

HORLEY TOWN COUNCIL

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AGENDA ORDINARY MEETING OF HORLEY TOWN COUNCIL

Date / Time: Tuesday 28 July 2026 at 7.30pm

Venue: Horley Town Council Offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend an **ORDINARY MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday 28 July 2026, 7.30pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Chief Executive Officer

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: info@horleysurrey-tc.gov.uk or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chair. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chair may direct that a question or comment is submitted in writing which shall be answered in due course.

HORLEY TOWN COUNCIL

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley RH6 7HZ on Tuesday 28 July 2026 at 7.30pm**

**All correspondence and papers referred to in the public part of the agenda are available to view
in the Town Council Offices during normal office hours or on the website**

AGENDA

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the Minutes of the Ordinary Council Meeting held on [16 June 2026](#).
- 5 Full Council Updates**
- 6 Committee Reports**
 - i) To receive the unapproved Minutes of the meetings of the following Committees:
Leisure Committee held on [30 June 2026](#)
Planning and Development Committee held on [14 July 2026](#)
 - ii) To receive the approved Minutes of the meetings of the following Committee:
Planning and Development Committee held on [9 June 2026](#)
- 7 Council Chair's Report**
To receive a report of any events attended by the Chair or representative since the Full Council meeting held on 16 June 2026 (*attached*).
- 8 Surrey Association of Local Councils (SALC) and National Association of Local Councils (NALC)**
 - i) To receive an update from Cllr Mike George as the HTC representative on the SALC Board.
 - ii) To receive any other updates from the National and County Associations.
- 9 East Surrey Shadow Authority, Borough, County Council and Other Updates**
 - i) To receive an update on the ESSA/SCC/RBBC/HTC Joint Council meeting, held on 20 July 2026.
 - ii) To note that the next RBBC/HTC Liaison meeting will be held on 1 September 2026.
 - iii) To receive an update on any other matters.
- 10 Outside Bodies**
To receive any updates from the Town Council representatives on the following outside bodies:
 - i) Horley Community Partnership
 - ii) Royal British Legion
- 11 HTC Council Grants Scheme 2026/27**
 - i) **Horley Town Women's FC** - To consider an application from the club for £1,000 towards its running costs (deferred at previous meeting, pending receipt of further information).
 - ii) **Langshott Allotments Tenants Association (LATA)** - To consider a response from LATA concerning the conditional grant award, in two separate instalments of £277 (total £554), to fund replacement garden tools (following a theft from its lock-up) and a 240v inverter for its community shelter.
 - iii) To receive an update on any other matters.

- 12** [RBBC Community Asset Transfer and Support \(CATs\) Programme](#)
- i) **Community Asset Transfers:** To receive an update on progress made by the Town Council with Reigate and Banstead Borough Council.
 - ii) **Innes Pavilion Refurbishment Project:** To approve the Fee Proposal from MVL Architects for Stages 2-5 of project up to the formal tender phase, in a sum of not exceeding £50,000 inclusive of VAT (subject to receipt of the Grant Payment from Reigate and Banstead Borough Council).
- 13** **Office Risk Assessment Internal**
To adopt the updated Risk Assessment for the Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ.
- 14** **Air Quality Monitoring Station Lease, Michael Crescent Centenary Park**
To consider any representations received following publication of the Statutory Notice under Section 123 (2A) of the Local Government Act 1972 in respect of the proposed 25-year lease to Reigate and Banstead Borough Council, in order to finalise the Lease Agreement.
- 15** **Local Government Reorganisation (LGR) and Devolution Working Group**
To receive an update from the LGR and Devolution Working Group Chair, on the meeting held on 23 July 2026.
- 16** **CIL SIP (2) 18: HTC Offices Expansion and Sustainability Project**
To receive an update on the project.
- 17** **Communications Working Group**
To receive an update from the Communications Working Group Chair, on the meeting held on 7 July 2026.
- 18** **Communications Received**
- 19** **Diary Dates**
- 20** **Items for Future Consideration**
To note urgent business for inclusion on future agenda.
- 21** **Press Release**
To agree items for inclusion.
- 22** **Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 23** **Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Ordinary Meeting of the Council held on 16 June 2026.
- 24** **Three-Yearly Tree Survey 2026** **CONFIDENTIAL**
To consider the award of the contract to a Tree Surgeon to carry out remedial trees works at Town Council sites, as identified in the three-year tree survey.
- 25** **Horley Recreation Grounds Proposed Revamp Masterplan** **CONFIDENTIAL**
To approve the appointment of Allen Scott, Architects for the next stage of the Masterplan landscape improvement options, at a cost of £2,800 + VAT, to be covered from the Leisure and Amenities Committee’s Earmarked Fund.



Signed: Chief Executive Officer
23 July 2026

Date of Next Meeting – 8 September 2026

To: Cllrs Avery, Baird, Beech, Blacker, Burnham, Chester, Easterbrook, Evans, Fagan, George, Hudson, Hughes, Marr, Marshall, Mearing, Saunders, Turner, Wotton



HORLEY TOWN COUNCIL

Minutes of the Ordinary Meeting of Horley Town Council held on Tuesday 16 June 2026 at 7.30pm

Present

Cllrs	Jante Baird	Jerry Hudson	Samantha Marshall
	Victoria Chester	Cecilia Hughes	Martin Saunders
	Lynnette Easterbrook (Chair)	Robert Marr	Tom Turner
	Mike George		

In Attendance

J Walsh (Chief Executive Officer - CEO)
S Adeniji (Assistant CEO/Responsible Finance Officer - RFO)
J Stay (Planning Officer and PA Support)

C 6368 Apologies and Reasons for Absence

RESOLVED: that apologies received from Cllrs Avery, Beech, Blacker, Evans, Fagan, Mearing and Wotton, be approved with officer recommendations that they be accepted. Cllr Burnham was absent.

C 6369 Disclosable Pecuniary Interests and Non-Pecuniary Interests

1. Cllr Marr declared a non-pecuniary interest in **Agenda Item 14i HTC Grants Scheme – Funding Application by St Bartholomew’s Church** as he is a member of St Bartholomew’s Church, Leigh.
2. Cllr Marshall declared a non-pecuniary interest in **Agenda Item 14ii HTC Grants Scheme – Funding Application by Horley Town Women’s FC** as members are known to her.

RESOLVED: noted.

C 6370 HTC Grants Scheme – Funding Applications

A representative from St Bartholomew’s Church presented details of the grant request for a tree survey in the New Churchyard to ensure a safe environment for visitors. It is planned to carry out the survey in October 2026 at a cost of £750, however there are two ash trees which may need to be felled at an additional £500. Cllr Saunders proposed and Cllr George seconded that the grant for £800 be approved. Cllr Marr abstained.

RESOLVED: that Standing Orders be suspended to move Agenda Item 14 i) HTC Grants Scheme – Funding Application from St Bartholomew’s Church, Horley to the Public Forum part of the meeting, be approved.

C 6371 **RESOLVED:** that the grant application through the HTC Grant Scheme 2026/27 from St Bartholomew’s Church, Horley in the total sum of £800, be approved.

C 6372 Minutes

RESOLVED: that the Minutes of the Annual Council Meeting held on [5 May 2026](#), be approved.

C 6373 Office of Town Councillor (Horley West Ward), filled by Co-Option on 5 May 2026 (Maggie Evans duly co-opted)

RESOLVED: that the signed Declaration of Acceptance of Office of Maggie Evans, be received.

C 6374 **RESOLVED:** that the signed Declaration of Disclosable Pecuniary and Non-Pecuniary Interests of Maggie Evans, be received.

C 6375 **RESOLVED:** that that the appointment of Maggie Evans to serve on the Leisure and Amenities Committee, be approved.

C 6376 Full Council Updates

The CEO advised there are no updates from the previous meeting.

RESOLVED: noted.

C 6377 Committee Reports

RESOLVED: that the unapproved Minutes of the meetings of the following committees be received:

Leisure Committee held on [21 April 2026](#) and [5 May 2026](#)

Planning and Development Committee held on [5 May 2026](#) and [12 May 2026](#)

C 6378 RESOLVED: that the approved Minutes of the meetings of the Planning and Development held on [7 April 2026](#) be received.

C 6379 Council Chair's Report

The Chair's Report, which was previously circulated to the Members for information, was received.

RESOLVED: noted.

C 6380 Surrey Association of Local Councils (SALC) and National Association of Local Councils (NALC)

Cllr George gave the following updates from SALC:

- There have been many discussions and meetings between SALC and SCC regarding the transition to the unitary authority.
- Cllr George sent a copy of HTC's annual report to SALC CCO, Sally Harman who was very complimentary on the publication.
- It was recommended for town and parish councils to engage with shadow members as soon as possible. HTC has already contacted the new unitary Members for Horley.

RESOLVED: noted.

C 6381 The CEO gave the following updates from NALC and SALC:

- The SALC Clerk's Forum had taken place day with key updates on LGR. The SALC Councillors' Forum will be held on 17 June.
- It was confirmed that the SCC YFS Community Projects Fund will be repeated in 2026/27.
- The new Local Plans for both East and West Surrey are expected to be completed by 2030.
- The CEO and Assistant CEO had attended a legal update webinar from the NALC solicitor to provide updates on the Subsidiary Control Act 2022; Procurement legislation; Assets of Community Value; Remote Meetings and Standards to be introduced; and HR Advice Notes on the Employment Rights Act. The next session will be held in the autumn.

RESOLVED: noted.

C 6382 Borough, County Council and Other Updates

ESSA/SCC/RBBC/HTC Joint Council Meeting

The CEO gave the following updates on the meeting held on 1 June 2026:

- The first East Surrey Shadow Authority meeting took place on 20 May 2026, at which Cllr Wotton was appointed Leader of the Council. Other items included legally establishing the Shadow Authority, their draft Constitution and agreeing the calendar of meetings. The first Executive Meeting will be held on 8 June 2026 and an Employment Committee Meeting is being scheduled to start the process of hiring a Chief Executive. The existing County and Borough Councils were still responsible for the delivery of public services.

C 6382)

- Cllr Biggs reported that RBBC will be appointing an Executive Member to liaise with the Shadow Authority to ensure a smooth transition to the new Unitary Council.
- From the Town Council, it was noted that at the Annual Meeting on 5 May 2026, Members co-opted Cllr Maggie Evans to the vacant Town Councillor position to represent the Horley West ward. Additionally,
 - A note of thanks was extended to Cllr Biggs for delivering an LGR Presentation to residents at the Annual Town Public Forum in May 2026.
 - Cllr Lynnette Easterbrook was commended for her work on organising the first Horley Community Arts Festival, held in April 2026.
 - SALC had recommended producing a Parish Charter, a formal agreement detailing how the two authorities will work together for the benefit of the local community, which will be drafted by HTC, for consideration at the next meeting.
 - It was suggested that HTC write to Surrey Highways regarding the outstanding highways issues (to be considered by the Planning and Development Committee).

RESOLVED: noted.

C 6383

RBBC/HTC Liaison Meetings

The CEO gave the following updates on the meeting, held on 8 June 2026:

- Cllr Wotton gave an update on LGR and Devolution. The Section 24 notice takes effect from 3 July 2026, from which time any new contracts over a certain threshold will require approval from the Shadow Authority.
- The Horley Town Centre caretaker position will be transferred to East Surrey Council and the current postholder is being kept updated.
- Community Asset Transfer opportunities are progressing well for Horley, led by RBBC/HTC Officers.
- HTC is responding to the recent press announcement of the closure of Morrison's Convenience Store which incorporates the main Post Office. HTC will be drafting a letter to the PO Corporate Affairs Director to express concern over the closure and impact on residents.
- Design options are being considered for the new Horley Town Park which will be funded by Section 106 monies. A public survey is being launched this week.

RESOLVED: noted.

Internal Audit Matters

C 6384

Internal Audit 2025/26

The RFO reported that the interim audit took place on 1 December 2025 and the final audit took place remotely on 15 May 2026. Both had no major issues raised and the auditor was pleased with the Town Council's internal controls. Cllr Saunders proposed and Cllr George seconded that the Internal Audit Report be accepted.

RESOLVED: that the Final Report of the Internal Auditor, be noted.

C 6385

Councillors' Audit Certificates

The Assistant CEO/RFO presented Councillors' Audit Certificates for January, February and March 2026. He advised that the first internal audit for 2025/26 took place with no major issues to report and has been signed off. A note of thanks was made to Cllrs Baird and Saunders.

RESOLVED: that the Councillors' Audit Certificates for January, February, March 2026, be received.

RESOLVED: that the following reports for January, February, and March 2026, be approved:

- i. January, February, and March 2026 Bank Reconciliations**
- ii. January, February, and March 2026 Receipts**
- iii. January, February, and March 2026 Payments**
- iv. March 2026 Summary of Accounts**

C 6387 Councillor Audit Rota for 2025/26

RESOLVED: that the Councillor Audit Rota for 2026/27 (attached,) be agreed.

C 6388 HTC's Internal Auditors

Members considered the independence and competence of Mulberry & Co and to appoint the organisation as the Council's internal auditors for three years (2026/27 -2028/29) on a fixed price contract.

RESOLVED: that the appointment of Mulberry & Co as the Council's internal auditors for three years (2026/27-2028/29) on a fixed price contract, be approved.

Annual Audit for the Year Ending 31 March 2026

C 6389 **RESOLVED: that the unaudited Balance Sheet and Reserve Analysis as of 31 March 2026, be approved.**

C 6390 **RESOLVED: that the Annual Governance Statement 2025/26 (Section 1), be approved.**

C 6391 **RESOLVED: that the Accounting Statement 2025/26 (Section 2) and the Annual Internal Audit Report, be approved.**

Community Foundation for Surrey – Horley Edmonds Community Fund (HECF)

C 6392 Members considered an application from Citizens Advice Reigate and Banstead for £2,000 towards its Community Outreach Programme in Horley. The funding would cover £700 volunteer training, £600 room hire, £200 refreshments and £500 awareness-raising materials. It was recommended to approve a grant in the sum of £1,500 and this was proposed by Cllr Saunders and seconded by Cllr Hughes.

RESOLVED: that the grant application from Citizens Advice Reigate in the sum of £1,500, be approved, subject to conditions, and the Community Foundation for Surrey be notified accordingly.

C 6393 The RFO reported that the trustee's drawdown recommendations had been circulated, proposing 3% to HECF and 1% to the Surrey Community Fund. Members agreed that as this would not align with the intention of the fund, the 4% drawdown would remain.

RESOLVED: that the CFS Trustees' Drawdown Recommendations and the Town Council's response to retain the full 4% drawdown to the Horley Edmonds Community Fund (HECF), be ratified.

C 6394 The HECF Statement for the 12-month period from 1 April 2025 to 31 March 2026, was received. Some questions were raised over the 2% management fee and will be discussed at the next meeting with the Foundation. The Assistant CEO/RFO reported that an End of Grant Report had been received from YMCA East Surrey for the grant awarded of £1,000 in June 2024.

RESOLVED: that the HECF Statement for the period 1 April 2025 to 31 March 2026, be received.

HTC Grants Scheme – Funding Applications

- C 6395** Members considered an application from Horley Town Women's FC for £1,000 towards its non-negotiable running costs. The applicant was invited to this meeting, however was unable to attend. It was agreed to invite the applicant to the next Full Council Meeting on 28 July 2026, to provide further information.

RESOLVED: that the grant application from Horley Town Women's FC, in the sum of £1,000, be deferred to the Full Council Meeting on 28 July 2026, be agreed.

- C 6396** Members considered an application from Langshott Allotments Tenants Association (LATA) for £554 to help fund replacement garden tools (following the theft from its lock-up) and a new 240v inverter for its community shelter. It was questioned if the Association has insurance. Cllr Marr proposed that 50% of the grant is awarded and the remaining 50% on the condition that insurance is taken out, and this was seconded by Cllr George.

RESOLVED: that the grant application from Langshott Allotments Tenants Association (LATA), in the sum of £554, be approved, with 50% awarded initially and the remaining 50% on the condition that insurance against theft is taken out.

- C 6397** **Operational Matters**

Members discussed a Working Group to take forward proposals and progress to delivery for the Innes Pavilion refurbishment, through the CATSP Programme. Cllrs Marr, George and Turner volunteered to form the Working Group.

RESOLVED: that the appointment Cllr Marr, Cllr George and Cllr Turner to form a working group (task and finish) to take forward the Innes Pavilion refurbishment, be approved.

- C 6398** **RESOLVED: that the expenditure of £4,242.60 plus VAT to replace the fire blanket at the Café In The Park, be ratified.**

- C 6399** **RESOLVED: that a donation of £500 through the General Power of Competence (GPC) to the Horley Lions, with representation as guest speaker at the Annual Town Public Forum on 15 May 2026, be ratified.**

- C 6400** **Section 32A of Localism Act 2011**

The CEO advised that new legislation had been introduced, to remove the need for councillors' addresses to be publicly disclosed in the Register of Interests, on Council websites. As of the 29 June 2026, local authorities will not be required to publish an elected or co-opted Member's home address. Section 32A of the Localism Act 2011 states that a Member's home address should not be disclosed on a local authority's public register of interest. The Town Council has implemented this change with immediate effect. Members will still be required to provide their home address (and any other land they own) for the Register of Interests, however these details will be withheld from the public version, unless the Member expressly requests publication. Additionally, historic newsletters with home addresses will be archived alongside the upcoming website upgrade to be implemented by the Town Council.

RESOLVED: noted.

- C 6401** **Town Council Commercial Combined Insurance Renewal 2026/27**

The CEO gave a comprehensive update on the Town Council's Combined Renewal Insurance Review and market evaluation subsequently carried out by insurance brokers, James Hallam (Council Guard). It was noted that the premium will include new community assets and the Council Office extension. The extended Council Offices will require a valuation on completion

C 6401) which will be combined with a five-yearly review of all sites as part of prudent risk management procedures.

RESOLVED: that

- i) the payment of the annual Combined Insurance Premium from Aviva, in the total sum of £14,361.88 (including IPT and administration charge), be ratified.**
- ii) the payment of the annual Personal Accident Premium from Aviva, in the total sum of £489.59 (including IPT and administration charge), be ratified.**
- iii) the payment of the Town Council's separate annual Cyber Protection Policy for 2026/27 in the total sum of £1,138.16 (including IPT and administration charge), be ratified.**

C 6402 **Environment Working Group**

There was no update.

RESOLVED: noted.

Outside Bodies

C 6403 **RBBC Borough Standards Committee**

The first meeting of the municipal year 2026/27 had been held to make Committee appointments.

RESOLVED: noted.

C 6404 **Royal British Legion**

Cllr Marshall reported that the minutes of the last RBL meeting had also been circulated, for information.

RESOLVED: noted.

C 6405 **CIL SIP (2) 18: HTC Offices Expansion and Sustainability Project**

The CEO gave a comprehensive update on the progress with the project in line with the programme and anticipated timescales. There has been an unavoidable delay due to the rear entry door not complying with accessibility and security. The rear perimeter railings (with handrails on the ramp) were due to be installed. A partial Practical Completion is being considered, subject to building control approval and written confirmation will be required. All hall hirers are being kept fully updated. The separate exterior building works on the building fascias are due to start in the week commencing 22 June 2026 with no impact or disruption anticipated. The formal unveiling ceremony by Chris Coghlan MP will be confirmed in due course.

RESOLVED: noted.

C 6406 **Communications Received**

The Assistant CEO/RFO reported that the CIL report for quarter 16/03/26-15/06/26 had been received.

RESOLVED: noted.

C 6407 **Diary Dates**

20 June 2026: Horley Carnival
23 June 2026: HTMG Remote Meeting
30 June 2026: Leisure Committee Meeting
7 July 2026: Communications Working Group
14 July 2026: Planning Committee Meeting
5 August 2026: Emlyn Meadow Day

RESOLVED: noted.

C 6408 **Items for Future Consideration**
None were raised.

RESOLVED: noted.

C 6409 **Press Release**
Community Asset Transfer Update.

RESOLVED: noted.

C 6410 **Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”

C 6411 **Confidential Minutes** **CONFIDENTIAL**

RESOLVED: that the Confidential Minutes of the Council Meeting held on 5 May 2026, be approved.

**C 6412-
C 6416** **Community Assets Transfer and Innes Pavilion Refurbishment Grant** **CONFIDENTIAL**

RESOLVED: To consider the Committee Decision Report; and to consider for approval the five Officer Recommendations relating to Community Asset Transfers, associated Commuted Sums, acceptance of the proposed Borough Council Grant Funding for the Innes Pavilion project and the Council's contribution towards the project from Neighbourhood CIL funds.

C 6417 **Innes Pavilion Refurbishment Project** **CONFIDENTIAL**

RESOLVED: To approve expenditure of £1,240 + VAT to MVL Architects, to undertake a comprehensive Sketch Scheme on potential layouts and design options for the Innes Pavilion, to support the Innes Pavilion refurbishment.

Meeting closed at 9.29pm

Date of next meeting: 28 July 2026

List of Mayoral Events 11 June 2026 to 23 July 2026

Date	Event	Location
13/06/2026	School Summer Fair	Trinity Oaks CofE Primary School
19/06/2026	Surrey Civic Network	Woodhatch Place
20/06/2026	Horley Carnival	Horley Recreation Ground
21/06/2026	Service of Celebration	Guildford Cathedral
27/06/2026	BBQ and Winnie-The-Pooh 100 Years Celebration Event	The Village Green between Landen Park and Arne Grove
07/07/2026	The National Parliamentary Prayer Breakfast	St Wilfrid's Church
18/07/2026	Horley Singers Summer Concert	Horley Methodist Church

Horley Town Council

Council Grant Scheme



INTRODUCTION

A grant is a financial award made by the Council to be used by an organisation for a specific purpose that the Council considers to be beneficial to the local community. As the grant award is funded by public money applicants must meet the criteria detailed below to ensure that the money is well spent.

BACKGROUND

The contribution made by the numerous organisations to benefit the local community in Horley is highly valued. In support of such voluntary efforts the Town Council allocates a modest annual budget to award small grants to voluntary and community groups, subject to available resources. The purpose of such grants is to support voluntary and community initiatives in the local area and to help create opportunities for the residents of Horley that are not, as a matter of course, funded by the Council. Funding is available, subject to any budgetary constraints, throughout the year. Organisations seeking grant funding from the Town Council are strongly advised to read the following grant criteria to ensure eligibility; it is also advisable for applicants to contact the Town Council to discuss their project prior to applying for a grant.

GRANT CRITERIA

1. It is anticipated that grants to successful applicants will be announced at various points throughout the municipal year.
2. Applicants are required to complete the Council's form to apply for a financial award, and to provide all the information requested.
3. Grants can be made for capital or revenue expenditure or special projects, however grants will not be approved for salary payments.
4. In considering grant applications, the Council will consider the purpose for which the grant is required, the organisation's accounts, how the grant will benefit the residents of Horley, other bodies to which applications for financial awards have been made, the contribution being made by the applicant organisation (whether financial or in kind) and any other supporting information.
5. Organisations are not restricted to the number of grant applications which may be made. However, to ensure a fair distribution of funds applications will be limited to one per municipal year and the history of previous applications will be considered in the decision-making process.

6. Where a grant is offered for a project still in the planning stages the Council may pledge to grant a certain sum which will become payable when the project is under way. In this case the offer will only be kept open for a limited period; the project must have commenced, or a firm commitment made to a start date e.g. by placing contractually binding orders to start imminently, before the grant can be claimed, and this must be within twelve months of the offer of financial assistance being made. After this time the offer will lapse.
7. The maximum figure payable for grants will normally be £1,000.
8. Applications will be acknowledged and will be considered at the next available Council Meeting. Applicants will be informed of the Council decision as soon as possible.
9. The applicant agrees that the application form, accounts, and other information provided to the Council may be copied and placed on the public agenda for the meeting. Please ensure that the information is clear and legible.
10. The Council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate. In addition, the Council may decide to defer the application to a future meeting whilst further information is sought from the group.
11. Successful applicants will be expected to acknowledge any grant from the Town Council in their annual report, website and any other literature as appropriate. We sometimes ask if the Mayor or another Councillor can visit the organisation to see what the grant has been spent on.
12. The Town Council will request a written account as to how the grant has been used and an end of project balance/receipt from the organisation. This will be requested 12 calendar months after the grant was awarded.
13. In the event, for whatever reason, of the grant not being used in part or in full, the group must notify the Council with a full explanation. If the grant is not used for the purpose intended, the Council reserves the right to request its return.

Please, if possible, attach the following additional information which will support your application.

- **Revenue Project - annual report, published accounts or independently examined, constitution/set of rules.**
- **Capital Projects – As for revenue projects plus proof of ownership or tenure of the site, planning permission and quotes for the work.**
- **An overall budget for the activity or organisation for which the application is being made must be submitted with this form.**
- **In addition, for organisations that have been active for more than one year from the date of application, accounts would normally be expected to be produced for the last financial year.**

Last updated January 2025

If required, further information is available from Horley Town Council, Council Offices, 92 Albert Road, Horley, Surrey RH6 7HZ (Tel 01293 784765) or email town.clerk@horleytown.com

Grant Application

Organisation Information		
Name & Address: Telephone No: Email Address: Website:	Horley Town Women	
Is the organisation a non-profit making body?	yes	
When was your organisation formed?	We formed in September 2025	
If your organisation is a registered charity please give the registration number	no	
Number of members in the organisation	35	
What percentage of your membership lives in Horley?	90%	
Is membership restricted in any way?		
No		
Is there a membership fee or other charges for access to your activities? Please give details		
No we are keeping a free to play		
Details of Grant Request		
Purpose for which grant is required.	The Horley Town Council grant will be used directly to cover the non-negotiable running costs that keep our team operational without passing the financial burden onto our low-income young women players. • Winter Training Venue Hire: Securing a safe, floodlit, and accessible training pitch within the Horley area during the dark winter months. • Match Officials' Fees: Paying FA-qualified referees for all home fixtures throughout the 2026/27 season. • League and Affiliation Fees: Covering the mandatory costs to register Horley Town Women in the regional league and maintain your FA affiliation. • Essential Kit and Safety Equipment: Replacing worn match day kits, training bibs, cones, and first-aid supplies to ensure players can participate safely and with team pride.	

Last updated January 2025

How will Horley resident's benefit?	A grant to Horley Town Women directly invests in the health and cohesion of the Horley community. By funding our running costs, the Council will ensure that 20 plus local women and girls from low-income households are not priced out of sport. This project directly addresses local health inequalities by providing a zero-cost path to improved physical fitness and mental wellbeing. Furthermore, it creates a safe, positive evening environment for young residents (16+) and strengthens our town's community spirit under the Horley Town banner. Local residents can also attend all our home matches to support a local community project	
Is the project open to everyone?	yes	
If this application is to undertake a new project, how have you assessed the need for it? Please attach appropriate evidence.	We have been running self-funded for one season and have 30 plus players requesting a place for next season	
What is the amount of Grant you are seeking from Horley Town Council?	£1000	
What is the total cost of the project or activity?	£2000	
Please state what contribution your organisation will make towards project (either financial or in kind)	We are all volunteers who give our time and coaching at no cost, and we hope to raise the rest needed by approaching local businesses for support	
Funds granted from other bodies (Please give details)	£ none	
Please indicate how you have arrived at the total cost?	The training venue alone is £50 per session and there are 30 winter training sessions needed	
If there is a shortfall, how do you propose to fund the deficiency?	We are approaching local businesses for the additional funds	
Previous Applications		
Please give details below of all grant applications made by your organisation to Horley Town Council whether successful or not, in the last five years		
As we are a new Women's Football team we do not have any Annual reports or published accounts		
Attachments		
Documents	Yes	No
Constitution		
Annual Report		
Published Accounts		
Budget for activity		
Budget for organisation		
Declaration		
Name Kerry Parker		

Position in Organisation	Women's team Secretary	
Bank Details	Account Name	
	Account Sort Code	
	Account Number	
Signature	K Parker	
Name (Printed)	Kerry Parker	
Date	12 th May 2025	

If your application is successful, the Grant will be paid via BACS transfer.

Please return the completed application form with supporting information to town.clerk@horleytown.com or post to Joan Walsh, Town Clerk, Horley Town Council, Council Offices, 92 Albert Road, Horley RH6 7HZ

All data will be securely processed as set out in our privacy notice which can be viewed at horleysurrey-tc.gov.uk

From: [Charlotte Munro](#)
To: [Sam Adeniji RFO Horley Town Council](#)
Cc: [Town Clerk](#); [Joan Walsh CEO Horley Town Council](#)
Subject: Re: Application to Horley Town Council Grant Scheme
Date: 22 July 2026 10:03:21
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)
[image005.png](#)
[Impact report for Horley Town Council July26.pdf](#)

This message originated outside Horley Town Council. Please exercise caution following links, opening attachments or divulging information.

Dear Sam,

I hope you are well. I am pleased to attach a report which highlights the impact Horley Town Council's grant of £1,000 had on our Santa Stork programme. As you can see, we were able to fulfil every request for support in Horley for 88 children, and we are very grateful for your support in helping to enable this to happen.

If you have any further questions, please do let me know.

In the meantime, thank you for your kind support.

Best wishes,
Charlotte

From: Sam Adeniji RFO Horley Town Council <sam.adeniji@horleysurrey-tc.gov.uk>
Sent: Friday, November 14, 2025 8:27 AM
To: Charlotte Munro >
Cc: Town Clerk <info@horleysurrey-tc.gov.uk>; Joan Walsh CEO Horley Town Council <joan.walsh@horleysurrey-tc.gov.uk>
Subject: RE: Application to Horley Town Council Grant Scheme

Dear Charlotte,

Thank you for your message and for confirming that the grant has been received. We are very glad to support the Santa Stork campaign and truly appreciate the work you do for families in Horley. We look forward to seeing the updates in due course and to sharing your wonderful notes and photos with our councillors. I hope the preparations for this year's campaign go smoothly and bring the usual Christmas magic to the families you support.

Very best wishes,

Kind regards

Sam Adeniji

Assistant Chief Executive Officer & Responsible Finance Officer (RFO), Horley Town Council



Report to Horley Town Council Santa Stork 2025



In October 2025, Horley Town Council kindly supported our Christmas project 'Santa Stork' with a grant of £1,000 to support children in Horley. On behalf of everyone at Stripey Stork, and the referral partners and families we work with, thank you so much for this generous support. I hope this report shows you the vital difference your support had on so many families experiencing hardship across Surrey.

The support of Horley Town Council went towards providing children living in Horley with gifts at Christmas time, for those who would receive little or nothing else. In total the project supported 88 children in Horley, which was more than a 50% increase on the previous year showing the high demand for the project. Of the 88 children supported, 16 were between 0-2, 9 were between 2-4, 17 were between 4-7, 13 were between 7-10, and 25 were between 11-18. The difference that this support has on these children is significant and makes them feel like they matter.

Background

Christmas is a key milestone in the year for every family who celebrates it. For families living in poverty, where there is not always enough money to meet the costs of bills, food and fuel, there is nothing spare for extras. For other families who are usually just about able to manage their costs, an unexpected bill or job loss can make for a difficult Christmas. In those situations, saving up ahead of time is not an option, and for some, the only way to have a Christmas at all is to take on debt, or more debt, which can push families further into deepening hardship. Some families have no access to credit, or pay more for using it, so will just face going without.



We know the emotional toll on children who compare themselves to their peers, and who might believe that Santa has forgotten them if there is nothing to open on Christmas Day. We also know the blow to the confidence and mental health of parents and carers when they are not able to provide a 'normal' Christmas for their children. Our referral partners who support families in poverty all year round understand why Christmas is important to families, and being able to support them through a giving campaign means a lot to them, too.

The project

Santa Stork is our annual Christmas Giving project that brings Christmas gifts to children experiencing poverty in Surrey and Croydon. Referral partners working directly with families such as health visitors, social workers and schools, refer those who they know would not have

anything at Christmas without our help. **Overall this year we are extremely proud to have provided support to 5,650 children from 27,04 families**

The project supports both partners who refer to our core service year-round as well as new partners who then go on to use our core service. Building on the success of 2024, we ran the project to be powered by leveraging support from the community to help families – put simply, gifts donated to us were passed on to families who needed them through donating gifts for us to pass on. We then supplemented the gifts by purchasing items in bulk for items where donations did not meet demand.

Each gift bag was carefully put together by one of our volunteers, who handpick a present based on the child's age and interests whether that be a Lego set to fire up their imagination, a cuddly doll, a football ready for kickabouts or an art set to let their creativity run wild. Every bag included the main gift, a book, a fun stocking filler and a little chocolate treat, all bundled together to create a moment of pure Christmas joy on Christmas morning.

Reasons for Referral

The project supported families with a wide range of challenges, and for many, we know there are complex situations with multiple poverty factors affecting them. We asked partners why they are referring families for Santa Stork this year and asked them to give a primary reason and secondary reason, if there is more than one. Primary reasons shown below, against the reasons for referral across our whole service for 2025:

Primary Reason	Santa Stork	Overall 2025
Universal Credit	29%	33%
Debt	13%	13%
Medical & Disability	22%	17%
Domestic Abuse	16%	17%
Mental Health	25%	23%
Migrant / Refugee / Asylum	15%	19%
Child Protection / Child in need	29%	19%
Isolated and Vulnerable	17%	20%
Homeless / Risk of Homelessness	7%	8%
Young Parent	5%	8%
No recourse to public funds	4%	7%

We can see that there is a higher prevalence of child protection referrals in the Santa Stork requests, as well as higher rates of families where medical issues or disability contribute to financial hardship. 35% of the families referred to us for Santa Stork were working families, compared to 30% across the whole service.

As one referral partner said this year: ***“Stripey Stork is amazing and reaches the most vulnerable that fall through the gap.” Referral Partner, 2025.***

Impact

Our referral partners have shared with us the difference that Santa Stork has made to the families on their caseloads. Behind every request is a family who are struggling, who want to give their children a memorable Christmas and who often find it hard to ask for help. This is at the heart of Santa Stork and something we never forget. The below quote shows the difference your support has had on one family:

"I wanted to take a moment to express my sincere gratitude for the incredible support you've provided. As a single mother living in a damp and mouldy caravan, life has been incredibly challenging. Recently, I had to give up work due to mental health struggles, and not driving has left me feeling quite isolated. The thoughtful presents from Stripey Stork have made such a huge difference to our family. It was such a relief not to have to worry about buying gifts, especially during this difficult time. Your kindness has lightened a heavy burden, and I can't thank you enough for the joy and relief you've brought to us. Thank you for your generosity."

Thank you very much to Horley Town Council for your support of Santa Stork 2025, enabling Stripey Stork to make Christmas magical for so many vulnerable families.





Horley Town Council Risk Assessment, Horley Town Council Offices and Community Building (Edmonds Hall),

Albert Rooms, 92 Albert Road, Horley RH6 7HZ

- Horley Town Council comprises 5 staff, 1 caretaker and a complement of 18 councillors.
- It is public facing to receive residents, visitors and contractors every Monday-Friday during core business hours, from 10.00 am to 4.00 pm.
- The building is a single storey, providing front and rear access with a Community Hall attached which can accommodate up to 60 people. It is used for public meetings and other council business as well as private hire for regular and ad hoc recreational activities.
- There is a small meeting and storage room to the rear and a disabled access kitchen for the use of hirers.
- The building has a small foyer and a kitchen where staff can make drinks and heat food.
- There are separate male/female and disabled toilet with handwashing facilities.
- The offices and hall are cleaned thoroughly by contracted cleaning contractors.
- The Edmonds Hall is accessed by a side rear entry door and this is separate from the Council offices which are situated at the front of the building.
- The building is locked and alarmed outside core business hours and has 24-hour security monitoring, 7-days a week. The car park is accessed by a new electronic remote controlled lifting access barrier.

What are the hazards?	Who might be harmed & how?	What are you already doing to control the risk?	Actioned needed to further control risk?	Actioner?	Action Due Date?	Date Done
Slips and Trips	Staff, caretakers, councillors, hall hirers, contractors, volunteers, residents and visitors may be injured if they trip over objects or slip on spillages.	• There are water absorption mats at each doorway entrance, fixed to the floor. • Main thoroughfares are kept clear of objects and obstructions. • Notices are displayed to remind hirers to keep corridors clear. • Cupboards are available to store items. • All areas are well lit with automatic emergency lighting. • All areas are cleaned every weekday. • Good housekeeping and tidiness is practiced to reduce risk of trips. • All equipment is used safely with no trailing leads or cables.				

Manual handling of heavy goods (eg. paper reams, office supplies/ equipment and heavy furniture.	Staff, caretakers, councillors, hall hirers and contractors – personal injury from manual handling of heavy goods, furniture or other large objects.	- Manual handling of heavy goods is kept limited by receiving deliveries on site by suppliers/drivers. - A trolley is available for moving tables that are not on wheels. - Chairs stacked in the hall are always no more than six in height. - The heavier chairs are movable on a chair stack mover	Caretaker at greatest risk so to be given manual handling training	Line Manager		
Manual handling, above height level, eg. storing items on high shelves, or putting away equipment in storage cupboards	Staff and councillors risk personal injury from falls from above height level and items falling on them.	- Regularly used items are not stored at height - A step stool is available for staff to reach heights and staff are forbidden to use chairs. - A step ladder with handrail is available for hard-to-reach areas. - Items that need to be stored in the loft (or requires other specific work) are done so by trained contractors, including window cleaning.	Storage of items kept under regular review	Facilities Officer		
Display Screen Equipment	Staff and councillors risk posture problems and pain, discomfort or injuries, e.g. to their hands/ arms, from overuse or improper use or from poorly designed workstations or work environments. Other conditions, e.g. headaches or eye problems can occur, if the lighting is poor and regular breaks from working are not taken.	- DSE Assessments are carried for all new staff and then biannually or if circumstances change. - Workstations and equipment are fully adjustable to ensure best positioning. - Adjustable blinds at windows to eliminate glare. - Lighting and temperature controllable. - Staff encouraged to take an eye test every 2 years. - Additional keyboard and mouse usage comfort equipment available such as keyboard wrist supports. - Laptop user to carry out own DSE assessment for use away from office. Users to be provided with separate keyboard and mouse. - Staff encouraged to take regular breaks away from screen.	Ensure DSE Assessments kept up to date.	Facilities Officer		
Hot Water & Quooker Taps	Hall Hirers vulnerable users at risk of scalds. All User of Quooker Taps	- There are TMV (Thermostatic Mixing Valves) fitted to all taps - The Quooker taps are fitted with a special feature that restricts the flow of boiling water.	This will require careful monitoring of any risks posed to hirers by Quooker taps	Facilities Officer		

Legionella	All building users are at risk of legionella transmission from infected water sources.	- Regular temperature readings are taken of all taps. - An external contractor is engaged to monitor and reduce the risk. - A full legionella risk assessment is undertaken at appropriate intervals	Ensure regular water testing and other compliance requirements are carried out.	Facilities Officer		
Electrical	Staff, visitors, councillors & hall hirers could get electrical shocks or burns from using faulty electrical equipment. Electrical faults can also lead to fires.	- All electrical appliances are PAT tested at the appropriate time interval. - Staff are instructed to report any frayed or damaged cables, defective plugs, or discoloured sockets. - Defective equipment is taken immediately out of use and labelled accordingly. 5 yearly electrical survey of the building is undertaken.				
Car Park Barrier	Staff, visitors, councillors & hall hirers could get hit by descending barrier.	- Barrier has a sensor detection to prevent it hitting anything on its way down. Barrier will be kept open during office opening hours and for public meetings. - Barrier will automatically open on exit.				
Fire	Danger to all users of the building of death or injury. Equipment left on especially cookers, hobs, heaters, laminators.	- Monthly test of the fire alarm. 6 monthly service of the fire alarm - Annual service of the emergency lighting. - Annual serving of fire extinguishers - New staff to undertake fire safety training. - Regular Evacuation drills. - Terms and conditions of hall hire restrict numbers of people allowed in the hall to allow for safe and efficient evacuation. - Terms and Conditions of the hall prohibit extinguishers being used to prop doors, to require fire doors to be left closed and kept free of obstructions. - No smoking building policy. - Notice to hirers to remind them to turn off cooker and hob - Staff to check upon leaving building that all cookers and hobs switched off				

Lone Working	Staff could suffer injury or ill health while out of the office, e.g. when visiting non-manned sites, or while working alone in the office. Staff & Councillors are also vulnerable to an altercation with a member of the public	• Staff should follow the Lone Working policy which all new starters are made aware of. • Lone working is the exception rather than the norm. • Buzzer & video entry system is in place. • Protection counter in place. • Internal office doors are lockable. • Panic alarms in situ and mobile alarm available				
Extreme Temperatures	All Building users at risk from extreme temperatures especially those clinically vulnerable	• In the main public area the heat is set to 18C. • Windows are openable in the hall and office • All areas have climate-controlled units that can provide both hot and cold air. • Most windows have blinds that can additionally control the temperature.				
Hazardous Substances	All building users at risk. People are exposed through the skin, eyes, ingestion, inhalation, accidental injection with can cause ill health.	• Only domestic cleaning products which are non-hazardous are used. This means the substance could cause short term health effects, such as skin irritation. • Substances are stored in a cupboard out of sight of children. • More hazardous cleaning products used by the contracted cleaners are locked in a storeroom.				

Local Authority: Horley Town Council

Assessment carried out by: J Walsh, Chief Executive Officer
H Maan, Facilities Officer

Assessment Date: 1 July 2026

Date of next review: Annual Review – June 2027

Any queries in relation to this Assessment should be directed to:

Joan Walsh, Chief Executive Officer
Horley Town Council, 92 Albert Road
HORLEY RH6 7HZ Tel: 01293 784765 Email: info@horleysurrey-tc.gov.uk



Surrey Mirror

REIGATE, REDHILL, HORLEY, CATERHAM, OXTED & SURROUNDING AREAS

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BREAK OF A LIFETIME
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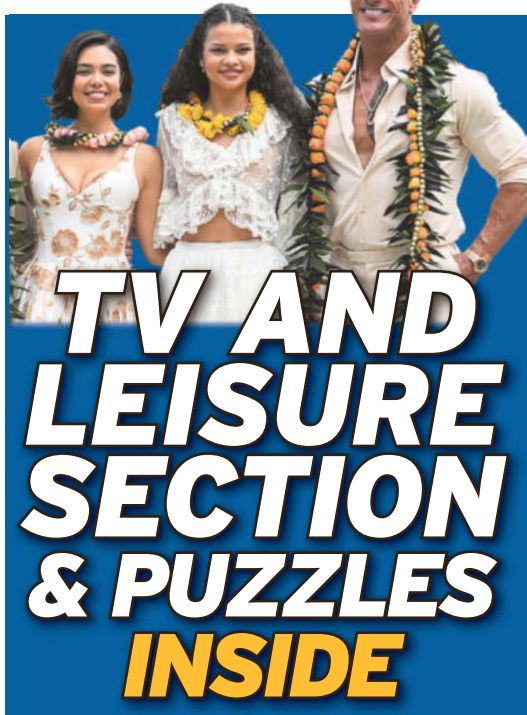


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ONLY 2% OF SURREY VEHICLE THEFTS LEAD TO CHARGES

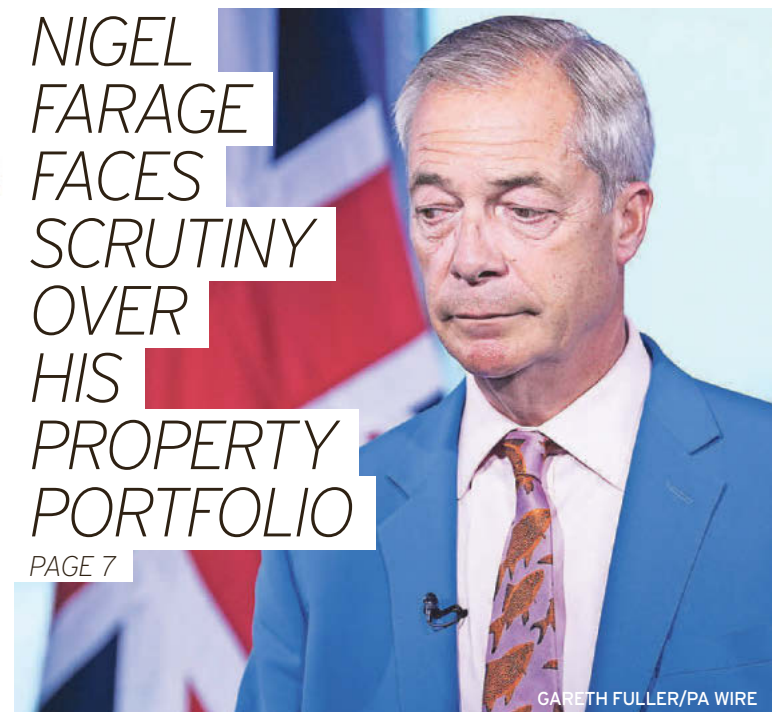
PAGE 3



TV AND LEISURE SECTION & PUZZLES INSIDE

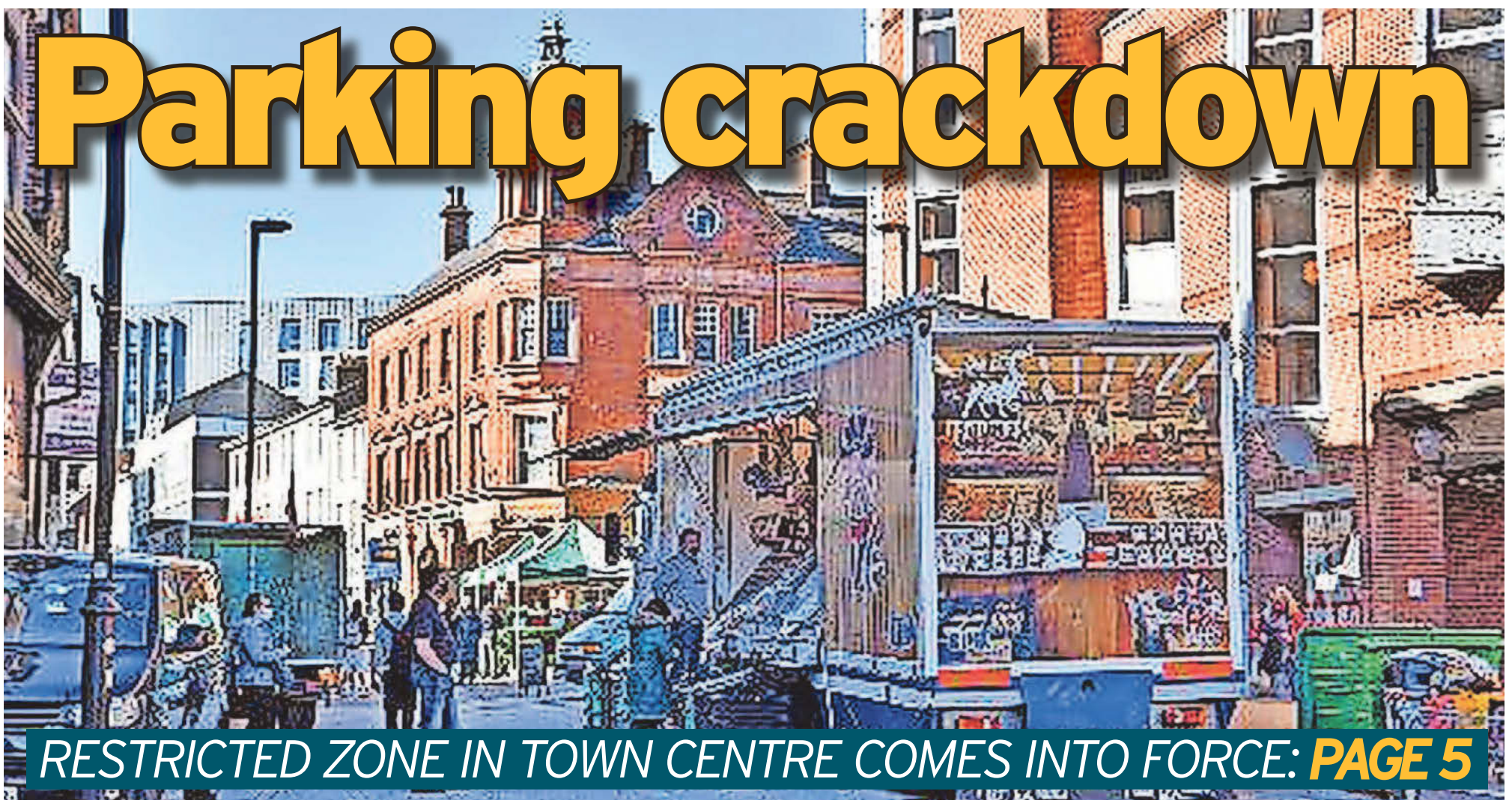
NIGEL FARAGE FACES SCRUTINY OVER HIS PROPERTY PORTFOLIO

PAGE 7



GARETH FULLER/PA WIRE

Parking crackdown



RESTRICTED ZONE IN TOWN CENTRE COMES INTO FORCE: **PAGE 5**

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Planning

MOLE VALLEY DISTRICT COUNCIL

Notice Is Hereby Given that the District Council has received applications for planning permission, Listed Building Consent, a Departure, Major Development, Significant Development, or which may affect a Public Right of Way as the case may be for developments as briefly described in the following schedule.
MO/2025/02680: Land south of Coles Lane, Ockley, Surrey, RH5 5HW: PLEASE NOTE: Amended description and amended plans and details received. Reserved Matters application for the consideration of appearance, landscaping, layout and scale pursuant to outline planning permission Ref MO/2020/0667/OUTMAJ (allowed under appeal Ref: APP/C3620/W/21/3272057) for a residential scheme of 58 dwellings, with associated landscaping, amenity space, sustainable urban drainage system (SuDS), and associated works. **MO/2026/00907: 52 ROTHES ROAD DORKING RH4 1LD:** Replace timber sliding sash window with double glazed timber sliding sash windows and replace wooden front door with wooden replacement. **MO/2026/00919: LAKESIDE HOUSE 4 BUCKLAND COURT REIGATE ROAD BUCKLAND RH3 7EA:** Installation of new kitchen in existing dining room area and conversion of existing kitchen to utility room; Introduction of new above-ground pipework concealed behind kitchen units; lifting and reinstatement of existing floorboards to allow installation of drainage pipework beneath the floor; formation of service penetration through the wall for the new drainage connection; and, installation of a new external inspection chamber and connection into the existing drainage system. **MO/2026/00931/LBC and MO/2026/00932/PLA: 51 HIGH STREET DORKING RH4 1AW:** Erection of 1 No. non illuminated fascia sign, 1 No. non-illuminated projecting sign and glazing manifestations. Copies of these applications and plans are open for inspection at www.molevalley.gov.uk. Representations should be submitted to me in writing by **6 August 2026** Development Control Manager, Pippbrook, Dorking, RH4 1SJ.

Statutory

SECTION 123(2A) of the LOCAL GOVERNMENT ACT 1972 (AS AMENDED) PUBLIC OPEN SPACE NOTICE

Notice is hereby given that Mole Valley District Council (the Council) pursuant to powers under Section 123 Local Government Act 1972, as amended, intends to dispose of open space by the regranting of two new 21 year leases of the clubhouse and multi use games area at Ashtead Recreation Ground, Barnett Wood Lane, Ashtead KT21 2BZ shown edged red on the plan (the Open Space Land) to Ashtead Football Club. The new leases of the Open Space Land are on the same footprint as the existing leases.
INSPECTION OF PLAN
A plan showing the Open Space Land edged red, is available for inspection free of charge Monday to Friday during usual business hours at the Council Offices, Pippbrook, Reigate Road, Dorking or you can request a copy of the plan by email to property@molevalley.gov.uk quoting the reference "Ashtead Football Club lease plan".
OBJECTIONS
Any objections to the proposed disposal of the Open Space Land only should be made in writing to Andrew Heard, Senior Asset Manager, Mole Valley District Council, Pippbrook, Dorking, RH4 1SJ or by email to property@molevalley.gov.uk by 5pm on 7th August 2026.

Karen Brimacombe
Chief Executive
9th day of July 2026

Public Notice: Air Quality Monitoring Station Michael Crescent Centenary Park

Notice under Section 123(2A) of the Local Government Act 1972 of the intended disposal of Open Space Land.

Notice is hereby given for the purposes of Section 123(2A) of the Local Government Act 1972 that Horley Town Council, being the owner of the freehold parcel of land described below which is partly held and maintained as an air quality monitoring station, intends to dispose of the said land (described below as the Property) by way of a 25 year leasehold agreement to Reigate and Banstead Borough Council with the intent that the Property shall continue to be used as air quality monitoring station.

Description of the parcel of land
The land and buildings known as Air Quality Monitoring Station located in the Michael Crescent Centenary Park, RH6 8RJ ("the Property"). Further details of the Monitoring Station, including a plan showing the relevant part of the Property edged pink, can be found at Air Quality Monitoring Station Plan and may also be inspected at the Council Offices, 92 Albert Road,
Note: Any objections or representations with respect to the proposed disposal must be made in writing quoting the reference "Air Quality Monitoring Station" and may be sent by email to info@horleysurrey-tc.gov.uk or alternatively, in the post for the attention of the Chief Executive Officer at Horley Town Council, 92 Albert Road, Horley, Surrey RH6 7HZ to be received no later than 5pm on 23 July 2026.

Dated, 07 July 2026.

PLANNING APPLICATIONS

Reigate & Banstead Borough Council is considering applications as set out in the schedule below, details of which can be viewed using the Council's website www.reigate-banstead.gov.uk or inspected at the Town Hall, Castlefield Road, Reigate. Any representations regarding these applications should be made in writing to the Development Manager, Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH, within 21 days of the date of publication of this notice. The applications are advertised for the reason stated.
Dated 16th July 2026

THE SCHEDULE

APPLICATION NO: 26/01070/CU
LOCATION: Swots 24 Church Street Reigate
PROPOSAL: Conversion of retail unit to dental practice with associated internal modifications, new shopfront, signage and rear windows.
REASON: Application is in a Conservation Area
APPLICATION NO: 26/00880/F
LOCATION: 55 And Flat 1 55 Hatchlands Road Redhill
PROPOSAL: Renovate and reconfigure existing 1no flat and introduce 3no additional flat. Part change of use from Class E Offices to Class C residential. Includes a rear extension and the creation of two courtyard gardens. Existing front boundary wall replaced and bike and bin storage created.
REASON: Application is in a Conservation Area

Notice is hereby given that the TANDRIDGE DISTRICT COUNCIL has received the following applications for planning permission, a departure, major development or which affect a listed building, conservation area, Tree Preservation Order or Public Right of Way. The application details are available to view and comment on at www.tandridge.gov.uk/planning, or comment in writing to Council Offices, Oxted, RH8 0BT. Comments should be made within 24 days of this notice.
16 July 2026

David Ford - C.E.O.

2026/583 - Lullenden Manor, Hollow Lane, East Grinstead. Replacement of external door within new additional sub-frame. Associated works to timber frame, decorative internal door head, cill and step.
2026/674 - Manor Cottage, High Street, Limpsfield. Erection of ground floor infill extension beneath the existing first-floor overhang. Rear first floor extension to the existing bathroom.
2026/735 - Development Site South of Austral House, Crowhurst Road, Lingfield. (Outline application with all matters reserved except access). Erection of up to 112 dwellings, together with the provision of landscaping, open space, and associated development works, with access from Crowhurst Road.
2026/770 - Former St Michaels School, Wolfs Hill, Oxted. The installation of 3 no. new antennas painted black (1 no. on existing support pole and 2 no. on new support poles), 3no. RRHs painted black (1 no. mounted on existing support pole and 2 no. mounted on new support poles), the installation of replacement equipment within the existing internal equipment room and ancillary development thereto.

JON PARKIN

THRILLS, SPILLS AND BELLY LAUGHS.

PARKY ON ABSOLUTELY EVERYTHING!

THRILLS, SPILLS & BELLY LAUGHS

JON PARKIN

FOREWORD BY ROBBIE WILLIAMS

WITH PARKY, EVERYTHING IS ON THE TABLE IN THIS HILARIOUS, SIDEWAYS LOOK AT FOOTBALL!

ON SALE FROM ALL GOOD BOOKSHOPS AND AMAZON

AMAZON