

HORLEY TOWN COUNCIL

Joan Walsh
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AGENDA

PLANNING & DEVELOPMENT COMMITTEE

Date / Time: Tuesday 6 May 2025 at 7.30pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL PLANNING & DEVELOPMENT COMMITTEE** to be held on Tuesday 6 May 2025, 7.30pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Chief Executive Officer

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.

Members of the Planning and Development Committee:
Cllrs Blacker, Chester, Easterbrook, George, Hughes, Hudson, Saunders, Turner, Wotton



HORLEY TOWN COUNCIL
Planning and Development Committee

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley
on Tuesday 6 May 2025 at 7.30pm

**All correspondence and papers referred to in the public part of the agenda are available to view
in the Town Council Offices during normal office hours or on the website**

A G E N D A

- 1 Election of the Chairman of the Planning and Development Committee Chairman (Council Chairman in the Chair).
- 2 Elected Chairman to take the Chair.
- 3 Election of the Vice Chairman of the Planning and Development Committee.
- 4 To re-adopt the terms of reference of the Planning and Development Committee
- 5 Appointments to Sub-Committees, Outside Bodies and Working Groups reporting to the Planning and Development Committee.
To agree the appointments.

Date of next meeting: 13 May 2025

Signed: Chief Executive Officer

Dated: 30 April 2025



HORLEY TOWN COUNCIL

Planning and Development Committee Terms of Reference

1. Purpose

The Planning and Development (P&D) Committee is constituted as a standing committee of Horley Town Council and, as such, shall comply with the Council's adopted Standing Orders.

2. Frequency of Meetings

Meetings of the P&D Committee shall be held monthly as stated in the Council's Calendar of Meetings to meet the responsibilities as outlined below:

3. Delegated Responsibilities

The Planning and Support Officer, in consultation with the P&D Committee Chairman, shall have delegated responsibility for planning consultation decisions that fall outside the scheduled P&D Committee cycle, for ratification at the next available P&D Committee Meeting.

The Planning and Development Committee shall make **recommendations to** Full Council relative to:

- Major redevelopment/expansion affecting the parish
- Devolved powers

The Planning and Development Committee shall **exercise the powers and duties** of the Council relative to:

- Planning applications and decisions notified by Reigate & Banstead Borough Council.
- Matters relating to Gatwick Airport.
- Matters relating to Local Plans, Transport Plans etc.
- Town Centre Revitalisation.
- Railway Matters.
- Highways Matters.
- Recycling and Environment Issues.
- Making appointments to, and receiving reports in respect of, its Outside Bodies.
- Matters relative to the **Local Government Reorganisation of Surrey (LGR)**, subject to confirmation.

Approved: May 2025

Review Date: May 2026