

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,  
Albert Road, Horley on Tuesday 16 October 2012 at 7.30pm.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**  
To approve the minutes of the Ordinary Meeting of the Council held on 28 August 2012.
- 5 Matters Arising**  
Ordinary Meeting of the Council held on 28 August 2012.
- 6 Committee Reports**  
To receive the minutes of the meetings of the following Committees:
  - i) Approved minutes of the Leisure & Amenities Committee held on 10 July 2012 (previously circulated).
  - ii) Unapproved minutes of the Leisure & Amenities Committee held on 18 September 2012 (attached).
  - iii) Approved minutes of the Finance & General Purposes Committee held on 31 July 2012 (previously circulated).
  - iv) Unapproved minutes of the Finance & General Purposes Committee held on 25 September 2012 (attached).
  - v) Approved minutes of the Planning & Development Committee held on 14 August 2012 (attached).
  - vi) Approved minutes of the Planning & Development Committee held on 11 September 2012 (attached).
- 7 Annual Audit for the Year Ending 31 March 2012**
  - i) To note that the audit has been completed and is unqualified.
  - ii) To receive the External Auditor's Certificate and Opinion (Section 3 of the Annual Return.)
  - iii) To approve the completed Annual Return
  - iv) To consider the Issues Arising Report and agree any actions, as necessary.
  - v) To approve payment of £1050 plus VAT to BDO LLP.
- 8 Chairman's Report**  
To receive a report of meetings recently attended by the Chairman.
- 9 Horley Town Council and Reigate & Banstead Borough Council Liaison Committee**  
To receive a report of the recent meeting.
- 10 Strategy & Forward Planning Advisory Group**  
To receive an update on recent meetings and other matters. ...Continued

- 11 **Surrey Police**  
To receive an update on recent liaison meetings and other matters.
- 12 **Environment Matters**  
To receive an update.
- 13 **Horley Town Council – Social Networking Policy**  
To consider the recommendation of the Finance & General Purposes Committee that the policy be approved.
- 14 **Re-development of Newman House Site**  
To note the recent decision taken by Reigate & Banstead Borough Council and to consider this Council's response.
- 15 **Letters Received**
- 16 **Diary Dates**
- 17 **Urgent Business**  
To note urgent business for inclusion on future agenda.
- 18 **Press Release**  
To agree items for inclusion.
- 19 **Exclusion of Public and Press**  
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 20 **Approval of Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Ordinary Meeting of the Council held on 28 August 2012
- 21 **Matters Arising** **CONFIDENTIAL**  
Ordinary Meeting of the Council held on 28 August 2012
- 22 **Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.
- 23 **Horley Edmonds Community Fund** **CONFIDENTIAL**  
To consider grant applications received.
- 24 **Press Release**  
To agree items for inclusion.



Signed Alan Jones, 11 October 2012

Date of Next Meeting – 11 December 2012