

# HORLEY TOWN COUNCIL

**Alan Jones** FCSI ACIB  
**Town Clerk**  
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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,  
Albert Road, Horley on Tuesday 31 March 2015 at 7.30pm.**

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**  
To approve the minutes of the Ordinary Meeting of the Council held on 3 February 2015
- 5 Matters Arising**  
Ordinary Meeting of the Council held on 3 February 2015
- 6 Committee Reports**  
To receive the minutes of the meetings of the following Committees:
  - i)** Approved minutes of the Leisure & Amenities Committee held on 6 January 2015. (previously circulated).
  - ii)** Unapproved minutes of the Leisure & Amenities Committee held on 24 February 2015 (attached).
  - iii)** Approved minutes of the Finance & General Purposes Committee held on 20 January 2015 (previously circulated).
  - iv)** Unapproved minutes of the Finance & General Purposes Committee held on 17 March 2015 (attached).
  - v)** Approved minutes of the Planning & Development Committee held on 13 January 2015 (previously circulated).
  - vi)** Approved minutes of the Planning & Development Committee held on 10 February 2015 (attached).
- 7 Chairman's Report**  
To receive a report of events recently attended by the Chairman or his representative.
- 8 Reports from County Councillors**  
To consider any reports received.
- 9 Strategy & Forward Planning Advisory Group (S&FPG)**  
To receive an update on recent meetings and any other matters.
- 10 Horley Town Meeting, 27 March 2015**  
To review the recent event

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- 11 Internal Control Review 2014/2015**  
To approve the annual review of the effectiveness of the Town Council's system of internal control and management of risk, as recommended by the Finance & General Purposes Committee at its meeting on 17 March 2015
- 12 Financial Regulations and Standing Orders**  
To approve the revised orders, as recommended by the Finance & General Purposes Committee at its meeting on 17 March 2015.
- 13 Innes Pavilion – Deed of Surrender by the Horley Sports (Social) Club**  
i) The Chairman & Town Clerk to sign the Deed.  
ii) To approve payment of £800 plus VAT, being professional charges from Newmans Solicitors.
- 14 Summer Planters Provided by Amethyst Horticulture**  
To ratify expenditure incurred.
- 15 Langshott Allotments**  
To approve the Financial Agreement (if finalised) and to receive an update on any other matters.
- 16 Proposals for Café at Horley Recreation Ground**  
To consider information received regarding a feasibility study and to discuss the way forward.
- 17 Surrey Police**  
To receive an update on recent liaison meetings and other matters.
- 18 Letters Received**
- 19 Diary Dates**
- 20 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 21 Press Release**  
To agree items for inclusion.
- 22 Exclusion of Public and Press**  
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 23 Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Ordinary Meeting of the Council held on 3 February 2015.
- 24 Matters Arising** **CONFIDENTIAL**  
Ordinary Meeting of the Council held on 3 February 2015.
- 25 Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.

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| <b>26</b> | <b>Tree Works at Court Lodge Fields</b><br>To consider quotations received and to agree the way forward.              | <b>CONFIDENTIAL</b> |
| <b>27</b> | <b>Fitness Equipment at Horley Recreation Ground</b><br>To consider quotations received and to agree the way forward. | <b>CONFIDENTIAL</b> |
| <b>28</b> | <b>Press Release</b><br>To agree items for inclusion.   |                     |



**Signed, Town Clerk, 25 March 2015**

**Date of Next Meeting – 19 May 2015 (Annual Meeting)**