

HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

Council Offices, 92 Albert Road

Horley, Surrey RH6 7HZ

Tel: 01293 784765

info@horleysurrey-tc.gov.uk

www.horleysurrey-tc.gov.uk



**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 18 October 2016 at 7.30 pm.**

**Prior to the start of the meeting, presentations to be made to the remaining winners of
the Horley in Bloom Competition.**

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 30 August 2016
 - ii) To approve the minutes of the Extraordinary Meeting of the Council held on 4 October 2016
- 5 Matters Arising**
 - i) Minutes of the Ordinary Meeting of the Council held on 30 August 2016
 - ii) Minutes of the Extraordinary Meeting of the Council held on 4 October 2016
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 6 September 2016
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 27 September 2016
 - iii) Approved minutes of the Planning & Development Committee held on 13 September 2016
- 7 Horley Edmonds Community Fund**
 - i) To receive an update on recent grants awarded.
 - ii) To receive a presentation from the Deputy Director of the Community Foundation for Surrey.
- 8 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 9 Reports from Surrey County Councillors**
To consider any reports received.
- 10 Reigate & Banstead & Horley Town Council Liaison Meeting**
To note that the next meeting is to take place on 8 November 2016.
- 11 Annual Audit for the Year Ending 31 March 2016**
 - i) To note that the audit has been completed and is unqualified.
 - ii) To receive the External Auditor's Certificate and Opinion (Section 3 of the Annual Return.)
 - iii) To approve the completed Annual Return
 - iv) To note that there are no Issues Arising requiring action by this Council.
- 12 Surrey Police**
To receive any updates.

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- 13 Council Tax Referendum Proposals**
To consider a response to the Local Government Finance Settlement Technical Consultation (required by 28 October 2016).
- 14 Proposals for Café at Horley Recreation Ground**
To receive any updates on recent meetings.
- 15 Horley Town Council Members' Allowance Scheme**
To receive an update on planned meetings.
- 16 Horley Grounds Maintenance Service Level Agreement (Church Meadows and Town Centre Displays)**
To consider information received from Reigate & Banstead Borough Council.
- 17 Closure of Old Churchyard at St Bart's Church**
To consider information received from the Church.
- 18 Ornamental Poppies in Memorial Gardens**
To receive an update on the planned installation.
- 19 Highways Matters**
To consider recent information received.
- 20 Letters Received**
- 21 Diary Dates**
- 22 Urgent Business**
To note urgent business for inclusion on future agenda.
- 23 Press Release**
To agree items for inclusion.
- 24 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 25 Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 30 Aug 2016
ii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 4 October 2016
- 26 Matters Arising** **CONFIDENTIAL**
i) Minutes of the Ordinary Meeting of the Council held on 30 August 2016
ii) Minutes of the Extraordinary Meeting of the Council held on 4 October 2016
- 27 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 28 Town Award** **CONFIDENTIAL**
To consider a nomination received.
- 29 Press Release**
To agree items for inclusion.



Signed, Town Clerk, 13 October 2016 Date of Next Meeting – 13 December 2016