



ANNUAL REPORT
2020 - 2021



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Introduction

This Annual Report has been prepared by Horley Town Council. We hope that it provides an informative overview into our business performance and activities.

Included within this publication are reports from the Chairman & Town Mayor, together with the statutory reports made by the Town Council's Committee Chairmen. The report further provides detailed information and statistics. At the time of producing this Annual Report, our accounts for 2020/21 are not available, however, we have included information relating to the financial year 2019/20. The unaudited accounts for 2020/21 will be made available to the public for inspection in July 2021. We expect to publish the audited Annual Return on our website in October 2021.

As everyone will know, the Covid-19 pandemic has brought many challenges for the Town Council to overcome in the past year. Fortunately, once social-distancing and the subsequent lockdowns became inevitable, we swiftly began looking at ways to put all the necessary measures in place to keep our daily operations and statutory business running smoothly. We carefully followed all the guidance and restrictions imposed by Central Government in respect of our community buildings, parks and open spaces. Since it was regrettably not possible to hold our public meetings face-to-face, we quickly adapted to holding these virtually on Zoom as permitted under the emergency legislation introduced and to conduct our internal meetings on MS Teams. We were also pleased to be able to hold online polls to fill our two recent Town Councillor vacancies through Co-Option as well as our first virtual Horley Residents Forum which was a great success and very well attended. We have maintained a solid 'business as usual approach' to working remotely with the versatility of Members and staff, with much co-operation demonstrated by residents and the

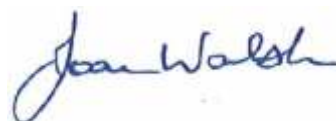
wider community, to meet with us in a virtual setting to discuss important council matters. It has equally been a difficult year for the Town Council financially with a significant loss of rental income and increased costs arising from the pandemic. The prudent management of our finances over preceding years has retained our sound financial position and, whilst it will be necessary to maintain careful budget monitoring in the coming months, we remain optimistic for the future and aim to support the Horley community in meaningful and innovative ways.

The Horley Town Council website is frequently updated with news items and other important communications as well as Council Agenda and Minutes plus a variety of community and business information. We continually make website enhancements to keep it informative and contemporary whilst ensuring that it meets our legal obligations by remaining fully accessible by everyone under the website accessibility regulations for public sector bodies.

We have produced a list of all Town Councillors and their representation on various Committees and Outside Bodies which are shown later on in this report. An electronic version of the Annual Report is also available from our website www.horleysurrey-tc.gov.uk

Finally, if you have any queries relating to the contents of this Annual Report, then please contact the Town Council Offices at:
92 Albert Road, Horley RH6 7HZ
Telephone: 01293 784765
Email: town.clerk@horleytown.com

Kind regards and best wishes



Joan Walsh, Town Clerk
April 2021

Statistics and Information

The Town Council is administered as a first-tier Local Government Authority in an area whose County Authority responsibilities are maintained by Surrey County Council and whose Borough Council responsibilities are maintained by Reigate & Banstead Borough Council.

At the last census (2011) there were 23,000 people living within the boundary of this Town Council of which 19,485 are registered electors as at 12 February 2021. However, several new housing developments have now become occupied since the census, so this figure is expected to rise. (The statistics from the 2021 census by the Office for National Statistics were not available at the time of producing this Annual Report.)

The Precept is collected on the Town Council's behalf by Reigate & Banstead Borough Council. For the fiscal year 2021/22, it is set at £428,088. This equates to a sum of £41.51 per Band D household. Please refer to the Finance Chairman's report for more details about the precept.

The main responsibilities of the Town Council are:

- Edmonds Community Hall (Albert Rooms) Lettings
- Allotments (Church Road & Langshott)
- Children's Playgrounds
- Christmas Tree (Town Centre)
- Horley Recreation Ground
- Church Meadows
- Court Lodge Fields
- Emlyn Meadows
- Football Pitch Hire at Court Lodge Playing Fields
- Hanging Baskets & Town Centre Planters
- Horley in Bloom
- 'Café In The Park' (Horley Recreation Ground)
- Innes Sports Pavilion (Court Lodge Playing Fields)
- Memorial Gardens
- Michael Crescent Centenary Park
- eNewsletter (distribution by email and paper version available on request)
- Planning and Development Consultation
- Saturday Market
- Tennis Courts
- Town Guide
- War Memorial
- Website and Social Networking
- Working in Partnership with the Horley Town Management Group
- Working in Partnership with Reigate & Banstead Borough Council
- Working in Partnership with Surrey County Council



Town Councillors

Horley Central North (2)

Adrian Kitajewski	CON	adrian.kitajewski@horleysurrey-tc.gov.uk
Jerry Hudson	CON	jerry.hudson@horleysurrey-tc.gov.uk

Horley East (4)

Jante Baird	CON	jante.baird@horleysurrey-tc.gov.uk
Helen Kitajewski	CON	helen.kitajewski@horleysurrey-tc.gov.uk
Robert Marr	CON	robert.marr@horleysurrey-tc.gov.uk
Martin Saunders	RA	martin.saunders@horleysurrey-tc.gov.uk

Horley South (5)

Hannah Avery	CON	hannah.avery@horleysurrey-tc.gov.uk
Jordan Beech	CON	jordan.beech@horleysurrey-tc.gov.uk
Samantha Marshall	CON	samantha.marshall@horleysurrey-tc.gov.uk
David Powell	CON	david.powell@horleysurrey-tc.gov.uk
Rob Spencer	LAB	rob.spencer@horleysurrey-tc.gov.uk

Horley Upper North (1)

Fiona Stimpson	CON	fiona.stimpson@horleysurrey-tc.gov.uk
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Horley West (6)

James Baker	CON	james.baker@horleysurrey-tc.gov.uk
Giorgio Buttironi	CON	giorgio.buttironi@horleysurrey-tc.gov.uk
Mike George	RA	mike.george@horleysurrey-tc.gov.uk
Ganesh Kumar	CON	
Simon Marshall	CON	simon.marshall@horleysurrey-tc.gov.uk
Wayne Philips	CON	wayne.philips@horleysurrey-tc.gov.uk
VACANT		

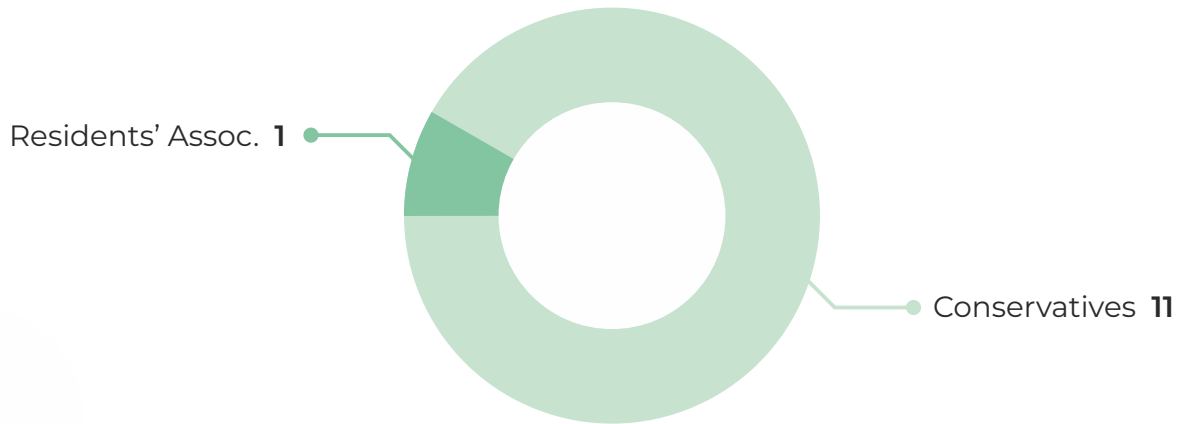
Hannah Avery and Jordan Beech were co-opted to the Council on 27 October 2020.

Ganesh Kumar resigned from the Council on 19 December 2020.

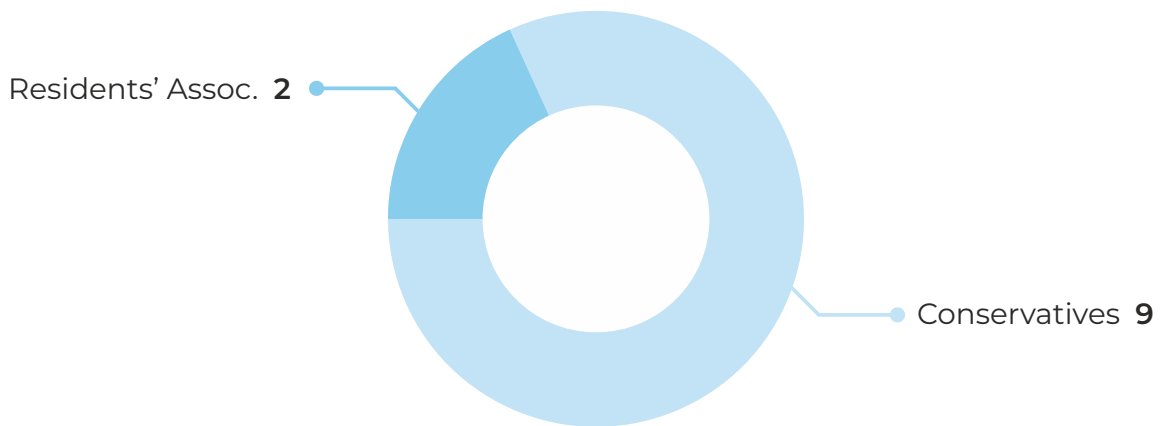


Political Balance of the Council Committees

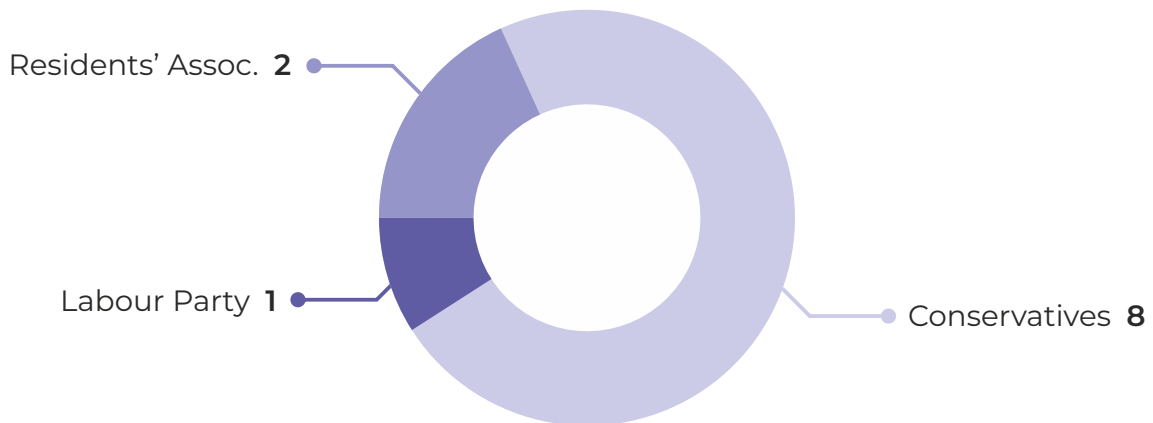
Leisure & Amenities Committee



Finance & General Purposes Committee



Planning & Development Committee



Committee Membership 2020-21

Chairman & town mayor: Cllr David Powell

Vice-chairman of the council: Cllr Samantha Marshall

Leisure & Amenities Committee

Hannah Avery
Jante Baird
James Baker
Jordan Beech
Mike George
Jerry Hudson
Helen Kitajewski
Ganesh Kumar
Robert Marr
Samantha Marshall
Simon Marshall (Chairman)
David Powell
Fiona Stimpson (Vice-Chairman)

Finance & General Purposes Committee

Jante Baird
Jordan Beech
Mike George
Adrian Kitajewski
Helen Kitajewski (Chairman)
Ganesh Kumar
Robert Marr
Samantha Marshall (Vice-Chairman)
Simon Marshall
Wayne Philips
David Powell
Martin Saunders

Planning & Development Committee

Hannah Avery
James Baker
Giorgio Buttironi
Mike George (Chairman)
Jerry Hudson (Vice-Chairman)
Samantha Marshall
Simon Marshall
David Powell
Rob Spencer
Martin Saunders
Fiona Stimpson



Sub-Committees & Working Groups

2020-21

Sub-Committee	Councillor(s)	Reporting to:
Café in the Park Working Group	Council Chairman, Jante Baird, Jerry Hudson, Fiona Stimpson	Full Council
Horley Town Council and Reigate & Banstead Borough Council Liaison Committee	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council
Leaders' Group	Council Chairman & Vice-Chairman plus Committee Chairmen / Vice-Chairmen	Full Council / Committee concerned
Staff Committee	Chairman & Vice Chairman of Council, Committee Chairmen	Full Council
Town Plan Action Delivery Group	Robert Marr (Chairman), Mike George, Helen Kitajewski, Simon Marshall, David Powell	Full Council
Planning Applications Sub-Committee	Planning & Development Chairman & Vice-Chairman, James Baker	Planning & Development
Communications Sub-Committee	Mike George, Adrian Kitajewski, Helen Kitajewski, Samantha Marshall, Wayne Philips, Martin Saunders	Finance & General Purposes
Resilience & Emergency Plan Sub-Committee	David Powell, Jante Baird, Mike George, Helen Kitajewski	Finance & General Purposes
Internal Audit Review Sub-Committee	Finance & General Purposes Chairman and Vice-Chairman	Finance & General Purposes
Environment Working Group	Mike George, David Powell, Martin Saunders, Richard Bethell (local resident), Mike Humphrey (local resident)	Leisure & Amenities
Standing Orders Sub-Committee	Chairman of Council, Committee Chairmen	Finance & General Purposes
Grounds Maintenance Sub-Committee	Leisure & Amenities Chairman & Vice-Chairman, Mike George, David Powell	Leisure & Amenities
Horley in Bloom Advisory Committee	Leisure & Amenities Chairman & Vice-Chairman, Jante Baird, Mike George (plus representatives of other interested local groups)	Leisure & Amenities
Horley Open Spaces Advisory Committee	Leisure & Amenities Chairman & Vice-Chairman Giorgio Buttironi, Mike George, Jerry Hudson, Helen Kitajewski, David Powell (plus representatives of other authorities and interested local groups)	Leisure & Amenities



Outside Bodies

2020-21

Outside Body	Councillor(s)	Reporting to:
Gatwick Airport Consultative Committee (GATCOM)	Mike George Fiona Stimpson (Substitute)	Planning & Development
Horley Regeneration Forum	Planning & Development Chairman & Vice-Chairman Council Chairman	Planning & Development
Horley Town Management Group (HTMG)	Rob Spencer Simon Marshall	Planning & Development
Borough Standards Committee	David Powell	Finance & General Purposes
Surrey Association of Local Councils (Surrey ALC)	Mike George	Finance & General Purposes
Churchyards Committee	Mike George, David Powell, Simon Marshall (Substitute) & Head of Leisure	Leisure & Amenities
Gatwick Greenspace Partnership	Mike George, Simon Marshall (Substitute)	Leisure & Amenities
Horley Conservation Group	Leisure & Amenities Chairman/ Vice-Chairman (other members welcome)	Leisure & Amenities
Royal British Legion (Horley)	David Powell, Samantha Marshall (Substitute)	Leisure & Amenities



Chairman's Report

2020-21

At the time of writing this report, I am very saddened to hear about the announcement of the death of His Royal Highness Prince Philip, The Duke of Edinburgh. I have conveyed my sincere condolences to Her Majesty Queen Elizabeth and to the Royal Family, on behalf of Horley Town Council and our community.

As my term of office for the Municipal year draws to a close, a full twelve months has passed since the onset of the Covid-19 pandemic and undoubtedly it has turned out to be a year like no other, presenting many difficulties for us all to overcome. Despite this, it is truly admirable how the Horley community has adapted to the many unforeseen challenges we have faced in one way or another. The willingness and kind-heartedness offered by so many of our residents to others needing practical help and support in these unprecedented times is nothing less than commendable and is testament to the true community spirit of Horley.

The pandemic has without doubt caused a significant financial impact for Horley Town Council, like many local businesses, retailers, and community groups. However, through our prudent financial management and steadfast resilience, we look forward to the future with confidence and aim to keep all our plans in a forward direction to maintain our overall vision for Horley.

Regrettably, many Mayoral events had to be postponed during the Municipal year, in line with social distancing rules, including the Remembrance Sunday service at Memorial Gardens. However, important Commemorations were still observed with the Re-dedication of the Memorial Gardens; a private service took place on Remembrance Sunday in the grounds of St Bart's Church and the Two Minutes' Silence was held in the Pedestrian Precinct, naturally with limited numbers attending all these events. I was also very honoured to be made President of the

Horley Branch of the Royal British Legion (RBL) last year.

In addition, I was delighted to take part in the sponsored "Walk to the Menin Gate" fundraiser by walking the equivalent distance of 165 miles in completing laps around Horley Recreation Ground whilst carrying a Poppy Wreath and accompanied by my fellow Horley RBL elders. The fundraising initiative was to help towards the cost of repairs to the Earl Haig Sports & Social Club on Albert Road (used by the Horley RBL Branch as their HQ) after it was damaged by a fire caused by an electrical system fault. The event, held over several weeks, was greatly supported along with the Reigate & Banstead Mayor, Cllr Rosemary Absalom who presided over the conclusion of walk on the final day. The personalised Poppy Wreath was later presented to the Mayor of Ypres to lay at the Menin Gate Memorial which is dedicated to all the British and Commonwealth soldiers who were killed in the Ypres Salient of World War I and whose graves are unknown.

Other Mayoral events had similarly to be kept limited, but I was able to attend the 'Licensing Service of Pioneer Youth/Family Worker at St Bart's Church Professionals' Breakfast Briefing', hosted by Wykeham House Care Home. I also took part in the walkabout around Horley Town Centre back in June for the reopening of non-essential retail along with RBBC Mayor, Cllr Mary Absalom and I was present at a small wreath laying ceremony in the Memorial Gardens on 15th August 2020 to commemorate the 75th Anniversary of VE Day.

There were some other very sad times during the Mayoral year with the passing of former Cllr & Town Mayor, Mike Miller; Borough Cllr, Derek Allcard; former Town Councillor & Town Council Chairman, Gordon McGinty and the more recent announcement of the death of the former MP for East Surrey, Peter Ainsworth - may they all rest in peace.



Chairman's Report

2020-21 cont.

Our very proud achievement over the past year was to reach Practical Completion of the 'Café In The Park' project at Horley Recreation ground along with the newly refurbished tennis courts, creating a flagship park and a real legacy for the Horley community. We are delighted to welcome the Café Operators 'The Farmyard Kitchen' who have taken on the tenancy. They will already be well known to the locals and park visitors since they have been operating their mobile catering at the park until they are able to offer a full service as we emerge out of lockdown in line with the Government's roadmap.

We were also delighted to welcome our two new Town Councillors, Hannah Avery and Jordan Beech who were elected to the Council through Co-Option in October and we know they will be a great asset with their innovative ideas, great enthusiasm, and strong interest to make Horley the very best it can be along with their fellow Councillors.

In closing, I wish to give my sincere appreciation to the Town Clerk, Joan Walsh who has led our superb team of highly experienced Council Officers so well and in very challenging circumstances during the Covid-19 crisis. I would also like to thank the Head of Leisure and Deputy Town Clerk, Carol Fenton; Responsible Financial Officer, Judy Morgan; Communications & Compliance Officer, Helen Maan; and Administrative Officer, Dominic Morgan. All staff have kept the Council operating as efficiently as ever and adapted so well to the revolutionised way of conducting business through this new age of remote working. Our caretakers and contractors have

also been working round the clock to keep our parks, open spaces and community buildings well protected for everyone's safety and I thank all of them for their hard work.

My sincere appreciation is also extended to our Vice-Chairman, Cllr Samantha Marshall, and to all my fellow Town Councillors for their continued support and commitment. It has been a great pleasure to work with them all in my capacity as Council Chairman and for the benefit of Horley.

I must also give thanks to our divisional Members, County Cllr Kay Hammond and County & Borough Cllr Graham Knight for meeting with us regularly and offering guidance, help and support on wide-ranging issues affecting the Horley community. I also extend this gratitude to the Leader of Reigate & Banstead Borough Council Leader, Cllr Mark Brunt, along with Borough Councillors and Officers who have made many undertakings to provide help to our residents and for supporting Horley Town Council through these unprecedented times.

My very best wishes are sent to the whole of the Horley community, bless you all and may we all look forward to much brighter and happier times ahead.

David

David Powell
Chairman and Town Mayor
April 2021



Finance & General Purposes Committee Report 2020-21

The last 12 months have certainly been a strange and difficult year for us all but, once again, it has been both an honour and a privilege to serve as the Finance & General Purposes Committee Chairman (albeit virtually!) and I would like to offer my heartfelt thanks to the Council officers, to my Vice-Chairman Cllr Samantha Marshall, and to all the Committee members for all their hard work over the last twelve months.

Financial Year 2021-22

The Town Council Precept for 2021-22 has been set at a total net figure of £428,088. This means that the Town element of Council Tax will be an annual amount of £41.51 (just under 80p per week), representing an annual increase of £1.81 per Band D household (+ 4.56%). The Town Council is fully committed to maintaining all its services, as well as undertaking a continued programme of enhancements around the town.

The main Town Council project which will finally come to fruition this spring is the Café at the Horley Recreation Ground. The pandemic has caused many delays to this exciting venture, but we are all looking forward to the official opening very much. We hope that the local community will enjoy this new facility given that so much thought has gone into the project. Having such a facility has been a wish of this Council for a long time and it will be fantastic when it finally opens after so much hard work and planning.

The Town Council regularly reviews security in its recreation grounds and there continues to be a commitment for regular security patrols in all our parks to aid the safety of all members of public. The Council has also made provision for floral displays to enhance the town centre – as it does every year - for the benefit of residents and visitors.

Website, Town Guide and eNewsletter

The Town Council's website continues to provide vital information for residents, with statistics showing the mobile version of the site growing increasingly popular. Enhancements to the website have been made, we hope that residents are finding these useful, and that the site continues to be accessible to all.

The 2020 edition of the Town Guide was published in January both in print and digitally. Copies are still available from the Town Council offices, with a digital copy also available on our website. The Town Guide is funded through the advertising contained therein and provides key information to residents at no cost to this Council.

The Council staff also prepare a monthly e-newsletter with both Council and local news and events. We are continuing to get new subscribers every month, and we hope that residents find it informative.

In a tough financial climate, Horley Town Council remains committed to providing and enhancing facilities that meet the community's needs, and in doing so, achieving them at best value.

The COVID-19 pandemic has presented challenges to us all, including Horley Town Council, but hopefully as the year progresses, we might be able to get back to some kind of normality. In the meantime, I hope that you and your families stay safe and well.

Once again, my thanks to all Committee Members and especially to the office staff for their continued support throughout what has been a challenging year.

Helen Kitajewski
**Chairman, Finance & General Purposes
Committee**

April 2021



Leisure & Amenities Committee Report 2020-21

Our Committee is responsible for four recreation areas: Horley Recreation Ground, Michael Crescent Centenary Park, Emlyn Meadows, and Court Lodge Playing Fields. We also look after Church Meadows on behalf of Reigate & Banstead Borough Council.

This year has been very difficult because of the COVID-19 pandemic, which forced the closure of some facilities at certain times, but we have done our best to allow residents to use facilities whenever possible.

With the tennis courts at Horley Recreation Ground refurbished at the start of 2020, the 'Tennis for free' coaching scheme for adults and children suffered a rather stop-start year with the changing restrictions, but we thank the organisers very much for their efforts. The Café in the Park is also now ready to use but has been unable to open due to the national lockdown. In the interim, the operators have been based out of a trailer in the car park selling refreshments, which has been very popular, and we look forward to seeing the café open and operating as normal. There will be a formal opening for both the café and the refurbished tennis courts when restrictions allow.

This year, we have not been able to host the usual range of events in Horley Recreation Ground and Court Lodge Playing Fields, all of which have been a big disappointment to residents. The circus was able to come to Horley Recreation Ground in September, which was hugely popular with residents as always.

The 'Horley in 2020' photographic competition had a very high standard of entries and my congratulations go to all the winners. It was wonderful to see so many residents were supportive of this competition. Thank you to our judges who looked through all the entries and had the difficult task of picking winners.

Both allotment sites (Church Road and Langshott) continue to go from strength to strength and we hope to be able to open the allotment site in Westvale Park sometime in 2022.

Our thanks go to County Councillor Kay Hammond for using her member's allowance to fund summer planters in Court Lodge and on Horley Row to brighten these locations. We submitted suggestions to Surrey County Council for their tree planting project and have been pleased to see new trees outside the entrance to the Church Road Allotments (on the corner of Sangers Drive) and on the corner of Russells Crescent and The Drive (opposite the Q Garden).

Horley is fortunate in having several volunteer groups that would normally help with group tasks, but this year their members have had to work as individuals instead. These include Horley Conservation Group, Gatwick Greenspace Partnership and the Q Garden volunteers. Our thanks to all the volunteers that help to improve the green spaces of Horley.

Finally, I would like to thank my valuable Vice-Chairman, Cllr Fiona Stimpson, and the other members of the L&A Committee for all their support and hard work. Also, my thanks to the members of the Horley Town Council staff, but a very special thanks to Carol Fenton, Head of Leisure & Deputy Clerk, as without her a lot of our successes would not happen.

Simon Marshall
Chairman, Leisure & Amenities
April 2021



Planning & Development Committee Report 2020-21

The Town Council is a statutory consultee on most planning applications within the parish boundary and the Planning & Development Committee acts for the Council on these matters. We also have a sub committee to review plans that have deadline dates prior to a meeting. Its decisions are ratified at the next meeting by the full committee, or a supplementary comment is submitted to the borough council.

The Committee also considers any planning matters from neighbouring authorities such as Crawley, Mole Valley and Tandridge Borough and District Councils, which may have an impact on the town and its residents.

During the past 12 months the Committee has considered a total of 257 Planning Applications for Horley. These comprise:

- 8 [1] Consultations from Surrey County Council (SCC) on schools and others from neighbouring authorities such as Crawley (including Gatwick Airport) and Mole Valley.
- 14 [9] large developments of 6 or more dwellings.
- 21 [36] small developments of less than 6 dwellings.
- 139 [106] extensions, loft conversions, conservatories, and fencing.
- 50 [45] covering tree preservation orders.
- 25 [35] commercial properties including changes of use for retail units.

These cover 12 months whilst the figures in [] are from last year's report and included for comparison purposes.

The Committee is also responsible for the following:

Gatwick Airport:

Through our on-going membership of the Gatwick Airport Consultative Committee [GATCOM] together with our appointment as a GATCOM member of the Noise and Track Monitoring Advisory Group [NATMAG] we are actively engaged in all airport matters as they may affect the local communities.

Compared to previous years this one has been somewhat quieter with several consultations paused due to COVID-19. These have included Route 4 re-design and the introduction of the existing northern runway into regular use.

Meetings with Gatwick Airport on surface access matters have resumed and centred around the introduction of the new terminal forecourt drop off charge.

The council has also participated, along with neighbouring parish councils, in regular virtual meetings with Gatwick Airport where issues affecting the local communities are discussed. This is also an opportunity for the airport to brief us on business activities at the airport both current and future.

Highways:

The A23/Bonehurst Rd is well known for its congestion particularly during the morning and evening rush hours. Over the years the road has been affected by additional traffic from The Acres/Langshott estates and the new North Gatwick Gateway commercial development. In addition, we are facing further traffic from West Vale Park East and the possibility of a new Aldi store. SCC Highways have not objected or commented upon any of these new sources of traffic as they are evaluated on a case-by-case basis.

The Town Council believes that no allowance has been taken into consideration as to the cumulative impacts on this main road; a view shared by Salfords and Sidlow Parish Council.



Planning & Development

Committee Report 2020-21 cont.

Both Councils have made their views known by submitting a joint request to the Surrey County Council Executive Member for Transport, Cllr Matt Furniss, for a traffic survey to be undertaken on the A23 from the Chequers roundabout to the Three Arch Road junction. Our request has received the backing of our County Councillors and the Borough Council.

Inevitably any discussion on Highways with residents centres around potholes or the deterioration in road surfaces. Massetts Road is the subject of much criticism, and rightly so, from residents and following work by the Town Council's ward members for that area, and others, it has been confirmed that it will be re-surfaced in the coming year.

One area which has tended to be overlooked is the poor state of our pavements with uneven surfaces having a particular impact on our elderly and disabled residents. To address these concerns the Council has set up the Pavement Audit Working Group comprising Councillors and residents.

This group identifies, from feedback from its Members, Councillors and residents areas of greatest concern and brings them to the attention of Surrey County Council Highways and our two County councillors. The group has achieved some early successes, but greater progress was hindered by site inspections being paused due to Covid-19. The group is led by Cllr Fiona Stimpson and all residents are encouraged to submit any pavement issues they have, and photographic evidence is particularly helpful. Her email address is fiona.stimpson@horleysurrey-tc.gov.uk

Horley Regeneration:

The development of West Vale Park continues apace with the primary school now open but on a phased basis which means that some children from this area will have to attend local schools in either Horley or Reigate.

There are several new projects being planned for the town centre. These are:

- 1] Introduction of pay on exit in the Central and Victoria Road car parks. We have been assured that the current overnight free parking will continue.
- 2] Improving the subway under the railway line to address the causes of flooding and generally enhance the local environment.
- 3] Improvements to the High St. from the precinct to the subway. These will include widening of the pavement on the east side, upgrades to street furniture and the addition of planters.
- 4] Re-development of the High St. car park with a mixture of retail/other commercial uses on the ground floor with residential above.

Horley Town Management Group:

We have attended several meetings with borough officers and other stakeholders in drafting the Supplementary Planning Document. In addition to the proposed business park an area of the site will be developed as a town park offering leisure and sporting facilities. The latter is an outstanding item from the 2005 Local Plan so we are keen for this facility to be built as soon as possible; that part of Horley being poorly served with open spaces.



Planning & Development Committee Report 2020-21 cont.

Consultations:

In the past year, the Council has responded to the following consultations:

Consultations responded to:		
Consultation requested	Topic	Details
Civil Aviation Authority	Public Safety Zones	
Crawley Borough Council	Local Plan Consultation	
Department for Transport	Managing Parking on Pavements	
GATCOM	Stage 1 Night Flight Restrictions	
Ministry of Housing, Communities & Local Government	Planning System Reform Consultation 1	Changes to the current planning system
Ministry of Housing, Communities & Local Government	Planning System Reform Consultation 2	Planning for the future
Ministry of Housing, Communities & Local Government	Planning System Reform Consultation 3	Transparency and competition: a call for evidence on data on land control
Network Rail	Unblocking the Croydon Bottleneck Phase 2	
Reigate & Banstead Borough Council	Community Centres Consultation	
Reigate & Banstead Borough Council	Local Character & Distinctiveness Design Guide Supplementary Planning Document	

Planning Committee:

The committee meets monthly, and members of the public are encouraged to attend and address the committee on planning or other matters. Our determinations on planning applications are available to view on our web site together with our responses to consultations. I am also happy to take telephone calls or e-mails from residents on the workings of the committee and its decisions.

In conclusion, I would like to thank my Vice Chairman Councillor, Jerry Hudson, and all Members of the Committee for their hard work and support throughout the past year. My thanks, also to the Town Clerk and staff without whose support our job would be impossible.

Mike George
Chairman, Planning & Development Committee
April 2021



Mayoral Engagements

2020-21

Due to the Covid-19 pandemic, very few Mayoral engagements were able to take place, but the following were held with full compliance on social distancing rules:

- Conclusion of 'Walk to Menin Gate' fundraiser for Earl Haig Sports Club
- Re-dedication of Memorial Grounds for Remembrance Day with Royal British Legion
- Private Remembrance Day Service at St Barts Church with Royal British Legion
- Two Minutes Silence in the Horley Precinct with Royal British Legion
- Licensing Service of Pioneer Youth/Family Worker at St Bart's Church Professionals Breakfast Briefing hosted by Wykeham Care Home
- Walkabout around Horley Town Centre for the reopening of non-essential retail along with Reigate & Banstead Mayor, Cllr Rosemary Absalom
- Memorial Garden Wreath laying to mark 75th anniversary of VJ Day



Town Awards

The Town Awards scheme has been in operation since 2000, with the first awards being presented at the Annual Town Meeting of 10 April 2000. Nominations for Town Awards are invited every year, when anyone can complete a nomination form, together with a seconder, to propose an individual for outstanding service or commitment to the Town. Horley Town Council is responsible for the administration and final selection of award winners, according to strict guidelines and criteria.

Award winners receive a Town Badge, a Certificate of Commendation and their Citation. Presentations are usually made at the Town Meeting or at other appropriate events such as the Horley in Bloom Awards Ceremony, subject to the award winners' preference.

Previous recipients of the Town Awards:

2021 Yvonne Kinasz

2018 Roy Martin
Ron Pearce
Alan Jones

2017 Michael Nichols

2016 Helen Peters

2015 Brian Buss

2013 Ann Middlecote
Ian Yeo

2012 Doug Kilborn
Peter Moxley BEM

2011 Veronica Ballard
Alison Brice

2010 Dr Jim Williamson
Kathleen Tremble
(Posthumous Award)

2009 Tom Anglim

2008 Robert Garfitt
Andrew Partridge

2007 Andrew Kent
Alan Tracey

2005 Barbara Hall
David Hall
John Melvin

2004 Gordon McGinty
Gill Partridge
Douglas Simpson

2002 Walter Jupp and Doreen Jupp
John McFarlane
John Rigby

2000 Graham Larcombe
Joan Fewtrell and Syd Fewtrell
Lew Targett
Penny Jeffers
Richard Smith
Andy Thompson



Horley Edmonds Fund

2020-21 Statement



Fund Holder Quarterly Statement

Report for the Period: 01 April 2020 to 31 December 2020

Horley Edmonds Endowment Fund			
Market Value of Fund at 31 March 2020			£110,473.18
	Credits	Debits	
TOTAL	£0.00	£0.00	
Total Fund at 31 December 2020			£110,473.18

Please note: Endowment valuations are updated annually on the 31st March

Grants Income & Expenditure			
Opening Balance at 01 April 2020			£4,723.65
	Receipts	Payments	
Dividend Receipts and cash distributions from Endowment Funds	£3,536.22		
Contribution to Community Foundation		£1,326.08	
Grant Payments		£1,500.00	
TOTAL	£3,536.22	£2,826.08	
Balance available for grant making at 31 December 2020			£5,433.79

Statement of Grants Given			
01 April 2020 to 31 December 2020			
Date	Applicant	Amount	Note
04/09/2020	YMCA East Surrey	£1,500.00	Funding to increase the hours of a Family Support Worker and the Information & Advice Receptionist to support vulnerable families in Horley
1 grant given to the value of £1,500.00			



This has been a year of change, yet again, for this 'branch' of the Henry Smith Charity.

We have over the past few years been widening the categories of people which we are able to help and have continued to encourage and receive applications from the following:

- Elderly People
- Students
- Families in need
- Single Parents
- Disabled People
- Volunteers
- Homeless People

Our Trustees remain the same.

We have changed our Financial Year and so this report will reflect our spending to the date of this report with the balance we hold now needing to last until September of this year at least. The rate at which we have had to spend during the last year suggests that we will be working towards a zero balance by our end of year in July. Our next income from Smiths will not be until November.

It is undoubted that Covid 19 has had an effect of demands on our services and the number of homeless people we have helped has increased noticeably. We have needed to adopt different ways of dealing with applications. i.e., less paper and more emails and telephone calls. We have also adopted a habit of making purchases on behalf of applicants and having them delivered direct to them where appropriate.

Our current Balance is £7,800 with £500 of Tesco Vouchers as 'cash' in hand.

Our Income from Smiths remains at £14,040 but in addition this year we have been given £4450 by the Baptist Church to distribute on their behalf.

The expenditure to date since August 2020 has been £10,640.

We have helped people from all our target categories.

It is always difficult to report numbers when Annual Meetings are not coterminous with accounting periods but to give some idea, during the period from March 1st 2020 and February 12th, 2021 we have dealt with approximately 120 applications and affected the lives of approx. 480 people.

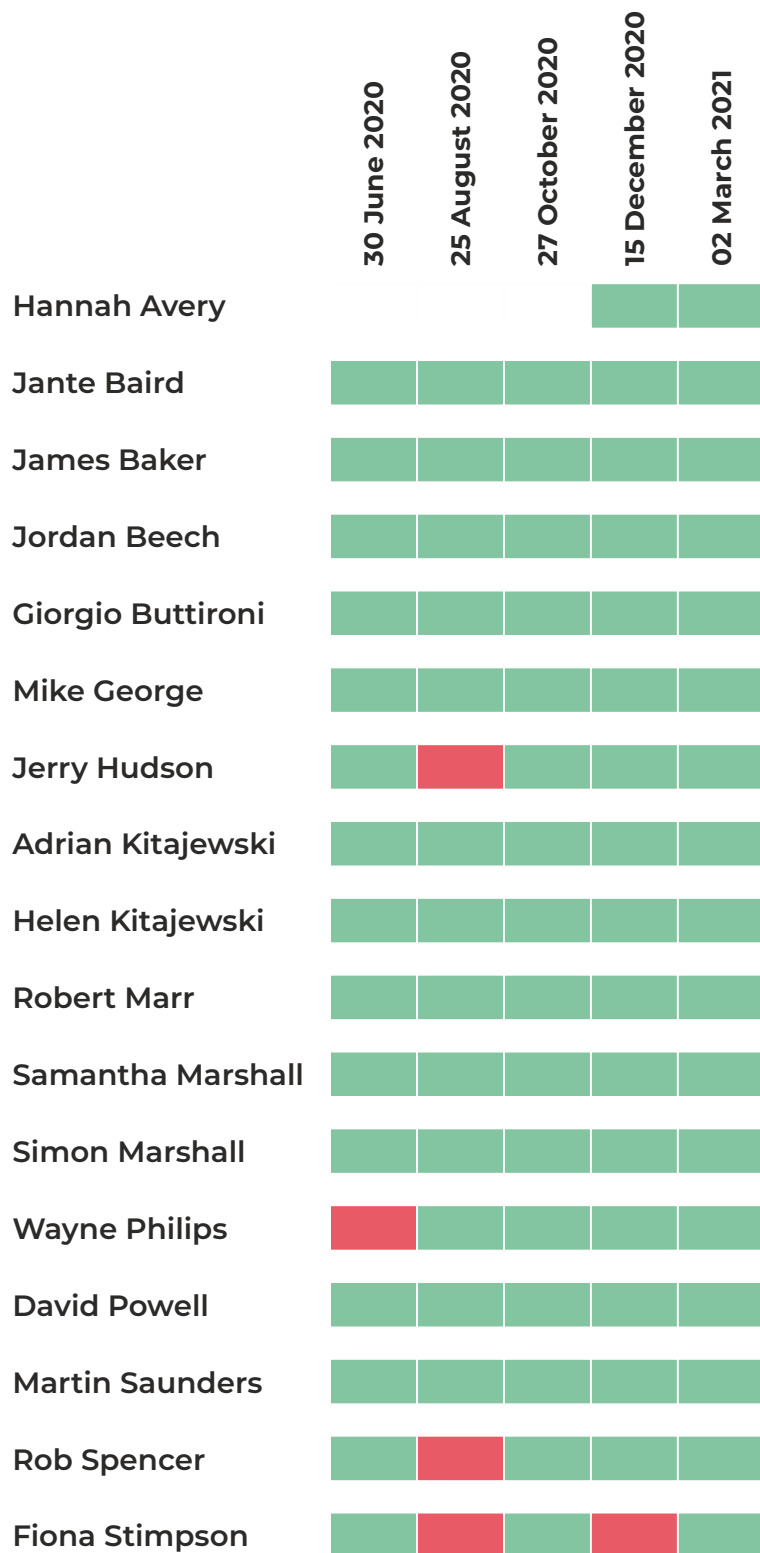
We have been assisted in our efforts by referral from professional agencies and such organisations as C.A.B and we continue to develop our relationships with such groups.

Our advertising has largely relied on use of Social Media and we are more than happy to have local residents 'share' our information.

Doug Kilborn
Administrator Trustee
12th February 2021

Full Council

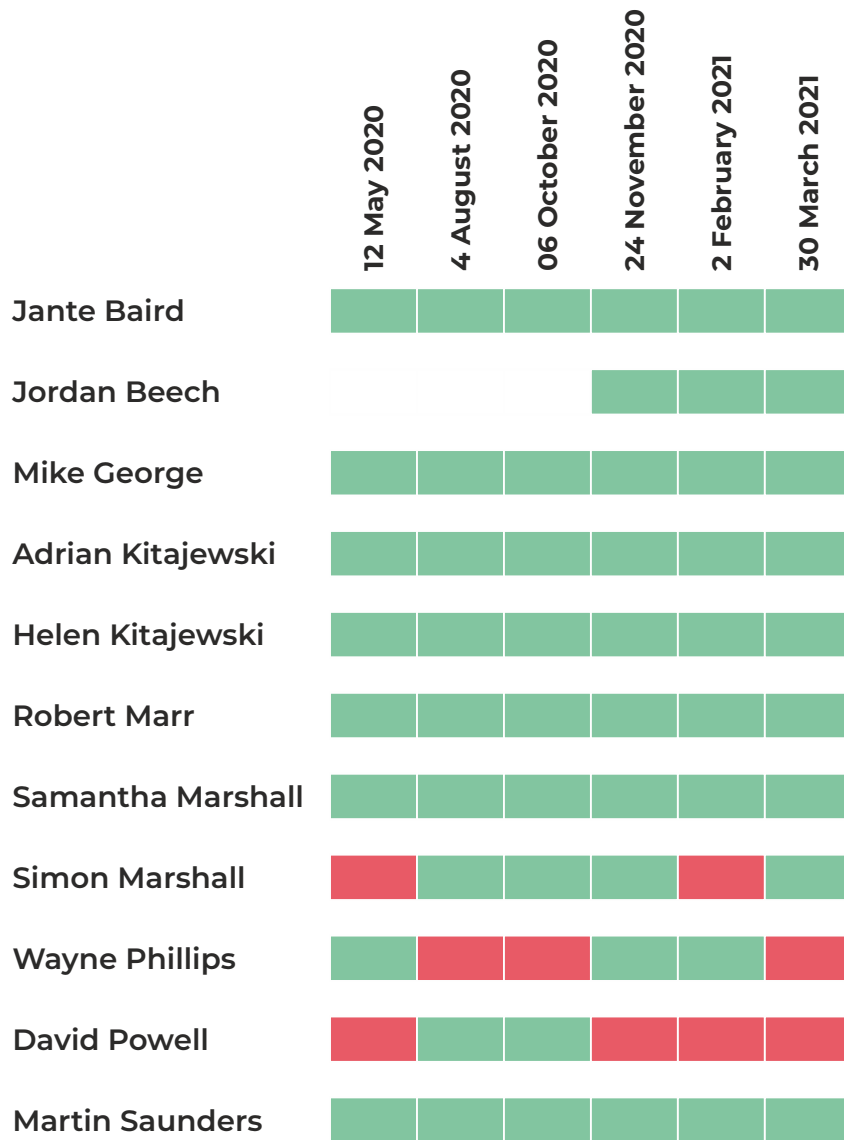
Attendance Statistics 2020-21



Present
 Apologies



Finance & General Purposes Committee Attendance Statistics 2020-21

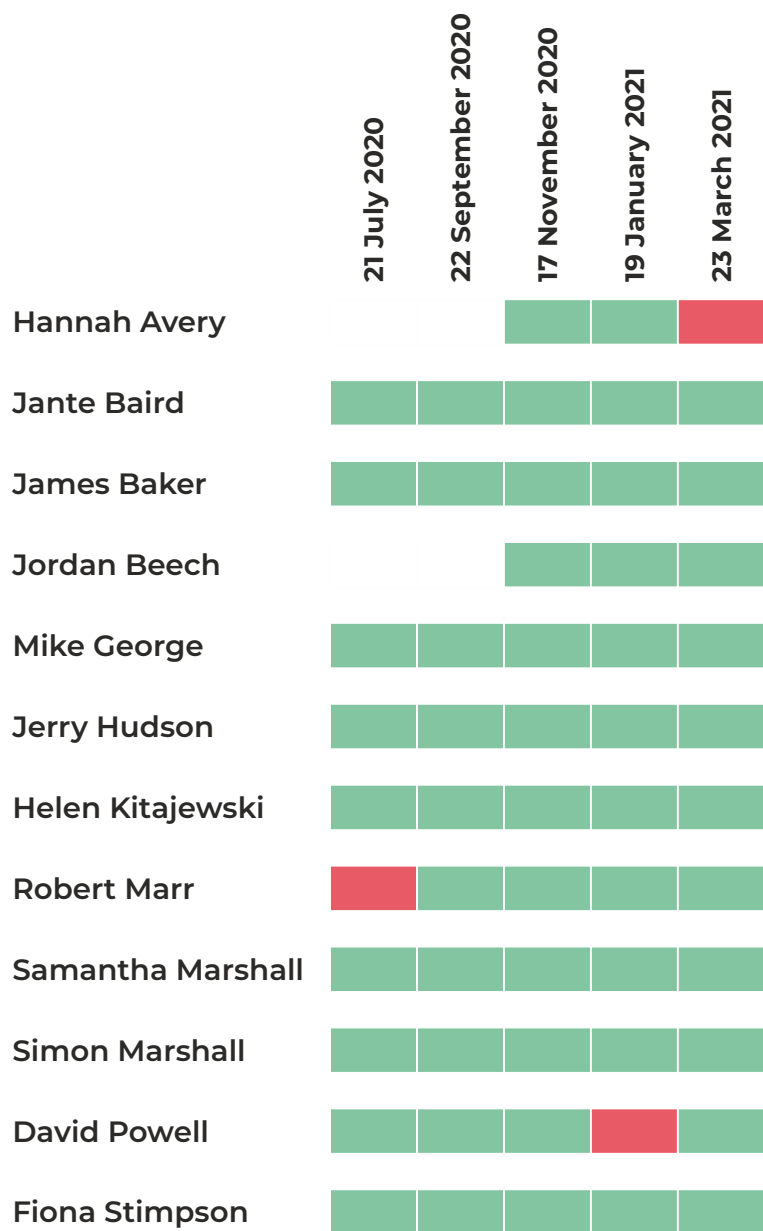


 Present  Apologies



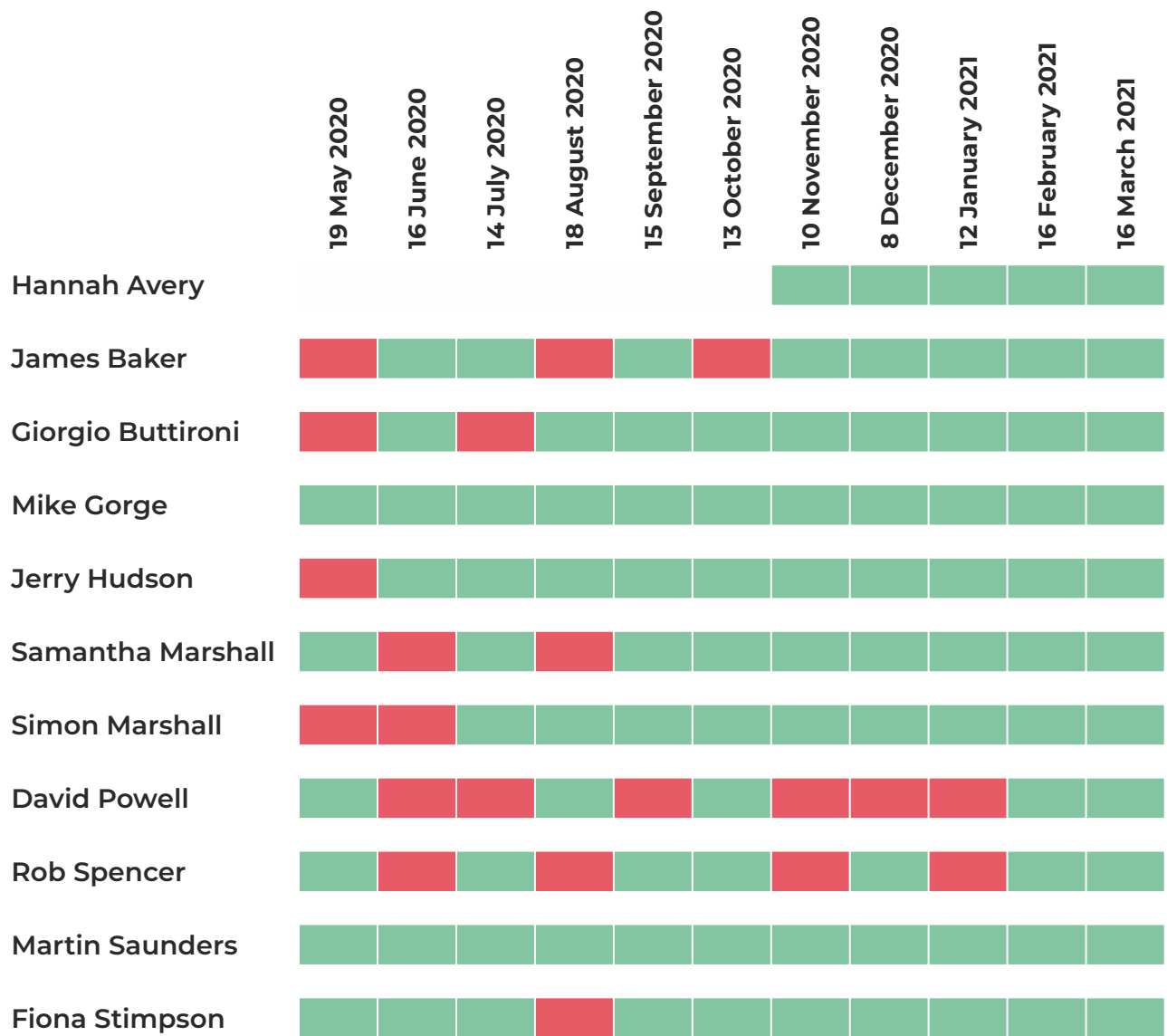
Leisure & Amenities

Committee Attendance Statistics 2020-21



Present
 Apologies

Planning & Development Committee Attendance Statistics 2020-21



Present
 Apologies



Horley Town Council

Income & Expenditure Account 31 Mar 2019 - 31 Mar 2020

(Last) Year Ended 31 Mar 2019		(Current) Year Ended 31 Mar 2020
INCOME		
351,333.00	Precept	372,755.00
905.00	Court Lodge/Innes Pavilion	660.00
44,856.56	Letting & Rent	49,685.30
49,888.16	Income	58,448.72
3,515.96	Town Centre	2,671.29
4,328	General	21.59
4,518.38	Allotments	3,119.92
829.98	Office Expenditure	244.30
8.60	Horley Recreation Grounds	474,973.05
	Grounds Maintenance	350.00
£460,184.32		£962,929.17
EXPENSE		
2,797.14	Lettings & Rent	3,515.95
98,977.47	Court Lodge/Innes Pavilion	10,597.15
136,386.49	Salaries & Pensions	176,999.66
25,334.82	Office Maintenance & Repairs	31,132.24
12,649.51	Town Centre	10,494.28
78,727.78	General	100,845.38
6,285.64	Security	19,691.56
16,933.79	Michael Crescent	3,108.02
12,689.43	Office Expenditure	17,677.07
6,148.75	Horley Recreation Ground	572,117.15
7,537.50	Grants & Donations	7,500.00
118,929.24	Grounds Maintenance	29,578.81
52.00	Emlyn Meadows	216.00
2,801.13	Allotments	6,915.08
£526,430.69		£990,399.35
GENERAL FUND		
176,343.20	Balance at 01 Apr 2019	203,596.83
460,184.32	ADD Total Income	962,929.17
636,527.52		1,166,526.00
526,430.69	DEDUCT Total Expenditure	990,399.35
110,096.83		176,126.65
-93,500.00	DEDUCT Reserves Balance	-35,813.00
£203,596.83	Balance at 31 Mar 2020	£211,939.65



Horley Town Council

Balance Sheet 31/03/2020

(Last) Year Ended 31 Mar 2019		(Current) Year Ended 31 Mar 2020
£	CURRENT ASSETS	£
0.00	Stocks and stores	0.00
0.00	Work in progress	0.00
799.61	Debtors (Net of provision for doubtful debts)	799.61
0.00	Payments in advance	0.00
7,716.29	VAT Recoverable	7,716.29
0.00	Temporary lendings (investments)	0.00
388,715.63	Cash in hand	388,715.63
397,231.53	TOTAL ASSETS	397,231.53
	CURRENT LIABILITIES	
56,390.75	Creditors	49,082.03
340,840.78	NET ASSETS	313,370.60
	Represented by:	
203,596.83	General Fund Balance	211,939.65
	Reserves:	
0.00	Capital	0.00
137,243.95	Earmarked	101,430.95
0.00	Adjustments	0.00
340,840.78		313,370.60

The above statement represents fairly the financial position of the Council as at 31 March 2020



Cover image by Kim Osborne

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