

HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 9 February 2016 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**
 - i) To receive apologies and reasons for absence.
 - ii) To consider a request for a further leave of absence (to 29 February '16) from Cllr David Jackson.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**

To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**

To approve the minutes of the Ordinary Meeting of the Council held on 15 December 2015.
- 5 Matters Arising**

Ordinary Meeting of the Council held on 15 December 2015.
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

 - i) Unapproved minutes of the Leisure & Amenities Committee held on 12 January 2016
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 19 January 2016
 - iii) Approved minutes of the Planning & Development Committee held on 8 December 2015
 - iv) Approved minutes of the Planning & Development Committee held on 5 January 2016
- 7 Chairman's Report**

To receive a report of events recently attended by the Chairman or his representative.
- 8 Reports from Surrey County Councillors**

To consider any reports received.
- 9 Surrey Police**
 - i) Policing in Your Neighbourhood (PIYN) – to receive an update on the recent briefing attended by Cllrs George and Olliver.
 - ii) Neighbourhood Panel Meetings – to consider the way forward.
- 10 Horley Town Council and Reigate & Banstead Borough Council Liaison Meeting**

To note that the next meeting is to be held on Tuesday 5 April 2016.
- 11 Gatwick Diamond Business**

To consider the appointment of a replacement Town Council representative.
- 12 Launch of Corporate Plan 2016-2019**

To receive an update on the planned programme.
- 13 Local Council Award Scheme**

To receive an update on the Town Council's planned application.

- 14 Risk Assessment**
To approve the Risk Assessment and Management Paper for 2015/ 2016.
- 15 Internal Control Review 2015/2016**
To approve the annual review of the effectiveness of the Town Council's system of internal control and management of risk.
- 16 Smaller Authorities Audit Appointments Ltd**
To approve the recommendations of the Finance & General Purposes Committee that
i) the Smaller Authorities' Audit Appointments appoint external auditors on behalf of Horley Town Council from 2017.
ii) this Council express no wish to opt out of this process.
- 17 Innes Pavilion – Annual Licence**
To note that the existing tenant of the Innes Pavilion (proprietor of Fuzion Kick Boxing) is to renew his Licence for a twelve month period from 1 March 2016, at an annual rent of £9,000.
- 18 Horley Edmonds Community Fund**
To note receipt of the Quarter 3 Fund Statement for 1 April – 31 December 2015.
- 19 Letters Received**
- 20 Diary Dates**
- 21 Urgent Business**
To note urgent business for inclusion on future agenda.
- 22 Press Release**
To agree items for inclusion.
- 23 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 24 Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Ordinary Meeting of the Council held on 15 December '15
- 25 Matters Arising** **CONFIDENTIAL**
Ordinary Meeting of the Council held on 15 December 2015.
- 26 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 27 Horley Edmonds Community Fund** **CONFIDENTIAL**
To consider applications for funding.
- 28 Tanyard Barn** **CONFIDENTIAL**
To consider information received from Reigate & Banstead Borough Council
- 29 Press Release**
To agree items for inclusion.



Signed, Town Clerk, 3 February 2016

Date of Next Meeting – 5 April 2016