

HORLEY TOWN COUNCIL

Albert Rooms, 92 Albert Road
Horley, Surrey RH6 7HZ

Alan Jones ACIB FSI
Town Clerk

Tel: 01293 784765
Fax: 01293 775789

email: town.clerk@zen.co.uk
www.horleysurrey-tc.gov.uk

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms
Albert Road, Horley on Tuesday 8 April 2008 at 7.30 pm.**

**All correspondence and papers referred to in the public part of the agenda are
available to view in the Town Council Portakabin during normal office hours.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 19 February 2008.
 - ii) To approve the minutes of the meeting of the Relocation Sub-Committee held on 11 March 2008.
 - iii) To approve the minutes of the Extraordinary Meeting of the Council held on 18 March 2008.
- 5 Matters Arising**
 - i) Ordinary Meeting of the Council held on 19 February 2008.
 - ii) Relocation Sub-Committee held on 11 March 2008.
 - iii) Extraordinary Meeting of the Council held on 18 March 2008.
- 6 Committee Reports**
 - i) To receive the minutes of the meeting of the Leisure & Amenities Committee held on 15 January 2008.
 - ii) To receive the minutes of the meeting of the Finance & General Purposes Committee held on 29 January 2008.
 - iii) To receive the minutes of the meeting of the Planning & Development Committee held on 5 February 2008.
 - iv) To receive the minutes of the meeting of the Planning & Development Committee held on 26 February 2008.
- 7 Chairman's Report**

To receive a report of meetings and events attended by the Chairman.
- 8 Meetings with Surrey Police**

To receive an update on recent meetings.
- 9 Town Council Flagpole**

To approve arrangements to move the flagpole to the Memorial Gardens and associated costs.

.....Continued



- 10 **Adaptors for Lamp Columns, Horley Recreation Ground**
To approve the supply and installation of RCD adaptors by Balfour Beatty Infrastructure Services, at a cost of £187 plus VAT per lamp column.
- 11 **Charges for Internal Auditor 2008/2009**
To approve increased charges.
- 12 **National Association of Local Councils (NALC)**
To consider information received.
- 13 **Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 14 **Cyril Edmonds Estate**
To receive an update and to consider the way forward.
- 15 **Corporate Plan and Annual Report**
To approve the final documents and associated costs.
- 16 **Draft Charter between Reigate & Banstead Borough Council and Horley Town Council**
To receive an update.
- 17 **Letters Received**
- 18 **Urgent Business**
To note urgent business for inclusion on future agenda.
- 19 **Press Release**
To agree items for inclusion.
- 20 **Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 21 **Approval of Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 19 February 2008.
ii) To approve the confidential minutes of the meeting of the Relocation Sub-Committee held on 11 March 2008.
iii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 18 March 2008.
- 22 **Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 19 February 2008.
ii) Relocation Sub-Committee held on 11 March 2008.
iii) Extraordinary Meeting of the Council held on 18 March 2008.
- 23 **Committee Reports - Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of the Committee meetings.

.....Continued

- 24 **Relocation of Town Council Offices** **CONFIDENTIAL**
To receive an update.
- 25 **Michael Crescent Scout Hall** **CONFIDENTIAL**
To consider correspondence received from the Chairman of 1st Horley
Scouts.
- 26 **Press Release**
To agree items for inclusion.

Date of next meeting: 13 May 2008 (Annual Meeting)

Signed

A handwritten signature in black ink, appearing to read 'Alan Jones', written in a cursive style.

Alan Jones
3 April 2008