

HORLEY TOWN COUNCIL

Leisure & Amenities Committee



Minutes of a meeting of the above-named Committee held on Tuesday, 21 April 2026 at 7.30 pm

Present	Cllrs	Hannah Avery	Jante Baird	Jordan Beech
		Cec Hughes	Samantha Marshall	Tom Turner
In Attendance		Cllr Mike George		
		Sam Adeniji (Assistant CEO/Responsible Finance Officer - RFO)		
		Helen Maan (Leisure & Facilities Officer)		

L 5623 Apologies and Reasons for Absence

RESOLVED: that apologies from Cllr Fagan, Cllr Marr and Cllr Easterbrook be received and the reasons for absence be accepted. Cllr Burham was absent

L 5624 Disclosable Pecuniary Interests and Non-Pecuniary Interests

There were no Declarations of Interest in relation to any items on the agenda.

RESOLVED: noted.

L 5625 Public Forum

There were no members of the public or press in attendance.

RESOLVED: noted.

L 5626 Approval of Minutes

Leisure and Amenities Committee meeting held on 20 January 2026.

RESOLVED: that the minutes of the above Leisure and Amenities Committee, be approved.

L 5627 Leisure Updates

L 5606 – Horley Remembrance Initiative: The Horley Woman’s Institute has met with the Royal British Legion and received support for the crochet poppies project.

L 5589 – New Fencing at Michael Crescent: An application to fund the project has been made to Surrey County Council Your Fund Surrey, kindly supported by Cllr Jordan Beech.

L5618 – Seasonal Planting: Despite several requests from the Town Council, the approval required to place the large tiered planters in ‘The Acres’, remains outstanding.

RESOLVED: noted.

L 5628 Horley Churchyards

Cllr George reported that tree maintenance and safety works, managed by the Borough Council's Green Spaces team, are ongoing.

RESOLVED: noted.

L 5629 HTC Grounds Maintenance and Security

The Leisure Officer gave the following updates:

- **Contractor Meetings:** Routine grounds maintenance by Idverde and parks contractors remains satisfactory.
- **Members' Inspection Reports:** A report of cannabis smoking in the undergrowth, near the boundary with the Horley Tennis Club, was noted and the Leisure Officer will forward the details to the local policing team.
- **Maintenance and Repairs:** Coordination is underway to address rusty gate safety concerns at the Bowls Club rear entrance together with the cracked flagstones at the Court Lodge playground entrance.

RESOLVED: noted.

L 5630 Community Events in Horley

The following updates were received:

- **Horley in Bloom (HIB):** The competition awards evening has been rebranded as the "Horley Awards Night" with a focus on wildlife-friendly gardening. Entries are open until 25 September.
- **Horley Carnival:** Preparations are progressing smoothly for 20 June with live music and youth groups confirmed.
- **Other Matters:** The 'Africa Day' community event is set for 30 May 30 and a football event is scheduled for 6 June.

RESOLVED: noted.

L 5631 Community Projects Update

The Leisure Officer gave the following updates:

- The new outdoor gym equipment at Court Lodge and Michael Crescent, funded from **the RBBC CIL SIP 2 Allocation**, has been signed off and fully delivered.
- The new outdoor gym equipment and surfacing, funded from the Surrey County Council Your Fund Surrey scheme, has likewise been signed off.
- The replacement windows at the Innes Pavilion and planting around building, covered by the **RBBC CIL SIP 2 Allocation**, have been completed.

- The replacement roof windows at the Innes Pavilion, funded through the Leisure Committee's Earmarked Fund, have also been completed as an additional project delivered by the Town Council.

RESOLVED: noted.

L 5632 Skatepark Graffiti Project – Horley Recreation Ground

The Leisure Officer reported that a new art project described as a graffiti wraparound design at the skatepark is under consideration as a joint project with Oakwood School, 'Growing Health Together' and the Town Council. A grant of £1,500 towards the artwork has been secured through a generous contribution from 'Growing Health Together'. An additional £600 contribution towards the project is required from the Leisure Earmarked fund (HTC) to pay for liaison officers to work with at-risk individuals from Oakwood School and in order for the artwork themes to be considered. The Committee unanimously supported the project and a contribution of £600 to be made. A further update on progress would be provided at the next Committee meeting.

Proposer: Cllr Turner

Seconder: Cllr Avery

RESOLVED: that a contribution from the Leisure Committee's earmarked fund towards the Skatepark Graffiti Wraparound project, in an amount not exceeding £600, be approved.

L 5633 Use of HTC Community Buildings, Parks and Outdoor Spaces

The Committee noted that a wildlife event at Emlyn Meadows is to be put forward for consideration, once a date has been determined and further details would be shared in due course.

- The Leisure Officer reported that a number of informal youth football initiatives at Court Lodge fields have been approved to encourage local youth engagement and had been well received.
- The Committee extended a sincere note of thanks to Cllr Easterbrook for her efforts in organising the Horley Art Festival, the first of its kind in Horley.

RESOLVED: noted.

L 5634 Compliance & Regulatory

The Leisure Officer reported that the playground RoSPA reports for all sites, had been received following the annual inspections. The assessments revealed the play and park equipment to be at low or very low risk levels.

RESOLVED: noted

L 5635 Outside Bodies

Gatwick Greenspace Partnership (GG): It was noted that liaison with Gatwick Greenspace Partnership regarding appropriate environmental management of Emlyn Meadows is ongoing and further updates would be provided in due course.

RESOLVED: noted.

L 5636 Allotments in Horley

The Leisure Officer gave the following updates:

- **Bee Keeping Request, Church Road:** The tenant has now acquired the required qualifications and insurance but will not be introducing bees for some months.
- **Three Arch Road Highways Modifications:** A topographic survey has been undertaken by a Reigate & Banstead BC appointed contractor as part of the work they are undertaking to modernise the Three Arch Road Junction.

RESOLVED: noted.

L 5637 Tree Works – 3 Year Survey

The Leisure Officer reported that remedial tree works identified in the 3-year survey have been received and quotations for the works would be sought, for consideration and approval.

RESOLVED: noted.

L 5638 Duke of Edinburgh Awards Scheme

The Leisure Officer updated the Committee, following correspondence received from Oakwood School in regard to the Duke of Edinburgh Awards Scheme. Members considered how the Council might support volunteering activities, such as community litter picking with parental responsibility. Following discussion, it was thought that further dialogue with the school would be required, to determine if the Council would be in a position to give permission to support the scheme objectives.

RESOLVED: noted.

L 5639 Horley Recreation Ground Landscape Masterplan Project

The Leisure Officer advised that a quote had been received from Allen Scott Landscape Architects to commence Stage 1 of the Masterplan project, with a preliminary meeting, at a cost of £1,800.

RESOLVED: That Allen Scott Landscape Architects be appointed to take forward Stage 1 of the project and expenditure of £1,800 plus VAT, be approved.

L5640 RESOLVED: That a working group, comprising Cllr Easterbrook, Cllr Fagan, Cllr Hughes, Cllr Avery, Cllr Saunders and the Leisure Officer, be formed.

L5641 Communications Received

None

RESOLVED: noted.

L 5642

Diary Dates

- **5 May:** Annual Council Meeting
- **15 May:** Annual Town Public Forum
- **30 May:** Africa Day Celebration Horley Recreation ground
- **30 June:** Next Provisional Leisure Meeting

RESOLVED: noted.

L5643

Items for Future Consideration: To note any urgent business for inclusion on future agenda.

None

RESOLVED: noted.

L5644

Press Release: To agree items for inclusion.

None

RESOLVED: noted.

Meeting closed at: 20.18

Date of Next Meeting: 30 June 2026 (Provisional)