

HORLEY TOWN COUNCIL

Joan Walsh
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AGENDA

LEISURE & AMENITIES COMMITTEE

Date / Time: Tuesday, 13 October 2026 at 7.30 pm

Venue: Edmonds Hall, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 13 October 2026, 7:30 pm, at the Edmonds Hall, Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Chief Executive Officer

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: info@horleysurrey-tc.gov.uk or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.



To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunder, Victoria Chester, Maggie Evans, Sam Mearing, Lynnette Easterbrook,



HORLEY TOWN COUNCIL

Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the Kelsey Room, Ground Floor, Horley Baptist Church, 289 Court Lodge Road, Horley RH6 8RG on Tuesday, 13 October 2026, 7.30 pm

All correspondence and papers referred to in the public part of the agenda are available to view on the website

A G E N D A

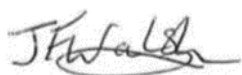
- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence with officer recommendation for acceptance.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**
Leisure & Amenities Committee, meeting held on 30 June 2026.
- 5 Leisure Updates**
Leisure & Amenities Committee, meeting held on 30 June 2026.
- 6 Town Council Charges 2027/28: To consider the recommendations on the draft Scale of Charges for consideration by Full Council in respect of:**
 - i. Pitch Hire, Court Lodge playing fields
 - ii. Allotments Tenancies and Advertisement Banner Displays
 - iii. Community Hall Hire (Edmonds Hall)
 - iv. Land Hire by Event Operators
- 7 Precept 2027/28**
To review this Committee's budgets and requirements, for consideration by Full Council
- 8 Horley Churchyards**
To receive an update on recent meetings and other matters.
- 9 HTC Grounds Maintenance and Security**
 - i. To receive updates on recent meetings held with the Town Council's Ground Maintenance Contractor and to note any issues arising.
 - ii. Members' inspections of Recreation Grounds - To receive an update.
 - iii. To receive an update on any other matters.
- 10 Community Events in Horley**
 - i. **Horley in Bloom (HIB) and Photographic Competitions 2026:** To receive a report on the 2026 competition
 - ii. **Horley Carnival:** To receive a report on preparations for 2027.
 - iii. To receive an update on any other matters.
- 11 Play Equipment at Court Lodge Playground**
To consider options for the replacement or repair of a broken piece of equipment at Court Lodge playground.

To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunder, Victoria Chester, Maggie Evans, Sam Mearing, Lynnette Easterbrook,

- 12 **Christmas 2026:** To receive an update.
- 13 **Use of HTC Community Buildings, Parks and Outdoor Spaces**
To receive any updates on upcoming events.
- 14 **Compliance & Regulatory**
i. **HTC Playgrounds & Grounds Inspections and Repairs:** To receive the latest inspection reports and updates on repairs from the parks' contractors.
ii. To receive an update on any other matters.
- 15 **Horley Recreation Ground Masterplan**
i. To appoint a Chair for the Horley Recreation Ground Masterplan Working Group
ii. To receive an update from the Horley Recreation Masterplan Working Group
- 16 **Padel Tennis Proposal**
To review a proposal for the building of Padel Courts at Horley Recreation Ground
- 17 **Outside Bodies**
To receive any updates from Town Council representatives on the following Outside Bodies:
i. Gatwick Greenspace Partnership (GGP)
ii. Horley Conservation Group (HCG)
- 18 **Allotments in Horley**
To receive an update on any matters.
- 19 **Communications Received**
- 20 **Diary Dates**
- 21 **Items for Future Consideration:** To note any urgent business for inclusion on future agenda.
- 22 **Press Release:** To agree items for inclusion.
- 23 **Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 24 **Michael Crescent Perimeter Fencing Replacement** **CONFIDENTIAL**
To consider officer recommendations for the appointment of a contractor to install replacement railings at Micheal Crescent Park.
- 25 **Horley Recreation Ground Gym Surfacing**
To consider officer recommendations for the appointment of a contractor to install surfacing around the gym equipment at Horley Recreation Ground.

Date of next meeting: 19 January 2027



Signed: Chief Executive Officer

Dated: 8 October 2026

To: Members of the Leisure & Amenities Committee:

Cllrs Hannah Avery, Jante Baird, Jordan Beech, Lynne Burnham, Emma Fagan, Cec Hughes, Robert Marr, Samantha Marshall, Martin Saunder, Victoria Chester, Maggie Evans, Sam Mearing, Lynnette Easterbrook,

HORLEY TOWN COUNCIL

Leisure & Amenities Committee



Minutes of a meeting of the above-named Committee held on
Tuesday, 30 June 2026 at 7.30 pm

Present	Cllrs	Hannah Avery	Jante Baird	Jordan Beech
		Lynnette Easterbrook	Maggie Evans	Emma Fagan
In Attendance		Cec Hughes	Robert Marr	Samantha Marshall
		Martin Saunders		
		Cllr Mike George		
		Sam Adeniji (Assistant CEO/Responsible Finance Officer - RFO)		
		Helen Maan (Leisure & Facilities Officer)		

L 5645 Apologies and Reasons for Absence

RESOLVED: that apologies from Cllr Mearring be accepted, Cllrs Burham & Chester were absent

L 5646 Disclosable Pecuniary Interests and Non-Pecuniary Interests

Cllr Saunders declared a non-pecuniary interest in item 13: **New Horley Town Park Reigate & Banstead BC Early-Stage Design Consultation, Tanyard Meadows**, due to proximity to his home address.

RESOLVED: noted.

L 5647 Public Forum

A local resident attended the meeting to share his written proposal (submitted to the Council before the meeting), to use a piece of Horley Recreation Ground for use as a paddleball court, through a lease agreement at a peppercorn rent. The Committee Chair thanked the speaker for taking the time to prepare and present the proposal. It was agreed to include the item on the next Leisure Meeting for discussion.

RESOLVED: that Standing Orders be suspended to move agenda item 19 Communications Received, to the Public Forum part of the meeting.

L5648 Communications Received: Proposal for use of part of Horley Recreation Ground for use as Paddleball Court

RESOLVED: That the proposal be formally considered at the next Leisure Committee meeting.

L 5649 Approval of Minutes

Leisure and Amenities Committee meeting held on 21 April 2026.

RESOLVED: that the minutes of the above Leisure and Amenities Committee, be approved.

L 5650 Leisure Updates

The Leisure Officer gave the following updates:

L 5650)

L5632 Skatepark Graffiti – A workshop with local youths was due to be held with Uncle Stubbs (graffiti artist) at the YMCA but the outcomes were yet to be made known.

L5638 Duke of Edinburgh Award, Community Activities at Horley Recreation Ground

– A reply email was sent from the Council to the school but there have been no further requests for activities on Council land.

L5639 Horley Recreation Ground Masterplan - A follow-up meeting with Allen Scott Landscape Architects is set for 8 July 2026, to take the project forward.

RESOLVED: noted.

L 5651

Horley Churchyards

Cllr George reported that St Bart's Church had been notified of the grant awarded from the Town Council to undertake required tree works, following receipt of a Grant Scheme application. Additionally, the councillors had been offered two dates for the annual Churchyard walk and 4 September 2026 had been chosen.

RESOLVED: noted.

L 5652

HTC Grounds Maintenance and Security

The Leisure Officer gave the following updates:

- **Contractor Meetings:** She had met with the Grounds Maintenance Contractor to show him the sites expected to be transferred to the Town Council from Reigate & Banstead Borough Council, under the Community Asset Transfer programme.
- **Maintenance and Repairs:** Since the new bike rack has been installed at the Skatepark in Horley Recreation Ground, it has come under persistent attack from anti-social behaviour. This has led to it being removed and stored elsewhere for safekeeping. The bike rack will be repositioned at another green space locally, in due course.

RESOLVED: noted.

L 5653

Community Events in Horley

The following updates were received:

- **Horley in Bloom (HIB):** Cllr George reported there are 34 entrants this year which is down on last year but this is believed to be a result of the extreme heat we have experienced. Preparations are now underway to begin judging on 13 July. A new trophy has been purchased and another will be repurposed to reflect some new environmental categories. Surrey Wildlife Trust has agreed to present a short talk at the awards evening, on 'how to adapt your garden to support nature & wildlife'.
- **Horley Carnival:** Cllr Baird advised that the weather conditions were perfect for the event, for the first time in some years. The BMX bike displays thrilled the spectators and the omission of the Funfair was generally well received. There were fewer floats again this year, due to the challenges of getting adequate insurance cover, however this had been more 'walking' entries.

RESOLVED: noted.

The Leisure Officer gave the following updates:

- **Court Lodge Playground:** Despite long delays in its installation, the neurodiverse equipment and teenage shelter at Court Lodge, funded by Surrey County Council Your Fund Surrey, had finally been fully delivered.
- **Wildflowers:** The wildflower planting at various Council sites had been completed. Given the extreme weather, there is no guarantee the seeds will germinate well but this would be kept monitored.
- **Hanging Baskets:** Due to the summer closure of the High Street and extra delay to the re-opening of the precinct, the hanging baskets have not yet been put up. Alternative Street Lamp licences have been applied for from Surrey County Council and are awaiting approval.
- **Planters:** Due to road closures for the High Street public realm works and other issues arising, the tiered planters could not be placed at their intended locations. They were relocated at the Horley Recreation Ground, outside the café, which was well received, from numerous positive comments both to the office and on social media.

RESOLVED: noted.

Pickleball Court Lining, Horley Recreation Ground

The Committee considered a request from the local pickleball club to mark out the remaining unlined tennis court for pickleball use. Members were concerned that having all courts lined for pickleball would be a disadvantage to those wishing to play tennis and that it was important to keep one court exclusively for the use of tennis. It was therefore unanimously agreed by the Committee to decline the request.

RESOLVED: that the request from the local pickleball club, to line mark the remaining unlined tennis court for pickleball use, be declined and the club informed of the decision.

Banners at Michael Crescent Park

The Committee considered a proposal to permit advertisement banners on the railings at Michael Crescent Centenary Park, after a few public requests had been made. It was agreed that the location of the park made adequate oversight difficult and should be refused. Horley Recreation Ground would therefore remain the only suitable site for banner displays, under the Council's adopted policy and terms as stated.

RESOLVED: that the proposal to introduce advertisement banner displays on the railings at Michael Crescent Centenary Park, be refused.

Play Equipment at Horley Recreation Ground

The Committee considered whether there was a need to replace some of the younger children's play equipment in the playground at Horley Recreation Ground, or whether funds would be better spent on installing surfacing around the gym equipment. It was felt that spending money on replacing play equipment might be wasteful until the full results of the Horley Recreation Ground Masterplan are evaluated. As it is unlikely that the gym

- L 5657)** equipment location will be moved as a result of the Masterplan, it was agreed for the Leisure Officer to seek estimates to install gym equipment surfacing, as suggested.
- RESOLVED: that the Leisure Officer seek quotes to install surfacing for the gym equipment at Horley Recreation Ground, for consideration at the next Committee meeting.***
- L5658 Horley Town Park**
- The Committee viewed the Town Park information shared by Reigate & Banstead Borough Council and completed the online feedback form for submission before the closing date of 12 July 2026.
- RESOLVED: that the Town Council's responses to the public survey for the new Horley Town Park, be approved.***
- L 5659 Use of HTC Community Buildings, Parks and Outdoor Spaces**
- The Leisure Officer reported that the Funfair was returning at the end of July and that every Monday from 27 July 2026, the Tennis Courts would be closed for a few hours every day whilst the R&BBC School Holiday Club use the courts for pickleball sessions.
- RESOLVED: noted.***
- L 5660 Compliance & Regulatory**
- The Leisure Officer reported that there had been some vandalism to a bench at Court Lodge Field that had necessitated repair by the Council's park contractors.
- Surrey Fire and Rescue had undertaken a Fire Risk Assessment of the Innes Pavilion and had found no areas of significant concern.
- RESOLVED: noted***
- L 5661 Three Yearly Tree Survey 2026**
- To contents of the Three Yearly Tree Survey report were noted by the Committee. The remedial works required would be progressed in due course.
- RESOLVED: that the cost of £2,350 plus VAT for the Three Yearly Arboricultural Inspection of Trees at all Town Council sites, be ratified.***
- L 5662 Horley Bowling Club – Stage 1 Improvement Works to the Bowling Green**
- The Leisure Officer advised that Horley Bowling Club made a request to the Council, to erect a small, temporary works compound for a skip near the club site (as indicated in the location plan provided) for the duration of the Stage 1 improvement works to the Bowling Green. The request had been granted, subject to conditions in a written Letter of Agreement which the Committee supported with an assurance that the land be reinstated to its full condition after the works were completed.
- RESOLVED: that permission granted to Horley Bowling Club to erect a small, temporary works compound for a skip near the club site for the Stage 1 improvement works to the Bowling Green, subject to conditions, be ratified.***
- L 5663 Outside Bodies**
- Gatwick Greenspace Partnership (GGP):** The Leisure Officer reported that GGP had recently removed Himalayan Balsam from the river bank at Emlyn Meadow. Due to

L 5663) recent weather conditions, there was less of the invasive plant found than in previous years. In addition, he had spoken to a number of meadow users, all of whom were enthusiastic about the new mowing regime and raised no substantive concerns regarding the risk of their pets contracting ticks.

RESOLVED: noted.

L 5664 Allotments in Horley

The Leisure Officer noted that Langshott Allotments Tenants Association (LATA) had made a grant application to replace the communal tools that had been lost in the container burglary (subsequently approved by Council, subject to conditions).

RESOLVED: noted.

L 5665 Communications Received

The Leisure Officer noted that there had been reports of a homeless person sleeping in Church Meadows and also at Horley Recreation Ground. The JET team at Reigate & Banstead Borough Council had been notified.

RESOLVED: noted.

L 5666 Diary Dates

- **25 July:** Opening of Funfair
- **13 September :** Horley Lions Dog Show

RESOLVED: noted.

L 5667 Items for Future Consideration: To note any urgent business for inclusion on future agenda.

To consider a written proposal for use of land at Horley Recreation Ground for a paddleball court.

RESOLVED: noted.

L 5668 Press Release: To agree items for inclusion.

None were presented.

RESOLVED: noted.

Meeting closed at: 21:20

Date of Next Meeting: 13 October 2026