

Horley Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

January 2020 (2019-2020)

PRECEPT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------|-------------------|-------------------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Precept | 372,755.00 | 372,755.00 | | | | | |
| SUB TOTAL | | 372,755.00 | 372,755.00 | | | | | |

INCOME

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------------|------------------|------------------|---------------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 2 | Bank Interest | 1,000.00 | 1,057.92 | 58 | | | | 58 |
| 3 | Section 136 LGA | 37,000.00 | 37,711.00 | 711 | | | | 711 |
| 5 | Devolved Powers | 1,700.00 | | -1,700 | | | | -1,700 |
| 6 | Council Tax Support Grant | | | | | | | |
| 141 | CIL | 5,000.00 | 17,535.64 | 12,536 | | | | 12,536 |
| SUB TOTAL | | 44,700.00 | 56,304.56 | 11,605 | | | | 11,605 |

LETTINGS AND RENT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------------|------------------|------------------|-------------|----------|-----------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 7 | Edmonds Hall | 12,000.00 | 11,608.00 | -392 | | | | -392 |
| 8 | Football Pitches | 8,400.00 | 4,921.51 | -3,478 | | 1,587.05 | -1,587 | -5,066 |
| 9 | Church Rd Allotments | 3,300.00 | 2,463.00 | -837 | | | | -837 |
| 10 | Langshott Allotments | 3,800.00 | 3,685.00 | -115 | | | | -115 |
| 11 | Bowls Club | 276.00 | 251.00 | -25 | | | | -25 |
| 12 | Innes Pavilion | 10,000.00 | 7,710.00 | -2,290 | | | | -2,290 |
| 13 | Saturday Market | 200.00 | 370.00 | 170 | | | | 170 |
| 14 | Events and Banners | 6,000.00 | 11,908.00 | 5,908 | | 2,500.00 | -2,500 | 3,408 |
| 15 | Meeting Room | 220.00 | 330.00 | 110 | | | | 110 |
| 16 | Edmonds Hall Deposits | | 100.00 | 100 | | 150.00 | -150 | -50 |
| 17 | Football Pitch Deposits | | 100.00 | 100 | | 100.00 | -100 | |
| SUB TOTAL | | 44,196.00 | 43,446.51 | -749 | | 4,337.05 | -4,337 | -5,087 |

OFFICE EXPENDITURE

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 19 | Stationery | | | | 1,600.00 | 717.75 | 882 | 882 |
| 20 | Courier & Postage | | | | 400.00 | 66.80 | 333 | 333 |
| 21 | Office Supplies & Equipment | | | | 3,000.00 | 2,847.48 | 153 | 153 |
| 22 | Photocopying | 50.00 | 229.90 | 180 | 4,500.00 | 2,605.53 | 1,894 | 2,074 |
| 23 | IT | | | | 6,000.00 | 4,107.64 | 1,892 | 1,892 |
| 24 | Website | | | | 2,800.00 | 4,180.00 | -1,380 | -1,380 |
| 25 | Communications | | | | 1,800.00 | 1,819.97 | -20 | -20 |
| 26 | Environment Campaign | | | | | | | |

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| | | | | | | | |
|------------------|-------|--------|-----|-----------|-----------|-------|--------------|
| SUB TOTAL | 50.00 | 229.90 | 180 | 20,100.00 | 16,345.17 | 3,755 | 3,935 |
|------------------|-------|--------|-----|-----------|-----------|-------|--------------|

SALARIES AND PENSIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------|----------|--------|----------|-------------------|-------------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 30 | Net Salaries | | | | 96,000.00 | 85,104.46 | 10,896 | 10,896 |
| 31 | PAYE | | | | 11,000.00 | 12,080.75 | -1,081 | -1,081 |
| 32 | NI Employee | | | | 11,000.00 | 6,576.08 | 4,424 | 4,424 |
| 33 | NI Employer | | | | 11,000.00 | 10,176.82 | 823 | 823 |
| 34 | SCC Pension Employee | | | | 12,000.00 | 12,116.94 | -117 | -117 |
| 35 | SCC Pension Employer | | | | 24,000.00 | 16,117.92 | 7,882 | 7,882 |
| SUB TOTAL | | | | | 165,000.00 | 142,172.97 | 22,827 | 22,827 |

OFFICE MAINTENANCE & REPAIRS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------|----------|--------|----------|------------------|------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 38 | Maintenance & Repairs | | | | 3,000.00 | 3,353.82 | -354 | -354 |
| 39 | Cleaning of hall and office | | | | 10,500.00 | 12,293.80 | -1,794 | -1,794 |
| 40 | Utilities | | | | 5,400.00 | 3,778.95 | 1,621 | 1,621 |
| 41 | Rates | | | | 3,000.00 | 936.52 | 2,063 | 2,063 |
| 42 | Maintenance Contracts | | | | 3,200.00 | 1,401.35 | 1,799 | 1,799 |
| 43 | Window Cleaning | | | | 750.00 | 300.00 | 450 | 450 |
| 44 | Security Alarm system | | | | | | | |
| 45 | Compliance and Regulatory | | | | 5,060.00 | 3,907.82 | 1,152 | 1,152 |
| 46 | Market rates and utilities | | | | | | | |
| SUB TOTAL | | | | | 30,910.00 | 25,972.26 | 4,938 | 4,938 |

GENERAL

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|-----------|-----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 50 | Public Works Loan Board | | | | 19,545.00 | 19,544.92 | 0 | 0 |
| 51 | Bank charges | | | | 1,350.00 | 510.11 | 840 | 840 |
| 52 | Insurance | | | | 8,500.00 | 7,050.01 | 1,450 | 1,450 |
| 53 | Legal and professional fees | | | | 19,500.00 | 29,819.03 | -10,319 | -10,319 |
| 54 | Audit fees | | | | 2,200.00 | 2,179.00 | 21 | 21 |
| 55 | Subscriptions & Licences | | | | 7,100.00 | 6,072.16 | 1,028 | 1,028 |
| 56 | Advertising | | | | | | | |
| 57 | Newsletter | | | | | | | |
| 58 | Town Guide | | | | | | | |
| 59 | Presentation Badges | | | | | | | |
| 60 | Election Expenses | | | | 2,500.00 | | 2,500 | 2,500 |
| 61 | QPS | | | | | | | |
| 62 | Chairman's Allowance | | | | 400.00 | | 400 | 400 |
| 63 | ClIr Expenses | | | | 200.00 | 36.00 | 164 | 164 |
| 64 | ClIr Training | | 21.59 | 22 | 1,300.00 | 1,205.55 | 94 | 116 |
| 65 | Staff Expenses | | | | 500.00 | 17.10 | 483 | 483 |

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|--------------------------|--------------|-----------|------------------|------------------|
| 66 Staff Training | 1,500.00 | 586.60 | 913 | 913 |
| 137 Langshott Legal fees | | | | |
| 138 Gatwick Consultancy | | | | |
| 142 GDPR | 3,000.00 | 35.00 | 2,965 | 2,965 |
| SUB TOTAL | 21.59 | 22 | 67,595.00 | 67,055.48 |
| | | | 540 | 561 |

GROUNDS MAINTENANCE

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------------|----------|---------------|------------|------------------|------------------|---------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 70 Contractors' Maint (HTC) | | | | 50,000.00 | 42,375.90 | 7,624 | 7,624 |
| 71 Contractors' Maint (Agency) | | | | 1,700.00 | | 1,700 | 1,700 |
| 72 Playground Inspections | | | | 8,300.00 | 5,060.00 | 3,240 | 3,240 |
| 73 Playground Repairs | | | | 4,000.00 | 5,163.74 | -1,164 | -1,164 |
| 74 Parks Furniture | | | | 4,000.00 | 2,987.00 | 1,013 | 1,013 |
| 75 Signage | | | | 1,600.00 | | 1,600 | 1,600 |
| 76 Pest Control | | | | 550.00 | | 550 | 550 |
| 77 Tree Surgery | | 350.00 | 350 | 8,000.00 | 1,000.00 | 7,000 | 7,350 |
| 125 Project Expenditure | | | | | | | |
| 126 Himalayan Balsam | | | | | | | |
| SUB TOTAL | | 350.00 | 350 | 78,150.00 | 56,586.64 | 21,563 | 21,913 |

HORLEY RECREATION GROUND

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------------------------|----------|-------------------|----------------|------------------|-------------------|-----------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 79 Memorial Gardens | | | | 3,500.00 | 857.00 | 2,643 | 2,643 |
| 80 Ornamental Gardens | | | | 1,500.00 | 884.63 | 615 | 615 |
| 81 Skatepark & MUGA | | | | | 150.00 | -150 | -150 |
| 82 Footpaths & Car park | | | | | 733.81 | -734 | -734 |
| 123 Grounds | | 1,888.60 | 1,889 | 2,000.00 | 43,118.50 | -41,119 | -39,230 |
| 143 Cafe/Pavilion PWLB Loan Repaym | | | | 31,000.00 | | 31,000 | 31,000 |
| 144 Pavilion Cafe PWLB Loan | | 472,834.45 | 472,834 | | | | 472,834 |
| 145 Pavilion Cafe | | | | | 445,014.30 | -445,014 | -445,014 |
| SUB TOTAL | | 474,723.05 | 474,723 | 38,000.00 | 490,758.24 | -452,758 | 21,965 |

COURT LODGE/INNES PAVILION

| Code Title | Receipts | | | Payments | | | Net Position |
|---------------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 86 Pitches/Playgrounds | | | | 1,000.00 | 399.50 | 601 | 601 |
| 87 Buildings | | | | 5,000.00 | 2,083.14 | 2,917 | 2,917 |
| 88 Utilities | | 550.00 | 550 | 2,500.00 | 2,349.60 | 150 | 700 |
| 89 Lease of land | | | | 1.00 | 1.00 | | |
| 124 Football Pavillion Cleaning | | | | 2,200.00 | 569.70 | 1,630 | 1,630 |
| 127 Loans & Grants | | | | | | | |
| 128 Roof | | | | | | | |
| 129 Innes PWLB Repayment | | | | | | | |
| 130 Refurbishment | | | | | | | |

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| | | | | | | | | | |
|---------------------------|--|--|--|---------------|------------|------------------|-----------------|--------------|--------------|
| 131 Maintenance Contracts | | | | 820.00 | | 820 | 820 | | |
| 132 Innes Communications | | | | 300.00 | 301.34 | -1 | -1 | | |
| 133 Rates | | | | | | | | | |
| 134 Security Patrols | | | | | 142.40 | -142 | -142 | | |
| 135 Insurance | | | | | | | | | |
| 139 Innes Cleaning | | | | | | | | | |
| SUB TOTAL | | | | 550.00 | 550 | 11,821.00 | 5,846.68 | 5,974 | 6,524 |

MICHAEL CRESCENT

| Code Title | Receipts | | | Payments | | | Net Position |
|---------------------------|----------|--------|----------|-----------------|-----------------|---------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 91 Rates & Utilities | | | | 700.00 | 565.72 | 134 | 134 |
| 121 Buildings and Grounds | | | | 1,550.00 | 2,700.30 | -1,150 | -1,150 |
| 140 Scout Hut Demolition | | | | | | | |
| SUB TOTAL | | | | 2,250.00 | 3,266.02 | -1,016 | -1,016 |

EMLYN MEADOWS

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------|----------|--------|----------|---------------|---------------|------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 95 Grounds | | | | 500.00 | 155.00 | 345 | 345 |
| SUB TOTAL | | | | 500.00 | 155.00 | 345 | 345 |

ALLOTMENTS

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------|----------|--------------|-----------|-----------------|-----------------|---------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 96 Langshott Maintenance | | | | | 3,113.49 | -3,113 | -3,113 |
| 97 Church Rd Maintenance | | | | 1,800.00 | 1,940.15 | -140 | -140 |
| 98 Church Rd Utilities | | | | 500.00 | 84.39 | 416 | 416 |
| 99 Langshott Utilities | | 70.73 | 71 | 900.00 | 12.71 | 887 | 958 |
| SUB TOTAL | | 70.73 | 71 | 3,200.00 | 5,150.74 | -1,951 | -1,880 |

TOWN CENTRE

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------------|---------------|-----------------|--------------|------------------|------------------|--------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 100 Baskets and planting | 725.00 | 2,423.00 | 1,698 | 8,500.00 | 8,762.00 | -262 | 1,436 |
| 101 Horley/South & SE in Bloom | | 248.29 | 248 | 2,100.00 | 1,433.48 | 667 | 915 |
| 102 Christmas | | | | 1,900.00 | 1,148.80 | 751 | 751 |
| SUB TOTAL | 725.00 | 2,671.29 | 1,946 | 12,500.00 | 11,344.28 | 1,156 | 3,102 |

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SECURITY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------------|----------|--------|----------|------------------|------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 105 | Security Patrols | | | | 5,000.00 | 5,551.14 | -551 | -551 |
| 106 | CCTV Installation | | | | 11,000.00 | 8,815.00 | 2,185 | 2,185 |
| 107 | CCTV Maintenance | | | | 1,000.00 | 425.00 | 575 | 575 |
| 108 | CCTV Broadband Connections | | | | 1,000.00 | 972.20 | 28 | 28 |
| SUB TOTAL | | | | | 18,000.00 | 15,763.34 | 2,237 | 2,237 |

GRANTS AND DONATIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|------------------------|----------|--------|----------|-----------------|-----------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 110 | Grant Award Scheme | | | | 1,000.00 | | 1,000 | 1,000 |
| 111 | Churchyards | | | | 6,500.00 | 6,400.00 | 100 | 100 |
| 112 | ClIr Initiative grants | | | | | 100.00 | -100 | -100 |
| 113 | Other Grants | | | | | | | |
| SUB TOTAL | | | | | 7,500.00 | 6,500.00 | 1,000 | 1,000 |

VAT RECLAIM

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 120 | Vat repayments | | | | | | | |
| SUB TOTAL | | | | | | | | |

CONTINGENCY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 122 | Contingency | | | | | | | |
| SUB TOTAL | | | | | | | | |

Summary

| | | | | | | | |
|--------------------|-------------------|-------------------|----------------|-------------------|-------------------|-----------------|---------------|
| NET TOTAL | 462,426.00 | 951,122.63 | 488,697 | 455,526.00 | 851,253.87 | -395,728 | 92,969 |
| V.A.T. | | 40,011.21 | | | 47,805.13 | | |
| GROSS TOTAL | | 991,133.84 | | | 899,059.00 | | |