

# HORLEY TOWN COUNCIL

Joan Walsh  
Town Clerk  
Council Offices, 92 Albert Road  
Horley, Surrey RH6 7HZ  
Tel: 01293 784765  
info@horleysurrey-tc.gov.uk  
[www.horleysurrey-tc.gov.uk](http://www.horleysurrey-tc.gov.uk)



## AGENDA

### PLANNING & DEVELOPMENT COMMITTEE

Date / Time: Tuesday 22 October 2024 at 7.30pm


Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

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Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL PLANNING & DEVELOPMENT COMMITTEE** to be held on Tuesday 22 October 2024, 7.30pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely



Joan Walsh  
Town Clerk

**Members' Apologies:**

If required, a Member must submit their apologies for this meeting by sending an email to: [town.clerk@horleytown.com](mailto:town.clerk@horleytown.com) or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

**Public Forum:**

***Members of the Public and Press are welcome to attend this meeting in person***

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.



## **HORLEY TOWN COUNCIL**

### **Planning and Development Committee**

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley  
on Tuesday 22 October 2024 at 7.30pm

**All correspondence and papers referred to in the public part of the agenda are available to view  
in the Town Council Offices during normal office hours or on the website**


## **A G E N D A**

1. **Apologies and Reasons for Absence**  
To receive apologies for absence with officer recommendation for acceptance.
2. **Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive from members any Declarations of Interest in relation to any items included on the Agenda for this Meeting.
3. **Public Forum**
4. **Approval of Minutes**  
Planning and Development Committee held on 24 September 2024.
5. **Planning Updates**  
Planning and Development Committee held on 24 September 2024.
6. **Planning Applications**
  - i) To consider the list of applications determined for the period 20 September to 17 October 2024.
  - ii) To consider the list of applications registered for the period 20 September to 17 October 2024.
7. **Planning Appeals**  
To consider any Planning Appeals received and determined.
8. **Ongoing Planning Matters**
  - i) **Povey Cross Farm Development (Planning Application: MO/2024/1264)**  
To ratify the Council's response to the planning application.
  - ii) To receive any other updates.
9. **Highways and Transport Matters**
  - i) **Surrey Bus Partnership** – To ratify the Council's response to the partnership (Deadline: 11 October 2024).
  - ii) **Metrobus, Fastway 100 Bus Service Provision at Westvale Park Development** – To ratify the Council's response to Surrey County Council.
  - iii) **SCC proposed location of EV charge points at Court Lodge** – To approve the Council's response to Surrey County Council (Deadline: 1 November 2024).
  - iv) To receive an update on any other matters.

Cont.../

10. **Communications Received**
11. **Diary Dates**
12. **Items for Future Consideration.**  
To note urgent business for inclusion on future agenda.
13. **Press Release** - To agree items for inclusion.

**Date of next meeting: 19 November 2024**



**Signed: Town Clerk**

**Dated: 17 October 2024**

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 20 September – 17 October 2024**  
**To see plans please CTRL+click on the application number to follow the link**

<b>01. RBBC Letter Dated: 25/09/24</b>	<b>Application No: <a href="#">24/01759/HHOLD</a></b>
LOCATION:	5 Spiers Farm Close, Horley, Surrey RH6 7BW
DESCRIPTION:	Proposed front porch extension
<b>Cons Expiry Date: 18/10/24; Determination Deadline: 20/11/24;</b>	
<b>HORLEY TOWN COUNCIL COMMENTS (for Officer delegation, in consultation with Chairman, prior to deadline and ratification at meeting 22/10/24)</b>	<b>No objections</b>

<b>02. RBBC Letter Dated: 22/07/24</b>	<b>Application No: <a href="#">24/01339/HHOLD</a></b>
LOCATION:	1 Powell Close, Horley, Surrey RH6 8SF
DESCRIPTION:	Raising house roof by 400mm and building two rear dormers and a front gable for a loft conversion. As amended on 30/09/2024.
<b>Cons Expiry Date: 15/10/24; Determination Deadline: 16/09/24;</b>	
<b>HORLEY TOWN COUNCIL COMMENTS (for Officer delegation, in consultation with Chairman, prior to deadline and ratification at meeting 22/10/24)</b>	<b>No objections</b>

<b>03. RBBC Letter Dated: 07/10/24</b>	<b>Application No: <a href="#">24/01769/F</a></b>
LOCATION:	Horley Town Council, The Albert Rooms, 92 Albert Road, Horley, Surrey RH6 7HZ
DESCRIPTION:	Single storey rear extension to Horley Town Council office building together with works to upgrade existing building and facilities for both staff and external users hiring the main hall, revised vehicle and cycle parking arrangements, introduction of photovoltaics and fenestration changes.
<b>Cons Expiry Date: 29/10/24; Determination Deadline: 02/12/24;</b>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	<b>No comment</b>

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<b>04. RBBC Letter Dated: 09/10/24</b>	<b>Application No: <a href="#">24/01800/RET</a></b>
LOCATION:	2a Cheyne Walk, Horley, Surrey RH6 7PF
DESCRIPTION:	Convert the single family dwelling into two self contained units.
<b><i>Cons Expiry Date: 31/10/24; Determination Deadline: 04/12/24;</i></b>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	

<b>05. RBBC Letter Dated: 11/10/24</b>	<b>Application No: <a href="#">24/00674/F</a></b>
LOCATION:	Ashington, Langshott, Horley, Surrey RH6 9LN
DESCRIPTION:	Erection of one dwelling including additional access.
<b><i>Cons Expiry Date: 05/11/24; Determination Deadline: 06/12/24;</i></b>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	

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**Tree Works (Non-Felling)**

<b>A. RBBC Letter Dated: 27/09/2024</b>	<b>Application No: <a href="#">24/01780/TPO</a></b>
LOCATION:	Victoria Square, Consort Way, Horley, Surrey RH6 7AF
DESCRIPTION:	London Plane tree has lifted the block paving causing a safety hazard to the general public. Tree has not been reduced in the past. Client would like a crown reduce by 4m all sides and remove some of the surface roots to allow reinstating the paving and eliminate the safety hazard.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

<b>B. RBBC Letter Dated: 02/10/24</b>	<b>Application No: <a href="#">24/01807/TPO</a></b>
LOCATION:	Wetheral, 6 Upfield, Horley, Surrey RH6 7JZ
DESCRIPTION:	G1 – Oak x 3 (as per plan provided), crown reduce by 30%
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

<b>C. RBBC Letter Dated: 08/10/24</b>	<b>Application No: <a href="#">24/01832/TPO</a></b>
LOCATION:	1 Chatelet Close, Horley, Surrey RH6 7JD
DESCRIPTION:	1 x Oak Tree. Proposed worked – section reduce by 2m, crown lift by 2m and deadwood. Reason for works – maintenance and preservation.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b><a href="#">No objections, subject to no adverse comments from the Tree Officer.</a></b>

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<b>The following applications are for information only</b>