

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the **Albert Rooms**,
Albert Road, Horley, on **Tuesday 27 November 2007** at **7.30 pm**

**All correspondence and papers referred to in the public part of the agenda are available
to view in the Town Council Offices during normal office hours.**

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 16 October 2007
- 5 Matters Arising**
Committee Meeting, Tuesday 16 October 2007
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Borough Standards Committee**
To receive an update.
- 8 National Association of Local Councils (NALC)**
To consider information received.
- 9 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 10 Staff Salaries 2007/2008**
To note that a meeting of the Staff Sub-Committee is to be held at 1900 hrs on
Tuesday 4 December 2008.
- 11 Audit for Year Ended 31 March 2007 - Issues Arising Report**
To receive the report and the Clerk's response.
- 12 Interim Internal Audit Report**
To receive the report and the Clerk's response.
- 13 Review of Effectiveness of Internal Audit**
To receive an update.
- 14 Councillors' Internal Audit**
To receive the Councillors' Internal Audit report for October 2007.
- 15 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts
payable, up to 31 October 2007.
- 16 Letters Received**

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