



HORLEY TOWN COUNCIL

Planning & Development Committee

Terms of Reference

1. Purpose

The Planning & Development (P&D) Committee is constituted as a standing committee of Horley Town Council and, as such, shall comply with the Council's adopted Standing Orders.

2. Frequency of Meetings

Meetings of the P&D Committee shall be held monthly as stated in the Council's Calendar of Meetings to meet the responsibilities as outlined below:

3. Delegated Responsibilities

The Planning Officer, in consultation with the P&D Committee Chairman & Vice Chairman, shall have delegated responsibility for planning consultation decisions that fall outside the scheduled P&D Committee cycle, for ratification at the next available P&D Committee Meeting.

The Planning & Development Committee shall make **recommendations to** Full Council relative to:

- Major redevelopment/expansion affecting the parish.
- Devolved Powers

The Planning & Development Committee shall **exercise the powers and duties** of the Council relative to:

- Planning applications and decisions notified by Reigate & Banstead Borough Council.
- Matters relating to Gatwick Airport.
- Matters relating to Local Plans, Transport Plans etc.
- Town Centre Revitalisation.
- Railway Matters.
- Highways Matters.

- Recycling and Environment Issues.
- Making appointments to, and receiving reports in respect of, its Outside Bodies.

Adopted: 16 May 2023

Review Date: May 2024