

The Annual Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 15 May 2012 at 7.30pm.

- 1 Election of the Chairman of the Council (Outgoing Chairman in the Chair.)**
Elected Chairman to take the Chair
- 2 Receipt of the Incoming Chairman's Declaration of Acceptance of Office**
- 3 Apologies and Reasons for absence**
- 4 Receipt of Members' Notification of Change to Registered Financial and Other Interests (Form LGA 3)**
- 5 Election of the Vice-Chairman of the Council**
- 6 Declarations of Interest**
- 7 Public Forum**
- 8 Confirmation of Inspection of Town Council Deeds and Trust Instruments**
- 9 Appointments to Committees**
To agree appointments to:
 - i) Leisure & Amenities Committee.
 - ii) Planning & Development Committee.
 - iii) Finance & General Purposes Committee.
- 10 Review of Town Council and Committee Sub-Committees**
To review the list of existing sub-committees and amend as necessary. (Current list attached.)
- 11 Appointments to Sub-Committees reporting to Full Council**
To agree the appointments. (Appointments to sub-committees reporting to Committees to be made at the first of each Committee meeting.)
- 12 Review of Committees' Outside Bodies**
To review the list of Outside Bodies, to which Committees will be making appointments at their first meetings, and amend as necessary (Current list attached.)
- 13 Minutes**
To approve the minutes of the Ordinary Meeting of the Council held on 3 April 2012.
- 14 Matters Arising**
Ordinary Meeting of the Council held on 3 April 2012.

...Continued



15 Committee Reports

To receive the minutes of the meetings of the following Committees:

- i) Approved minutes of the Leisure & Amenities Committee held on 6 March 2012
- ii) Unapproved minutes of the Leisure & Amenities Committee held on 17 April 2012
- iii) Approved minutes of the Finance & General Purposes Committee held on 20 March 2012
- iv) Unapproved minutes of the Finance & General Purposes Committee held on 1 May 2012
- v) Approved minutes of the Planning & Development Committee held on 27 March 2012
- vi) Unapproved minutes of the Planning & Development Committee held on 24 April 2011

16 Meetings Report

To receive a report of meetings recently attended by Cllr Marshall.

17 "Meet Your Councillor" (Councillors' Surgeries)

To receive an update.

18 Strategy & Forward Planning Advisory Group

- i) To receive an update on recent meetings.
- ii) Horley Health Check, Residents' Questionnaire – to receive an update.

19 Surrey Police

To receive an update on recent liaison meetings.

20 Surrey County Association of Parish & Town Councils (SCAPTC)

To approve the appointment of Cllr Olliver to serve on SCAPTC.

21 Environment Matters

To receive an update.

22 Horley Learning Partnership

To receive an update on the status of the Partnership.

23 Letters Received

24 Diary Dates

25 Urgent Business

To note urgent business for inclusion on future agenda.

26 Press Release

To agree items for inclusion.

27 Exclusion of Public and Press

"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

...Continued

- 28 **Approval of Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Ordinary Meeting of the Council held on 3 April 2012
- 29 **Matters Arising** **CONFIDENTIAL**
Ordinary Meeting of the Council held on 3 April 2012
- 30 **Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 31 **Refurbishment of Footpath in the Memorial Gardens** **CONFIDENTIAL**
To consider quotations received.
- 32 **Press Release**
To agree items for inclusion.

Date of next meeting – 26 June 2012



Signed

Alan Jones

10 May 2012