepted (for reasons as specified in the Attendance Register).***

**C 2244 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**C 2245 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**C 2246 Annual Meeting of the Council, 13 May 2008**

The minutes of the Annual Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Annual Meeting of the Council held on 13 May 2008, including all confidential items, be approved.***

**C 2247 Leisure & Amenities Committee, 15 April 2008**

***RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 15 April 2008, including all confidential items, be received.***

**C 2248 Finance & General Purposes Committee, 29 April 2008**

***RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 29 April 2008, including all confidential items, be received.***

**C 2249 Planning & Development Committee, 22 April 2008**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 22 April 2008 be received.***

**C 2250 Planning & Development Committee, 20 May 2008**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 20 May 2008 be received.***

**C 2251 Chairman's Report**

The Chairman reported that he had attended the following:

Cheese Evening at Horley Royal British Legion  
Opening of Horley Rail Station Transport Interchange  
Presentation of Queen's Award for Enterprise to Rapiscan  
Floral Art Group summer show  
Gatwick Airport's 50<sup>th</sup> Anniversary breakfast  
Surrey Local Government Lunch  
Prom in the Park  
Scoutabout at Ardingly  
Breakfast Outreach meeting  
Horley Singers Concert  
Reigate & Banstead Civic Service

***RESOLVED: noted.***

**Annual Audit for the Year Ended 31 March 2008**

**C 2252 *RESOLVED: that the unaudited balance sheet, income and expenditure account and other supporting statements be approved. (Copies are appended to these minutes.)***

**C 2253 *RESOLVED: that Section One of the Annual Return (the Statement of Accounts) be approved. (A copy is appended to these minutes.)***

**C 2254 *RESOLVED: that Section Two of the Annual Return (Annual Governance Statement) be approved. (A copy is appended to these minutes.)***

**C 2255 *RESOLVED: that Section Four of the Annual Return (Annual Internal Audit Report) be received. (A copy is appended to these minutes.)***

**C 2256 Liaison Meetings with Surrey Police**

It was noted that the last liaison meeting had taken place on 23 May and the next meeting was planned for 18 July. The Clerk told members that he and the Council Chairman had recently met with Charlotte Rimmer, the newly appointed Borough Inspector and had, amongst other matters, sought her support for funding for CCTV enhancements from the Crime and Disorder Reduction Partnership.

***RESOLVED: noted.***

## **National Association of Local Councils (NALC)**

- C 2257** It was noted that NALC had recently re-launched and updated the Quality Parish and Town Council Scheme. A number of new tests were to be added to the Scheme, including a Democracy and Citizen Test and an Evaluation and Statement of Intent of training needs of both staff and members. (A copy of the NALC press release is appended to these minutes.) The Clerk added that it was still not clear whether a full re-accreditation process would be required.

**RESOLVED: noted.**

- C 2258** **RESOLVED: that the proposal to move the date of the English Local Government Elections to the date of the European Parliamentary Elections in 2009 (from 7 May to 4 June) be supported.**

- C 2259** **Surrey County Association of Parish & Town Councils (SCAPTC)**

It was noted that the SCAPTC Annual Meeting was due to take place on 12 July.

**RESOLVED: noted.**

- C 2260** **Members' Training**

Members were reminded that two training evenings had been planned for 7 & 21 October 2008. The Clerk explained that the two sessions would be provided by Mr Paul Hartley (SCAPTC Officer and HTC Internal Auditor) and were likely to include an open discussion on current topics. The Clerk added that additional evenings would be organised for planning related training and these would be provided by relevant Borough Council Officers.

**RESOLVED: noted.**

## **Estate of Cyril Edmonds (The Horley Edmonds Community Fund)**

- C 2261** **RESOLVED: that the Fund Agreement between Horley Town Council and the Surrey Community Foundation be approved. (A copy is appended to these minutes.)**

- C 2262** **RESOLVED: that £105,000 be placed in the Fund in perpetuity.**

- C 2263** **RESOLVED: that the attached press release be issued on the launch date (10 July).**

- C 2264** **Draft Charter Between Reigate & Banstead Borough Council & Horley Town Council**

The Clerk told members that the draft Charter was due to be discussed at a Borough Council Leaders meeting.

**RESOLVED: noted.**

**C 2265 Borough Standards Committee**

***RESOLVED: that Cllr Miss Fiona Stimpson be nominated as the Town Council's second representative on the Borough Standards Committee, once approval has been given by Reigate & Banstead Borough Council.***

**C 2266 Relocation of Town Council Offices**

The Clerk told members that the works were on schedule. It was noted that the Main Hall would be out of use for six weeks, commencing 24 July, and that Council meetings would probably be held at Regent Hall. The Chairman told members that he was planning an official opening of the building at the end of October. He explained that the opening ceremony would be performed by Peter Ainsworth MP and guests would include representatives of local businesses and community groups.

***RESOLVED: noted.***

**C 2267 Horley Highlights Circulation**

***RESOLVED: that, to increase reading numbers, 1,000 copies of each newsletter be delivered to a different group of residents. (The deliveries to be carried out by the local resident who, for a nominal sum, delivers the town guides.)***

**C 2268 South & South East in Bloom**

It was noted that the judging was due to take place this Wednesday.

***RESOLVED: that sincere thanks be recorded to Cllrs Simon & Valerie Marshall, Cllr Fiona Stimpson, Cllr Jack Chapman and in particular to Tania Peppiatt, for their hard work in preparing the Memorial Gardens for the judging.***

**C 2269 *RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.***

**C 2270 Security in Recreation Grounds**

**CONFIDENTIAL**

Members were updated on recent meetings.

The meeting closed at 8.35 pm

Date of Next Meeting: 9 September 2008