

Horley Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

7 October 2019 (2019-2020)

PRECEPT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------|-------------------|-------------------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Precept | 372,755.00 | 372,755.00 | | | | | |
| SUB TOTAL | | 372,755.00 | 372,755.00 | | | | | |

INCOME

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------------|------------------|------------------|---------------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 2 | Bank Interest | 1,000.00 | 511.89 | -488 | | | | -488 |
| 3 | Section 136 LGA | 37,000.00 | 37,711.00 | 711 | | | | 711 |
| 5 | Devolved Powers | 1,700.00 | | -1,700 | | | | -1,700 |
| 6 | Council Tax Support Grant | | | | | | | |
| 141 | CIL | 5,000.00 | 17,535.64 | 12,536 | | | | 12,536 |
| SUB TOTAL | | 44,700.00 | 55,758.53 | 11,059 | | | | 11,059 |

LETTINGS AND RENT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------------|------------------|------------------|----------------|----------|-----------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 7 | Edmonds Hall | 12,000.00 | 7,317.00 | -4,683 | | | | -4,683 |
| 8 | Football Pitches | 8,400.00 | 2,118.51 | -6,281 | | 1,407.05 | -1,407 | -7,689 |
| 9 | Church Rd Allotments | 3,300.00 | 195.00 | -3,105 | | | | -3,105 |
| 10 | Langshott Allotments | 3,800.00 | 3,540.00 | -260 | | | | -260 |
| 11 | Bowls Club | 276.00 | | -276 | | | | -276 |
| 12 | Innes Pavilion | 10,000.00 | 4,626.00 | -5,374 | | | | -5,374 |
| 13 | Saturday Market | 200.00 | 220.00 | 20 | | | | 20 |
| 14 | Events and Banners | 6,000.00 | 9,505.00 | 3,505 | | 2,500.00 | -2,500 | 1,005 |
| 15 | Meeting Room | 220.00 | 220.00 | | | | | |
| 16 | Edmonds Hall Deposits | | | | | | | |
| 17 | Football Pitch Deposits | | 100.00 | 100 | | | | 100 |
| SUB TOTAL | | 44,196.00 | 27,841.51 | -16,354 | | 3,907.05 | -3,907 | -20,262 |

OFFICE EXPENDITURE

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 19 | Stationery | | | | 1,600.00 | 669.46 | 931 | 931 |
| 20 | Courier & Postage | | | | 400.00 | 62.90 | 337 | 337 |
| 21 | Office Supplies & Equipment | | | | 3,000.00 | 1,385.51 | 1,614 | 1,614 |
| 22 | Photocopying | 50.00 | 141.60 | 92 | 4,500.00 | 1,334.42 | 3,166 | 3,257 |
| 23 | IT | | | | 6,000.00 | 2,590.32 | 3,410 | 3,410 |
| 24 | Website | | | | 2,800.00 | 3,240.00 | -440 | -440 |
| 25 | Communications | | | | 1,800.00 | 1,287.55 | 512 | 512 |
| 26 | Environment Campaign | | | | | | | |

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| | | | | | | | |
|------------------|-------|--------|----|-----------|-----------|-------|--------------|
| SUB TOTAL | 50.00 | 141.60 | 92 | 20,100.00 | 10,570.16 | 9,530 | 9,621 |
|------------------|-------|--------|----|-----------|-----------|-------|--------------|

SALARIES AND PENSIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------|----------|--------|----------|-------------------|------------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 30 | Net Salaries | | | | 96,000.00 | 53,400.42 | 42,600 | 42,600 |
| 31 | PAYE | | | | 11,000.00 | 7,397.55 | 3,602 | 3,602 |
| 32 | NI Employee | | | | 11,000.00 | 3,937.04 | 7,063 | 7,063 |
| 33 | NI Employer | | | | 11,000.00 | 6,056.14 | 4,944 | 4,944 |
| 34 | SCC Pension Employee | | | | 12,000.00 | 6,447.09 | 5,553 | 5,553 |
| 35 | SCC Pension Employer | | | | 24,000.00 | 9,555.31 | 14,445 | 14,445 |
| SUB TOTAL | | | | | 165,000.00 | 86,793.55 | 78,206 | 78,206 |

OFFICE MAINTENANCE & REPAIRS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------|----------|--------|----------|------------------|------------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 38 | Maintenance & Repairs | | | | 3,000.00 | 820.35 | 2,180 | 2,180 |
| 39 | Cleaning of hall and office | | | | 10,500.00 | 7,593.30 | 2,907 | 2,907 |
| 40 | Utilities | | | | 5,400.00 | 2,025.04 | 3,375 | 3,375 |
| 41 | Rates | | | | 3,000.00 | 560.52 | 2,439 | 2,439 |
| 42 | Maintenance Contracts | | | | 3,200.00 | 588.07 | 2,612 | 2,612 |
| 43 | Window Cleaning | | | | 750.00 | 165.00 | 585 | 585 |
| 44 | Security Alarm system | | | | | | | |
| 45 | Compliance and Regulatory | | | | 5,060.00 | 1,372.05 | 3,688 | 3,688 |
| 46 | Market rates and utilities | | | | | | | |
| SUB TOTAL | | | | | 30,910.00 | 13,124.33 | 17,786 | 17,786 |

GENERAL

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|-----------|-----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 50 | Public Works Loan Board | | | | 19,545.00 | 9,772.46 | 9,773 | 9,773 |
| 51 | Bank charges | | | | 1,350.00 | 318.95 | 1,031 | 1,031 |
| 52 | Insurance | | | | 8,500.00 | 7,050.01 | 1,450 | 1,450 |
| 53 | Legal and professional fees | | | | 19,500.00 | 23,119.93 | -3,620 | -3,620 |
| 54 | Audit fees | | | | 2,200.00 | 2,179.00 | 21 | 21 |
| 55 | Subscriptions & Licences | | | | 7,100.00 | 5,968.16 | 1,132 | 1,132 |
| 56 | Advertising | | | | | | | |
| 57 | Newsletter | | | | | | | |
| 58 | Town Guide | | | | | | | |
| 59 | Presentation Badges | | | | | | | |
| 60 | Election Expenses | | | | 2,500.00 | | 2,500 | 2,500 |
| 61 | QPS | | | | | | | |
| 62 | Chairman's Allowance | | | | 400.00 | | 400 | 400 |
| 63 | ClIr Expenses | | | | 200.00 | 36.00 | 164 | 164 |
| 64 | ClIr Training | | 21.59 | 22 | 1,300.00 | 595.55 | 704 | 726 |
| 65 | Staff Expenses | | | | 500.00 | 17.10 | 483 | 483 |

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|--------------------------|--------------|-----------|------------------|------------------|
| 66 Staff Training | 1,500.00 | 586.60 | 913 | 913 |
| 137 Langshott Legal fees | | | | |
| 138 Gatwick Consultancy | | | | |
| 142 GDPR | 3,000.00 | 35.00 | 2,965 | 2,965 |
| SUB TOTAL | 21.59 | 22 | 67,595.00 | 49,678.76 |
| | | | 17,916 | 17,938 |

GROUNDS MAINTENANCE

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------|----------|--------|----------|------------------|------------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 70 | Contractors' Maint (HTC) | | | | 50,000.00 | 26,309.18 | 23,691 | 23,691 |
| 71 | Contractors' Maint (Agency) | | | | 1,700.00 | | 1,700 | 1,700 |
| 72 | Playground Inspections | | | | 8,300.00 | 3,680.00 | 4,620 | 4,620 |
| 73 | Playground Repairs | | | | 4,000.00 | 2,891.00 | 1,109 | 1,109 |
| 74 | Parks Furniture | | | | 4,000.00 | | 4,000 | 4,000 |
| 75 | Signage | | | | 1,600.00 | | 1,600 | 1,600 |
| 76 | Pest Control | | | | 550.00 | | 550 | 550 |
| 77 | Tree Surgery | | | | 8,000.00 | 350.00 | 7,650 | 7,650 |
| 125 | Project Expenditure | | | | | | | |
| 126 | Himalayan Balsam | | | | | | | |
| SUB TOTAL | | | | | 78,150.00 | 33,230.18 | 44,920 | 44,920 |

HORLEY RECREATION GROUND

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|--------------------------------|----------|-------------------|----------------|------------------|-------------------|-----------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 79 | Memorial Gardens | | | | 3,500.00 | 838.50 | 2,662 | 2,662 |
| 80 | Ornamental Gardens | | | | 1,500.00 | 884.63 | 615 | 615 |
| 81 | Skatepark & MUGA | | | | | 150.00 | -150 | -150 |
| 82 | Footpaths & Car park | | | | | 109.81 | -110 | -110 |
| 123 | Grounds | | | | 2,000.00 | 45,641.00 | -43,641 | -43,641 |
| 143 | Cafe/Pavilion PWLB Loan Repaym | | | | 31,000.00 | | 31,000 | 31,000 |
| 144 | Pavilion Cafe PWLB Loan | | 472,834.45 | 472,834 | | | | 472,834 |
| 145 | Pavilion Cafe | | | | | 230,976.42 | -230,976 | -230,976 |
| SUB TOTAL | | | 472,834.45 | 472,834 | 38,000.00 | 278,600.36 | -240,600 | 232,234 |

COURT LODGE/INNES PAVILION

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 86 | Pitches/Playgrounds | | | | 1,000.00 | 399.50 | 601 | 601 |
| 87 | Buildings | | | | 5,000.00 | 1,939.14 | 3,061 | 3,061 |
| 88 | Utilities | | 330.00 | 330 | 2,500.00 | 1,113.09 | 1,387 | 1,717 |
| 89 | Lease of land | | | | 1.00 | 1.00 | | |
| 124 | Football Pavillion Cleaning | | | | 2,200.00 | 569.70 | 1,630 | 1,630 |
| 127 | Loans & Grants | | | | | | | |
| 128 | Roof | | | | | | | |
| 129 | Innes PWLB Repayment | | | | | | | |
| 130 | Refurbishment | | | | | | | |

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| | | | | | | | | | |
|---------------------------|--|--|--|---------------|------------|------------------|-----------------|--------------|--------------|
| 131 Maintenance Contracts | | | | 820.00 | | 820 | 820 | | |
| 132 Innes Communications | | | | 300.00 | 301.34 | -1 | -1 | | |
| 133 Rates | | | | | | | | | |
| 134 Security Patrols | | | | | 142.40 | -142 | -142 | | |
| 135 Insurance | | | | | | | | | |
| 139 Innes Cleaning | | | | | | | | | |
| SUB TOTAL | | | | 330.00 | 330 | 11,821.00 | 4,466.17 | 7,355 | 7,685 |

MICHAEL CRESCENT

| Code Title | Receipts | | | Payments | | | Net Position |
|---------------------------|----------|--------|----------|-----------------|-----------------|-------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 91 Rates & Utilities | | | | 700.00 | 361.69 | 338 | 338 |
| 121 Buildings and Grounds | | | | 1,550.00 | 2,621.00 | -1,071 | -1,071 |
| 140 Scout Hut Demolition | | | | | | | |
| SUB TOTAL | | | | 2,250.00 | 2,982.69 | -733 | -733 |

EMLYN MEADOWS

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------|----------|--------|----------|---------------|---------------|------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 95 Grounds | | | | 500.00 | 155.00 | 345 | 345 |
| SUB TOTAL | | | | 500.00 | 155.00 | 345 | 345 |

ALLOTMENTS

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------|----------|--------------|-----------|-----------------|---------------|--------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 96 Langshott Maintenance | | | | | 503.00 | -503 | -503 |
| 97 Church Rd Maintenance | | | | 1,800.00 | 220.15 | 1,580 | 1,580 |
| 98 Church Rd Utilities | | | | 500.00 | 41.52 | 458 | 458 |
| 99 Langshott Utilities | | 70.73 | 71 | 900.00 | 12.71 | 887 | 958 |
| SUB TOTAL | | 70.73 | 71 | 3,200.00 | 777.38 | 2,423 | 2,493 |

TOWN CENTRE

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------------|---------------|---------------|-------------|------------------|-----------------|--------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 100 Baskets and planting | 725.00 | 350.00 | -375 | 8,500.00 | 8,132.00 | 368 | -7 |
| 101 Horley/South & SE in Bloom | | 200.00 | 200 | 2,100.00 | 136.53 | 1,963 | 2,163 |
| 102 Christmas | | | | 1,900.00 | | 1,900 | 1,900 |
| SUB TOTAL | 725.00 | 550.00 | -175 | 12,500.00 | 8,268.53 | 4,231 | 4,056 |

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SECURITY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------------|----------|--------|----------|------------------|------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 105 | Security Patrols | | | | 5,000.00 | 1,986.30 | 3,014 | 3,014 |
| 106 | CCTV Installation | | | | 11,000.00 | 8,815.00 | 2,185 | 2,185 |
| 107 | CCTV Maintenance | | | | 1,000.00 | 55.00 | 945 | 945 |
| 108 | CCTV Broadband Connections | | | | 1,000.00 | 540.20 | 460 | 460 |
| SUB TOTAL | | | | | 18,000.00 | 11,396.50 | 6,604 | 6,604 |

GRANTS AND DONATIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------|----------|--------|----------|-----------------|---------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 110 | Grant Award Scheme | | | | 1,000.00 | | 1,000 | 1,000 |
| 111 | Churchyards | | | | 6,500.00 | | 6,500 | 6,500 |
| 112 | Clr Initiative grants | | | | | | | |
| 113 | Other Grants | | | | | 100.00 | -100 | -100 |
| SUB TOTAL | | | | | 7,500.00 | 100.00 | 7,400 | 7,400 |

VAT RECLAIM

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 120 | Vat repayments | | | | | | | |
| SUB TOTAL | | | | | | | | |

CONTINGENCY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 122 | Contingency | | | | | | | |
| SUB TOTAL | | | | | | | | |

Summary

| | | | | | | | |
|--------------------|-------------------|-------------------|----------------|-------------------|-------------------|----------------|----------------|
| NET TOTAL | 462,426.00 | 930,303.41 | 467,877 | 455,526.00 | 504,050.66 | -48,525 | 419,353 |
| V.A.T. | | 25,435.55 | | | 31,615.77 | | |
| GROSS TOTAL | | 955,738.96 | | | 535,666.43 | | |