



**Multiple Roadworks in Horley**

The Town Clerk informed Members that a response had been received from Cllr Matthew Furniss, the Cabinet Member for Highways at Surrey County Council, in which he gave the following information:

Surrey County Council had a dedicated Streetworks Team who were responsible for the coordination and monitoring of both Utility Companies' works and Surrey Highway's own works. They were aware of the nature of the road network in and around Horley and would always seek to mitigate disruption as best they could, by considering the least disruptive timings for works, the best methodology and traffic management, avoiding conflicting works and seeking opportunities for collaboration where possible.

Whilst Utility Companies' works on the highway could cause disruption, such works were regrettably essential to maintain existing provision of water/gas/power/telecoms/drainage and also to facilitate the completion of new development sites. The high volume of necessary works on the road network across Surrey and the operational, legislative and financial restrictions around scheduling of many of these works, meant that it was not always possible to combine nor avoid conflicting works on the network as they had wished, and this had also been the case in the Horley area recently.

Cllr Furniss went on to address some of the Council's specific issues, as follows:

**Victoria Road (one-way closure)**

These were works for a new connection to a development on Victoria Road by Southern Gas Network (SGN) to originally be undertaken between the 3rd – 7th December. However, after starting the works in the footway, SGN came across some tank traps in the highway structure, which meant they had to clear the site and re-plan. They had a new application to undertake the works between the 14th – 18th January 2019 and this would require a full road closure as they would need large specialist equipment to break through the tank traps.

**Meath Green Lane and Lonesome Lane (road closure)**

These were required for SES Water works to increase the capacity of the water distribution network to cope with the increased future demand of the new Westvale Park Development. The works had been ongoing since September 2018 until 7th May 2019, allowing SES water to lay over 2.5km of a larger diameter water main, including multiple service connections. The road would be closed until approximately the beginning of March 2019, when they would begin the chlorination and testing of the new main. There would then be temporary traffic signals from April 2019 to allow them to carry out the services and connections required to commission the new mains.

He added that the close proximity of Gatwick Airport to Horley also presented officers with additional challenges, as works likely to create disruption could not be as easily deferred to school holiday periods, as they were across much of Surrey, given the increase in traffic to and from the airport during the school holidays. The motorway closures and diversions on to local roads, associated with the ongoing Highways England M23 Smart Motorway project (SMP) also required consideration for the scheduling of works in Horley and surrounding areas and they continue to work closely with Highways England's contractor, Kier, to ensure the successful scheduling

**P 6299)** and delivery of both the SMP programme and the works on the Local Road network themselves.

It was agreed that a personal letter of thanks be sent to Cllr Furniss for his comprehensive and helpful responses to the multiple roadworks situation in Horley and that the information be shared with residents on the Town Council website and eNewsletter.

**RESOLVED: that the Clerk writes a letter of thanks to Cllr Furniss, and the information received on multiple roadworks in Horley be published on the [Town Council website](#) and eNewsletter.**

#### **Outside Bodies and Sub-Committees**

**P 6300** **Horley Town Management Group (HTMG)**

The Clerk advised that the next HTMG would be held on 15 January and the RBBC Regeneration Manager had been invited to attend to provide a further update on the revised timetable for the High Street Pedestrian Precinct programme which was due to commence in January. She added that the delay in construction did enable the Christmas Fair and other events to proceed in the Precinct, as normal. The Town Centre Wayfinding Proposal, led by HTMG members, would need to coincide with the completion of the Precinct refurbishment.

**RESOLVED: noted.**

**P 6301** **Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 30 November 2018 to 3 January 2019.

**RESOLVED: noted.**

**P 6302** **Planning Applications received from Reigate & Banstead Borough Council for the period 30 November 2018 to 3 January 2019.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**Planning Appeals – During the period 30 November 2018 to 3 January 2019.**

**P 6303** **Planning Appeals Received**

Members reviewed the list of Planning Appeals Received for the period 30 November 2018 to 3 January 2019.

**RESOLVED: noted.**

**P 6304** **Planning Appeals Determined**

Members reviewed the list of Planning Appeals Determined for the period 30 November 2018 to 3 January 2019.

**P 6304)**                    **RESOLVED: noted.**

**P 6305**                    **Ongoing Planning Matters**

The Town Clerk informed Members that the Planning Inspector's preliminary report on the DMP Examination Hearings was expected to be published in January, to determine the soundness of the Plan if it had duly met statutory and procedural requirements. The Chairman added that it was possible that there would be a further consultation period in due course.

**RESOLVED: noted.**

**North East Sector (The Acres)/North West Sector (Westvale Park)**

**P 6306**                    **North East Sector:**

The Clerk provided an overview of recent correspondence between the RBBC Regeneration Manager and the developers regarding the allotment sites at Westvale Park. She stated that S106 Regulation requires that a central communal track, wide enough for a tractor, must be provided by the developer and this was being put in place. It had, however, been further clarified that Horley Town Council had yet to approve to enter into the formal transfer of the allotment sites and this was subject to a previous request for adequate toilet provision being provided for allotment holders.

**RESOLVED: noted.**

**P 6307**                    **Town Centre Regeneration**

The Clerk advised that Councillor Graham Knight had indicated that the next meeting of the Horley Regeneration Forum would be held in February and the date would be confirmed once the RBBC Regeneration Manager had been consulted.

She added that further details on plans for the opening of the new Horley Library had not as yet become available.

**RESOLVED: noted.**

**P 6308**                    **Railway Matters**

**Network Rail Consultation – Brighton Main Line, Unblocking the Croydon Bottleneck (Closing Date: 17 December)**

**RESOLVED: that the above response to the above Network Rail Consultation on "Brighton Main Line, Unblock the Croydon Bottleneck", be ratified.**

**P 6309**                    **Highways Matters**

No matters were raised.

**RESOLVED: noted**

**P 6310 SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**

**Airport Matters**

**P 6311 Gatwick Airport Ltd (GAL) Draft Airport Master Plan 2018 Consultation (Closing Date: 10 January 2019)**

The Chairman informed the Committee that he had met with RBBC Officers and it seemed that the Horley Town Council approach was generally in line with that of the Borough Council. Members reviewed the detailed final draft responses to the [GAL Draft Airport Master Plan Consultation](#) which had been carefully prepared by the Chairman and circulated to the Committee prior to the meeting. The Town Clerk recorded a note of thanks to Cllr George for drafting the comprehensive and detailed responses in the Town Council's formal submission and this was echoed by fellow Members.

**RESOLVED: that the Town Council's response to the above GAL Draft Airport Master Plan 2018 Consultation, as appended to the signed copy of these minutes and available to view on the Town Council website, be approved.**

**P 6312 GATCOM Chairman's Annual Review**

The Town Clerk gave a brief overview of GATCOM's Annual Review report on the Committee's work and objectives which had been published on the GATCOM website. A copy of a letter from the outgoing Chairman, Dr John Godfrey, noting the appointment of Tim Crowley as the new chair of GATCOM, was also received.

**RESOLVED: noted.**

**P 6313 Recent Airport Communications**

From	Subject	Received	Action
GATCOM	Weekly Newsletters & Updates	7.12.18) 14.12.18) 21.12.18)	Noted.
	Runway Closures Calendar 2018/ 2019	10.12.18) 2.01.19)	Noted

**RESOLVED: noted.**

**P 6314 Planning Application for the Retention and Extension of an existing well site at Horse Hill, Horley – SCC Ref 2018/0152**

The Chairman explained that as the deadline for submitting comments to the Horse Hill well site had expired on the RBBC planning portal, the Town Council had informed RBBC that its formal response would be submitted on the Surrey County Council (SCC) website which was still open for comment. It was noted that no set deadline had been made by SCC, however, the application would be presented to the SCC Committee on 20 February 2019.

**P 6314)** After considering the application, Members raised several concerns, including the extent of the area of extraction. They questioned whether the access road was sufficiently robust and wide to cope with numerous heavy commercial vehicles as well as the possibility of water pollution, earth tremors and sink holes. They were also concerned about potential damage to local infrastructure such as the Meath Green sewage works. It was agreed that Cllr Olliver would draft a response for circulation to Members consideration, and for approval at the next Committee Meeting.

***RESOLVED: that the Town Council's draft response to the above Surrey County Council consultation for the Retention and Extension of an existing well at Horse Hill, Horley, be approved at the next meeting of this Committee.***

**Surrey County Council Transformation Consultations – Online Public Surveys  
(Closing Date: 4 January 2019)**

**P 6315** SCC Transformation Consultation - Family Resilience: Children's Centres

***RESOLVED: that the Town Council's response to the above SCC Consultation on Family Resilience: Children's Centres, be ratified.***

**P 6316** SCC Transformation Consultation - Concessionary Bus Travel Funding

***RESOLVED: that the Town Council's response to the above SCC Consultation on Concessionary Bus Travel Funding, be ratified.***

**P 6317** SCC Transformation Consultation - Libraries and Cultural Services

***RESOLVED: that the Town Council's response to the above SCC Consultation on Libraries and Cultural Services, be ratified.***

**P 6318** SCC Transformation Consultation - Community Recycling Centres

***RESOLVED: that the Town Council's response to the above SCC Consultation on Community Recycling Centres, be ratified.***

**Letters Received**

**P 6319** Parking at Horley Railway Station

Members were informed about an email received from a resident on 28 December 2018, expressing dismay about changes to the parking arrangements at Horley Station.

The resident said that there was no designated drop off/pick up point at the bottom of the station as this has been reserved for staff parking. This drop zone was invaluable, and so much safer than the three narrow spaces at the top of the Station alongside the busy Victoria Road, with the extra hazards of traffic, the pedestrian crossing and buses pulling in. Elderly relatives had commented on the ease of access to the Station at the lower level before the change had been implemented.

Members agreed that the issue needed to be investigated further and that a letter should be sent from the Town Council to Horley Station, with a copy to Southern Rail,

**P 6319)** Cllr Graham Knight and the Redhill Reigate & District Rail Users' Association (RR&DRUA).

**RESOLVED: that the Town Council write to Southern Rail regarding the loss of the accessible drop of point, with copies to Cllr Graham Knight, RR&DRUA, and the resident.**

**P 6320** **Community Project Introduction: Metrobus in Partnership with Brighton & Hove Buses**

It was noted that an email was received on 20 December 2018 from the Business Development Manager at Metrobus/Brighton & Hove Buses about a new community project to review local bus services and infrastructure. It was hoped that local Town & Parish Councils could become collectively involved in discussions and if an introductory meeting could be arranged. It was agreed that this should be pursued by the Town Council and this would be followed up accordingly.

**RESOLVED: that the Town Council responds to the representative of Metrobus/Brighton & Hove Buses to arrange a private briefing and presentation for members before a future meeting of this Committee.**

<b>P 6321</b>	<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
	English Regional Transport Association	Newsletter	3.01.19	Noted
	Mole Valle	Future Mole Valley Newsletter	7.12.18	Noted
	Tandridge	Local Plan Update	13.12.18) 2.01.19)	Noted

**RESOLVED: noted.**

**P 6322** **Diary Dates**  
**Residents Forum 28 January 2019 at 7:00 pm**

**RESOLVED: noted.**

**P 6323** **Items for Future Consideration**  
No matters were raised.

**RESOLVED: noted.**

**P 6324** **Press Release**

**RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.**

Meeting closed at 8.50 pm

Date of next meeting: 5 February 2019

**List of Planning Comments**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 30 November 2018 to 3 January 2019**

**To see plans please CTRL+click on the application number to follow the link .**

<b>1. RBBC Letter Dated: 4/12/18</b>	<b>Application No: <a href="#">18/02439/HHOLD</a></b>
LOCATION:	40 Sangers Drive Horley Surrey RH6 8AH
DESCRIPTION:	Demolition of existing conservatory and part of existing rear extension, erection of a single storey rear extension with a pitched roof.
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 8/01/19</b>	<b>No objections</b>

<b>2. RBBC Letter Dated: 6/12/18</b>	<b>Application No: <a href="#">18/02365/F</a></b>
LOCATION:	Woodlea Peeks Brook Lane Horley Surrey RH6 9PP
DESCRIPTION:	Use of land for gypsy/traveller accommodation.
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 8/01/19</b>	<b>No objections</b>

<b>3. RBBC Letter Dated: 10/12/18</b>	<b>Application No: <a href="#">18/02413/HHOLD</a></b>
LOCATION:	46 Balcombe Road Horley Surrey RH6 9AA
DESCRIPTION:	Single storey rear extension 3.50 m
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 8/01/19</b>	<b>No objections</b>

<b>4. RBBC Letter Dated: 10/12/18</b>	<b>Application No: <a href="#">18/02441/F</a></b>
LOCATION:	Saxley Court 121 - 129 Victoria Road Horley Surrey RH6 7AS
DESCRIPTION:	Additional 1 Bedroom apartment being applied for against the original consent ref. 14/02653S73 dated 23.03.15) for the redevelopment and extension of the existing 3 storey Retail and Office Building at 121-129 Victoria Rd, Horley and provision of a high quality mixed use development. The approved development currently comprises of 43 apartments and 502 sqm retail space. Change of vehicular access security to gates (to match the carpark enclosure) instead of an access controlled barrier
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 8/01/19</b>	<b>No objections</b>



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<b>5. RBBC Letter Dated: 11/12/18</b>	<b>Application No: <u>18/02151/F</u></b>
<b>LOCATION:</b>	31 And 33 Bremner Avenue Horley Surrey RH6 8EP
<b>DESCRIPTION:</b>	Two storey rear extension, front facing dormer windows and loft conversion
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>No objections</b>
<b>6. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02182/F</u></b>
<b>LOCATION:</b>	Edgewood 28 Ringley Avenue Horley Surrey RH6 7HA
<b>DESCRIPTION:</b>	Erection of a single detached dwelling.
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>The Town Council OBJECTS on the following grounds:</b> <b>i) Inappropriate development in a conservation area</b> <b>ii) Creating access to proposed dwelling would reduce parking capacity for neighbouring property.</b>
<b>7. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02513/HHOLD</u></b>
<b>LOCATION:</b>	32 Emlyn Road Horley Surrey RH6 8RU
<b>DESCRIPTION:</b>	Single storey rear and side extension.
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>No objections</b>
<b>8. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02493/HHOLD</u></b>
<b>LOCATION:</b>	1 Wysemead Langshott Horley Surrey RH6 9XX
<b>DESCRIPTION:</b>	Proposed demolition of existing conservatory. Proposed single storey rear extension. Propose front porch. Proposed side extension between garage and house as bin store.
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>No objections</b>

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<b>9. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02591/HHOLD</u></b>
<b>LOCATION:</b>	29 Chesters Horley Surrey RH6 8BP
<b>DESCRIPTION:</b>	Proposed single storey extension
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>No objections, however the Town Council is concerned about the extent of the proposed flat roof extension.</b>

<b>10. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02497/CLP</u></b>
<b>LOCATION:</b>	70 Sangers Drive Horley Surrey RH6 8AN
<b>DESCRIPTION:</b>	Ground floor single storey extension.
<b>HORLEY TOWN COUNCIL COMMENTS</b> ratified at meeting, 8/01/19	<b>No objections</b>

<b>11. RBBC Letter Dated: 17/12/18</b>	<b>Application No: <u>18/02498/HHOLD</u></b>
<b>LOCATION:</b>	1 Parkhurst Grove Horley Surrey RH6 8EN
<b>DESCRIPTION:</b>	Remove existing roof of rear conservatory, raise walls by 300mm and provide new flat roof with new window and door locations.
<b>HORLEY TOWN COUNCIL COMMENTS</b> Planning Committee meeting, 8/01/18	<b>No objections</b>

<b>12. RBBC Letter Dated: 18/12/18</b>	<b>Application No: <u>18/02491/HHOLD</u></b>
<b>LOCATION:</b>	Rainbows End 8 Haine Close Horley Surrey RH6 9SU
<b>DESCRIPTION:</b>	Proposed climbing frame
<b>HORLEY TOWN COUNCIL COMMENTS</b> Planning Committee meeting, 8/01/18	<b>No objections, however the Town Council is concerned that due to the height of the proposed climbing frame this could have a negative impact on the neighbouring property due to overlooking.</b>

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<b>13. RBBC Letter Dated: 19/12/18</b>	<b>Application No: <u>18/02286/CU</u></b>
LOCATION:	Puretech Racing 59 - 61 Brighton Road Horley Surrey RH6 7HJ
DESCRIPTION:	Change of Use from D2 to D1 to create a children's day nursery.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 8/01/18</b>	<b>No objections</b>

<b>14. RBBC Letter Dated: 21/12/18</b>	<b>Application No: <u>18/02549/HHOLD</u></b>
LOCATION:	76 Parkhurst Road Horley Surrey RH6 8HA
DESCRIPTION:	Outbuilding comprising of shed and garden room
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 8/01/18</b>	<b>No objections</b>

<b>15. RBBC Letter Dated: 2/01/19</b>	<b>Application No: <u>18/02528/F</u></b>
LOCATION:	227 Balcombe Road Horley Surrey RH6 9EF
DESCRIPTION:	Single storey replacement rear extension. Demolition of existing rear conservatory
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 8/01/18</b>	<b>No objections</b>

<b>16. RBBC Letter Dated: 3/01/19</b>	<b>Application No: <u>04/02120/RM3B</u></b>
LOCATION:	Horley North West Development Meath Green Lane Horley Surrey
DESCRIPTION:	Reserved Matters application for the Neighbourhood Centre at the North West Horley development (appearance, landscaping, layout and scale) pursuant to 04/02120/OUT for the construction of an access road from Webber Street to the Primary School site, together with associated parking, lighting, levels and drainage.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 8/01/18</b>	<b>No objections however the Town Council is concerned that insufficient parking places are provided for the community centre.</b>

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**Tree Works (Non-Felling)**

<b>A. RBBC Letter Dated: 5/12/18</b>	<b>Application No: <u>18/02466/TPO</u></b>
LOCATION:	Tondu 81 Parkhurst Road Horley Surrey RH6 8EX
DESCRIPTION:	T1 - Oak - Crown Raise the lower 3 branches on Oak growing to the South East. T2 - Cherry Tree - Crown Raise branches growing over the boundary to the North West to the gutter height of the neighbouring property.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>

<b>B. RBBC Letter Dated: 10/12/18</b>	<b>Application No: <u>18/02545/TPO</u></b>
LOCATION:	Land Parcel At Far End Of Hyperion Walk Horley Surrey
DESCRIPTION:	Oak (T1) and (T2)- Crown reduce by no more than 2m because the tree is unbalanced.Oak Oak (T3) - Crown reduce by no more than 3m because the tree is unbalanced. There is also a large cavity in the base of the tree (See Report).Oak (T4) - Crown reduce by no more than 3m because the tree is unbalanced.There is also a large cavity in the base of the tree (Possibly caused by lightning?). (See Report).Oak (T5) - Crown reduce by no more than 3m because the tree is unbalanced. There is also a large cavity in the base of the tree caused by and old stem that had either failed or been taken out. (See Report).Oak (T6) - Crown reduce by no more than 2m because the tree is unbalanced. Oak (T7) - Crown reduce by no more than 3m because the tree is unbalanced there is also a large cavity in the base of the tree (See Report).Oak (T8) - Crown reduce by no more than 3m because the tree is unbalanced there is also a large cavity in the base of the tree (See Report).Oak (9) - Crown reduce by no more than 2m because the tree is unbalanced and has large over-extended limbs.Ash (10) - Crown reduce by no more than 3m because the tree is unbalanced. There is also a large cavity in the base of the tree (See Report).Oak (11) - Crown reduce by no more than 4m because the tree is unbalanced and has fungus growing in and around the base of the tree. There is also a large cavity in the base of the tree (See Report).Acer campestre (12) - Crown reduce by no more than 1m. Leaning over car parking area. Oak (13) - Crown clean. Clear major deadwood and any (If any) crossing branches.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>

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<b>C. RBBC Letter Dated: 10/12/18</b>	<b>Application No: <u>18/02526/TPO</u></b>
LOCATION:	Saxley Court 121 - 129 Victoria Road Horley Surrey RH6 7AS
DESCRIPTION:	T1 Chestnut, T2 Cedar, T3 Oaks x 2, T4 Pine - reduce all by approx 1 metre to give 2 metre clearance of main building
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>

<b>D. RBBC Letter Dated: 13/12/18</b>	<b>Application No: <u>18/02446/TPO</u></b>
LOCATION:	Great Oaks 48A Haroldslea Drive Horley Surrey RH6 9DU
DESCRIPTION:	T1 Oak 16m in Height and 12m across crown spread to be reduced all over by 1m to healthy pruning points leaving a crown spread of 10m and height of 15m. Tree to also be thinned throughout by 10 %. T2 Oak 19 m in Height and 15m across crown spread to be reduced all over by 1.5m to healthy pruning points leaving a crown spread of 12m and height of 17.5m. Tree to also be thinned throughout by 10 %. T3 Oak 19 m in Height and 15m across crown spread to be reduced all over by 1.5 to healthy pruning points leaving a crown spread of 12m and height of 17.5m. Tree to also be thinned throughout by 10 %.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>

<b>E. RBBC Letter Dated: 21/12/18</b>	<b>Application No: <u>18/02641/TPO</u></b>
LOCATION:	18 Wellington Way Horley Surrey RH6 8JH
DESCRIPTION:	T1 oak crown lift to 6m and reduce single limb overhanging summer house by 3m.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>

<b>F. RBBC Letter Dated: 21/12/18</b>	<b>Application No: <u>18/02618/TPO</u></b>
LOCATION:	1 Deepfields Horley Surrey RH6 8JT
DESCRIPTION:	T1 Oak- Crown reduce to previous reduction points, and selectively crown lift to increase light and manage trees crown within proximity to surroundings.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>