

Approved by Full Council - 14 December 2021

Service	Estimates		Net
	Expenditure	Income	
Parks, Recreation Grounds & Town Centre	148,319	43,576	104,743
Projects & Repayments	47,141	0	47,141
Property Maintenance & Improvement	22,050	0	22,050
Grants Scheme	9,747	0	9,747
Rents, Rates, Lettings & Utilities	29,175	10,000	19,175
Administration	233,945	0	233,945
General Expenditure	13,000	0	13,000
Earmarked Funds	20,000		20,000
Totals 2022-23	523,376	53,576	469,800
less from reserves			-33,000
less Section 136 LGA 72			38,006
		Precept	464,794
	Council Tax Base		10,766.2
	Precept Band D Council Tax		43.17

Precept 2022/23								
			Budget	Forecast	Budget	Projection	Projection	
			2021/21	2021/22	2022/23	2023/24	2024/25	
			£	£	£	£	£	
Expenditure/Income								
F&GP Expenditure			315,297	275,720	317,715	326,352	345,071	
F&GP Income			-6,974	-7,070	-10,000	-12,000	-12,000	
Leisure & Amenities Expenditure			138,765	122,890	148,319	152,768	156,166	
Leisure & Amenities Income			-33,100	-30,300	-43,576	-45,769	-46,483	
Full Council, Grants, Loans etc			37,106	34,246	37,343	37,545	37,753	
Net Expenditure			451,094	395,486	449,800	458,896	480,507	
Net Expenditure			451,094		449,800	458,896	480,507	
Earmarked Funds requirement (below)			27,000		20,000	30,000	30,000	
Total Expenditure			478,094	0	469,800	488,896	510,507	
Council Tax Support Grant			0		0	0	0	
Double Taxation Grant			-38,006		-38,006	-38,006	-38,006	
CIL								
General Reserve funds(- used /+increased)			-12,000		33,000	10,000	20,000	
			428,088	0	464,794	460,890	492,501	
Precept requirement			428,088		464,794	460,890	492,501	
Summary 2021/22			(Band D Parish Element of Council Tax)					
						Tax		
No of Households 2022	10,766.2		22/23			43.17		
No of Households 2021	10,313.3		21/22			41.51		
Increase in no of households	453	Annual Increase per household				1.66		
		% increase				4.00		
Predicted Movements on Reserves	1.4.21	21/22	21/22			1.4.22		
		movements	spend	earmark				
General fund	143,443	19,405		13,000	175,848			
predicted underspend 20/21								
					175,848			
Earmarked Funds		earmark 21/22	earmark 22/23	bal				
CIL	15,506	44,446		59,952				
Election Contingency				0				
Edmonds Hall		20,000		20,000				
Parks and Playgrounds	38,360	-10,000		28,360				
Retention Café	27,000	-9,405	-17,595	0				
Commercial Hub Project	5,000			5,000				
sub total	85,866	45,041	-17,595	0	113,312			
Total Reserves	229,309	64,446	-17,595	13,000	289,160			

	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25	Comments and Justification	
	Actual	Budget	Forecast					+/-
FINANCE & GENERAL PURPOSES COMMITTEE								
Income								
INTEREST RECEIVABLE								
Deposit Account Interest	387	0	20	-20	0	0	0	Interest Rates dropped to 0%
	387	0	20	-20	0	0	0	
MISCELLANEOUS SERVICES								
Photocopying	200	50	50	0	0	0	0	There is very little demand for photocopying
	200	50	50	0	0	0	0	
LETTINGS								
Edmonds Hall lettings	2,143	6,694	7,000	-306	10,000	12,000	12,000	Slow first half year due to COVID but bookings have improved and expect a return to near normal income levels next year
Meeting Room lettings	0	0	0	0	0	0	0	MP is the main hirer and does not expect to conduct in person meetings at present
Saturday Market	0	200	0	200	0	0	0	The market had dwindled to one stall and has not returned since COVID
	2,143	6,894	7,000	-106	10,000	12,000	12,000	
		0	0	0				
Total F&GP Income	2,730	6,944	7,070	-126	10,000	12,000	12,000	
F&GP Expenditure								
LEGAL & STATUTORY								
Audit Costs	2,714	2,678	1,560	1,118	1,700	1,751	1,804	Moved back the down the scale of fees as our income is now not boosted by a loan receipt
Insurance	7,522	8,755	7,310	1,445	8,300	8,549	8,805	Brokers WPS have been securing a good deal but it is likely to rise
Legal fees	3,000	3,225	3,000	225	3,000	3,090	3,183	Innes lease
	13,236	14,658	11,870	2,788	13,000	13,390	13,792	
SALARIES								
Salaries	149,870	158,800	151,000	7,800	163,800	168,714	173,775	Budget to remain at current levels plus a small rise of 5K to allow for recruitment and changes to Employer NI and Pension Contributions
NIC Employer	14,800	21,900	12,000	9,900	21,900	22,557	23,234	Will be slightly lower this year due to staff vacancy
Superannuation Employer	28,648	25,000	18,000	7,000	25,000	25,750	26,523	
	193,318	205,700	181,000	24,700	210,700	217,021	223,532	
OFFICE EXPENDITURE								
Stationery	550	1,700	500	1,200	700	700	700	Reduced budget as more IT than stationary is consumed
Postage, Courier	40	75	75	0	75	75	75	Needed for a supply of stamps from time to time
Office supplies & equipment	1,078	3,000	3,000	0	3,000	3,000	3,000	To allow for changes in working practices
Website	1,600	2,000	2,000	0	2,000	2,000	2,000	
Communication	2,073	2,500	2,500	0	2,500	2,500	2,500	Includes work on Annual Report and Town Plan
Photocopier	2,276	2,800	2,600	200	4,000	4,500	4,500	Lower costs in 2020 and 2021 due to home printing
Compliance & Regulatory	4,200	5,000	4,000	1,000	5,000	5,000	5,000	
Window cleaning	330	750	330	420	500	500	500	May be impacted by rise in living wage
Information Technology & Support	6,360	8,000	8,000	0	5,000	5,000	5,000	Reduced budget as new accounting software has now been purchased
	18,507	25,825	23,005	2,820	22,775	23,275	23,275	
ADMINISTRATION								
Bank charges	400	1,000	500	500	1,000	1,400	1,450	Notified that bank charges will increase
Professional fees	38,000	10,000	7,500	2,500	10,000	10,000	10,000	HR services and consultancy
GDPR	0	0	0	0	0	0	0	just ICO annual subscription so will come under office expenditure in future
Election expenses	8,760	2,500	0	2,500	0	0	10,000	no election anticipated until May 23
Councillors' training & expenses	15	800	600	200	800	800	1,500	
Staff training & expenses	415	1,500	800	700	1,500	1,500	1,500	
Chairman's allowance	400	400	400	400	400	400	400	
Members Allowances	0	1,800	0	0	1,800	1,800	1,800	Scheme adopted in 19/20 but no take up
Subscriptions & Licences	6,660	7,519	7,500	19	7,745	7,977	8,217	3% inflationary increase applied to budget

	2020/21	2021/22	2021/22		2022/23	2023/24	2024/25	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	
	54,650	25,519	17,300	6,819	23,245	23,877	34,867	
RENT & RATES								
PWLB Repayment Council Offices	19,545	19,545	19,545	0	19,545	19,545	19,545	
Council Offices Rates	1,100	2,000	1,300	700	2,000	2,000	2,000	
	20,645	21,545	20,845	700	21,545	21,545	21,545	
MAINTENANCE & REPAIR								
Council Office Repairs & Maint	3,811	3,550	3,500	50	3,550	3,657	3,766	
Offices, hall (cleaning)	14,885	15,000	15,000	0	17,000	17,510	18,035	New cleaning contract
Maintenance Contracts	600	1,500	1,200	300	1,500	1,545	1,591	heating, aircon, barrier etc
	19,296	20,050	19,700	350	22,050	22,712	23,393	

	2020/21	2021/22	2021/22	+/-	2022/23	2023/24	2024/25	Comments and Justification
	Actual	Budget	Forecast		Budget	Projection	Projection	
OTHER RUNNING COSTS								
Council Office utilities	3,343	2,000	2,000	0	4,400	4,532	4,668	budget previously reduced due to COVID closure
	3,343	2,000	2,000	0	4,400	4,532	4,668	
Total F&GP Expenditure	322,995	315,297	275,720	38,177	317,715	326,352	345,071	
Total F&GP Income	2,730	6,944	7,070	-126	10,000	12,000	12,000	A rise in income is predicted
F&GP Precept requirement	320,265	308,353	268,650	38,303	307,715	314,352	333,071	
LEISURE & AMENITIES COMMITTEE								
Income								
DEVOLVED POWERS								
Devolved Powers RBBC	1,700	1,700	1,700	0	1,700	1,700	1,700	RBBC agreed to continue to pay
	1,700	1,700	1,700	0	1,700	1,700	1,700	
LETTINGS & RENTS								
Bowling Club lease	276	276	0	276	276	276	276	Concession on lease for one year due to COVID crisis
Events Income + Banners	1,718	5,000	7,000	-2,000	8,000	8,000	8,000	Income predicted to return to pre pandemic levels
Church Road Allotments Rent	3,110	3,300	3,300	0	3,300	3,399	3,501	
Langshott Allotments Rent	3,596	3,800	3,800	0	3,800	3,914	4,031	
Football pitches income	3,196	3,000	3,000	0	6,000	6,180	6,365	Predicted to return to pre pandemic levels
Café in the Park -rent	0.00	6,000	1,500	4,500	10,500	12,000	12,000	delayed opening and concessionary rent first 12m
Innes Pavilion - rent	6,939	10,000	10,000	0	10,000	10,300	10,609	concession to half cost rent for 6 months from March 20
Rents Received	18,835	31,376	28,600	2,776	41,876	44,069	44,783	
Total L&A Income	20,535	33,076	30,300	2,776	43,576	45,769	46,483	
Expenditure								
GROUNDS MAINTENANCE								
GM Contract 2016/2023	52,000	52,000	52,000	0	58,000	59,740	61,532	Burleys acquired by idverde - contract extended to 2022 additional budget for more rubbish clearance
Playground Inspections	8,500	8,549	8,549	0	8,805	9,070	9,342	inc grounds inspections
Playground Repairs	5,200	7,210	6,000	1,210	7,426	7,649	7,879	
Parks furniture	3,840	5,150	5,000	150	5,305	5,464	5,628	
Signage	500	1,648	700	948	1,697	1,748	1,801	
Pest Control	140	570	300	270	570	587	605	
Tree Surgery	11,250	8,240	8,000	240	8,487	8,742	9,004	full tree survey carried out in 20/21
	81,430	83,367	80,549	2,818	90,291	93,000	95,790	
HORLEY RECREATION GROUND								
Maintenance	12,797	2,060	1,500	560	2,122	2,185	2,251	
Café in the Park	0	2000	1500	0	2,000	2,060	2,122	
Memorial & Ornamental Gdns	2,205	5,000	2,000	3,000	5,150	5,305	5,464	reduced spend due to COVID restrictions
	15,002	9,060	5,000	3,560	9,272	9,550	9,836	
COURT LODGE & INNES PAVILION								
Rent to RBBC	1	1	1	0	1	1	1	
Refurbishment/Repairs	1,260	5,150	2,000	3,150	5,150	5,305	5,464	
Football Pitches posts/repairs	975	1,030	800	230	1,030	1,061	1,093	
Football Pavillion cleaning costs	960	2,300	1,000	1,300	2,300	2,369	2,440	
Telephone	0	0	0	0	0	0	0	line now bundled with broadband for CCTV
Rates	0	0	0	0	0	0	0	paid by tenant

	2020/21	2021/22	2021/22	+/-	2022/23	2023/24	2024/25	Comments and Justification
	Actual	Budget	Forecast		Budget	Projection	Projection	
Security	0	0	0	0	0	0	0	now in security costs
Boiler/Heating Maint Contract	790	1,000	1,000	0	1,030	1,061	1,093	cost of maintenance contract increased
Innes Pavilion utilities	3,493	2,600	2,600	0	2,600	2,678	2,758	persistant problems with the boiler during 20/21 led to high consumption but we believe this is now fixed
Total	7,479	12,081	7,401	4,680	12,111	12,474	12,848	
MICHAEL CRESCENT								
Rates & Utilities	625	740	740	0	740	762	785	
Bldg and Grounds	1,550	2,000	900	1,100	2,000	2,060	2,122	Difficult to predict as building is attracting low level antisocial behaviour from time to time
	2,175	2,740	1,640	1,100	2,740	2,822	2,907	
EMLYN MEADOWS								
Emlyn Meadows	150	500	200	300	500	515	530	
	150	500	200	300	500	515	530	
ALLOTMENTS								
Church Rd Maintenance & repair	547	1,800	1,800	0	1,850	1,906	1,963	skips, signs, car park
Church Rd Utilities	2,029	520	500	20	520	536	552	owed for water in 20/21 as meter not read for a few years
Langhott Maintenance and Repair	2,365	2,500	3,200	0	2,600	2,678	2,758	repairs to fencing and roadway
Langshott Utilities	0	920	2,000	-1,080	2,500	2,575	2,652	For current usage and to repay debt to SES water (payment plan of £100 per month ends 8/06/2025)
	4,941	5,740	7,500	-1,060	7,470	7,694	7,925	
TOWN CENTRE								
Flower baskets, beds and planters	6,363	8,755	8,500	255	8,755	9,018	9,288	
Sponsorship	-200	-600	-600	0	-500	-515	-530	Sponsorship dropping year on year but may be renewed interest after having a break
Horley in Bloom	255	2,100	600	1,500	2,163	2,228	2,295	No SE in Bloom currently
Christmas Tree	915	1,900	1,900	0	1,957	2,016	2,076	
	7,333	12,155	10,400	1,755	12,375	12,746	13,129	
SECURITY								
Security Patrols	7,200	5,665	6,000	-335	6,000	6,180	6,365	increased security for café build and COVID in 20/21
CCTV Installation	6,840	2,000	2,000	0	2,000	2,060	2,122	
CCTV Maintenance	330	3,500	1,000	2,500	3,500	3,605	3,713	annual contract agreed
CCTV Broadband Connection	1,010	2,000	1,200	800	2,060	2,122	1,000	increase for additional site and bundling of lines with broadband (reduction in line rental charges)
	15,380	13,165	10,200	2,965	13,560	13,967	13,200	
Total L&A Expenditure	133,890	138,808	122,890	16,118	148,319	152,768	156,166	
Total L&A Income	20,535	33,076	30,300	2,776	43,576	45,769	46,483	
L&A Precept Requirement	113,355	105,732	92,590	13,342	104,743	106,999	109,683	
FULL COUNCIL								
Café in the Park PWLB @ 1.55%	27,596	27,596	27,596	0	27,596	27,596	27,596	
Churchyards Grant	6,550	6,550	6,550	0	6,747	6,949	7,157	
HTC Grants Scheme	1,100	3,000	100	2,900	3,000	3,000	3,000	
	35,246	37,146	34,246	2,900	37,343	37,545	37,753	
Net Spend	468,866	451,231	395,486	54,545	449,800	458,896	480,507	
Total Expenditure					503,376.21			
Total Income					53,576.00			