

The Annual Meeting of Horley Town Council will be held at the Town Council Offices, Albert Road, Horley on Tuesday 24 May 2005 at 7.30pm.

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

- 1 Election of the Chairman of the Council**
(Outgoing Chairman in the Chair)

Elected Chairman to take the Chair
- 2 Receipt of the Incoming Chairman's Declaration of Acceptance of Office**
- 3 Apologies for absence**
- 4 Receipt of Members' Notification of Change to Registered Financial and Other Interests (Form LGA 3)**
- 5 Election of the Vice-Chairman of the Council**
- 6 Declarations of Interest**
- 7 Public Forum**
- 8 Confirmation of Inspection of Town Council Deeds and Trust Instruments**
- 9 Appointments to Committees**
To agree appointments to:
 - i) Leisure & Amenities Committee.**
 - ii) Planning & Development Committee.**
 - iii) Finance & General Purposes Committee.**
- 10 Review of Town Council and Committee Sub-Committees**
To review the list of existing sub-committees. (Current list attached.)
- 11 Appointments to Sub-Committees**
To agree appointments to Sub-Committees which report to Full Council.

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- 12 Review of Committees' Outside Bodies**
To review the list of outside bodies, to which Committees will be making appointments at their first meetings. (Current list attached.)
- 13 Matters Arising**
Ordinary Meeting of the Council held on 10 May 2005.
- 14 Minutes**
To adopt the minutes of the Ordinary Meeting of the Council held on 10 May 2005.
- 15 Committee Reports**
To adopt the minutes of the meeting of the Planning & Development Committee held on 17 May 2005.
- 16 Meetings Report**
To receive a report of meetings recently attended by Cllr Miller.
- 17 National Association of Local Councils (NALC)**
To consider information received.
- 18 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 19 Planning Applications Received from Reigate & Banstead Borough Council**
To consider planning applications deferred from the recent meeting of the Planning & Development Committee.
- 20 Horley Master Plan**
To consider a request from the Chairman of the Meath Green Protection Society regarding the proposed employment of Black & Veatch Consulting Ltd for further work.
- 21 Special Resolution – Decision taken by the Leisure & Amenities Committee to allow a local resident to metal detect at the A23 Recreation Ground for a three month trial period**
To consider the Special Resolution received (copy attached) and to agree the way forward.
- 22 Horley Toilets**
To consider correspondence received from the Borough Council's Head of Neighbourhood Services.
- 23 Gatwick Greenspace Partnership**
To approve payment of £1743.00, being the Town Council's contribution for 2005/2006.
- 24 Purchase of Portable Public Address System for Community Events in Horley**
To receive a report from the Clerk and to agree the way forward.

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- 25 Surrey Police Authority Annual Conference 2005**
To consider attendance at the conference, due to take place at Epsom Downs Race Course on 14 June 2005.
- 26 Licence Applications Received**
- 27 Letters Received**
- 28 Urgent Business**
To note urgent business for inclusion on future agenda.
- 29 Press Release**
To agree items for inclusion.

Exclusion of Public and Press

In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

- 30 Matters Arising** **CONFIDENTIAL**
Confidential Minutes of the Council.
- 31 Minutes** **CONFIDENTIAL**
To adopt the Confidential Minutes of the Council.
- 32 Town Council Insurance** **CONFIDENTIAL**
To consider quotations received and to agree the way forward.
- 33 Relocation of Town Council Offices** **CONFIDENTIAL**
To receive an update.
- 34 Press Release**
To agree items for inclusion.

Date of next meeting – 19 July 2005

Signed



Dated 19 May 2005