

HORLEY TOWN COUNCIL

Joan Walsh
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AGENDA

ORDINARY MEETING OF HORLEY TOWN COUNCIL

Date / Time: Tuesday, 25 July 2023 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend an **ORDINARY MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 25 July 2023, 7:30 pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

A handwritten signature in blue ink that reads 'Joan Walsh'.

Joan Walsh
Town Clerk

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person or may join it remotely by requesting a Zoom link by email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day before the meeting is due to be held.

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.

HORLEY TOWN COUNCIL

An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,

Albert Road, Horley on Tuesday, 25 July 2023, at 7.30 pm

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours or on the website

AGENDA

- 1 Apologies and Reasons for Absence.**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the Minutes of the Ordinary Council Meeting held on 20 June 2023.
- 5 Full Council Updates**
- 6 Council Chairman's Report**
To receive a report of any events attended by the Chairman or representative since the Full Council meeting held on 20 June 2023 (*attached*).
- 7 Surrey Association of Local Councils (SALC) and National Association of Local Councils (NALC)**
 - i) NALC Call for Information on the Climate Emergency - To ratify HTC's response on environmental activities and sustainability measures undertaken.
 - ii) To receive an update from Cllr Mike George as the HTC representative on the SALC Board.
 - iii) To receive any other updates from the National and County Associations.
- 8 Borough, County Council and Other Updates**
 - i) To receive an update on the SCC/RBBC/HTC Joint Council meeting, held on 21 July 2023.
 - ii) To note the first RBBC/HTC Liaison Meeting for 2023/24 will be held on 31 July 2023.
 - iii) To receive an update on any other matters.
- 9 Community Foundation for Surrey (CFS) - Horley Edmonds Fund**
Local Area Funds Meeting - To receive an update from the Council Chairman on the meeting held on 12 July 2023.
- 10 Outside Bodies**
To receive any updates from the Town Council representatives on the following outside bodies:
 - i) Horley Community Partnership
 - ii) Royal British Legion
- 11 Council Policies**
To approve the draft Equality Diversity Policy for adoption, following minor amendment.
- 12 HTC Operational Matters**
 - i) To note arrangements to upgrade CCTV at Horley Rec and Court Lodge Fields at a cost of £1580 + VAT.
 - ii) To consider agreeing limited read only access to online banking with Handelsbanken.
 - iii) To consider placing an amount on one-year fixed term deposit with Handelsbanken.

- 13 'Pride in Surrey' (dedicated to celebrating the LGBTQ+ community) - 9 September 2023, Priory Park, Reigate**
To consider proposals for event participation by the Town Council along with costings and help from volunteers.
- 14 'Café In The Park' Tenancy, Horley Recreation Ground – Annual Rent Review**
To receive an update on the annual rent review negotiations in respect of the tenancy.
- 15 RBBC Strategic Infrastructure Programme (SIP) 2023-2027**
- i)** To note the latest update from RBBC on delays in issuing Spending Agreements to progress the four infrastructure improvement projects by HTC, following confirmation of the successful bids made through the Scheme.
 - ii)** To receive the latest quarterly HTC Neighbourhood CIL report from RBBC for the period 16/03/23 - 15/06/23 and to note CIL receipts.
 - iii)** To receive an update on any other matters.
- 16 HTC Council Grants Scheme 2023/24**
To consider a grant application from Horley United FC towards portable pop-up gazebos.
- 17 Proposal to form an Investment Working Group**
To receive a proposal from the Chairman
- 18 Communications Received**
- 19 Diary Dates**
- 20 Items for Future Consideration**
To note urgent business for inclusion on future agenda.
- 21 Press Release**
To agree items for inclusion.



Signed: Town Clerk, 20 July 2023

Date of Next Meeting – 5 September 2023