



HORLEY TOWN COUNCIL



ANNUAL REPORT
2008 - 2009

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PUBLISHED 24 APRIL 2009

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INTRODUCTION



This is the sixth Annual Report to be issued by Horley Town Council and we trust you will find it to be an insight into our business and activities over the past municipal year.

This report incorporates all the statutory committee reports made by the Town Council's Committee Chairmen, which are to be presented at the Annual Town Meeting on 24 April 2009. It also includes a variety of information and statistics. At the time of producing this annual report our accounts for 2008/09 are not yet available, but we have included financial information relating to the financial year 2007/08. The unaudited accounts for 2008/09 will be available to the public for inspection from mid June to July 2009. We shall publish the audited Annual Return in September 2009 on our website

A list of all the Town Councillors and their representation on outside bodies is included in the next few pages.

An electronic copy of this report is also available from our website, www.horleysurrey-tc.gov.uk. Our website will continue to be updated with regular news updates, council agenda and minutes together with a variety of community and business information.

Lastly, if you have any queries relating to the information contained in this document, please contact the Town Council Offices at

92 Albert Road, Horley RH6 7HZ

Telephone: 01293 784765 e-mail: town.clerk@zen.co.uk.

Handwritten signature of Alan Jones in blue ink.

Alan Jones
Town Clerk

14 April 2009

STATISTICS AND INFORMATION



The Town Council is administered as a first tier local government authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose District Council responsibilities are maintained by Reigate & Banstead Borough Council.

There are approximately 22,000 people residing within the boundary of this Town Council of which 16,195 are registered electors.

The Precept is collected on the Town Council's behalf by Reigate & Banstead Council. For the fiscal year 2009/10, it is set at £ 280,886. This equates to a sum of £32.59 per band D household. The Precept for the previous fiscal year 2008/09 was set at £ 278,560.

THE MAIN RESPONSIBILITIES OF THE TOWN COUNCIL ARE:

- Albert Rooms lettings
- Allotments
- Children's Playgrounds
- Christmas Tree
- Court Lodge Recreation Ground
- Emlyn Meadows
- Football hire at Court Lodge Playing Fields
- Hanging Baskets
- Horley in Bloom
- Horley Recreation Ground
- Innes Pavilion
- Michael Crescent Centenary Park
- Planning and Development Consultation
- South & South East in Bloom
- Tennis Courts
- Working in partnership with the Town Centre Management Group
- Town Guide
- War Memorial
- Website

TOWN COUNCILLORS

Horley North

Paul Avis	25 Greenfields Road, Horley RH6 8HW	CON	774357
Simon Marshall*	12 Castle Drive, Horley RH6 9DB	CON	786859
Valerie Marshall	12 Castle Drive Horley, RH6 9DB	CON	786859
Michael Miller	50 Haroldslea Drive, Horley RH6 9DU	CON	784201

Horley North Central

David Powell	48 Fairfield Avenue, Horley, RH6 7PD	CON	774695
Veronica Snowball	35 Meadowcroft Close, Horley, RH6 9EJ	CON	785172
Fiona Stimpson	Rosemead, 19 Church Road, Horley RH6 7EY	CON	784965

Horley North East

Jack Chapman	Forge Cottage, 43 Bonehurst Road, Horley RH6 8PJ	CON	786165
Richard Olliver	2 Limes Avenue, Horley, RH6 9DH	CON	786710

Horley North West

Denese Brooke-Harte	47 Parkhurst Road, Horley RH6 8EU	UKIP	418090
Mike George	31 Rutherwick Close, Horley RH6 8RD	RA	411655
** one seat vacant **			
Sarah Rogers	8 Palmer Close, Horley RH6 8LG	CON	07969 105244

Horley South Central

Richard Bethell ++	1 Hamilton Close, Horley, RH6 7HW	CON	783195
** one seat vacant **			
Mo Goldsmith	Council Offices, 92 Albert Road, Horley RH6 7HZ	CON	784765

Horley South East

Peter Chapman	161 Smallfield Road, Horley RH6 9LR	CON	783806
Stephen Thomas	Council Offices, 92 Albert Road, Horley RH6 7HZ	CON	784765

Town Clerk

Alan Jones	Council Offices, 92 Albert Road, Horley RH6 7HZ		784765
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* Town Mayor and Chairman of the Town Council
 ++ Vice Chairman of the Town Council

The above members were elected at the Local Government elections held on 3 May 2007. As at 31 March 2009 two seats were vacant.
 Cllr Janice Gall (UKIP) resigned from the Council on 31 March 2009, moving out of the area.
 Cllr Sonia Odds (Labour Party) resigned from the Council on 31 March 2009 for health reasons.

Key Political Affiliation

CON	Conservative
RA	Residents' Association
UKIP	UK Independence Party

POLITICAL BALANCE OF THE COUNCIL

Full Council

Conservative Party	14	87.50%
Residents' Associations	1	6.25%
UK Independence Party	1	6.25%
	<u>16</u>	

Finance & General Purposes Committee

Conservative Party	11	84.62%
Residents' Association	1	7.69%
UK Independence Party	1	7.69%
	<u>13</u>	

Leisure & Amenities Committee

Conservative Party	9	90%
Residents' Association	1	10%
	<u>10</u>	

Planning & Development Committee

Conservative Party	9	81.82%
Residents' Associations	1	9.09%
UK Independence Party	1	9.09%
	<u>11</u>	

COMMITTEE MEMBERSHIP - 2008/2009

CHAIRMAN OF THE COUNCIL

Cllr Simon Marshall

VICE-CHAIRMAN OF THE COUNCIL

Cllr Richard Bethell

Leisure & Amenities Committee

J Chapman (Chairman)
R Bethell
M George
Ms M Goldsmith
S Marshall
Mrs V Marshall
D Powell
Miss S Rogers (Vice-Chairman)
Miss F Stimpson
S Thomas

Finance & General Purposes Committee

P Avis
R Bethell
Mrs D Brooke-Harte
J Chapman
P Chapman
Ms M Goldsmith
S Marshall
Mrs V Marshall
M Miller (Chairman)
R Olliver (Vice-Chairman)
D Powell
Miss S Rogers
Mrs V Snowball

Planning & Development Committee

P Avis (Chairman)
R Bethell
Mrs D Brooke-Harte
J Chapman
M George (Vice-Chairman)
S Marshall
M Miller
R Olliver
Mrs V Snowball
Miss F Stimpson
S Thomas

SUB-COMMITTEES 2008/2009

Sub-Committee	Councillor(s)	Reporting to
Awards Sub-Committee	Mo Goldsmith, Michael Miller Simon Marshall	Full Council
Corporate Plan Sub-Committee	Paul Avis, Jack Chapman, Mike George, Michael Miller, Richard Olliver	Full Council
Decisions Sub-Committee (Finance & General Purposes)	Chairman or Vice Chairman of Council plus Chairman & Vice Chairman of Committee concerned	Committee concerned
Decisions Sub-Committee (Leisure & Amenities) and (Planning & Development)	Chairman or Vice Chairman of Council plus Chairman & Vice Chairman of Committee concerned	Committee concerned
Edmonds Management Committee	Council Chairman, F&GP Chairman, David Powell	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman, F&GP Chairman, Paul Avis	Full Council
Police Liaison Committee	Jack Chapman, Mike George, Simon Marshall, Michael Miller, Richard Olliver	Full Council
Reigate & Banstead Partnership	Vice-Chairman of Council (Substitute – Chairman)	Full Council
Staff Sub-Committee	Chairman & Vice Chairman of Council, Committee Chairmen Mike George	Full Council
Horley Regeneration Forum	Chairman P&D, Vice-Chairman P&D. Denese Brooke-Harte	Planning & Development
Planning Applications Sub-Committee	Chairman P&D, Vice-Chairman P&D. Denese Brooke-Harte, Richard Olliver	Planning & Development
Audit Sub-Committee	F & GP Chairman and Vice-Chairman	Finance & General Purposes

SUB-COMMITTEES 2008/2009

Sub-Committee	Councillor(s)	Reporting to
Editorial Sub-Committee	Mike George, Michael Miller, Valerie Marshall, David Powell, Denese Brooke-Harte	Finance & General Purposes
Emergency Plan Sub-Committee	Paul Avis, Mike George, Mo Goldsmith, Richard Olliver, David Powell	Finance & General Purposes
Horley Market Sub-Committee	Richard Bethell, Valerie Marshall, David Powell, Veronica Snowball	Finance & General Purposes
Quality Status Sub-Committee	Paul Avis, Richard Bethell, Denese Brooke-Harte, Mike George	Finance & General Purposes
Risk Assessment Sub-Committee	Peter Chapman, Mike George, Richard Olliver	Finance & General Purposes
Standing Orders Sub-Committee	Chairman of Council Committee Chairmen Richard Olliver	Finance & General Purposes
Emlyn Meadows Advisory Committee	Jack Chapman, Mike George, Mo Goldsmith, Simon Marshall, Valerie Marshall, C Cllr Kay Hammond, members of public and local organisations	Leisure & Amenities
Horley in Bloom Advisory Committee	Jack Chapman, Mo Goldsmith, Mike George, Simon Marshall, Valerie Marshall, Fiona Stimpson, members of other local organisations	Leisure & Amenities

OUTSIDE BODIES 2008/2009

Outside Body	Councillor(s)	Reporting to
Campaign to Protect Rural England (Reigate & Banstead)	Jack Chapman	Planning & Development
Gatwick Airport Consultative Committee (GATCOM)	Paul Avis (Substitute – Denese Brooke-Harte)	Planning & Development
Access Group	Mo Goldsmith	Finance & General Purposes
Borough Standards Committee	Richard Bethell	Finance & General Purposes
Citizens Advice Bureau	Paul Avis	Finance & General Purposes
Horley Sports (Social) Club	Mike George, Michael Miller (Substitutes as necessary)	Finance & General Purposes
Local History Management Committee	Mo Goldsmith	Finance & General Purposes
Surrey County Association of Parish & Town Councils	Richard Olliver, Peter Chapman	Finance & General Purposes
Churchyards Committee	Mike George David Powell (Substitute)	Leisure & Amenities
Church Road Allotments Liaison	Jack Chapman	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George (Substitute – Denese Brooke-Harte)	Leisure & Amenities
Horley Learning Partnership Extended Confederation Development Group	Mike George, David Powell	Leisure & Amenities

CHAIRMAN'S REPORT

"I would like to think that this Town Council gives its residents good service and value for money."



Presentation of Town Mayor's charity cheque to St Catherine's Hospice

THE MUNICIPAL YEAR 2008/09 UNDER REVIEW

It was a huge honour to be re-elected Chairman and Town Mayor of Horley Town Council.

I have been delighted to attend a number of functions in the area, many of which supported local organisations. I have also attended many meetings with other groups in the community, which has been very useful, both for the Council and for the other groups too.

Once again this year I was very proud to collect two silver awards in the South and Southeast in Bloom competition – one for the hanging baskets in the town and one for the Memorial Gardens. The Town Council has also worked very hard to achieve re-accreditation of its Quality Status for a further four years and, as you will read later in the Finance & General Purposes Committee Chairman's report, we were the winner of the NALC Website of the Year for 2008.

After years of trying to find a new home for our Council I am pleased that we were able to refurbish part of the Albert Rooms into new offices, a small meeting room, a small modern kitchen and a storage room. A new toilet block with disabled facilities has been constructed at the rear of the building. The main hall has also been improved, with new windows and a complete audio/visual system. Peter Ainsworth, our MP, opened the refurbished building last October.

The Main Hall will be re-named the Edmonds Community Hall during this year's Town Meeting, in memory of Cyril Edmonds, who was so generous to this Council.

I have continued this year with my same two charities – St Catherine's Hospice and Brambles MS Respite Care Centre. We recently held a Charity Curry Evening in support of these two charities and raised over £1500.

I would like to think that this Town Council gives its residents good service and value for money. Members work hard through its three main Committees – Planning & Development, Leisure & Amenities and Finance & General Purposes.

I would like to put on record my thanks to all our staff for their support and advice, including all the extra hours they put in for us. Thanks to the Town Clerk, Alan Jones; Deputy Town Clerk, Carol Fenton; Assistant Town Clerk, Sue Dalley and our all-round helper, Roy Martin.

Finally, I wish to thank all the Town Councillors for their support and hard work.

Simon N W Marshall
Chairman and Town Mayor
3 April 2009

HIRERS OF MAIN HALL



Top and Right:
Horley Society of Artists



Centre and Bottom:
Kidzone



“The Main Hall will be re-named the Edmonds Community Hall during this year’s Town Meeting, in memory of Cyril Edmonds, who was so generous to this Council”

Committee Members

Mike Miller (Chairman)
Paul Avis
Richard Bethell
Denese Brooke-Harte
Jack Chapman
Peter Chapman
Mo Goldsmith
Simon Marshall
Valerie Marshall
Richard Olliver (Vice-Chairman)
David Powell
Sarah Rogers
Veronica Snowball

Committee Responsibilities

The Committee supervises all financial, administrative and civic matters and ensures that all procedures and financial transactions are dealt with in accordance with the various statutes governing local authority activities. Accounts are checked regularly and two councillors are rostered to conduct an audit prior to each F & GP Committee meeting. A number of councillors serve on sub-committees and outside bodies, as described elsewhere in this Annual Report, which report back to this committee.

Accounts 2007/08

The Council's accounts are run strictly in accordance with various statutory instruments and guidance received from the National Association of Local Councils. I am pleased to report that all our procedures and internal controls were conducted to the satisfaction of our internal auditor. In the opinion of BDO Stoy Hayward plc, the external auditors, our accounts received unqualified acceptance, and we are fully in accordance with the Audit Commission's requirements. The audited balance sheet for 2007/08 showed an increase in the general reserve from £30,550 to £39,909.

Looking towards the end of the financial year 2008/2009, the Council accounts remain in a strong state and, at the time of preparing this report, it is expected that the general reserve will be in excess of £40,000, as was forecast when declaring the precept in December 2008.

Financial Year 2009/10

The precept has been set for a total net figure of £280,886 (compared to the net figure of £278,560 for 2008/09). This means that the town element of Council Tax will be £32.60, representing an annual increase of 10p per Band D household (+ 0.31 per cent).

The Town Council fully recognises that these are difficult economic times and a thorough review of all the Council's costs and services has been conducted. This action has allowed the annual increase of the Precept to be kept within modest levels. The increase of 0.31 per cent compares with the Annual Retail Prices Index (RPI) increase of 4.2% and the annual Consumer Price Index (CPI) of 4.5%, announced in November 2008.

Prudent use of Council finances has allowed the Council to use £34,000 of its general reserves towards next year's costs. Whilst the charges for some of our community facilities, such as the use of the Albert Rooms main hall, were not increased this year, the charges will be increased from April 2009 to take account of the improved facilities. There will also be differing scales for businesses and local organisations.

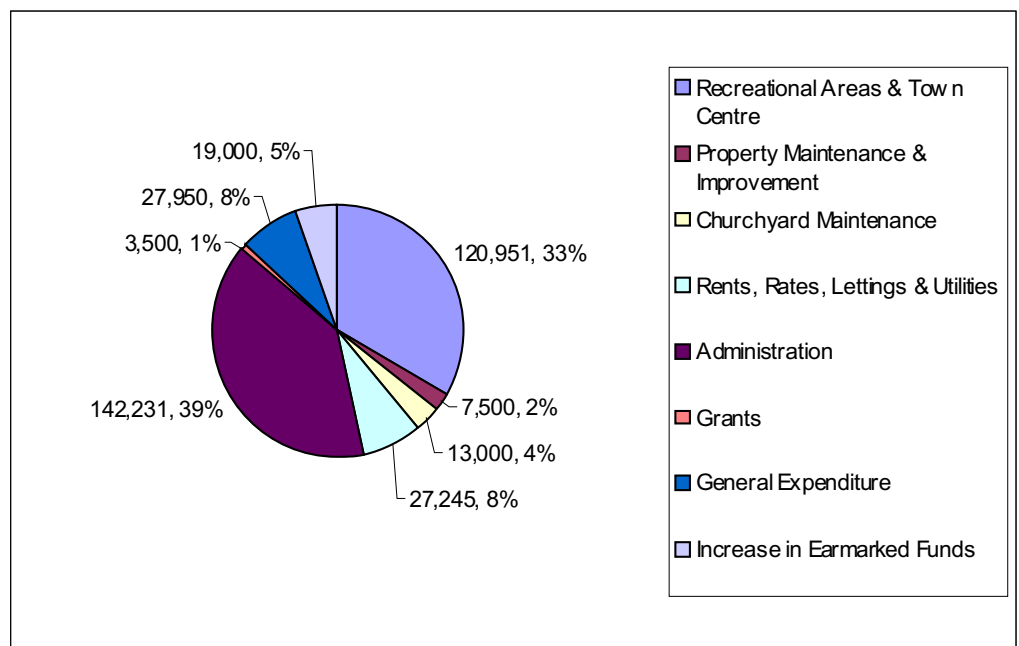


The Town Council also has a duty to provide for future likely expenditure. I am pleased to announce that the Council is therefore increasing its earmarked funds by £19,000 for football pitch improvements, buildings maintenance and community funds.

We have considered the continuing need to improve security in our recreation grounds. Therefore a provision has been made for CCTV enhancements, which will be carried out in consultation with Surrey Police. There will also continue to be a commitment for regular security patrols in all our parks to aid the safety of all members of public.

The Council has made a provision for floral displays in the town centre in support of our planned entry for South and South East in Bloom 2009, having already won two silver awards in 2008. Sponsorship from local businesses will also be sought.

This Council will also continue to seek funding from appropriate bodies. To date we are preparing a substantial bid to the Football Foundation for work on our football pitches at Court Lodge Fields. Other funding has been generously offered from our local Borough and County Councillors' Initiative Schemes, for which the Town Council expresses its gratitude.



Forecast Expenditure 2009/10



Town Clerk receives NALC's Website of the Year Award

Website

The website continues to go from strength to strength culminating in the Council receiving the top award of NALC's Website of the Year in 2008 against strong competition.

Newsletter

Quarterly issues of our newsletter, Horley Highlights, are produced and delivered to the public using up to 50 distribution points, as well as to a number of households. We continue to save printing costs by using a colour copier for the printing. In partnership with our local Horley publishers, MAD Ideas, a fully revised town guide will be produced later in the summer.

Government Initiatives

The Council has fully revised its Freedom of Information Act Publication Scheme, which allows members of the public access to specified council documentation and publications. The Internal Audit Committee, comprising Cllr Olliver and myself, conducts regular reviews of the audit programme. In liaison with the clerk, a structured internal audit programme has been developed.

Town Council Offices

The Town Council moved from its former offices to the Albert Rooms in 2007, with the staff using temporary accommodation in a Portakabin in the rear car park until September 2008. The extension and refurbishment of the Albert Rooms now provides a modern community facility, which I am pleased to report was completed within our financial estimates and, just as importantly, within our predicted timescales, which kept disruption to our hirers to a minimum.



“Horley Town Council is committed to providing facilities that meet the community's needs, and, in doing so, achieving them at best value”



Opening of Horley Rail Interchange

Acknowledgments

Finally, I thank my Vice-Chairman, Cllr Dr Richard Olliver, for his valued support and to all the committee for their hard work throughout the past year. I also convey my thanks to Alan Jones and Carol Fenton for their administrative support in all matters relating to this Committee. I would also like to thank Sue Dalley for her diligent work as Finance Officer in supporting the councillors' audit sessions.

In conclusion, in a challenging financial climate, Horley Town Council is committed to providing facilities that meet the community's needs, and, in doing so, achieving them at best value.

Handwritten signature of Michael Miller in blue ink.

Michael Miller

Chairman, Finance & General Purposes Committee
8 April 2009

Horley Town Council provides and maintains four recreation areas. These are the Horley Recreation Ground, Court Lodge playing fields, Michael Crescent Centenary Park and Emlyn Meadows.

The Leisure and Amenities Committee also continues to support Horley in Bloom and my thanks go to all the participants and volunteers who make this a successful event. Building on our success of last year's silver medal (2007-08) for the South East in Bloom competition, this municipal year (2008-09) we surpassed ourselves with two silver medals: one for the Town Centre and one for the Memorial Gardens. I would like to thank all the Councillors who helped with weeding and planting, and my partner Tania Peppiatt for making the Memorial Gardens look picture perfect. Fingers crossed for better next year!

For the Town Centre Hanging Baskets, I am sure you will all join in with me in thanking Amethyst Horticulture for stunning displays that lasted all summer and beyond, still looking wonderful. My thanks also go to Reigate and Banstead Borough Council for their planters and to the staff at Horley Town Council for making our Town a really colourful and pleasant place to enjoy.

I am glad to report that the Sangers Drive Allotment Holders have once again done a fantastic job in ensuring, in my opinion, that we still have the best allotments in the Borough of Reigate and Banstead.

This year you will have noticed improvements to the Horley Recreation Ground in the form of new play equipment for the 7-14 year olds. The old existing equipment, following reports from our playgrounds' inspectors, was deemed to be coming to the end of its working life and therefore, for safety reasons and improvements, a new Climbing Frame, a "Whizzer" and a "Tornado Carousel" were added.

In April 2009 work will start on the Ornamental Gardens. The Gardens will be in the main cleared, remodelled and replanted. The Gardens will be made more open to all and new benches will be installed. We hope that the work will be completed before the South East in Bloom judging in July 2009.

For the municipal year 2009-2010 we are planning improvements to the drainage in the children's play area and the second phase of footpaths improvements, both at Horley Recreation Ground. Also, small improvements will be made to the play equipment at Court Lodge Playing Fields and Michael Crescent.

I am pleased to announce that the grant for the maintenance of the Churchyards is still continuing and has been increased. I think you will all agree that the Churchyards are much improved on previous years.

Emlyn Meadows will again have wild flower seeds sown. Hopefully, this will provide a colourful display later in the year, blending in with the natural surroundings.

This year we commissioned a tree survey for all the trees in our Parks and Grounds. As a result, several trees need attention and this will start with tree work in the Horley Recreation Ground and Court Lodge Playing Fields.

I still maintain my weekly inspections of all the Town Council's grounds and I am pleased to report that all facilities are well used, even Tennis Courts during the winter months. I actually witnessed tennis being played over the Christmas period!

I also attend bi-monthly meetings with the Police, along with other Town Councillors. This works well and is still proving to be beneficial. Every month I meet regularly with our grounds maintenance Contractors and the Clerk and discuss any issues that may arise, as well as any planned events, such as the fair and the fireworks display. This April we will have, for the first time, an all-human Circus in the Horley Recreation Ground!

I would like to express my thanks to all Committee Members and to my Vice-Chairman, Sarah Rogers, for their valued support and hard work during the year.

Finally, last but not least, I have to thank our ever hard working staff: our Clerk, Alan; Deputy Clerk, Carol; our Assistant Town Clerk, Sue and Roy, our parks warden, without whose hard work and efficiency and dedication this Committee could not function.



Jack Chapman
Chairman, Leisure & Amenities Committee
2 April 2009

EMLYN MEADOWS



Left: Emlyn Meadows
Top Right: Allotments
Bottom Right: Horley Recreation Ground

Leisure & Amenities Committee Members

Jack Chapman
(Chairman)

Richard Bethell

Mike George

Mo Goldsmith

Simon Marshall

Valerie Marshall

David Powell

Sarah Rogers (Vice
Chairman)

Fiona Stimpson

Stephen Thomas

“Emlyn Meadows will again have wild flower seeds sewn. Hopefully, this will provide a colourful display later in the year, blending in with the natural surroundings”

Committee Members

Paul Avis (Chairman)

Richard Bethell

Denese Brooke-Harte

Jack Chapman

Mike George (Vice
Chairman)

Simon Marshall

Michael Miller*

Richard Olliver*

Veronica Snowball

Fiona Stimpson

Stephen Thomas

*Also Borough Councillor

Acknowledgements

First I would like to thank my Vice-Chairman, Cllr Mike George, and all the members of the Committee for their hard work throughout the past year. The Committee has had to deal with many issues and members have attended many meetings to cope with the growing number of Horley's planning applications. I also thank the Town Clerk for his sound administration and support of this committee.

Committee Responsibilities

The Borough Council has a statutory duty to seek Horley Town Council's comments on all applications for development within the parish boundary. The Planning Committee is delegated to act on these matters. The Committee also considers planning matters in neighbouring areas deemed to have a significant impact on Horley. These mainly derive from Crawley Borough Council and relate to Gatwick Airport. However, the Council also receives consultations from Surrey County Council and the neighbouring districts of Mole Valley and Tandridge. Over the course of the Council year there will have been 10 Planning Committee meetings and statistics are available later in this report.

Public Representation

Representations are always encouraged from the public at the Public Forum section of the Committee meetings. These have affected a number of planning applications and the following issues: Horley North East and North West sectors, Town Centre Regeneration, the sale of Gatwick Airport by BAA plc, and the Draft South East Plan

Consultations & Public Inquiries

The committee has responded to the following consultations:

- RBBC Planning for the Future
- RBBC Horley Infrastructure Provision SPD
- RBBC Response to Concept Layout for Central Horley
- RBBC Core Strategy - Preferred Options
- SCC Draft South East Plan
- SCC Public Inquiry re Footpaths 302 (B) and 387 (H)

Other

Under the committee's terms of reference, the committee has also been actively involved with the following:

Gatwick Airport

As well as our regular attendance at Gatwick Airport Consultative Committee (GATCOM) meetings, a useful meeting was arranged with Dr John Godfrey, Chairman of GATCOM, and two representatives from BAA Gatwick. The group was able to see, at first hand, issues raised at The Crescent (airport noise), Povey Cross Road (parking) and were also able to visit the new bus interchange at Horley Station.

Highways

The Committee continues to review and monitor the progress of highways' resurfacing and general maintenance issues.

Horley Railway Station

We continue to look into complaints from commuters, particularly about the new timetable, and bring them to the attention of Southern Railway, the station operator.

Horley Regeneration Forum

The above forum has given Horley Town Council a strong voice to produce a sustainable development strategy with all partners as the development in both the town centre and the NE and NW sectors progresses.



Paul Avis

Chairman, Planning & Development Committee

27 March 2009

MAYORAL ENGAGEMENTS 2008/09



Sat 26 April	Full Gospel Businessmen's Fellowship - Breakfast Outreach meeting
Sat 10 May	TA march past in Reigate
Mon 12 May	Photo call to present cheque to St Catherine's Hospice
Tue 13 May	Photo call to present cheque to Brambles
Tue 13 May	Election of Town Mayor
Fri 30 May	"Interesting Cheese" evening at Royal British Legion
Wed 4 June	Opening of bus turnaround area
Fri 6 June	Presentation of the Queen's Award for Enterprise at Rapiscan
Sat 7 June	Horley Floral Art Group summer show
Mon 9 June	Breakfast at Gatwick Airport to celebrate 50th anniversary
Wed 11 June	Surrey local government lunch, County Hall
Sat 14 June	Prom in the Park in the A23 Recreation Ground
Sat 21 June	Scoutabout activity weekend, Ardingly showground
Sat 28 June	Full Gospel Businessmen's Fellowship – Breakfast Outreach meeting
Sat 28 June	Horley Singers' summer concert at Oakwood School
Sun 6 July	Reigate & Banstead Borough Council Civic Service
Wed 9 July	Judging of SE in Bloom
Fri 11 July	Launching of Edmonds Community Fund
Sun 13 July	Garden party at Saint Hill
Fri 18 July	Enterprise event at Oakwood School
Sun 27 July	20th anniversary garden party at Brambles MS Respite Care Centre
Sun 3 Aug	Saint Hill Arts Festival
Wed 3 Sept	SE in Bloom award ceremony
Thu 4 Sept	Photo call for SE in Bloom
Thu 18 Sept	World Alzheimer's Day service at Guildford Cathedral
Sun 21 Sept	Crawley Civic Service & lunch at Mayor's house
Wed 24 Sept	Royal British Legion - Today & Tomorrow at Chaldon (attended by the Vice Chairman, Councillor Richard Bethell)
Fri 26 Sept	Horley's got talent! competition at St Wilfrid's
Fri 26 Sept	Horley in Bloom presentation evening
Thu 2 Oct	Blessing of Army Cadets' new standard
Fri 10 Oct	Service for the Judiciary at Holy Trinity Church, Guildford
Fri 10 Oct	25th anniversary lunch at St Catherine's Hospice
Sun 12 Oct	Harvest Festival service at Guildford Cathedral
Sun 26 Oct	Gala concert at Saint Hill
Tue 28 Oct	Launch of Surrey Poppy Appeal
Fri 31 Oct	Re-opening of Albert Rooms
Fri 31 Oct	Photo call at St Wilfrid's re new sliding doors

MAYORAL ENGAGEMENTS 2008/09

CONT.



Sat 1 Nov	Lighting of bonfire at Fireworks night in A23 Recreation Ground
Wed 5 Nov	Dedication of Memorial Gardens
Sun 9 Nov	Remembrance Sunday service in Memorial Gardens
Mon 10 Nov	Opening of SureStart children's centre
Tue 11 Nov	Two minutes' silence in town centre
Thu 13 Nov	Oakwood school's awards' evening
Sat 22 Nov	Photo call for re-opening of former Balcombe Road post office
Sun 23 Nov	Service for Women's Land Army at Guildford Cathedral
Sun 7 Dec	St Catherine's Hospice Tree of Light service at St Bart's
Sat 20 Dec	Carol service in town centre followed by Councillors' hospitality
Sun 21 Dec	Crawley Civic Carol Service
Thu 22 Jan	Saint Hill 50th anniversary
Sat 24 Jan	Crawley Civic Ball at the Hawth
Mon 26 Jan	Chinese New Year celebrations
Wed 28 Jan	"Love Where You Live" Awards at the Harlequin
Thu 29 Jan	Holocaust Memorial Day service at Reigate Town Hall
Wed 4 Mar	Lord Lieutenant's Poppy Appeal awards
Fri 13 Mar	Help for Heroes concert at the Harlequin
Sun 22 Mar	Crawley St Patrick's Day parade
Weds 25 Mar	AGM of Reigate & Redhill Live at Home Scheme (Richard Bethell attended)
Fri 27 Mar	Opening of refurbished Langshott Ladybird Nursery Club
Sat 28 Mar	Mayor's Charity Curry evening
Sat 18 Apr	40th Anniversary, Citizens' Commission on Human Rights at Saint Hill
Sun 19 Apr	All Day Charity Breakfast



Bottom Left: Edmonds Fund handover to Surrey Community Foundation
 Bottom Right: Edmonds Fund award to St Wilfrid's Church

TOWN AWARDS

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000.

Nominations for Town Awards are invited every year, when any resident of the Town can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the town. Horley Town Council is responsible for the administration and final selection of award winners according to strict guidelines and criteria.

An Awards Sub Committee reviews the nominations and makes its recommendations to the Council. Award winners receive a Town Badge, a Certificate of Commendation, and their Citation. Presentations are usually made either at the Annual Town Meeting, or at other appropriate events, subject to the award winners' approval.

In 2008 the Town Council's Awards Committee considered a total of four nominations from members of the public. Two residents were invited to accept an award and these were presented at the Horley in Bloom Awards Evening last September.

Previous recipients of the Town Award:-

2008 Robert Garfitt

Robert has served the people of Horley as both a Borough and a Town Councillor. He was Mayor of Horley Town Council from 1988-1989 and Deputy Mayor of Reigate & Banstead Borough Council from 1990-1991. Robert has also served as a Justice of the Peace for many years.

Andrew Partridge

Andrew has served as a school governor for almost 25 years and has spent much of his time helping Horley's young people. He has been a committee member of the Horley Vimy Twinning Association since its inception and has worked tirelessly to promote Horley's link with Vimy. As a member of the Horley Lions, Andrew has helped raise around £20,000 per year for local charitable causes.

2007 Andrew Kent

Andrew has worked tirelessly to improve and protect the local environment, bringing great knowledge and commitment to this role. His methodical, patient and immensely detailed work on the Horley Master Plan has been outstanding. He has served on the Horley Master Plan Task Group and the Horley Master Plan Advisory Committee. Andrew coordinated responses to the Local Plan, the County Structure Plan and presented evidence at Inquiries. He was instrumental in producing documents on flood risk in Horley.

Previously Chairman of the Horley Residents' Association 1993 - 2007 and a Horley Town Councillor from 1996 - 2007.

2007 Alan Tracey

Alan was the longstanding Chairman of the recently disbanded Police & Community Partnership Group, ensuring over the years that the people of Horley had meaningful direct contact with the local Police. He is also Secretary of the Naval Section of the Royal British Legion.

He has worked hard for the Archway Theatre and has tirelessly supported both Cooper Lodge and the Brambles Respite Care Centre, in his role as a volunteer entertainer.

2005 Barbara Hall

In recognition of Barbara's support of local charitable organisations for more than forty years.

Barbara has been a member of the patients committee at the Kings Road Health Centre for many years and has recently become a non-executive director for the NHS East Surrey PCT and is also actively involved with Open Line through the Horley Help Shop.

2005 David Hall

In recognition of David's outstanding voluntary work and charity work, as well as being a School Governor and a former member of Surrey County Council.

David has been Chairman of the Horley Local History Centre, based in the Library, and is very involved with the Local History Society. He also continues to conduct his own research into the town's history.

2005 John Melvin

John has been an active member of the Horley Lions Club since 1974 and has been President on three occasions: 1976 1982 and 2003.

Since his retirement in 1982 he has spent much of his time sorting the many paperback books which are sold on the Lions Bookstall in the town centre each Saturday.

2004 Gordon McGinty

For his outstanding services to the community in promoting and encouraging the youth of Horley, and for his many years as school governor of Oakwood school.

2004 Gill Partridge

In recognition of her tireless commitment to the community in building strong twinning links with Vimy, promoting an exchange of language, culture, friendship and tolerance.

2004 Douglas Simpson

In recognition of his tireless efforts in campaigning for environmental issues in Horley and, more recently, his knowledge on local flooding issues.

2002 Walter Jupp and Doreen Jupp

For their joint contribution to the people of Horley by continuous and consistent support of the local community, for involvement in Horley Citizens Advice Bureau and Regent Hall Day Centre, and other initiatives over the past thirty years.

2002 John McFarlane

In recognition of his selfless service and commitment to the community in countless ways including service on the Management Committee of the Horley Citizens Advice Bureau, President of the Horley Residents' Association and Chairman of the Welfare Committee of the Horley Lions. He has also made immense contributions to the success of the Horley Local History Society.

2002 John Rigby

For his services to the people of Horley, ably demonstrated by his enthusiasm, determination and tireless commitment in his capacity as Town Clerk of Horley Town Council.

2000 Graham Larcombe

In recognition of his work with local businesses, his involvement and commitment with the Chamber of Commerce, and for his hard work in the restoration of confidence within the local business sector.

2000 Joan Fewtrell and Syd Fewtrell

In recognition of their joint tireless work for the good of the community and in particular for Neighbourhood Watch, Keys Youth Community Centre and Strawson Hall.

2000 Lew Targett

For services to Horley's Cub and Scout movement.

2000 Penny Jeffers

In recognition of her loyal and dedicated services to education as Head Teacher of Court Lodge Infant School.

2000 Richard Smith

For services to Horley as Chairman of the Town Council, and raising the profile and reputation of the town.

2000 Andy Thompson

For services as Headmaster of Oakwood School and instilling in his pupils a sense of community and social responsibility, and also for driving through improvements to the Memorial Gardens particularly by involving pupils in the design of the new Memorial Gates.



OBITUARY

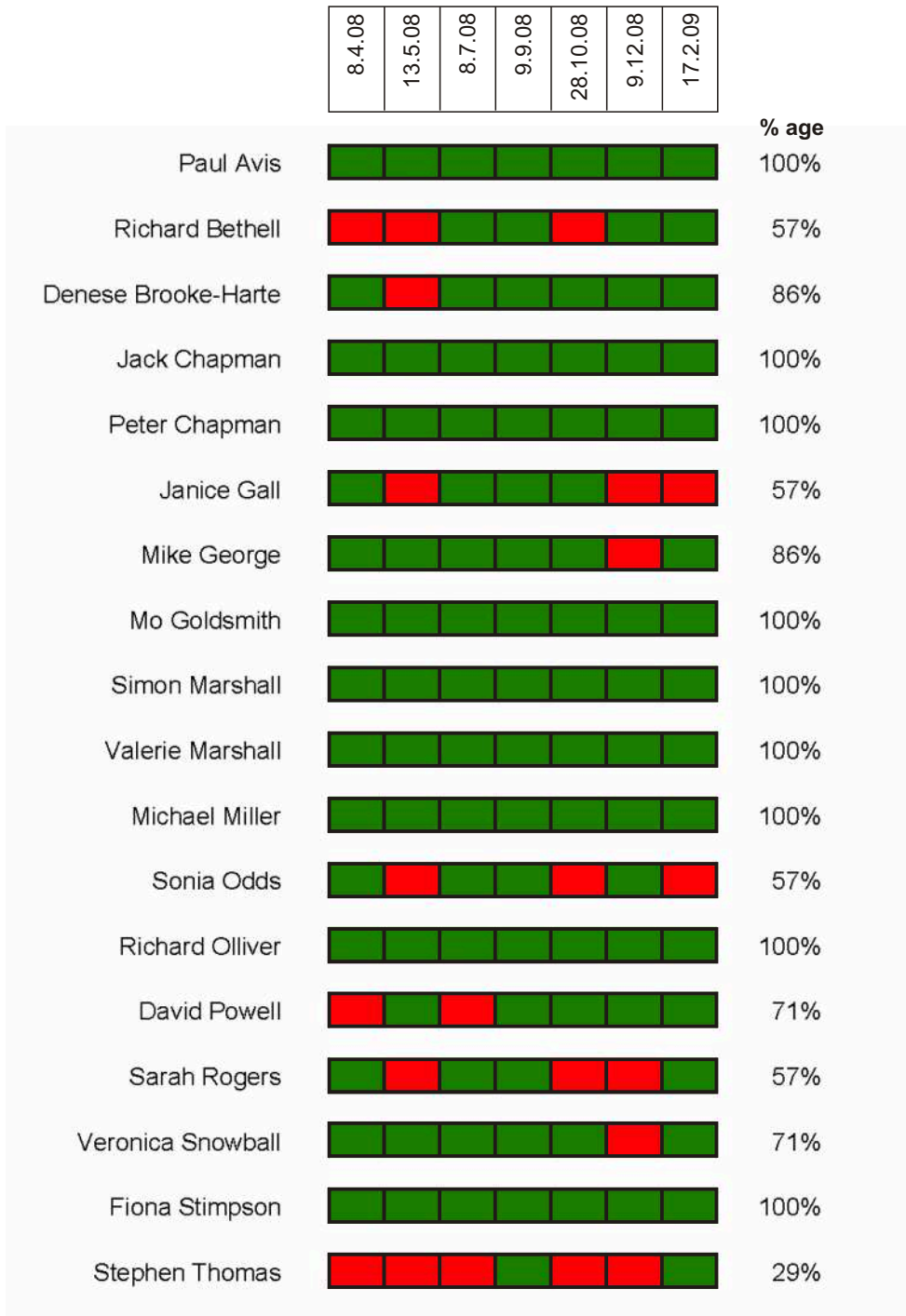
We were very sorry to learn that the following died during the past year:



Doreen Jupp Chairman of Town Council 1985-86

Douglas Simpson Town Award Holder 2004

FULL COUNCIL ATTENDANCE STATISTICS

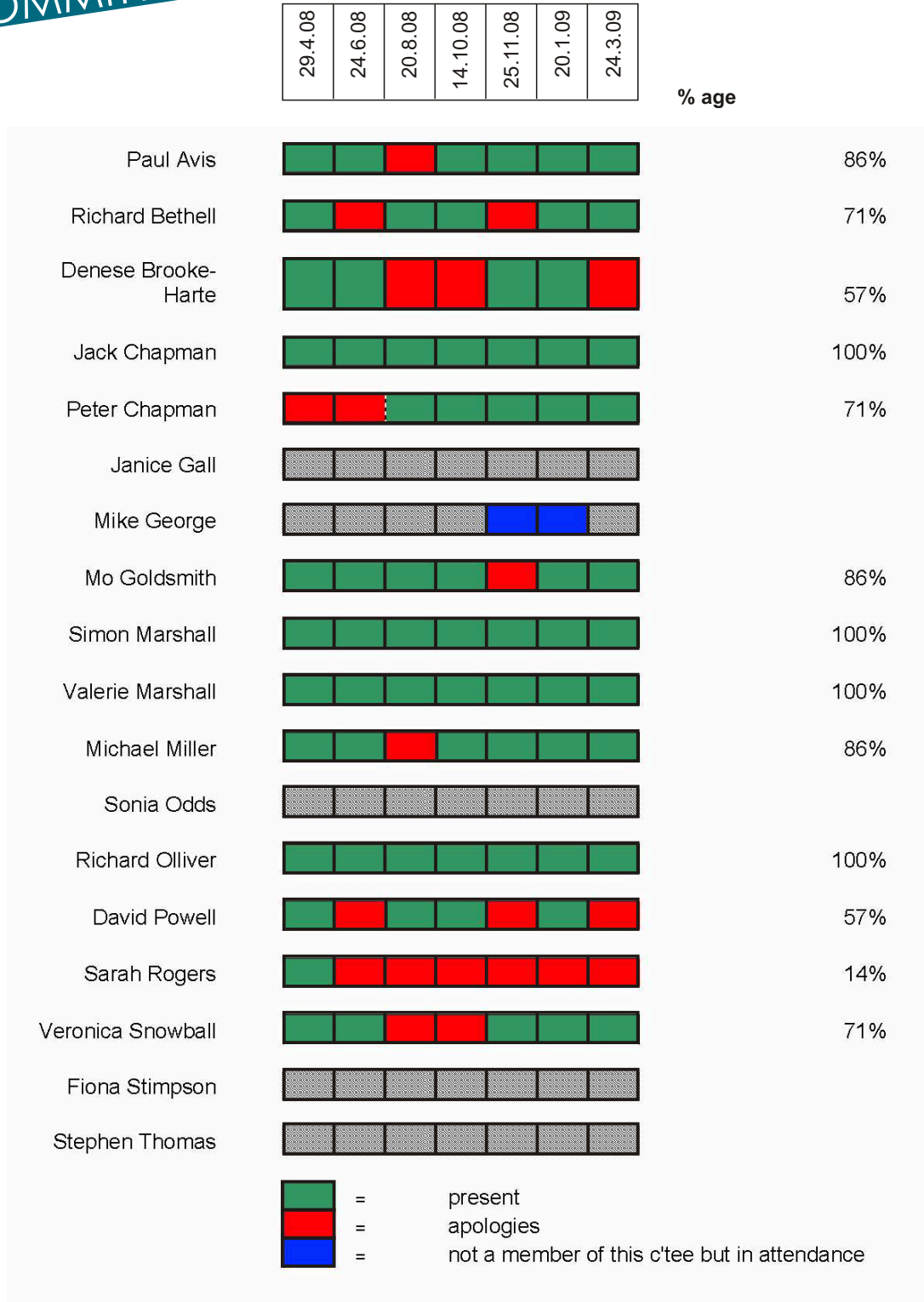
2008/09



 = apologies
 = present

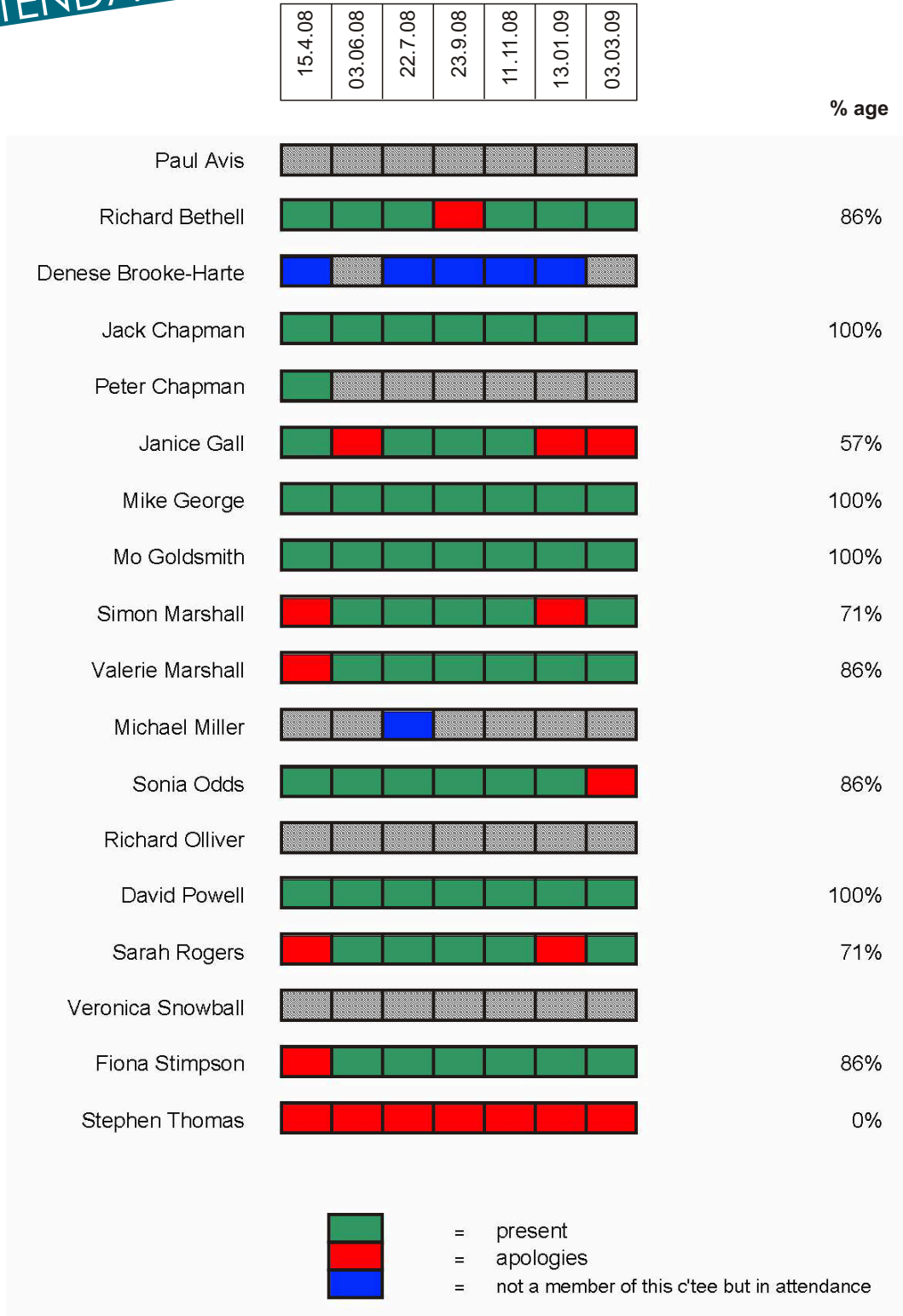
FINANCE & GENERAL PURPOSES COMMITTEE ATTENDANCE STATISTICS

2008/09



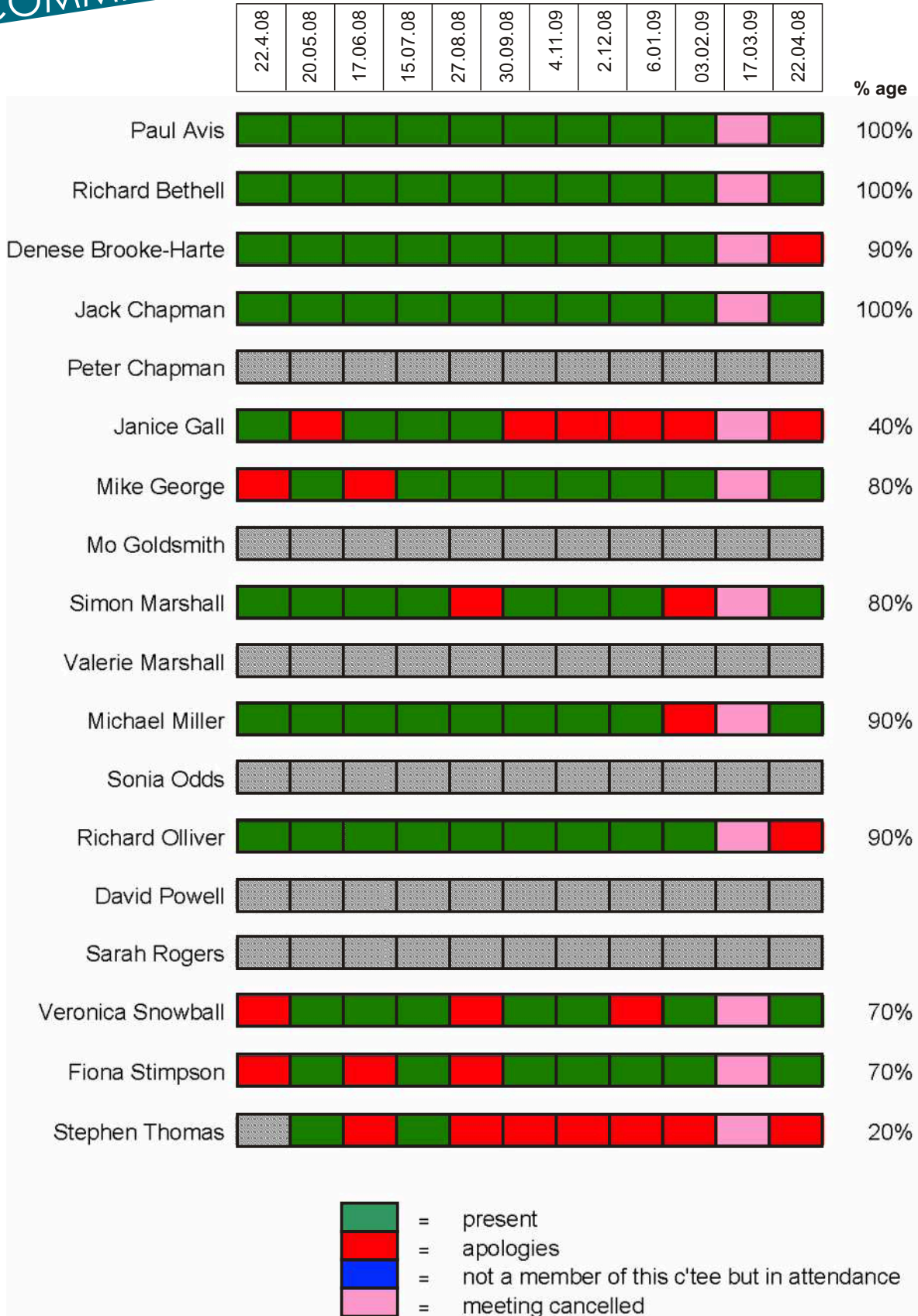
LEISURE & AMENITIES COMMITTEE ATTENDANCE STATISTICS

2008/09



PLANNING & DEVELOPMENT COMMITTEE ATTENDANCE STATISTICS

2008/09



INCOME & EXPENDITURE ACCOUNT 2007/08

<i>Year Ended 31 March 2007</i>		<i>Year Ended 31 March 2008</i>
	Income	
261,949.02	Income	413,416.90
293.91	Administration	4,277.38
500.00	CCTV	0.00
10.94	General	0.00
947.84	Rates and Utilities	1,014.99
32.51	Maintenance and Repair	1,283.15
29,583.05	Lettings and Rents	31,639.41
196.70	Court Lodge/Innes Pavilion	3,021.29
1,806.19	A23 Recreation Ground	6,525.86
2,765.00	Emlyn Meadows	0.00
	Leisure - Other	750.00
5.15	Allotments	0.00
1,288.06	Town Centre	155.00
0.90	Salaries	100.00
52,769.00	Grants and Donations	5,200.00
£352,148.27		£469,863.98
	Expenditure	
9,387.96	Administration	17,040.98
14,539.95	CCTV	4,201.02
30,736.19	General	61,258.29
5,316.04	Rates and Utilities	7,452.19
12,307.43	Maintenance and Repair	12,938.86
2,559.09	Lettings and Rents	578.19
2,706.41	Court Lodge/Innes Pavilion	5,684.13
12,310.38	A23 Recreation Ground	32,840.85
22,194.50	Michael Crescent	1,782.66
3,102.68	Emlyn Meadows	4,411.00
5,949.04	Leisure - Other	5,821.39
36,987.03	Grounds Maintenance	35,277.21
2,786.36	Allotments	1,635.01
9,494.86	Town Centre	10,848.57
98,768.92	Salaries	113,316.57
3,465.00	Grant Award Scheme	2,325.00
52,133.00	Grants and Donations	14,777.66
8,565.52	Miscellaneous	19,145.34
0	Provision for Doubtful Debts	0
333,310.36		£351,334.92
	General Fund	
26,891.92	Balance at 1 April 2007	30,550.35
352,148.27	ADD Total Income	469,863.98
379,040.19		500,414.33
333,310.36	DEDUCT Total Expenditure	351,334.92
45,729.83		149,079.41
-15,179.48	Transfer to Reserves	-109,170.37
£30,550.35	Balance at 31 March 2008	£39,909.04

BALANCE SHEET

Horley Town Council BALANCE SHEET as at 31 March 2008

<i>Year Ended 31 March 2007</i>		<i>Year Ended 31 March 2008</i>
	LONG TERM ASSETS	
0.00	Investments	0.00
	CURRENT ASSETS	
3,406.24	Debtors	3,490.39
0.00	Payments in advance	0.00
4,400.52	VAT Recoverable	7,296.76
112,098.80	Bank and Cash	217,898.90
119,905.56	TOTAL ASSETS	228,686.05
	CURRENT LIABILITIES	
18,936.07	Creditors	9,187.50
<u>£100,969.49</u>	NET ASSETS	<u>£219,498.55</u>
	Represented by:	
30,550.35	General fund balance	39,909.04
	Reserves:	
0.00	Edmonds Fund	134,340.26
70,419.14	Earmarked	45,249.25
<u>£100,969.49</u>		<u>£219,498.55</u>

SUPPORTING STATEMENT TO THE ACCOUNTS

Year Ending 31 March 2008

1. Fixed Assets

1.1 Community Assets:

As at 31 March 2008 the following community assets were held as at the following book value:

Albert Rooms	320,177
Allotments	40,000
Emlyn Meadows	30,000
Horley A23 Recreation Park	175,000
Innes Pavilion	310,000
Michael Crescent Centenary Park	15,000
	<u>890,177</u>

1.2 Other Fixed Assets:

As at 31 March 2008 the following assets including business equipment, appliances and street furniture (as specified in the Inventory of Assets) were held at the locations below at the following book value:

Albert Rooms	4,761
Council Office	19,380
Court Lodge Playing Fields	33,425
Emlyn Meadows	1,501
Horley A23 Recreation Park	177,257
Michael Crescent Centenary Park	20,850
Town Centre mosaic	7,000
	<u>264,174</u>

Total fixed assets

£1,154,351

2. Borrowings

At the close of business on 31 March 2008 there were no loans outstanding.

3. Leases

- Horley Bowls Club: forty-five year lease of land at A23 Recreation Land until 2043. Annual Rent: £201
- Horley Sports (Social) Club: twenty-five year full maintenance lease of the Innes Pavilion until 2025. Annual Rent: £2,080.
- 1st Horley Scout Group: ninety-nine year full repairing lease of land and building at Michael Crescent until 2100. Annual Rent: £50

4. Debts Outstanding & Prepayments

At 31 March 2008 the debts as shown on the Schedule of Debtors and Creditors (available on application) were owed to the Town Council. There were no prepayments.

5. Reserves

Reserve Funds as at 31 March 2008:

General Fund	<u>£39,909</u>
Horley Edmonds Community Fund	<u>£134,340</u>

SUPPORTING STATEMENT TO THE ACCOUNTS

6. Earmarked Reserves

Earmarked Reserves as at 31 March 2008 **£45,249**

7. Tenancies

a. Council Offices* Landlord: Surrey County Council. **£10,500**

b. Court Lodge Fields. Landlord: Reigate & Banstead Borough Council **£1**

* Notice to terminate the tenancy was served on Surrey County Council on 4 January 2008. The offices were formally vacated on 7 April 2008.

8. Section 137 Payments and Other Grants

Section 137 of the Local Government Act 1972 enables the Town Council to spend up to £5.64 per elector for the benefit of the community on activities or projects not specifically authorised by other powers.

A donation of £250 was made to the Poppy Appeal under s137.

A discretionary payment of £1,000 was made to the Citizens Advice Bureau - Horley to assist in their removal costs under s137.

A donation of £500 was made to the Surrey Air Ambulance Fund to assist their valuable work in the Horley area under s137.

Under the Town Council's Grants Scheme, the following payments totalling £825 were also made under s137:

• Furnistore **£500**

To support van running costs to help towards the cost of delivering to households in Horley area

• Horley Photographic Club **£325**

Contribution towards purchase of digital projector

£825

Under Section 142 of the Local Government Act 1972, a donation of £900 was made to the Citizens Advice Bureau for debt counselling in Horley.

Under Section 31 of the Local Government and Rating Act 1997, a donation of £40 was made to Surrey Crimestoppers.

9. Council Delegated Powers

During the financial year the Town Council did not undertake any agency work on behalf of any other authorities.

10. Advertising & Publicity

During the financial year the Town Council did not incur any expenditure for advertising or public relations.

11. Contingent Liabilities

There were no contingent liabilities as at 31 March 2008.