

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 19 July 2016, at 7.30 pm

**Present**

Cllrs Richard Olliver (Chairman)  
Richard Biggs  
Kevin Etheridge  
Mike George  
Jerry Hudson  
David Jackson  
Linda Mabbett  
Simon Marshall  
Fiona Stimpson

**In Attendance**

Alan Jones (Town Clerk)  
Joan Walsh (Planning & Projects Officer)  
Members of the Public (3)

**P 5365 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Baker and Banwait, be accepted for reasons as specified in the Attendance Register.***

**P 5366 Declarations of Interest and Dispensations**

***RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.***

**P 5367 Public Forum**

There were 3 members of the public present during the Public Forum.

***RESOLVED: noted.***

**P 5368 Public Order – Horley Town Centre**

An occupier of Russell Square apartments expressed concern about persistent antisocial behaviour and excessive noise by some patrons of the Jack Fairman public house, Victoria Road, almost every night, well beyond closing time and into the early hours. Members were told that the outdoor seating area would often further compromise public order with people shouting and fights breaking out to which the police has been called out in the past but this has proved ineffective in moving them on. Despite the fact the matter has also been reported to staff at the establishment and the borough council many times, it has been systematic over several months and heightened over weekends, thereby causing a nuisance and adversely affecting the quality of life for local residents which was clearly unacceptable.

The Chairman thanked the speaker for the comments made. Borough Cllr Jackson said he would take the matter up with RBBC on behalf of the resident, and he would liaise with licensing, joint enforcement and environmental officers in order to reach a satisfactory outcome and to restore public order in the vicinity.

***RESOLVED: noted.***

**P 5369 Planning Application: 16/01349/F - St George's House, 6 Yattendon Road, Horley**

A representative of Barclays Developments addressed the Committee regarding the above represented Planning Application for the demolition of existing offices, workshops and storage units to provide 4, two bed flats, and 2, one bed houses, including cross over for access to car park to the rear.

Members were told that the two former Planning Applications at the location were refused by RBBC due to building mass; poor design; overdevelopment; out-of-character; not in keeping with the street scene; and not within planning policy on affordable housing provision. It was noted that the Town Council had raised no objections to the latter application (16/01349/F), but queried the roof design. Following the submission of revised drawings which included a *Design & Access Statement*, it was felt that the proposed erection of 6 residential units would be more suitable than the current unviable use as an office/warehouse.

The Chairman thanked the speaker for the comments made, and Standing Orders were then suspended so that the matter could be brought forward to that part of the meeting. Members felt that in view of the developer having covered the issues in the new Planning Application and as the proposal would be in place of an existing run down site, that this should be supported by the Town Council as better for Horley.

***RESOLVED: that the following comments be made regarding Planning Application: 16/01349/F - St George's House, 6 Yattendon Road, Horley: No objections.***

**P 5370 Approval of Minutes  
Planning & Development Committee – 21 June 2016**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: noted.***

**Matters Arising  
Planning & Development Committee – 21 June 2016**

**P 5371 SCC Operation Horizon**

Members reviewed the draft HTC letter to the Chairman of Surrey County Council, expressing disappointment at the lack of progress on Operation Horizon (part of the SCC highway maintenance investment programme). It was agreed that once examples of outstanding and incomplete road repairs in Horley had been included therein, that it would be sent out and copied to the media. The Clerk would provide a further update at the next meeting.

***RESOLVED: that following submission of the HTC letter to SCC on Operation Horizon, the Clerk provides a further update at the next Committee meeting.***

**Outside Bodies and Sub-Committees**

**P 5372 Gatwick Diamond Business (GDB)**

It was noted that the next **GDB Members' Meeting** would be held at The University of Sussex, Brighton on Friday, 29 July (11.00 am – 2.00 pm), and that Cllr Simon Marshall

**P 5372)** was the newly appointed HTC representative.

**RESOLVED: noted.**

**P 5373 Horley Town Management Group (HTMG)**

The Clerk gave an update on the last meeting of the group held on 27 June 2016, at 51 Degrees North. He said that the results of a further application made to the High Street Innovation Fund to improve the vibrancy of Horley town centre, as well as the former capital bid to SCC's Town Centre Revitalisation Fund, were still awaited. He would also be having further discussions on defibrillator provision with the SCC Fire & Safety Officer.

**RESOLVED: noted.**

**P 5374 Deferred Planning Applications**

No matters were deferred.

**RESOLVED: noted.**

**P 5375 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 21 June to 15 July 2016.

**RESOLVED: noted.**

**P 5376 Planning Applications received from Reigate & Banstead Borough Council for the period 21 June to 15 July 2016.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**Planning Appeals**

**P 5377 Planning Appeals Received**

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

**RESOLVED: noted.**

**P 5378 Planning Appeals Determined**

The list of Planning Appeals determined was reviewed.

**RESOLVED: noted.**

**P 5379 North East Sector**

The Clerk told members that the Langshott Allotment site was now equipped with running water, but the electricity supply had yet to be installed as well as some other outstanding issues yet to be resolved.

**P 5379) RESOLVED: noted.**

**P 5380 North West Sector**

There was no update.

**RESOLVED: noted.**

**P 5381 Town Centre Regeneration**

The Clerk advised that the next meeting of the Regeneration Forum, on 26 July, would commence with a tour of Tanyard Barn Community Centre. *(The meeting following the tour subsequently changed venue from Trinity Oaks School to the Edmonds Hall, at the Albert Rooms.)*

**RESOLVED: noted.**

**Railway Matters**

**P 5382 Reigate, Redhill & District Rail Users Association**

A copy of the RRDRUA Press Release entitled “**Southern Rail isn’t working ...**”, together with the *Committee Members’ Duties and Responsibilities*, was received.

**RESOLVED: noted.**

**Highways Matters**

**P 5383 SCC Local Transport Review: Year Two Confirmation of Changes**

The Clerk reported that the *Year Two Confirmation of Changes* to the **Local Transport Review** had been formally approved by the County Council Cabinet. The changes to local bus services, to be effected from early September 2016, would be communicated to residents and stakeholders well in advance.

*( [SCC Local Transport Review: Year Two Confirmation of Changes available to view on this link](#) )*

**RESOLVED: noted.**

**P 5384 SCC Highways Bulletin**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletin (already circulated to members).**

**P 5385 Airport Matters**

**Recent Airport Communications from GATCOM**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
GATCOM	Secretary of State for Transport’s Announcement on Runway Capacity	30.6.16	Noted.
GATCOM	GAL’s Annual Results	30.6.16	Noted.
GATCOM	GATCOM Agenda for	6.7.16	Noted.

P 5385)	GATCOM	Meeting, 14.7.16 Gatwick Airmail (latest edition)	6.7.16	Noted.
	GACC	GACC Newsletter (latest edition)	11.7.16	Noted.
	GATCOM	Weekly Newsletters & Updates	Various	Noted.
	NATMAG	Performance Review – Gatwick Route 4	N/A	Verbal update received from Cllr George, NATMG representative.
	GAL	Meeting with GAL Community Engagement Manager	N/A	Verbal update received from Cllr George (including potential schemes to alleviate inconsiderate holiday parking)
	<b>RESOLVED: noted.</b>			

**P 5386 Reigate & Banstead Development Management Plan (DMP) Consultation  
(Closing Date: 10 October 2016)**

The above RBBC Development Management Plan (being Part 2 of the Reigate & Banstead Local Plan, following adoption of Part 1 of the Core Strategy in 2014), was discussed. The consultation document would cover a wide range of planning issues, as well as potential development sites for housing, shops and employment which were thought to be of particular interest. These would not only include such sites in existing towns and villages but also areas around the edges of Horley and surrounding towns together with current Green Belt land.

Members reviewed on screen relevant maps in Horley (which RBBC had issued some time ago) and it was decided that a Sub-Committee would be formed with Cllrs Olliver, Biggs, Hudson, Etheridge and George to consider these areas in more details, in line with the public consultation.

*( RBBC Development Management Plan Consultation (DMP) available to view on [this link](#) )*

**RESOLVED: that a new Sub-Committee be formed with Cllrs Olliver, Biggs, Hudson, Etheridge and George to consider potential development sites in Horley, for submission to RBBC as part of the DMP Regulation 18 consultation, prior to the closing date.**

**P 5387 Surrey Waste Partnership - Launch of Surrey Fly-Tipping Prevention Strategy**

The Clerk reported receipt of the above *Surrey Waste Partnership* launch of **Fly-Tipping Prevention Strategy** (in conjunction with Surrey Police, Surrey Trading Standards and the Environment Agency), which summarised strengthened powers for local authorities to issue fixed penalty notices for fly-tipping offences where appropriate. One of the first activities in the strategy would be the countywide and anti fly-tipping campaign, and further details would be sent to neighbouring town and parish councils in due course.

*( Surrey Waste Partnership Report on Launch of Surrey Fly-Tipping Prevention Strategy available to view on [this link](#) )*

**P 5387**     **RESOLVED: noted.**

**P 5388**     **Proposed Horley Business Park**

The Clerk told members that he had contacted the Borough Council's Head of Property to see if more news was available on the forthcoming public consultation for the proposed Horley Business Park. A reply was later received, advising RBBC had anticipated that a public consultation would be launched in the Autumn of this year, and that a formal announcement would be made once this was confirmed.

**RESOLVED: noted.**

**P 5389**     **Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Horse Hill Developments Ltd	Proposed Appraisal Project – Information Session 21.7.16, Charlwood Parish Hall	11.7.16	Noted. (Chairman attended)
Resident	Illegally parked vehicles in Horley town centre, on yellow lines and by road junctions.	6.7.16	Noted. (Passed to RBBC Parking Enforcement Team)
RBBC News Release: Footpath	"Substantial fine for landowners for unauthorised off-airport parking following prosecution by RBBC ..."	15.7.16	Noted.

**RESOLVED: noted.**

**P 5390**     **Diary Dates**

➤ **HTC Councillor Training (all members welcome):**

**1. CIL Updates (By RBBC Senior Policy Development Officer, Billy Clements)**

*Tuesday, 13 September 2016 (prior to Planning Meeting, from 6.30pm), Edmonds Hall, Albert Rooms.*

**2. Air Quality (By Air Quality & Environmental Health Officer, Leon Hibbs)**

*Tuesday, 11 October 2016 (prior to Planning Meeting, from 6.45 pm), Edmonds Hall, Albert Rooms.*

➤ **Planning Update Event for Surrey Parishes**

Wednesday, 9 November 2016, Masonic Hall Dorking Hall, Reigate Road, Dorking RH4 1SG (registration: 6.30 pm, conclusion: 9.00 pm)

➤ **Gatwick Airport Tour**

Thursday, 20 October 2016, (more information to follow).

**RESOLVED: noted.**

**P 5391 Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 9:10 pm***

***Date of next meeting: 16 August 2016***