

Approved by Full Council - 6 December 2022

Service	Estimates		Net
	Expenditure	Income	
Parks, Recreation Grounds & Town Centre	183,336	45,383	137,953
Projects & Repayments	47,141	0	47,141
Property Maintenance & Improvement	24,565	0	24,565
Grants Scheme	9,750	0	9,750
Rents, Rates, Lettings & Utilities	32,294	13,000	19,294
Administration	253,294	0	253,294
General Expenditure	16,752	0	16,752
Earmarked Funds	35,000		35,000
Totals 2023-24	602,132	58,383	543,749
less from reserves			-25,000
less Section 136 LGA 72			43,733
		Precept	525,016
	Council Tax Base		10,991.7
	Precept Band D Council Tax		47.76

	2021/22	2022/23	2022/23		2023/24	2024/25	2025/26	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
FINANCE & GENERAL PURPOSES COMMITTEE								
Income								
INTEREST RECEIVABLE								
Deposit Account Interest	21	0		0	0	0	0	Interest Rates remain at 0%
	21	0	0	0	0	0	0	
MISCELLANEOUS SERVICES								
Photocopying	13	0	9	-9	0	0	0	Low demand for photocopying
	13	0	9	-9	0	0	0	
LETTINGS								
Edmonds Hall lettings	7,283	10,000	14,000	-4,000	13,000	13,650	14,000	
Meeting Room lettings	0	0	0	0	0	0	0	Hired out for MP Surgery but no in person surgeries at present
Saturday Market	0	0	0	0	0	0	0	No Market
	7,283	10,000	14,000	-4,000	13,000	13,650	14,000	
		0	0	0				
Total F&GP Income	7,318	10,000	14,009	-4,009	13,000	13,650	14,000	
F&GP Expenditure								
LEGAL & STATUTORY								
Audit Costs	1,531	1,700	1,300	400	1,437	1,480	1,524	
Insurance	7,309	8,300	11,633	-3,333	12,000	12,360	12,731	Insurance costs have risen
Legal fees	2,429	3,000	2,000	1,000	3,315	3,414	3,517	Ongoing Lease work
	11,269	13,000	14,933	-1,933	16,752	17,254	17,772	
SALARIES								
Salaries	151,127	163,800	168,000	-4,200	169,600	174,688	179,929	Increase in budget to allow for 6 months handover of RFO role and any pay increase
NIC Employer	7,940	21,900	22,113	-213	22,900	23,587	24,295	
Superannuation Employer	20,113	25,000	26,772	-1,772	31,200	32,136	33,100	
	179,180	210,700	216,885	-6,185	223,700	230,411	237,323	
OFFICE EXPENDITURE								
Stationery	294	700	700	0	774	700	700	Reduced budget as more IT than stationary is consumed
Postage, Courier	2	75	8	67	83	75	75	Needed for a supply of stamps from time to time
Office supplies & equipment	2,985	3,000	3,000	0	3,315	3,000	3,000	To allow for changes in working practices
Website	2,580	2,000	1,500	500	2,210	2,000	2,000	
Communication	2,297	2,500	2,500	0	2,763	2,500	2,500	Includes work on Annual Report and Town Plan
Photocopier	2,441	4,000	2,500	1,500	2,500	4,500	4,500	Reduced cost on lease agreement
Compliance & Regulatory	6,786	5,000	3,400	1,600	5,525	5,000	5,000	
Window cleaning	385	500	440	60	553	500	500	
Information Technology & Support	12,124	5,000	9,000	-4,000	7,500	5,000	5,000	Greater need for IT solutions
	29,895	22,775	23,048	-273	25,221	23,275	23,275	
ADMINISTRATION								

FINAL AGREED 23-24 PRECEPT

	2021/22	2022/23	2022/23		2023/24	2024/25	2025/26	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
Bank charges	601	1,000	1,000	0	1,105	1,400	1,450	Big increase in cost of banking as previously highlighted
Professional fees	3,000	10,000	10,000	0	15,000	10,000	10,000	Increase to allow for more use of professional services to follow up on town plan priorities
GDPR	110	0	0	0	0	0	0	
Election expenses	0	0	0	0	0	0	10,000	Up lift in Earmarked funds to account for election costs
Councillors' training & expenses	326	800	1,040	-240	884	800	1,500	
Staff training & expenses	110	1,500	500	1,000	1,658	1,500	1,500	
Chairman's allowance	400	400	400	400	400	400	400	No increase
Members Allowances	0	1,800	0	0	1,989	1,800	1,800	Scheme adopted but no take up
Subscriptions & Licences	6,781	7,745	7,132	613	8,558	8,815	9,079	
	11,328	23,245	20,072	1,773	29,594	24,715	35,729	
RENT & RATES								
PWLB Repayment Council Offices	19,545	19,545	19,545	0	19,545	19,545	19,545	
Council Offices Rates	1,040	2,000	1,100	900	2,000	2,000	2,000	
		21,545	20,645	900	21,545	21,545	21,545	
MAINTENANCE & REPAIR								
Council Office Repairs & Maint	1,896	3,550	3,550	0	3,566	3,673	3,783	
Offices, hall (cleaning)	15,531	17,000	17,640	-640	19,492	20,077	20,679	Offices added to cleaning contracgt
Maintenance Contracts	1,696	1,500	1,000	500	1,507	1,552	1,599	heating, aircon, barrier etc
	19,123	22,050	22,190	-140	24,565	25,302	26,061	

	2021/22	2022/23	2022/23		2023/24	2024/25	2025/26	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
OTHER RUNNING COSTS								
Council Office utilities	4,591	4,400	4,400	0	5,073	5,225	5,382	
	4,591	4,400	4,400	0	5,073	5,225	5,382	
Total F&GP Expenditure	255,385	317,715	322,173	-5,858	346,450	347,727	367,087	
Total F&GP Income	7,318	10,000	14,009	-4,009	13,000	13,650	14,000	Income anticipated to recover better than expected
F&GP Precept requirement	248,067	307,715	308,164	-1,849	333,450	334,077	353,087	
LEISURE & AMENITIES COMMITTEE								
Income								
DEVOLVED POWERS								
Devolved Powers RBBC	1,700	1,700	1,700	0	1,700	1,700	1,700	
	1,700	1,700	1,700	0	1,700	1,700	1,700	
LETTINGS & RENTS								
Bowling Club lease	0	276	276	0	276	276	276	
Events Income + Banners	9,045	8,000	5,250	2,750	8,400	8,000	8,000	
Church Road Allotments Rent	3,332	3,300	3,300	0	3,465	3,569	3,676	
Langshott Allotments Rent	3,812	3,800	3,970	-170	3,990	4,110	4,233	
Football pitches income	5,517	6,000	4,000	2,000	6,300	6,489	6,684	
Café in the Park -rent	1500	10,500	11,000	-500	12,000	12,000	12,000	
Innes Pavilion - rent	9,252	10,000	9,252	748	9,252	9,252	9,252	Budget adjusted to match actual income
Rents Received	32,458	41,876	37,048	4,828	43,683	43,696	44,121	
Total L&A Income	34,158	43,576	38,748	4,828	45,383	45,396	45,821	
Expenditure								
GROUNDS MAINTENANCE								
GM Contract 2016/2023	54,188	58,000	60,000	-2,000	78,000	80,340	82,750	Contract to be renewed Jan 24
Playground Inspections	6,225	8,805	5,000	3,805	9,730	10,021	10,322	inc grounds inspections
Playground Repairs	7,168	7,426	16,000	-8,574	8,206	8,452	8,705	
Parks furniture	1,718	5,305	2,000	3,305	5,862	6,038	6,219	
Signage	125	1,697	2,835	-1,138	1,875	1,931	1,989	
Pest Control	0	570	570	0	630	649	668	
Tree Surgery	3,480	8,487	4,280	4,207	12,000	9,336	9,616	full tree survey to be carried out in 23/24
	72,904	90,290	90,685	-395	116,302	116,767	120,270	
HORLEY RECREATION GROUND								
Maintenance	2,537	2,122	2,000	122	2,345	2,415	2,488	
Café in the Park maintenance	2470	2000	950	1,050	2,210	2,276	2,345	
Café in the Park net utilities	2324		1571	-1,571	1,350	1,391	1,432	budget to be added
Memorial & Ornamental Gdns	2,899	5,150	1,500	3,650	5,691	5,861	6,037	to return to pre COVID levels

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	10,231	9,272	6,021	3,251	11,596	11,943	12,302	
COURT LODGE & INNES PAVILION								
Rent to RBBC	2	1	1	0	1	1	1	
Refurbishment/Repairs	824	5,150	5,150	0	5,691	5,861	6,037	
Football Pitches posts/repairs	183	1,030	1,030	0	1,138	1,172	1,207	
Football Pavillion cleaning costs	2,813	2,300	2,300	0	3,326	3,426	3,529	
Telephone	0	0	0	0	0	0	0	line now bundled with broadband for CCTV
Rates	0	0	0	0	0	0	0	paid by tenant
Security	0	0	0	0	0	0	0	now in security costs
Boiler/Heating Maint Contract	838	1,000	1,000	0	1,105	1,138	1,172	No maintenance contract in place, maintenance on payg basis
Innes Pavilion utilities	3,306	2,600	2,096	504	2,873	2,959	3,048	
Total	7,965	12,081	11,577	504	14,134	14,558	14,995	
MICHAEL CRESCENT								
Rates & Utilities	504	740	480	260	740	762	785	
Bldg and Grounds	655	2,000	2,000	0	2,210	2,276	2,345	Difficult to predict (4800 spent from earmarked)
	1,159	2,740	2,480	260	2,950	3,039	3,130	
EMLYN MEADOWS								
Emlyn Meadows	57	500	0	500	500	515	530	
	57	500	0	500	500	515	530	
ALLOTMENTS								
Church Rd Maintenance & repair	417	1,850	1,500	350	2,044	2,106	2,169	skips and repairs
Church Rd Utilities	211	520	500	20	575	592	610	water bills in process of being regularised
Langhott Maintenance and Repair	3,570	2,600	2,600	0	2,873	2,959	3,048	skips and repairs
Langshott Utilities	6,157	2,500	2,500	0	2,763	2,845	2,931	water bills in process of being regularised
	10,354	7,470	7,100	370	8,254	8,502	8,757	
TOWN CENTRE								
Flower baskets, beds and planters	8,281	8,755	8,126	629	9,674	9,965	10,263	
Community Events (previously Horley in	1,644	2,163	1,844	319	4,000	4,120	4,244	budget increased and name changed to Community Events
Christmas Tree	1,102	1,957	1,957	0	2,162	2,227	2,294	
	11,027	12,375	11,927	448	15,284	15,743	16,215	
SECURITY								
Security Patrols	6,216	6,000	6,000	0	6,630	6,829	7,034	
CCTV Installation	75	2,060	200	1,860	2,000	2,060	2,122	
CCTV Maintenance	470	3,605	1,000	2,605	3,500	3,605	3,713	annual contract agreed
CCTV Broadband Connection	1,037	2,122	2,122	0	2,186	2,251	1,000	Café, bowls club and Innes
	7,799	13,787	9,322	4,465	14,316	14,745	13,869	
Total L&A Expenditure	121,496	148,515	139,112	9,403	183,336	185,812	190,068	

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Total L&A Income	34,158	43,576	38,748	4,828	45,383	45,396	45,821	
L&A Precept Requirement	87,338	104,939	100,364	4,575	137,953	140,417	144,247	
FULL COUNCIL								
Café in the Park PWLB @ 1.55%	27,596	27,596	27,596	0	27,596	27,596	27,596	
Churchyards Grant	6,550	6,747	6,550	197	6,750	6,953	7,161	
HTC Grants Scheme	600	3,000	350	2,650	3,000	3,000	3,000	
	34,746	37,343	34,496	2,847	37,346	37,549	37,757	
Net Spend	370,151	449,997	443,024	5,573	508,749	512,042	535,091	
Total Expenditure					567,131.95			
Total Income					58,383.00			