

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 21 October 2014, at 7.30 pm

**Present**

Cllrs Mike George (Chairman)  
Jack Chapman  
Kevin Hagerty  
David Jackson  
Simon Marshall  
Richard Olliver  
Tony Schofield  
Jan Spratt  
Fiona Stimpson

**In Attendance**

Alan Jones (Town Clerk)  
Joan Walsh (Administrative Officer)

**P 4664 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllr Miller be accepted for reasons as specified in the Attendance Register.***

**P 4665 Declarations of Interest and Dispensations**

***RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.***

**P 4666 Public Forum**

There were no members of the public present during the meeting.

***RESOLVED: noted.***

**P 4667 Approval of Minutes  
Planning & Development Committee – 23 September 2014**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: noted.***

**Matters Arising  
Planning & Development Committee - 23 September 2014**

**P 4668 Outdoor Seating Areas – Horley Precinct**

The Clerk told members that certain planning matters such as the positioning of outdoor dining areas to prevent encroachment on to the

**P 4668)** pedestrian thoroughfare, was now regulated by Planning Enforcement Officers at the Borough Council. He would therefore need to ascertain how failure to comply with these regulations should be reported in the future.

**RESOLVED: that the Clerk contact Planning Enforcement Officers accordingly. (It was subsequently clarified that these officials were now part of the newly formed Joint Enforcement Team (JETs), and any breach of such planning regulations may be reported on-line at: [www.reigate-banstead.gov.uk/TransactionsForTheWeb/PlanningBreach.jsp](http://www.reigate-banstead.gov.uk/TransactionsForTheWeb/PlanningBreach.jsp)**

**P 4669 Langshott Allotments**

The Clerk clarified that the Regeneration Manager had been consulted about access arrangements to the Langshott Allotments, in light of construction work already begun on the small area to right of the new site. Peter Boarder had confirmed that, following the legal transfer to the Town Council, the developer would still retain certain rights of entry. However, the majority of access to the site in question would be from Langshott, rather than from the allotments.

**RESOLVED: noted**

**Outside Bodies and Sub-Committees**

**P 4670 Gatwick Diamond Business (GDB)**

There was no update.

**RESOLVED: noted.**

**P 4671 Horley Town Management Group (HTMG)**

The Clerk updated members on the last HTMG meeting. He said that the founding director of 'Business without Barriers' Consultancy, Kenrick Garraway, had been appointed to formulate a strategic plan to meet with the requirements of the Horley community. This would encompass three key stages, as follows:

- i) Improvement Study;*
- ii) Public Consultations; and*
- iii) Strategic Action Plan (or Vision Document).*

Mr Garraway would also follow up all of the issues already documented in the Metamorphosis Report to avoid duplication, and provide progress reports at the HTMG meetings to follow in January and February.

**RESOLVED: noted.**

**P 4672 Deferred Planning Applications**

Planning Application: 14/02134/CON – 2 Perrylands Lane, Horley

***RESOLVED: that the Town Council's comments regarding Planning Application: 14/02134/CON, as appended to these minutes, be ratified at the next meeting of this Committee.***

**P 4673 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 17 September to 14 October 2014.

***RESOLVED: noted.***

**P 4674 Planning Applications received from Reigate & Banstead Borough Council for the week ending 23 September 2014.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4675 Planning Applications received from Reigate & Banstead Borough Council for the week ending 30 September 2014.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4676 Planning Applications received from Reigate & Banstead Borough Council for the week ending 7 October 2014.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**P 4677 Planning Applications received from Reigate & Banstead Borough Council for the week ending 14 October 2014.**

***RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.***

**Planning Appeals**

**P 4678 Planning Appeals Received**

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

***RESOLVED: noted.***

**P 4679 Planning Appeals Determined**

The list of Planning Appeals determined was reviewed

**RESOLVED: noted.**

**Ongoing Planning Matters**

**P 4680 Surrey Waste Partnership Consultation: Surrey's Plan for Waste Management**

The Chairman informed members that on review of the above Consultation on Waste Management, it had become apparent that the online survey was geared much more towards household than commercial disposal. Therefore a response from the Town Council would not be necessary on this occasion.

**RESOLVED: noted.**

**P 4681 Crawley Borough Council Planning Application: CR/2014/0667/FUL Land at Longbridge Way, Gatwick, Crawley**

The Clerk reported that the above proposal for a two storey restaurant with associated drive-thru, car parking at landscaping, was now open for comment. *(The Planning Application was subsequently presented on RBBC's Planning List for the week ending 21/10/14, and would therefore be considered at the next meeting of the Committee.)*

**RESOLVED: noted.**

**P 4682 North East Sector**

There was no update.

**RESOLVED: noted.**

**P 4683 North West Sector**

ClIr Schofield advised that there had been no further update on the anticipated final sign-off the new Section 106 Agreement, following the purchase of part of the land at the North West Sector by another consortium.

**RESOLVED: noted.**

**P 4684 Town Centre Regeneration**

The Clerk gave a summary of the last meeting of the Horley Regeneration Forum, held at the new Trinity Oaks School in Langshott. He said that an informative PowerPoint presentation was provided by the Head Teacher, Catherine Johnson.

**P 4684)      *RESOLVED: noted.***

**P 4685      **Railway Matters****

There was no update.

***RESOLVED: noted.***

**Highways Matters**

**P 4686      **SCC Consultation (1): Draft Local Transport Strategies and Forward Programmes****

CLlr Schofield told members he had reviewed the SCC Consultation on draft Local Transport Strategies and Forward Programmes. His preliminary observations were that there were only two minor elements affecting Horley with reference to town centre works and sustainable transport links. However, these were now already underway and there was nothing new considered to have any direct impact on Horley.

***RESOLVED: noted.***

**P 4687      **SCC Consultation (2): Local Transport Services Review****

The Clerk reported receipt of another SCC Consultation to review three specific aspects of local transport as well as the following essential cost saving measures:

- i) The Council's subsidy of all local Bus Services;*
- ii) The provision of community transport in the county, and how this could be made more commercial;*
- iii) SCC funded discretionary concessions.*

This Public Consultation was open until **14 January 2015**, and active participation invited via SCC's online survey.

**( Available to view at: <https://www.surreysays.co.uk/e-i-directorate-programme-group/local-transport-review> )**

**P 4688**      In light of the Local Transport Review now underway, members thought it would be beneficial for SCC's Group Manager for Travel & Transport, Mr Paul Millin, be asked to provide a presentation on this at a separate meeting, and invitations would be extended to neighbouring councils as well. *(Mr Millin subsequently confirmed his attendance with his team in the format of a joint working session, to be held at the Town Council offices on Tuesday, 2 December, starting at 7.15 pm.)*

***RESOLVED: that the Clerk liaise with local councils and other attendees on the Local Transport Review meeting, arranged on 2 December.***

**P 4689 Local Flooding Issues**

Cllr George advised that at the recent AGM of Surrey ALC (at which Cllr Olliver was appointed Chairman), a **Joint Surrey Flood Forum & Resilience Presentation** was provided by Surrey County Council (SCC), Environmental Agency (EA), Thames Water and other local council representatives. This included an overview on lessons learnt following the flood events of 2013/14, together with improved preparations for future events, programmes of repair undertaken and the finalisation of the Flood Risk Management Strategy. It was also highlighted of key importance for everyone to continue to work together to identify possible schemes for a longer term flood alleviation programme, and that local communities had a vital role to play as well.

Cllr Schofield reminded members that, even though a Flood Forum for the Horley South East area had been established many months ago, with representatives from the Drainage Asset Team, the Environmental Agency (EA), RBBC, HTC and local residents, no meetings whatsoever had been arranged by SCC. However, the Senior Drainage Engineer, Keith Faricy, had been extremely supportive throughout this time, by engaging with Horley residents to identify serious flood risk areas and prioritise essential repairs. Mr Faricy was also of the firm opinion that active involvement with all working groups (including multi-agency organisations and the community) was imperative to achieve appropriate flood defences and alleviate problems in the longer term.

**RESOLVED: noted.**

**P 4690 Airport Matters**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
GATCOM	London Airspace Changes Update	30.09.14	Noted.
GATCOM	Weekly Newsletters & Updates	Various	Noted.
GATCOM	Agenda: GATCOM Meeting 23.10.14	16.10.14	Noted
GATCOM	<b>Network Rail Consultation:</b> Draft Sussex Area Route Study (Closing Date: 13.1.15)	20.10.14	Cllr George to review as GATCOM nominee.
GATCOM	<b>Press Release:</b> "Application to Change Gatwick's Airspace Deferred ..."	01.10.14	Noted.

**P 4690)** GACC **Press Release:** 01.10.14 Noted.  
"Gatwick Admits Defeat  
on Flight Paths ..."

GACC **Press Release:** 26.9.14 Noted.  
"Regurgitated Noise  
Action Plan ..."

**RESOLVED: noted.**

**P 4691 Consultation Exercise: "Do you want a Second Runway at Gatwick"**

The Clerk told members that the questionnaire circulated amongst Horley residents on a possible second runway at Gatwick Airport had been very well received, and it was decided to extend the deadline by two extra days. It was anticipated that around 1,000 completed questionnaires would be returned by the closing date of 22 October.

A full survey, analysis and statistics, contained in Cllr Bethell's report, would be discussed at the next Full Council meeting, on 11 November, and attendance would also be open to the members of the public. Thereafter, a full report on the consultation exercise would be placed in the public domain. Cllr George suggested that letters of thanks be sent to local shops which had received completed questionnaires.

**RESOLVED: noted.**

**P 4692 Proposal by Cllr Schofield for views on Local Design Characteristics and Car Parking**

In his capacity as Executive Member of RBBC's Planning & Development Committee, Cllr Schofield invited the Town Council to put forward some suggested future development and design needs in Horley, as useful input to the current process of developing the detailed planning policies and supplementary planning documents for the new Borough Local Plan (Core Strategy).

He explained the key emphasis would be to identify where the extra development could go, together with design/style preferences, car parking etc. Back garden development would be one aspect of this. He planned to circulate a short checklist/pro-forma for this purpose, and would welcome input from members accordingly.

**RESOLVED: noted.**

**P 4693 Diary Dates**

**Rededication of Memorial Gardens**

Horley Recreation Ground, 5 November, 11.00 am

**P 4693) Remembrance Day Parade & Service**

9 November, from 10 am

**National Two Minutes Silence**

Pedestrian Precinct, 11 November, 11.00 am

***RESOLVED: noted.***

**P 4694 Urgent Business**

No matters were raised.

***RESOLVED: noted.***

**P 4695 Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 9.15 pm. Date of next meeting: 18 November 2014***