

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the **Albert Rooms**, Albert Road,
Horley, on **Tuesday 4 November 2014** at **7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
 - i) To receive any Declarations of Interest regarding items on this agenda.
 - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
 - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Approval of Minutes**

Leisure & Amenities Committee held on 9 September 2014
- 5 Matters Arising**

Committee Meeting, 9 September 2014
- 6 Outside Bodies**

To receive reports of attendance at any meetings.
- 7 Horley Churchyards**

To receive an update on recent meetings and other matters.
- 8 Grounds Maintenance Update (Including Agency Agreement)**

To receive a report from the Clerk.
- 9 Playgrounds**
 - i) To receive the playground inspection reports.
 - ii) To receive an update on repairs and other matters.
 - iii) To note that the annual inspections are to be carried out this month by the Play Inspection Company and to approve the associated costs (£295 + VAT)
 - iv) To review the playgrounds inspection regime.
- 10 Horley Recreation Ground**
 - i) Provision of toilet facilities – to receive an update.
 - ii) Funfair – to review the recent event and to consider comments received from local residents.
 - iii) Bonfire & Firework Display – to review the recent event.
 - iv) To consider a request from the Horley Lions to hold their annual Donkey Derby and Dog Show at Horley Recreation Ground on 13 September 2015.
- 11 Church Road Allotments**

To receive an update on any matters.
- 12 Langshott Allotments**
 - i) To note that the Transfer Deed and side letter (regarding provision of toilets and fund for replacement TPO trees) have been signed by the Town Council Chairman and will be approved at the Full Council meeting in December.
 - ii) To approve payment of £1,730 plus VAT for legal and other fees.
 - iii) To agree the way forward, with regard to the letting of plots.

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- 13 Riverside Garden Park**
Erosion of bank – to note that repairs have been delayed.
- 14 Emlyn Meadows – Loose Horses**
To receive an update on actions taken.
- 15 Winter Planting**
- i) To noted that the Memorial Gardens have been planted with winter bedding plants, for the approximate sum of £1,325 plus VAT (as paid in 2013).
 - ii) To consider a quotation received for planting in the Ornamental Gardens.
 - iii) Rose beds in Memorial Gardens - to consider a quotation received
- 16 Tree Surveys**
To consider the way forward.
- 17 Environment Matters**
- i) Horley Conservation Group – to receive an update on recent meetings and activities and to consider a request for a storage area for tools.
 - ii) To receive an update on any other matters.
- 18 Horley Open Spaces Advisory Committee**
To receive an update on recent meetings.
- 19 Horley Saturday Market**
To receive an update.
- 20 Horley Carnival**
To receive an update.
- 21 Horley in Bloom (HIB)**
- i) To review the Awards Ceremony held on 26 September.
 - ii) To note receipt of £716.05 from Barratt Homes, being sponsorship for the HIB Photographic competition.
- 22 South & South East in Bloom**
To review the report from the judges.
- 23 Letters Received**
- 24 Diary Dates**
- 25 Urgent Business**
To note urgent business for inclusion on future agenda.
- 26 Press Release**
To agree items for inclusion.
- 27 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 28 Approval of Confidential Minutes** **CONFIDENTIAL**
Leisure & Amenities Committee held on 9 September 2014
- 29 Matters Arising** **CONFIDENTIAL**
Committee Meeting, 9 September 2014

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30 Estimates & Precept 2015 / 2016

CONFIDENTIAL

To review this Committee's requirements, for consideration by the Finance & General Purposes Committee.

31 Press Release

To agree items for inclusion.



Town Clerk 30 October 2014

Date of Next Meeting – 6 January 2015