

# HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

Council Offices, 92 Albert Road

Horley, Surrey RH6 7HZ

Tel: 01293 784765

info@horleysurrey-tc.gov.uk

www.horleysurrey-tc.gov.uk



**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,  
Albert Road, Horley on Tuesday 12 December 2017 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**  
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**  
To approve the minutes of the Ordinary Meeting of the Council held on 17 October 2017
- 5 Matters Arising**  
Minutes of the Ordinary Meeting of the Council held on 17 October 2017
- 6 Committee Reports**  
To receive the minutes of the meetings of the following Committees:
  - i)** Unapproved minutes of the Leisure & Amenities Committee held on 31 October 2017
  - ii)** Unapproved minutes of the Finance & General Purposes Committee held on 21 November 2017
  - iii)** Approved minutes of the Planning & Development Committee held on 10 October 2017
  - iv)** Approved minutes of the Planning & Development Committee held on 7 November 2017
- 7 Chairman's Report**  
To receive a report of events recently attended by the Chairman or his representative.
- 8 Town Council Meeting with Borough & County Councillors**  
To receive an update on the recently held meeting and to consider any other information received.
- 9 Proposals for Café at Horley Recreation Ground**  
To receive any updates.
- 10 Royal British Legion (Horley Branch)**
  - i)** To consider a proposal (approved by the Horley RBL) that the Horley Royal British Legion be recognised as an Outside Body of the Town Council and, if approved, to make the necessary appointment.
  - ii)** To review the recent Remembrance Services.
- 11 Silent Soldiers**
  - i)** To receive an update on the agreed locations for the Silent Soldiers, following a site meeting with representatives of the Horley Royal British Legion.
  - ii)** To receive an update on donations made by Town Councillors and to agree the way forward, regarding any residual balance.
- 12 Town Council Hire Charges – 2018/2019**  
To agree charges for the hire of the Edmonds Community Hall and the Church Road & Langshott Allotments.

- 13 Town Centre Carol Service and Councillors' Hospitality, 16 December 2017**  
To finalise arrangements.
- 14 Request for Donation**  
To consider a request from Plane Justice Ltd for a donation towards their Legal Action Fighting Fund
- 15 Letters Received**
- 16 Diary Dates**
- 17 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 18 Press Release**  
To agree items for inclusion.
- 19 Exclusion of Public and Press**  
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 20 Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Ordinary Meeting of the Council held on 17 October 2017.
- 21 Matters Arising** **CONFIDENTIAL**  
Confidential minutes of the Ordinary Meeting of the Council held on 17 October 2017.
- 22 Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.
- 23 Staffing Matters** **CONFIDENTIAL**  
To receive a report of a recent meeting of the Staff Committee and to ratify actions taken.
- 24 Town Council Estimates and Precept - Financial Year 2018/2019** **CONFIDENTIAL**  
To finalise requirements and set the Town Council Precept for 2018/19.
- 25 Community Foundation for Surrey – Horley Edmonds Fund** **CONFIDENTIAL**  
To consider an application for funding.
- 26 Press Release**  
To agree items for inclusion.



Signed, Town Clerk, 7 December 2017

Date of Next Meeting – 12 December 2017 (PRECEPT)