

HORLEY TOWN COUNCIL

Minutes of the Annual Meeting of Horley Town Council held on Tuesday 10 May 2022 at 7.30 pm

Present	Cllrs	Hannah Avery	Mike George	Simon Marshall
		Jante Baird	Jerry Hudson	Wayne Philips *
		James Baker	Adrian Kitajewski	David Powell (Vice-Chairman)*
		Jordan Beech	Helen Kitajewski	Martin Saunders
		Giorgio Buttironi	Robert Marr	Rob Spencer
		Andy Dye *	Samantha Marshall (Chairman)	Fiona Stimpson
* Absent				
In Attendance		J Walsh (Town Clerk) J Morgan (Responsible Financial Officer (RFO))		
		<i>Prior to the meeting, a minute's silence was observed in memory of Town Award Holders, Mr Andy Thompson and Mr Alan Tracey who have recently, sadly, passed away.</i>		
C 5350		Election of Chairman of the Council (Cllr Samantha Marshall in the Chair)		
		Cllr Buttironi proposed, and Cllr Baird seconded that Cllr Samantha Marshall be nominated as Chairman of the Council and Town Mayor. There were no further nominations for the post. RESOLVED: that Cllr Samantha Marshall be elected Chairman of Horley Town Council and Town Mayor for the Municipal Year 2022/2023.		
C 5351		Receipt of the Incoming Chairman's Declaration of Acceptance of Office		
		RESOLVED: noted that Cllr Samantha Marshall signed the Declaration of Acceptance of Office which was received by the Town Clerk.		
C 5352		Election of the Vice-Chairman of the Council		
		Cllr Baker proposed, and Cllr Simon Marshall seconded that Cllr Avery be nominated as Vice-Chairman of the Council and Deputy Town Mayor. There were no further nominations for the post. RESOLVED: that Cllr Hannah Avery be elected Vice-Chairman Horley Town Council and Deputy Town Mayor for the Municipal Year 2022/2023.		
C 5353		Apologies and Reasons for Absence		
		RESOLVED: that the apologies of Cllrs Dye, Phillips and Powell be accepted.		
C 5354		Amendments to Members' Notification of Disclosable Pecuniary Interests		
		The Town Clerk confirmed that all amendments had been received, recorded and updated on the website. RESOLVED: noted.		

C 5355	<p>Disclosable Pecuniary Interests and Non-Pecuniary Interests</p> <p>There were no Declarations of Interest in relation to any items included on the agenda.</p> <p>RESOLVED: noted.</p>
C 5356	<p>Confirmation of Inspection of Town Council Deeds and Trust Instruments</p> <p>The Town Clerk advised Members that these had been checked and all was in order. She added that a digital legal document archive had also now been created, for additional resilience, including an index with links to the digital documents. She would ensure that the Café documents would be added to the digital archive and index.</p> <p>RESOLVED: noted.</p>
C 5357	<p>Appointments to Committees 2022/23</p>
	<p>RESOLVED: that the appointments to the following committees:</p> <ul style="list-style-type: none"> i) Finance & General Purposes Committee ii) Leisure & Amenities Committee iii) Planning & Development Committee iv) Staff Committee <p>as appended to the signed copy of these minutes, be approved for the Municipal Year 2022/23.</p>
	<p>Election of Chairman and Vice Chairman of Committees</p>
C 5358	<p>Finance & General Purposes Committee</p>
	<p>Cllr Simon Marshall proposed, and Cllr Baker seconded that Cllr Beech be nominated as Chairman of the Finance and General Purposes Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Jordan Beech be elected Chairman of the Finance and General Purposes Committee for the Municipal Year 2022/2023.</p> <p>Cllr Helen Kitajewski proposed, and Cllr Simon Marshall seconded that Cllr Baird be nominated as Vice-Chairman of the Finance and General Purposes Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Jante Baird be elected Vice-Chairman of the Finance and General Purposes Committee for the Municipal Year 2022/2023.</p>
C 5359	<p>Leisure & Amenities Committee</p>
	<p>Cllr Avery proposed, and Cllr Saunders seconded that Cllr Simon Marshall be nominated as Chairman of the Leisure and Amenities Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Simon Marshall be elected Chairman of the Leisure and Amenities Committee for the Municipal Year 2022/2023.</p>

C 5359)	<p>Cllr Simon Marshall proposed, and Cllr Baird seconded that Cllr Stimpson be nominated as Vice Chairman of the Leisure and Amenities Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Fiona Stimpson be elected Vice-Chairman of the Leisure and Amenities Committee for the Municipal Year 2022/2023.</p>
C 5360	<p>Planning & Development Committee</p>
	<p>Cllr Simon Marshall proposed, and Cllr Avery seconded that Cllr George be nominated as Chairman of the Planning & Development Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Mike George be elected Chairman of the Planning & Development Committee for the Municipal Year 2022/2023.</p> <p>Cllr George proposed, and Cllrs Avery and Saunders seconded that Cllr Hudson be nominated as Vice Chairman of the Planning & Development Committee. There were no further nominations for the post.</p> <p>RESOLVED: that Cllr Jerry Hudson be elected Vice-Chairman of the Planning & Development Committee for the Municipal Year 2022/2023.</p>
C 5361	<p>Staff Committee</p>
	<p>RESOLVED: that the Council Chairman (Cllr Samantha Marshall) and Council Vice Chairman (Cllr Avery) be elected as Chairman and Vice-Chairman of the Staff Committee for the Municipal Year 2022/2023.</p>
C 5362	<p>Appointments to Committees, Sub-Committees, Outside Bodies and Working Groups</p>
	<p>RESOLVED: that the updated lists of Committees, Sub-Committees, Outside Bodies and Working Groups, as appended to the signed copy of these minutes, be approved for the Municipal year 2022/23.</p>
C 5363	<p>Council Meetings 2022/23</p>
	<p>RESOLVED: that the amended Calendar of Meetings, as appended to the signed copy of these Minutes, be approved for the Municipal Year 2022/23.</p>
C 5364	<p>Town Meeting 2023</p>
	<p>RESOLVED:</p> <ul style="list-style-type: none"> i) That the next Town Meeting date be moved to the Friday following Annual Council (revised date 19 May 2023); and ii) That the meeting title be amended to 'Annual Town Public Forum'.
C 5365	<p>Chairman's Report</p> <p>The Chairman's Report had been previously circulated. Additionally, she told Members that although she had been unable to attend herself, the Town Mayor's Charity Dinner on 7 March was a great success and she thanked Cllr Avery for</p>

C 5365)	<p>standing in for her on that occasion. She added that she had thoroughly enjoyed her visit with Year 2 at Horley Infants School and she anticipated that this might become an annual visit. In addition, she had recently attended a meeting of the Royal British Legion and the minutes had been shared with Members for information.</p> <p>RESOLVED: noted.</p>
	<p>Borough County Councillor and Other Related Updates</p>
C 5366	<p>HTC/RBBC Liaison Meeting 30 March 2022</p> <p>The Town Clerk advised that she had attended the last meeting along with HTC Cllrs Samantha Marshall, Mike George and Simon Marshall. The RBBC Leader, Cllr Mark Brunt, chaired the meeting and Borough Cllrs Biggs and Schofield were also present along with four RBBC officers to provide some updates. She gave a summary of the topics discussed which included:</p> <ul style="list-style-type: none"> ➤ Environmental activities by both Councils; ➤ The proposed Horley Commercial Hub; ➤ Communications between RBBC and HTC; ➤ Assisting Susy Radio in finding new premises for their community radio station; ➤ Horley Regeneration and Investment Schemes SCC/RBBC; ➤ Local events to celebrate The Queen’s Platinum Jubilee celebrations; and ➤ Plans to assist Ukranian Refugees and host families through the Reigate & Banstead Resettlement Scheme <p>The Minutes from the Liaison Meeting are appended to the signed copy of these minutes. The date of the next meeting had yet to be arranged by RBBC.</p> <p>RESOLVED: noted.</p>
C 5367	<p>SCC/RBBC/HTC Joint Council Meeting held 22 April 2022</p> <p>The Town Clerk reported that she had attended a recent meeting together with SCC Cllrs Lynch, Beech and HTC Cllrs Samantha Marshall and George. She gave a summary of the topic discussed which included:</p> <ul style="list-style-type: none"> ➤ Highways Matters (including speeding concerns on Lee Street following a recent Road Traffic collision); ➤ Local Area Co-Ordinator Vacancy in Horley West and Central; ➤ HTC’s five year Town Plan 2022-27; ➤ Local events in Horley to mark The Queen’s Platinum Jubilee Celebrations; and ➤ HTC’ s annual Town Meeting arrangements (29 April 2022). <p>The notes from the Joint Council Meeting are appended to the signed copy of these minutes. The date of the next meeting had yet to be arranged.</p> <p>RESOLVED: noted.</p>
C 5368	<p>Any other updates</p> <p>The Town Clerk reported an update recently received from Surrey Community Champions, stating that from the latest statistics made available, there had been a</p>

C 5368)	<p>significant decrease in confirmed cases of Coronavirus in the Reigate & Banstead area.</p> <p>RESOLVED: noted.</p>
C 5369	<p>HRH The Queen's Platinum Jubilee Celebrations</p> <p>The Town Clerk reminded Members that Horley Town Council would be participating in the Big Jubilee Lunch' event to be held from 12.00 pm to 6.00 pm on Saturday, 4 June 2022 at Horley Recreation Ground. It was recommended to include in the programme, a short civic ceremony to rename the Ornamental Gardens to 'The Queen's Platinum Jubilee Gardens', at 2pm. All other necessary arrangements were in hand and HTC would be supporting the 'Café In The Park' tenant in providing some light refreshments for the event and there would be live music, some outdoor play for young children along with a fancy dress theme to mark the momentous occasion. Full details were available to view on the Council's dedicated webpage and the event would be advertised through HTC's usual communication routes and social media channels. A detailed risk assessment, including car park marshalling and first aid provision were being finalised and further updates would be reported in the run up to the day.</p> <p>RESOLVED: noted.</p>
C 5370	<p>RESOLVED: that the recommendation of the Leisure Committee to rename the Ornamental Gardens at Horley Recreation Ground to 'The Queen's Platinum Jubilee Gardens' and for the official ceremony to take place during the 'Big Jubilee Lunch' event, at 2.00 pm, on Saturday, 4 June 2022, be approved.</p>
C 5371	<p>Diary Dates</p> <p>Environment Sub-Committee: 17 May 2022, 6.00 pm, HTC Offices (Edmonds Hall).</p> <p>Finance and General Purposes Committee: 17 May 2022, 7:30 pm, HTC Offices (Edmonds Hall).</p> <p>Full Planning Meeting: 24 May 2022, 7.30 pm, HTC Offices (Edmonds Hall).</p> <p>Town Mayor Fundraiser: Afternoon Tea at Wykeham House Care Home, (in aid of The Greyhound Trust), 14 June 2022.</p> <p>Horley Lions Annual Skittles Tournament: - 4 – 8 July 2022 (HTC contact for event: Cllr Saunders).</p> <p>RESOLVED: noted.</p>
C 5372	<p>Press Release</p> <p>Appointment of Chairman and Vice-Chairman.</p> <p>RESOLVED: noted.</p>
<p>Meeting closed at 8.20 pm. Date of next meeting – 21 June 2022</p>	