

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 10 October 2017, at 7.30 pm

Present

Cllrs Richard Biggs (Chairman)
Surrinder Banwait
Mike George
Jerry Hudson
Linda Mabbett
Simon Marshall
David Powell

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Planning & Projects Officer)
Judy Morgan (Administrative Officer)

P 5844 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Etheridge, Jackson, Olliver and Stimpson be accepted for reasons as specified in the Attendance Register, as well as the apology of the Town Clerk, Alan Jones.

P 5845 Disclosable Pecuniary Interests and Non-Pecuniary Interests

RESOLVED: noted that there were no Declarations of Interest.

P 5846 Public Forum

No members of the public attended the meeting.

**P 5847 Approval of Minutes
Planning & Development Committee - 12 September 2017**

RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.

**Matters Arising
Planning & Development Committee - 12 September 2017**

P 5848 Virgin Media Cabinets

It was noted that a telephone update was received from Virgin Media indicating that the various cabinets in Horley where a report had been lodged would be attended to by an engineer. Virgin Media would provide a further update once this work has been completed.

RESOLVED: noted.

P 5849 Surrey County Council - Part Night Lighting Review Request

It was noted that a response had been received to the Town Council's request for a further review at the location leading from 'The Crescent' Horley towards Gatwick Airport. The Planning Officer reported that the County Council had since advised

P 5849) that lights were not switched off where the Council's Road Safety Team or Surrey Police had concerns about the potential impact on road or community safety. Although this was not the case at 'The Crescent', it had been decided to keep the three street lights nearest the footbridge on all night. The request to keep all lights on at this particular location would also be reviewed further and the outcome notified in due course.

The SCC Street Lighting Team further advised that a total of nine review requests from the Horley area, had been received to date.

RESOLVED: noted.

P 5850 Parking on School Zig-Zag Road Markings

The Planning Officer reported that the Horley Learning Partnership (HLP) had been approached to establish the extent of inadequate parking restrictions and obliterated road markings outside Horley schools. A prompt reply was received from the Head Teacher of Oakwood School (and Chair of HLP), advising that the matter would be added to a future meeting agenda for discussion and circulated to other Head Teachers for their feedback.

In the meantime, SCC Highways would be contacted again to ascertain when the zig-zag markings would be refreshed outside Horley Infant School, Albert Road since it had been added to the current works schedule yet remained outstanding.

RESOLVED: that a further update on the provision of parking restrictions outside Horley schools be provided at the next Committee meeting and SCC Highways be contacted to ascertain when the zig-zag markings outside Horley Infant School, Albert Road would be repainted.

Outside Bodies and Sub-Committees

P 5851 Gatwick Diamond Business (GDB)

The latest GDB networking events had been forwarded to members. No other matters were raised.

RESOLVED: noted.

P5852 Horley Town Management Group (HTMG)

It was reported that at the last HTMG meeting, held on 19 September 2017, a comprehensive presentation was received from the RBBC Regeneration Manager on the recently approved proposals for the Public Realm Works at the High Street Pedestrian Precinct. It was also agreed that a small working group would be coordinated through HTMG to provide input to RBBC on the scope, design and layout of the new development, as the project moves forward.

Updates were also received on the roll out programme of defibrillators in the town centre and the anticipated reopening of Horley Library at Russell Square in December. The next HTMG meeting would be held at the Edmonds Hall on 30 January, starting at 6.30 pm.

RESOLVED: noted.

P 5853 Deferred Planning Applications

No matters were deferred.

RESOLVED: noted.

P 5854 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 8 September to 6 October 2017.

RESOLVED: noted.

P 5855 Planning Applications received from Reigate & Banstead Borough Council for the period 8 September to 6 October 2017.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 5856 Planning Appeals Received

The list of Planning Appeals received during the period 8 September to 6 October 2017, were reviewed.

RESOLVED: noted.

P 5857 Planning Appeals Determined

The list of Planning Appeals determined during the period 8 September to 6 October 2017, were reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 5858 Surrey County Council Consultation: Surrey Community Recycling Centres (CRCs)

The Planning Officer reported that following the above SCC consultation on proposed changes to CRCs and considering views made by residents and stakeholders, it would be proposed to cabinet **not** to permanently close the four sites at Bagshot, Cranleigh, Dorking and Warlingham. However, in order to make adequate cost savings on the CRC service, a recommendation would be made to end the free daily allowance of chargeable waste.

RESOLVED: noted.

P 5859 North East Sector (The Acres)

The Planning Officer advised that RBBC planned to set up a steering group with 'The Acres Residents Association' to look at the current utilisation of Tanyard Barn community hall, and how it could possibly be made more amenable for the public when not in use over weekends.

P 5859) RESOLVED: noted.

P 5860 North West Sector (Westvale Park)

Cllr George told members that the County Council had reportedly received a number of applications from organisations to run the new two form entry primary school at Westvale Park but no decision had been made.

RESOLVED: noted.

P 5861 Town Centre Regeneration

The Planning Officer informed members that the suspension of the Horley Regeneration Forum meetings over the past 14 months, had been raised again with RBBC. It was explained that the delay was due to a new Chairman yet to be appointed but the matter would now be taken up with Borough Cllr Graham Knight.

RESOLVED: noted.

P 5862 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 5863 SCC Consultation: Pay and Conserve - Proposed Car Park Charging on Surrey County Council's Countryside

The Planning Officer reported that the above SCC consultation, led by Cabinet Member for Environment and Planning, Mike Goodman, refers to 6,500 acres of countryside estate which is open to the public and managed by Surrey Wildlife Trust on behalf of the County Council. Due to growing financial constraints on all its services and to stop deterioration of the countryside, SCC proposed to introduce parking charges in some rural car parks. The public consultation was available for comment through an SCC online survey prior to the closing date (6 November 2017), and this would also be placed on the HTC website for public information.

(SCC Consultation: Pay and Conserve – Proposed Car Park Charging on Surrey County Council's Countryside Estate available to view and complete [here](#))

RESOLVED: noted.

P 5864 SCC Road Maintenance in Horley

The Planning Officer advised that a former suggestion put forward by members to review outstanding road repairs in Horley with a group tour of the worst affected areas, would be raised at a forthcoming meeting with the Council Chairman, the Clerk and County Cllrs Kay Hammond and Graham Knight (on 13 October). A further update would be provided at the next Committee meeting.

RESOLVED: that a further update on essential road maintenance in Horley be provided at the next meeting of this Committee.

P 5865 M23 Smart Motorway Project (Junctions 8 to 10)

The Planning Officer conveyed information received from Highways England on plans to convert the M23 between junctions 8 and 10 into a smart motorway, using enhanced technology to increase capacity, relieve congestion and maintain safety. It was anticipated that works would start sometime next year.

RESOLVED: noted.

P 5866 Uber - Horley High Street Car Park

The Planning Officer reported that an RBBC announcement regarding the contract renewal at Horley High Street car park would be made available in the next few weeks. RBBC may also consider other possibilities such as a designated car park or an alternative location for Uber drivers so as to avoid inconsiderate parking on residential streets, and a short extension to operate may need to be granted during this time. It was further noted that threats towards security guards or the public would not be tolerated.

RESOLVED: noted.

P 5867 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 5868 Recent Airport Communications

From	Subject	Received	Action
GATCOM	Coast to Capital LEP Campaign: Brighton Mainline investment	26.9.17	Noted.
GATCOM	Weekly Newsletters & Updates	15.9.17) 22.9.17) 29.9.17) 6.10.17	Noted.
GATCOM	DfT: Update on draft Airports National Policy Statement process	15.9.17	Noted.
GATCOM	Minister for Rail: Response to GATCOM about the changes proposed in the GIBB report to improve the performance of the Govia Thameslink Railways Southern Rail Network.	15.9.17	Noted.
GATCOM	In Touch Stakeholder Newsletter	15.9.17	Noted.
Press Article	Surrey Mirror: "Nightmare flight path to be reviewed (Route 4)	21.9.17	Noted.

P 5868) GACC GACC Press Release: Appointment of New Chairman 26.9.17 Noted.

RESOLVED: noted.

P 5869 Proposed Airport 'Parking Beat Survey'

An update was received on the Parking Beat Survey undertaken at Manors Drive/Sangers Drive (by Cllr Mike George); at Avenue Gardens/Haroldslea Drive (by Cllr Samantha Marshall and Cllr Valerie Marshall); and at Brighton Road/The Avenue/Church Road (by Cllr Henry Randall). The results would be incorporated into a collective spreadsheet and presented to GAL at the forthcoming group meeting to be held at Gatwick Airport.

RESOLVED:

P 5870 Proposed Horley Business Park

It was hoped that further information on the proposed Horley Business Park would become available soon.

RESOLVED: noted.

P 5871 SCC Consultation: Proposals for existing 'No Entry' signs at Albert Road and Lumley Road

The Planning Officer reported that the results of the above SCC Consultation on proposals for the 'No Entry' signs on Albert Road and Lumley Road had been followed up by Town Council on receipt of a written enquiry from a local resident.

The results of the public consultation indicated that the majority of residents on Albert Road who completed the survey did not support removal of the 'No Entry' signs due to a possible increase in the number of vehicles using Albert Road if it were removed. However, the majority of residents on Lumley Road who completed the survey did support the removal of the 'No Entry' signs. It was also generally felt that the removal of both 'No Entry' signs could lead to an increase in traffic in both Albert Road and Lumley Road, but greater in Albert Road with vehicles exiting car parks, shops and the library.

SCC concluded that there was no overwhelming level of support for the removal of the existing 'No Entry' sign in Albert Road and only limited support for the removal of the existing 'No Entry' in Lumley Road. Taking the overall results of the consultation into account, it was recommended **not to proceed** with proposals to revoke existing one-way traffic orders and removal of existing 'No Entry' signs in Albert Road and Lumley Road and existing arrangements would therefore remain in place.

RESOLVED: noted.

P 5872	Letters / Emails Received			
	From	Subject	Received	Action
	SCC Countryside Access Team	Extension of Temporary Prohibition of Traffic Order 2016: Public Footpath 392 (crossing railway line east of A23/Bonehurst Road junction – repair works by Network Rail).	22.9.17	Noted.
	RBBC	Latest RBBC Business e- bulletin	2.10.17	Noted.

RESOLVED: noted.

P 5873 Diary Dates

Rededication of Memorial Gardens

Memorial Gardens at **11.00 am** on **Wednesday 8 November 2017**

Remembrance Sunday Parade & Service

Parade leaves Consort Way West at **10.30 am** on **Sunday 12 November 2017**

RESOLVED: noted.

P 5874 Urgent Business

No matters were raised

P 5875 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.52 pm

Date of next meeting: 7 November 2017

List of Planning Applications
Registered by Reigate & Banstead Borough Council
During the period 9 September to 6 October 2017

1. RBBC Letter Dated: 8/9/17	Application No: 17/01956/F
LOCATION:	Wings Peeks Brook Lane Horley Surrey RH6 9SX
DESCRIPTION:	Demolition of the existing metal barn and construction of a new dog kennel facility and office headquarters for the Greyhound Trust (GT). Also a proposed internal layout change on existing 'Wings' bungalow, at Peeks Brook Lane, Shipley Bridge, Horley.
HORLEY TOWN COUNCIL COMMENTS (ratified at meeting, 10/10/17):	No objections subject to adequate mitigation of flood risk.

2. RBBC Letter Dated: 12/9/17	Application No: 17/01586/F
LOCATION:	Land To The Rear Of 48 Massetts Road Horley Surrey RH6 7DS
DESCRIPTION:	2 x 4 bed detached houses with integral garages, and associated private amenity areas, 3 visitors parking spaces and refuse and recycling storage. As amended on 12/09/2017
HORLEY TOWN COUNCIL COMMENTS (ratified at meeting, 10/10/17):	Although the density has been reduced from the previous application the objections still apply. The Town Council OBJECTS on the following grounds: (i) Overdevelopment; (ii) Inappropriate backland development; and (iii) Design not in keeping, as adjacent to conservation area.

3. RBBC Letter Dated: 13/9/17	Application No: 17/02074/HHOLD
LOCATION:	25 Field Bank Horley Surrey RH6 9EH
DESCRIPTION:	Proposed PVCu Side Conservatory
HORLEY TOWN COUNCIL COMMENTS (ratified at meeting, 10/10/17):	No objections

4. RBBC Letter Dated: 20/9/17	Application No: 17/02133/HHOLD
LOCATION:	10 Silverlea Gardens Horley Surrey RH6 9BB
DESCRIPTION:	Proposed internal and external alterations including front porch gable addition.
HORLEY TOWN COUNCIL COMMENTS (meeting, 10/10/17):	No objections

5. RBBC Letter Dated: /9/17	Application No: 17/02149/HHOLD
LOCATION:	78 Whittaker Drive Horley Surrey RH6 9TN
DESCRIPTION:	UPVC conservatory to rear elevation.
HORLEY TOWN COUNCIL COMMENTS (meeting, 10/10/17):	No objections

6. RBBC Letter Dated: 4/9/17	Application No: 17/01330/F
LOCATION:	2 Parkhurst Road Horley Surrey RH6 8HB
DESCRIPTION:	Construction of 3 new dwelling and one replacement dwelling. As amended on 03/10/2017. <i>[Amendment to part 10 of application form to accord with proposed site layout plan, proposed 4 parking spaces.]</i>
HORLEY TOWN COUNCIL COMMENTS (meeting, 10/10/17):	The Town Council OBJECTS on the following grounds: - <ul style="list-style-type: none"> i. Overdevelopment; ii. Out-of-character with surrounding properties; iii. Concerns over site access off a busy road which suffers from congestion with on-street parking; iv. Inappropriate backland development; and v. Dominating the street scene. vi. Insufficient parking for number and types of dwellings

**List of Planning Applications for Tree Works (Non-Felling)
Registered by Reigate & Banstead Borough Council
During the period 9 September to 6 October 2017**

A. RBBC Letter Dated: 11/9/17	Application No: 17/02094/TPO
LOCATION:	2 Chaffinch Way Horley Surrey RH6 8HJ
DESCRIPTION:	Rear Garden. T1 - Oak. Remove all dead and diseased wood. Remove one low limb over adjacent garden. Remove epicormic growth.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

B. RBBC Letter Dated: 15/9/17	Application No: 17/02121/TPO
LOCATION:	2 Stocks Close Horley Surrey RH6 9GU
DESCRIPTION:	T3- Oak on back boundary, remove single limb extending North over greenhouse back to first sub lateral (reduction of approx 5m)T5 Oak adjacent to chimney, reduce off house by up to 2.5m.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

C. RBBC Letter Dated: 2/10/17	Application No: 17/02238/TPO
LOCATION:	4 Grays Wood Langshott Horley Surrey RH6 9UT
DESCRIPTION:	T1 Oak- To remove epicormic growth up to first limb. Removal will balance crown and increase light spill.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

D. RBBC Letter Dated: 2/10/17	Application No: 17/02241/TPO
LOCATION:	Glen Eagles Aurum Close Horley Surrey RH6 9EE
DESCRIPTION:	T1- Sycamore, crown reduce by 3m, remove 2 lowest branches to stop overhanging parking bays 28c, 25, 22 behind Sunningdale, T17 on map attached. Remove epicormic growth.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

E. RBBC Letter Dated: 5/10/17	Application No: 17/02286/TPO
LOCATION:	Wavertree Court 59 Massetts Road Horley Surrey RH6 7BP
DESCRIPTION:	T1 horse chestnut reduce crown by up to a maximum of 2-3m allowing 3m clearance from property. T2 horse chestnut reduce crown by up to a maximum of 2-3m.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

**List of Planning Applications for Tree Works (Felling)
Registered by Reigate & Banstead Borough Council
During the period 9 September to 6 October 2017**

A1. RBBC Letter Dated: 15/9/17	Application No: 17/02125/TPO
LOCATION:	Hazleglen 8 Russells Crescent Horley Surrey RH6 7DN
DESCRIPTION:	T1 - Oak tree in decline, fell before it becomes dangerous T2 - Oak tree, cut back by up to 2m over garden to reduce weight and dead wood T3 - Oak tree, cut back by up to 2m over garden to reduce weight and dead wood T4 - Oak tree, cut back by up to 2m over garden and house to reduce weight and dead wood T5 - Oak tree, cut back by up to 2m over garden and house to reduce weight and dead wood T6 - Oak tree, cut back by up to 2m over garden and house to reduce weight and dead wood T7 - Oak tree, reduce overall size of crown by up to 1.5m. Tree is very heavy on back side and overhangs client's house
HORLEY TOWN COUNCIL COMMENTS (ratified at meeting, 10/10/17):	No objections if done on the grounds of safety and subject to no adverse comments from the Tree Officer.