

HORLEY TOWN COUNCIL

Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 8 December 2009 at 7.30pm.**

**All correspondence and papers referred to in the public part of the agenda are
available to view in the Town Council Offices during normal office hours.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 27 October 2009
 - ii) To approve the minutes of the meeting of the Extraordinary Meeting of the Council held on 10 November 2009.
- 5 Matters Arising**
 - i) Ordinary Meeting of the Council held on 27 October 2009.
 - ii) Extraordinary Meeting of the Council held on 10 November 2009.
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

 - i) Leisure & Amenities Committee held on 22 September 2009
 - ii) Finance & General Purposes Committee held on 13 October 2009
 - iii) Planning & Development Committee held on 29 September 2009
 - iv) Planning & Development Committee held on 3 November 2009
- 7 Chairman's Report**

To receive a report of meetings recently attended by the Chairman.
- 8 Partnership between Horley Town Council and Reigate & Banstead Borough Council (Devolved Powers)**

To receive an update on recent meetings.
- 9 Corporate Plan 2010 – 2014**
 - i) To approve the Draft Plan and to agree the consultation period.
 - ii) To approve production costs by MAD Ideas.
- 10 Emergency Plan**

To receive an update and to consider the formation of a Sub-Committee.
- 11 Audit Fees 2009**

To consider recent correspondence.
- 12 Surrey Police**
 - i) To note receipt of a recent press release from Surrey Police.
 - ii) To receive an update on recent liaison meetings.
- 13 Royal British Legion**

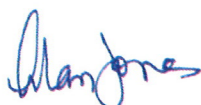
To note correspondence received.Continued



- 14 Church Road Allotments**
To approve charges for the year ending 31 January 2011. (Currently £18 for full plot [125 sq m] and £10 for half plot.)
- 15 Smiths Charity**
To consider correspondence received.
- 16 St George's Day 2010**
To consider correspondence received.
- 17 Letters Received**
- 18 Diary Dates**
To note forthcoming events.
- 19 Urgent Business**
To note urgent business for inclusion on future agenda.
- 20 Press Release**
To agree items for inclusion.
- 21 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 22 Approval of Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 27 October 2009.
ii) To approve the confidential minutes of the Extraordinary Meeting of Council held on 10 November 2009.
- 23 Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 27 October 2009.
ii) Extraordinary Meeting of the Council held on 10 November 2009.
- 24 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 25 Grounds Maintenance 2010 – 2012:
Appointment of Contractor for Gardens Contract** **CONFIDENTIAL**
To consider the recommendations of the Sub-Committee.
- 26 Town Council Estimates and Precept -
Financial Year 2010/11** **CONFIDENTIAL**
To finalise requirements and set the Town Council Precept for 2010/11.
- 27 Press Release**
To agree items for inclusion.

Date of next meeting – 16 February 2010

Signed



Alan Jones 3 December 2009