

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley  
on 18 May 2010 at 7.30 pm.

**Present**                      Cllrs    Mike George (Chairman)

Paul Avis  
Jack Chapman  
Simon Marshall  
Richard Olliver

**In Attendance**                      Alan Jones (Town Clerk)  
Joan Walsh (Administrative Assistant)

**P 2858      Election of Committee Chairman (Cllr Marshall in the Chair)**

Cllr Avis proposed and Cllr Chapman seconded that Cllr George be elected as Committee Chairman. There were no further nominations for the post.

***RESOLVED: that, following a show of hands, Cllr George be elected Chairman of the Planning & Development Committee for the Municipal Year 2010/2011.***

**P 2859      Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Bethell, Brooke-Harte, Knight, Miller, Powell, Snowball and Stimpson be accepted, for reasons as specified in the Attendance Register.***

**P 2860      Declarations of Interest**

***RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.***

**P 2861      Appointment of Committee Vice-Chairman**

Cllr George proposed and Cllr Marshall seconded that Cllr Avis be nominated as Committee Vice-Chairman. There were no further nominations for the post.

***RESOLVED: that Cllr Avis be re-elected Vice-Chairman of the Planning & Development Committee for the Municipal Year 2010/2011.***

## Public Forum

### **P 2862 Petition from residents of Albert Road to Surrey Council on the condition of the road and footpaths**

Cllr Marshall welcomed the two members in attendance, Mr and Mrs Greaves. The Petition Statement on behalf of residents was recited by Mr Greaves to members. Therein a request was made that Albert Road be cleared of potholes and the damage to footpaths be repaired to access safely. Mr and Mrs Greaves expressed their concerns that the current conditions were causing a lot of problems for residents, and reported that two ladies had fallen over on the pavements. The Clerk advised that the Town Council had registered the Petition on behalf of the residents to the East Surrey Highways Services Department of Surrey County Council. Cllr George suggested that County Councillors also be copied in all relevant correspondence. Cllr Olliver confirmed his support in his capacity as member of the combined Local Committee of Surrey County Council and Reigate & Banstead Borough Council representatives. He further suggested that increased attendance at the forthcoming meeting of this Committee would have a positive impact, and this would be held at Reigate Town Hall, on 21 June 2010, at 2.00pm.

***RESOLVED: that the Residents' Petition and correspondence, as appended to these minutes, be noted.***

### **P 2863 Dog Fouling**

The Clerk stated that another environmental matter had been reported by Mr Greaves to the Town Council about dog fouling in the vicinity, and the Head of Neighbourhood Services at Reigate & Banstead Borough Council, Nic Martlew, had been notified in writing accordingly. Cllr Chapman stated that dog fouling had also become more prevalent at the Recreation Park, and it was therefore decided to combine this issue for discussion also by members of the Leisure & Amenities Committee.

***RESOLVED: that the Clerk include this matter on the Agenda of the next Leisure & Amenities Committee meeting, and provide an update on progress in due course.***

### **P 2864 Approval of Minutes Planning & Development Committee – 13 April 2010**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, be approved.***

## **Matters Arising - Planning & Development Committee – 13 April 2010**

### **P 2865 Invitation to Chief Executive Officer (CEO) at Gatwick Airport**

The Clerk reported that despite several communications sent to Steve Wingate with an invitation to visit the Council Offices and meet with members, a response was still awaited. It was therefore decided that the Clerk would contact the Communications Department at Gatwick Airport to arrange accordingly.

**RESOLVED: at the Clerk send another written invitation on behalf of members, for the attention of the Communications Director.**

### **P 2866 Parking in Southlands Avenue, complaint raised by resident, Mr Paul Griffiths**

The Clerk confirmed that the complainant in the matter of parking in Southlands Avenue had been contacted by the LCAP Officer, Charlotte Fletcher. Mr Griffiths had informed the Clerk that issues of concern had been discussed in detail and, subject to residents' approval, it was proposed to plant trees on the grass verges to prevent inconsiderate parking. With regard to the Tesco Express store, Ms Fletcher had taken photographs of some cars that had parked on the pavement. Since then, a nearby bathroom store had erected a sign stating that non-patrons would have their vehicles clamped if they parked anywhere around the perimeter. Cllr George requested that the matter be followed up with Ms Fletcher.

**RESOLVED: that the Clerk liaise with the LCAP Officer, and provide a progress report at the next meeting.**

### **P 2867 North East Sector – Road Layout between Wheatfield Way and Orchard Drive**

The Committee Chairman and Clerk reported they had met with Dave Taylor of Surrey County Council to discuss the current road layout at this junction and the position of the existing 'right of way' sign. Their proposal to change the 'right of way' sign to a 'stop sign' and move it outwards to become more visible, was taken on board and could be implemented as a solution. However, the suggestion of a mini-roundabout could not be readily sanctioned because of issues on land ownership, and the developers would be liable for the expenditure. The Committee Chairman concluded that the situation would now be closely monitored until the reported problems have been resolved satisfactorily.

**RESOLVED: noted.**

### **P 2868 Appointments to Sub-Committees and Outside Bodies**

**RESOLVED: that the appointments be approved (details are appended to the minutes of the Annual Meeting held on 11 May 2010).**

**P 2869 Sub-Committees and Outside Bodies**

No reports were made.

**RESOLVED: noted.**

**P 2870 Determined Planning Applications**

Members reviewed the list of applications determined for the period 7 April – 11 May 2010.

**RESOLVED: noted.**

**P 2871 Planning Applications received from Reigate & Banstead Borough Council for the week ending 13 April 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**P 2872 Planning Applications received from Reigate & Banstead Borough Council for the week ending 20 April 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**P 2873 Planning Applications received from Reigate & Banstead Borough Council for the week ending 27 April 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**P 2874 Planning Applications received from Reigate & Banstead Borough Council for the week ending 4 May 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**P 2875 Planning Applications received from Reigate & Banstead Borough Council for the week ending 11 May 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**Ongoing Planning Matters**

**P 2876 Planning Application CR/98/0039/OUT - Appeal by Taylor Wimpey UK Ltd & Beazer Homes (Reigate) Ltd: North East Sector, Crawley**

The Clerk reported a notification from the Department for Communities and Local Government, stating that the Secretary of State would not be in a position to reach a decision until the Addendum Report by the Inspectorate had been considered. A decision would therefore be deferred until 30 July 2010 at the earliest.

**RESOLVED: noted.**

**P 2877 Planning Application Ref: P/09/01115/OUT - Land Parcel adjacent to The Farmhouse Public House, Langshott, Horley**

The Clerk reported a notification from Reigate & Banstead Borough Council, stating that an Appeal had been lodged in respect of this Planning Application. It was noted that the Town Council's original objections would be passed on to the Inspectorate.

**RESOLVED: noted.**

**P 2878 Personal Injury Compensation Claim**

The Clerk reported that a local resident had submitted a Personal Injury Compensation Claim following an incident outside "Twin Peaks", Victoria Square, Consort Way. The claim was against a private landowner after the resident had sustained injuries from a fall caused when part of the pavement had become eroded by the roots from a fell tree situated at the right-hand side of the Post Box. Tree and root surgery had since been carried out.

**RESOLVED: noted.**

**P 2879 Horley West Local Community Action Plan (LCAP)**

The Committee Chairman enquired if more regular updates of LCAP projects affecting Horley could be provided for discussion at future meetings, and the Clerk agreed to pursue this request.

**RESOLVED: that the Clerk liaise with the LCAP Officer, Charlotte Fletcher.**

**P 2880 Town Centre Regeneration**

The Committee Chairman confirmed that the next meeting of the Town Centre Regeneration Forum would be held on 13 July 2010, at 6.15pm, and an update would be provided at the next meeting.

**RESOLVED: noted.**

**Airport Matters**

**P 2881 GATCOM: Update**

Cllr Olliver provided a summary of the last GATCOM meeting held on 22 April 2010. (A copy of the Headlines is appended to these minutes).

**RESOLVED: noted.**

## **Railway Matters**

### **P 2882 Subway and Footbridge**

The Clerk stated that despite a further letter, dated 30 April 2010, sent to the Community Relations team at Network Rail regarding the condition of the subway and footbridge, a response had not been forthcoming. (A copy of the Clerk's letter is appended to these minutes.) It was therefore decided that the Chief Executive Officer of Network Rail, Mr Iain Coucher, be notified of the situation again by letter with a copy sent to the Regeneration Manager at Reigate & Banstead Borough Council, Peter Boarder. Cllr Marshall suggested that Sam Gyimah MP, be briefed on the matter and also included in all future correspondence.

***RESOLVED: that the Clerk pursue the matter with the Chief Executive of Network Rail.***

## **Highway Matters**

### **P 2883 Surrey Transport Plan (LTP3) Consultations on i) Proposed Vision and Objectives (deadline: 2 July 2010); and ii) Transport Climate Change Strategy consultation (deadline: 17 June 2010)**

The Clerk reported that both consultations had been published on the Surrey County Council weblink: [www.surreycc.gov.uk/surreytransportplan](http://www.surreycc.gov.uk/surreytransportplan). It was agreed that the Chairman would now review these for comment at the next meeting.

***RESOLVED: noted.***

### **P 2884 East Surrey Highways Information Bulletins**

The Clerk reported that Information Bulletins to the Town Council had become more frequent, and the contents were very useful. However, it was noted that confidentiality would need to be respected by those privy to the information, especially where personal information such as private phone numbers etc had been published.

***RESOLVED: noted.***

### **P 2885 Surrey County Council Footpaths No. 546 & 547, Horley: Proposed Map Modification Order**

Following an enquiry raised by the Countryside Access Department at Surrey County Council regarding the Map Modification Order, the matter was referred to Mr David Hall of the Horley Local History Society. The Clerk remarked that Mr Hall provided very comprehensive information on the public footpaths in question, and this would be kept on file by the Town Council for future reference. (A copy of the letter from Countryside Access Department and reply form Mr Hall, are appended to these minutes).

***RESOLVED: that the Clerk write a letter of thanks to Mr David Hall for his assistance on this matter.***

## **Recycling & Environmental Issues**

### **P 2886 Environmental Audit**

The Clerk advised that Cllr Powell and Cllr Bethell had undertaken an environmental audit to highlight issues of concern affecting certain parts of Horley. These included problems with potholes, over-flowing gullies, significant grassed-over areas and other reports of dog fouling. It was anticipated that their report would be published shortly and would provide very interesting reading.

**RESOLVED: noted.**

### **P 2887 Devolved Powers to Horley Town Council**

The Clerk reported that he was liaising with Cllr Julian Ellacott at Reigate & Banstead Borough Council on a Press Release to announce Devolved Powers to the Town Council, and this would be published shortly. A further meeting had also taken place with Pete Crawford of Gatwick Greenspace Partnership on the Riverside Park project.

**RESOLVED: that the Clerk circulate the Press Release to members once published.**

### **P 2888 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Date Received</b>	<b>Action</b>
Mr James Whiteman, Chairman – Surrey Waste Partnership	Revised Plan for Waste Management in Surrey	17 May 2010	Public Consultation – Deadline: 12 August 2010

**RESOLVED: noted.**

### **P 2889 Diary Dates**

**Sussex Weald Bike Ride in aid of St Catherine's Hospice: 23 May 2010**

**RESOLVED: noted.**

### **Urgent Business**

### **P 2890 Horley Open Spaces Sub-Committee**

The Clerk announced that the Emlyn Meadows Advisory Sub-Committee had been renamed to the Horley Open Spaces Sub-Committee, and the next meeting would be held on 15 June 2010 at 6.30pm.

**RESOLVED: noted.**

**P 2891 Press Release**

***RESOLVED: that comments on planning applications be released to the press.***

**The meeting closed at: 8:45pm**

**Date of next meeting – 15 June 2010, 7.30pm**