

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 7 April 2015, at 7.30 pm

**Present** Cllrs Mike George (Chairman)  
Jack Chapman  
Richard Olliver  
Tony Schofield  
Fiona Stimpson

**In Attendance** Carol Fenton (Deputy Clerk)  
Joan Walsh (Administrative Officer)

**P 4856 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Marshall, Miller and Spratt be accepted for reasons as specified in the Attendance Register, as well as the apology of the Clerk, Alan Jones. Cllrs Hagerty and Jackson were absent.***

**P 4857 Declarations of Interest and Dispensations**

***RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes, be noted.***

**P 4858 Public Forum**

There were three members of the public present during the Public Forum.

**P 4859 Parking Restrictions - Church Road, Ringley Avenue and The Avenue**

A group of Church Road occupiers, in turn, addressed the Committee to raise concerns about the removal of resident parking bays, and penalties subsequently issued to annual permit holders who had used unmarked spaces.

Members supported their grievances based on the apparent lack of notification to all residents affected, prior to the permit holder signage being replaced with restricted parking for 1-2 hours only. It was felt the matter should be taken up with the County and Borough officials, on their behalf. The Chairman told the speakers he would follow up the issues raised along with Borough Cllr Schofield (in his capacity as Executive Member for Planning & Development), and they would be kept informed of progress through the Town Council office.

- P 4859)** (Cllr George subsequently clarified with SCC Highways that the changes to the signage were the result of a badly worded Traffic Order, which led to RBBC installing new parking signs to reflect it. It was later decided by SCC that parking restrictions should all be the same along Church Road, Ringley Avenue and 'The Avenue', and to limit parking to '1 hour' or 'permit holders'. As a result of extensive input into the case by Borough Councillors Kay and Schofield, it was further agreed that the drafting error would be amended, the correct signage installed, and the Penalty Notices issued would be cancelled by RBBC. The residents were updated accordingly.)

**RESOLVED: noted.**

- P 4860**     **Approval of Minutes**  
**Planning & Development Committee – 10 March 2015**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

**RESOLVED: noted.**

- P 4861**     **Matters Arising**  
**Planning & Development Committee – 10 March 2015**

No matters were raised.

**RESOLVED: noted.**

#### **Outside Bodies and Sub-Committees**

- P 4862**     **Gatwick Diamond Business (GDB)**

Cllr Bethell's report on the last GDB meeting was discussed. This included an introduction by a senior Canon UK representative as well as presentations by the CEO, Jeremy Taylor, and the RBBC Portfolio for Economy and Jobs, Cllr Eddie Humphreys. A copy of the report had already been circulated to members for information.

**RESOLVED: noted.**

**RECOMMEND: that this Committee recommend to the Finance & General Purposes Committee that the Town Council continue as a member of Gatwick Diamond Business for another year, and to approve the annual subscription of £360.00 (inclusive of VAT).**

**P 4863 Horley Town Management Group (HTMG)**

An update on the Horley Town Improvement Study, by Kenrick Garraway, and Stage 3 of the town audit, was received. Cllr George felt that feedback on the report should be carefully analysed to identify what needs to be done as well as exploring new initiatives and to improve communication within the town.

**RESOLVED: noted.**

**P 4864 Deferred Planning Applications**

No Planning Applications from previous meetings had been deferred.

**RESOLVED: noted.**

**P 4865 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 4 to 31 March 2015.

**RESOLVED: noted.**

**P 4866 Planning Applications received from Reigate & Banstead Borough Council for the week ending 10 March 2015.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**P 4867 Planning Applications received from Reigate & Banstead Borough Council for the week ending 17 March 2015.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**P 4868 Planning Applications received from Reigate & Banstead Borough Council for the week ending 24 March 2015.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**P 4869 Planning Applications received from Reigate & Banstead Borough Council for the week ending 31 March 2015.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

## **Planning Appeals**

### **P 4870 Planning Appeals Received**

The list of Planning Appeals received by Reigate & Banstead Borough Council was reviewed.

**RESOLVED: noted.**

### **P 4871 Planning Appeals Determined**

The list of Planning Appeals determined was reviewed.

**RESOLVED: noted.**

### **P 4872 Ongoing Planning Matters**

No matters were raised.

**RESOLVED: noted.**

### **P 4873 North East Sector**

The Deputy Clerk reported that the allocations of the Langshott Allotments were progressing well, and there was already a variety of interesting designs being developed by some new plot holders. Reported concerns about the toilets had been referred to Barratts to ensure adequate maintenance of the facilities, as well as all other incomplete snagging works.

**RESOLVED: noted.**

### **P 4874 North West Sector**

There was no update.

**RESOLVED: noted.**

### **P 4875 Town Centre Regeneration**

There was no update.

**RESOLVED: noted.**

## **Railway Matters**

### **P 4876 Reigate, Redhill & District Rail Users' Association (RRDRUA)**

An update on matters raised at the RRDRUA Annual Meeting, was received. Cllr George commented that there seemed to be little mention of Horley Railway Station in its Newsletter updates, and this

**P 4876)** could perhaps be conveyed to the Committee Secretary in subsequent communications.

**RESOLVED: noted.**

#### **Highways Matters**

#### **P 4877 Reversal of One-Way System at Central Car Park Service Road**

Members discussed the Temporary Traffic Order by RBBC to reverse the one-way system at the Central Car Park Service Road, so as to reduce queuing at the Victoria Road junction with Consort Way East. It was agreed that the proposal to make these changes permanent would be supported by the Town Council.

**RESOLVED: noted.**

#### **P 4878 Surrey Highways Bulletin**

The latest SCC Highways Bulletin was received, a copy of which had already been emailed to members.

**RESOLVED: noted.**

#### **P 4879 Local Flooding Issues**

There was no update.

**RESOLVED: noted.**

#### **P 4880 Airport Matters**

##### **Recent Communications**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
<b>GATCOM</b>	Notice of Change of Meeting Date to 16.7.15, at 2.00 pm	31.3.15	Noted.
<b>GATCOM</b>	Weekly Newsletters & Updates	Various	Noted.

**RESOLVED: noted.**

#### **P 4881 RBBC Consultation: New Development Management Policies – Local Design Characteristics and Car Parking**

**RESOLVED: that the Town Councils response to the RBBC Consultation on Local Design Characteristics and Car Parking, be ratified.**

<b>P 4882</b>	<b>Letters / Emails Received</b>		<b>Received</b>	<b>Action</b>
	<b>From</b>	<b>Subject</b>		
	Sam Gyimah MP	Planning and the Green Belt	16.3.15	Noted.

***RESOLVED: noted.***

**P 4883     Diary Dates**

**Police Neighbourhood Panel (East), Albert Rooms: 21 April, 7.00 pm**

***RESOLVED: noted.***

**P 4884     Urgent Business**

No matters were raised.

***RESOLVED: noted.***

**P 4885     Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 8.55 pm.***

***Date of next meeting: 5 May 2015***