

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Town Council Offices, Albert Road, Horley, on **Tuesday 24 April 2007 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Matters Arising**
Committee Meeting, Tuesday 13 March 2007
- 5 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 6 Borough Standards Committee**
To receive an update.
- 7 New Code of Conduct for Members**
To consider information received from the Borough Council's Head of Legal & Property Services.
- 8 Town Guide 2007**
To receive an update from the Clerk.
- 9 Town Council Cycle of Meetings**
To approve the draft Cycle of Meetings for the Municipal Year 2007/2009 (subject to review by the incoming Council).
- 10 National Association of Local Councils (NALC)**
To consider any other information received.
- 11 Surrey County Association of Parish & Town Councils (SCAPTC)**
 - i) Staff Pay review 2007/08 - to note information received.**
 - ii) To consider any other information received.**
- 12 Quality Parish Scheme**
To note receipt of The University of Wales research report into the Quality Parish and Town Council Scheme.
- 13 Annual LCAS Seminar, 15 June 2007**
To approve the attendance of the Clerk (free of charge) plus any other members (£30 per person).
- 14 Dog Control Legislation**
To consider information received from the Borough Council.

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- 15 **Gatwick Area Conservation Campaign (GACC)**
To approve the Town Council's subscription of £10 for 2007/2008. (Recommended by the Planning & Development Committee.)
- 16 **Horley Sports (Social) Club**
To receive an update.
- 17 **Councillors' Internal Audit**
To receive the Councillors' Internal Audit report for March 2007.
- 18 **Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 31 March 2007.
- 19 **Decisions Sub Committee**
To approve the recommendations of the above Sub-Committee.
- 20 **Letters Received**
- 21 **Urgent Business**
To note urgent business for inclusion on future agenda.
- 22 **Press Release**
To agree items for inclusion.
- 23 **Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 24 **Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 13 March 2007.
- 25 **Relocation of Town Council Offices** **CONFIDENTIAL**
To receive an update on recent meetings.
- 26 **Press Release**
To agree items for inclusion.

Date of next meeting – tba



Signed: Town Clerk

Dated 19 April 2007