

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 25 November 2014 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
 - i) To receive any Declarations of Interest regarding items on this agenda.
 - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
 - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Approval of Minutes**

Committee Meeting, Tuesday 30 September 2014
- 5 Matters Arising**

Committee Meeting, Tuesday 30 September 2014
- 6 Audit Matters**
 - i) To receive the Councillors' Audit Certificate for September & October 2014.
 - ii) To receive the Interim Internal Audit Report no 1 for 2014 - 2015.
- 7 Financial Reports**

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 October 2014.
- 8 Communications**

To receive a report of the meeting of the Communications Sub-Committee held on 18 November 2014.
- 9 Borough Standards Committee**

To receive an update on recent meetings.
- 10 Transfer of Langshott Allotments**

To receive an update.
- 11 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**

To receive an update on recent meetings and to note any other information received.
- 12 Horley Project Requirements**

To receive an update on progress to date.
- 13 Surrey County Council Pension Fund**

Payment of the increased contributions – to receive an update.
- 14 Payment of Council Tax Support Grant**

To receive an update.
- 15 Remembrance Services, November 2014**

To review the recent events.
- 16 Town Guide 2015 / 2016**

To consider the way forward.

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- 17 I T Expenditure**
i) Support Contract - To approve the continuation of the contract with Micro Maintenance at a cost of £1,800 plus VAT per annum.
ii) To approve the purchase of a replacement iPad at an approximate cost of £430 plus VAT.
iii) Recording meetings - To consider information received.
- 18 Website Enhancements**
To consider the quotation received from Jarrett & Lam Consulting.
- 19 Former Horley Anderson Centre and Car Park**
i) Surrender of Underlease and Deed of Variation to Headlease – to receive an update on progress.
ii) Damage to Height Barrier – to receive an update on recent incidents.
- 20 Memorial Seat at Riverside Garden Park**
To consider a request from a local resident.
- 21 Christmas Lights 2014**
To note that a donation of £250 has been made to the Horley Association of Traders.
- 22 Letters Received**
- 23 Diary Dates**
To note forthcoming events.
- 24 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 25 Press Release**
To agree items for inclusion.
- 26 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 27 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 30 September 2014.
- 28 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 30 September 2014.
- 29 Improvements to Innes Pavilion** **CONFIDENTIAL**
To consider quotations received for lighting improvements and the installation of a disabled WC.
- 30 Town Council Estimates & Precept 2015 / 2016** **CONFIDENTIAL**
To agree estimates and Precept for 2015 / 2016, for recommendation to Full Council on 16 December 2014.
- 31 Press Release** **CONFIDENTIAL**
To agree items for inclusion.

Date of next meeting – 20 January 2015



Signed: Town Clerk Dated: 20 November 2014